5. Financial Plan

a. Summarize the Project Budget. Use narrative and table.

b. Host government contribution.

This will often be in kind. This is an administrative requirement. It will be useful to report the total research and extension budget of the country. Show trends. LDC budget analysis is difficult. Do the best you can.

c. Financial Tables

Use tables to show as much project budget detail as is feasible.

6. Implementation Plan

This deals with the administrative aspects of initiating and implementing the project—selecting contractor, managing commodity input, construction management, timing, and other administrative matters. The course of action requested in "3" deals more with the technical or project operational matters.

7. Evaluation Plan

The donor will have some specific needs and wishes to be incorporated. This section should look beyond the administrative requirement, however, to how evaluations can improve chances for project success. The plan should be developed as an important component of design.

8. Conditions, covenants, negotiation status

These are all donor determined and need not cause you concern.

9. Annexes

Use annexes at your convenience. It is a good idea to keep the body of the report fairly succinct. Use annexes if you need to include very much data or discussion.