



## TOOL BAR BUTTONS



### Last View

Returns the map to the previous view.



### Move

The arrows pan in the direction indicated.



North



South



West



East



The hand allows you to pan by dragging.



### Zoom

Magnifiers allow you to increase or decrease the size of the area or layer of interest.



Zoom In



Zoom Out



Zoom to Full Extent



Zoom to Active Layer

Displays the layer that you have chosen



### Select



**Select by Rectangle**

Allows you to select an area by drawing a rectangle.



**Select by Line/Polygon**

Allows you to select an area by drawing lines or polygons.

Lines require you to set a beginning and ending point.

A polygon requires that you set at least three points.

**Warning:** If the line does not fall on the exact center of the point, not tiles will be found.



**Clear Selection**

Allows you to clear any selected rectangle, lines or polygon



**Buffer**

The buffer tool allows you to pick an area and then provide a specified buffer zone around each of the points with the area. [See step by step example](#)



**Query**



**Find**

Permits you to search a text string. The search is case sensitive. If you want to see all the areials that fall in a quad map, *for example*, GAINESVILLE EAST, type in the quad name



**Identify**

When you select this button, the cursor becomes a crosshair.

Center the crosshair over a dot, click, and data related to the dot will appear.

**Note:** the crosshair must be positioned *exactly* over the dot.

Rec	FIPS	Year	Image	Township Range	Quad Name	Quad Number	ZIP	County
1	12001	1937		09S20E	GAINESVILLE EAST	4619	32809	ALACHUA



**Overview**

Click the Overview button to remove the small insert map.



**Miscellaneous (Misc)**



**Measure**

To measure the distance between two points, click on the beginning point then click on the end point



**Set Units**

Units of measurement may be set to Feet, Miles, Meters, or Kilometers



**Print**

Allows you to print the map view and legend you've created to a preformatted layout