

APPLICATION FOR FEDERAL DOMESTIC ASSISTANCE - Short Organizational	
* 1. NAME OF FEDERAL AGENCY: Institute of Museum and Library Services	
2. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 45.312 CFDA TITLE: National Leadership Grants	
* 3. DATE RECEIVED: Completed Upon Submission to Grants.gov	SYSTEM USE ONLY
* 4. FUNDING OPPORTUNITY NUMBER: NLG-LIBRARIES-FY22 * TITLE: National Leadership Grants for Libraries (2022)	
5. APPLICANT INFORMATION	
* a. Legal Name: University of Florida Board of Trustees	
b. Address:	
* Street1: 207 Grinter Hall	Street2:
* City: Gainesville	County/Parish:
* State: FL: Florida	Province:
* Country: USA: UNITED STATES	* Zip/Postal Code: 32611-1941
c. Web Address: http:// https://research.ufl.edu/	
* d. Type of Applicant: Select Applicant Type Code(s): H: Public/State Controlled Institution of Higher Education Type of Applicant: Type of Applicant: * Other (specify):	* e. Employer/Taxpayer Identification Number (EIN/TIN): 59-6002052 * f. UEI: NNFQH1JAJEP3 * g. Congressional District of Applicant: FL-003
6. PROJECT INFORMATION	
* a. Project Title: Planning Collaborative Practices for Archiving Farmworker Communities' Histories	
* b. Project Description: The George A. Smathers Libraries at the University of Florida (UF) and the University of Miami Libraries (UM) in partnership with The Farmworker Association of Florida (FWAF) and the Rural Women's Health Project (RWHP) seek \$149,522 for one year to design, plan, and document partnerships between academic libraries and farmworker NGOs that will collaboratively produce an exemplar archive of marginalized, under- and mis-represented communities for national replicability. Activities include: 1) two oral history acquisition events; 2) a symposium with national and local advisors; and 3) a documented plan including training modules, a best practice guide, and project survey instruments for free and broad distribution.	
c. Proposed Project: * Start Date: 08/01/2022 * End Date: 08/31/2023	

APPLICATION FOR FEDERAL DOMESTIC ASSISTANCE - Short Organizational**7. PROJECT DIRECTOR**

Prefix: <input type="text"/>	* First Name: Margarita <input type="text"/>	Middle Name: <input type="text"/>
* Last Name: Vargas-Betancourt <input type="text"/>	Suffix: Ph.D. <input type="text"/>	
* Title: Caribbean & Latin American Studies Librarian <input type="text"/>	* Email: mvargasb@ufl.edu <input type="text"/>	
* Telephone Number: 352-273-2692 <input type="text"/>	Fax Number: <input type="text"/>	
* Street1: Smathers Libraries <input type="text"/>	Street2: 1508 Union Rd. <input type="text"/>	
* City: Gainesville <input type="text"/>	County/Parish: <input type="text"/>	
* State: FL: Florida <input type="text"/>	Province: <input type="text"/>	
* Country: USA: UNITED STATES <input type="text"/>	* Zip/Postal Code: 32611-7000 <input type="text"/>	

8. PRIMARY CONTACT/GRANTS ADMINISTRATOR

<input type="checkbox"/> Same as Project Director (skip to item 9):		
Prefix: <input type="text"/>	* First Name: Stephanie <input type="text"/>	Middle Name: <input type="text"/>
* Last Name: Gray <input type="text"/>	Suffix: <input type="text"/>	
* Title: Asst. Vice President for Research <input type="text"/>	* Email: ufproposals@ufl.edu <input type="text"/>	
* Telephone Number: 352-392-9267 <input type="text"/>	Fax Number: <input type="text"/>	
* Street1: 207 Grinter Hall <input type="text"/>	Street2: <input type="text"/>	
* City: Gainesville <input type="text"/>	County/Parish: <input type="text"/>	
* State: FL: Florida <input type="text"/>	Province: <input type="text"/>	
* Country: USA: UNITED STATES <input type="text"/>	* Zip/Postal Code: 32611-1941 <input type="text"/>	

APPLICATION FOR FEDERAL DOMESTIC ASSISTANCE - Short Organizational

9. * By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties (U.S. Code, Title 218, Section 1001)

** I Agree

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

AUTHORIZED REPRESENTATIVE

Prefix: <input type="text"/>	* First Name: <input type="text" value="Stephanie"/>	Middle Name: <input type="text"/>
* Last Name: <input type="text" value="Gray"/>	Suffix: <input type="text"/>	
* Title: <input type="text" value="Asst. Vice President for Research"/>	* Email: <input type="text" value="ufproposals@ufl.edu"/>	
* Telephone Number: <input type="text" value="352-392-9267"/>	Fax Number: <input type="text"/>	
* Signature of Authorized Representative: <input type="text" value="Completed by Grants.gov upon submission."/>	* Date Signed: <input type="text" value="Completed by Grants.gov upon submission."/>	

IMLS Supplementary Information Form

PLEASE NOTE: Information contained within this form may be made publicly available.

Applicant Information

Does the legal applicant identified on the SF-424S have an organizational unit that is performing the activities described in the application? Yes No

Select the institution type that most accurately describes the legal applicant:

Four-Year College or University

Funding Request

IMLS funds requested	149,522.00
Cost share/match amount*	11,818.00
Total costs	161,340.00

* Enter \$0 if the budget includes no cost share/match.

Indirect Costs

Current indirect cost rate(s) have been negotiated with a federal agency.

Select from list: Department of Health and Human Services

Rate: 32.60

Expiration Date: 06/30/2023

Indirect cost proposal has been submitted to a federal agency but not yet finalized.

Select from list:

Rate:

Proposal Date:

Applicant chooses a rate not to exceed 10% of modified total direct costs, and declares it is eligible for the 10% rate.

Applicant chooses not to include indirect costs.

Audience(s) Served

Select the **primary** audience(s) to be served by the activities described in the application. **Choose no more than three.**

- General population (if you choose this option, do not choose any others)
- Early childhood/preschool (0-5 years)
- Middle childhood/primary school (6-12 years)
- Adolescents/High school (13-19 years)
- Adults
- Aging, elderly, senior citizens (65+ years)
- Ethnic, racial minority populations other than
- Native Americans, Native Hawaiians, or Native Alaskans
- Families/Intergenerational
- Immigrants/Refugees
- Military families
- Museum and/or Library professionals
- Native Americans, Native Hawaiians, or Native Alaskans
- People with mental/physical challenges or disabilities
- People who are low income or economically disadvantaged
- Rural populations
- Scholars/Researchers
- Unemployed
- Urban populations
- Other

Abstract

Enter or paste your abstract below (maximum 3000 characters).

PLEASE NOTE: Information contained within this form may be made publicly available.

The George A. Smathers Libraries at the University of Florida (UF) and the University of Miami Libraries (UM) in partnership with The Farmworker Association of Florida (FWAF) and the Rural Women's Health Project (RWHP) seek \$149,522 for one year to design, plan, and document partnerships between academic libraries and farmworker NGOs that will collaboratively produce an exemplar archive of marginalized, under- and mis-represented communities for national replicability. Activities include: 1) two oral history acquisition events; 2) a symposium with national and local advisors; and 3) a documented plan including training modules, a best practice guide, and project survey instruments for free and broad distribution.

IMLS LIBRARY - DISCRETIONARY PROGRAM INFORMATION FORM

PLEASE NOTE: Information contained within this form may be published online or otherwise shared by IMLS. Therefore, please do not include any sensitive, proprietary, or confidential information.

Section 1. Organizational Financial Information

a. Please complete the following table for the Organizational Unit, beginning with the most recently completed fiscal year.

Fiscal Year	Total Revenue*	Total Expenses**	Surplus or Deficit
2021	38,990,756.00	34,397,104.00	4,593,652.00
2020	43,244,578.00	39,013,172.00	4,231,406.00
2019	41,300,469.00	37,339,928.00	3,960,541.00

* For nonprofit tax filers, Total Revenue can be found on Line 12 of the IRS Form 990.

** For nonprofit tax filers, Total Expenses can be found on Line 18 of the IRS Form 990.

b. If the Total Revenue amounts declined by more than 15% for any year over year listed **OR** if there was a deficit of more than 10% of the Total Revenue for two or more years listed above, explain the circumstances in the box below.

c. Were there any **material weaknesses** identified in your prior year's audit report?

- Yes
 No
 Not applicable

d. Has your organization had a single or program-specific audit in the past three years?

- Yes
 No

Section 2. Agency-Level Goals and Objectives

Select the IMLS agency-level goal that best aligns with your proposed project. Once you have selected a goal, select an associated objective.

Goal 1: Champion Lifelong Learning

Goal 2: Strengthen Community Engagement

Objective 2.1: Promote inclusive engagement across diverse audiences.

Objective 2.2: Support community collaboration and foster civic discourse.

Goal 3: Advance Collections Stewardship and Access

Section 3. Grant Program

Select the program to which you are applying.

Laura Bush 21st Century Librarian Program

National Leadership Grants for Libraries

Refer to the Notice of Funding Opportunity for descriptions of the subsequent options and instructions for how to make a selection.

Select one:

Applied Research

Forum

Implementation

Planning

Native American Library Services: Enhancement Grants

Native Hawaiian Library Services

Native American Library Services: Basic Grants

ATTACHMENTS FORM

Instructions: On this form, you will attach the various files that make up your grant application. Please consult with the appropriate Agency Guidelines for more information about each needed file. Please remember that any files you attach must be in the document format and named as specified in the Guidelines.

Important: Please attach your files in the proper sequence. See the appropriate Agency Guidelines for details.

1) Please attach Attachment 1	<input type="text" value="Narrative.pdf"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
2) Please attach Attachment 2	<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
3) Please attach Attachment 3	<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
4) Please attach Attachment 4	<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
5) Please attach Attachment 5	<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
6) Please attach Attachment 6	<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
7) Please attach Attachment 7	<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
8) Please attach Attachment 8	<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
9) Please attach Attachment 9	<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
10) Please attach Attachment 10	<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
11) Please attach Attachment 11	<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
12) Please attach Attachment 12	<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
13) Please attach Attachment 13	<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
14) Please attach Attachment 14	<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
15) Please attach Attachment 15	<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>

George A. Smathers Libraries, University of Florida

Planning Collaborative Practices for Archiving Farmworker Communities' Histories: The George A. Smathers Libraries at the University of Florida (UF) and the University of Miami Libraries (UM) in partnership with The Farmworker Association of Florida (FWAF) and the Rural Women's Health Project (RWHP) seek \$149,522 for one year to design, plan, and document partnerships between academic libraries and farmworker NGOs that will collaboratively produce an exemplar archive of marginalized, under- and mis-represented communities for national replicability. Activities include: 1) two oral history acquisition events; 2) a symposium with national and local advisors; and 3) a documented plan including training modules, a best practice guide, and project survey instruments for free and broad distribution. This planning project supports Goal 2: Build Capacity, and aligns with objectives 2.1, 2.2, and 2.3.

Project Justification: Advocacy efforts for farmworker associations have been fundamental to supporting agricultural communities challenged by a system of oppression in which they work and live. This has been especially evident during the COVID-19 pandemic. These organizations like other marginalized communities have and continue to face serious obstacles to document their activities and provide access to their archives. In other words, this project seeks to investigate the best practices of marginalized communities and academic libraries to work together to create safe, collaborative spaces where engaged participants can strategize methods to preserve, organize, and provide access to the physical and electronic documents they produce. This project seeks to answer questions such as: Why does it matter to document some of the most under-privileged communities in the U.S., i.e., farmworkers? How can trust between archives' professionals, advocacy groups, and farmworker organizations be built? How can the creation of an archive empower community organizations to preserve the experiences and perspectives of their frequently under-served and under-represented community members in the historical record? What are extant strategies that other communities and institutions can follow? How can issues of safety and sensitivity be addressed? And, how can such archives contribute to a more democratic, equitable, and just nation?

The planning of an exemplar archive will lead to the development of strategies and best practices to document immigrant and other minoritized communities that otherwise do not exist in the field. Employees at farmworker organizations, tend to be mostly immigrant. In Florida, most farmworkers are Mexican, Central American, and Haitian. Some of them are undocumented and, thus, face the fear of deportation; those who are not, are mostly Black or Brown. As such, they are targets for violence. Through this planning process, the team and its collaborators will develop strategies to document the histories in ways that protect narrators from unforeseen risks and assess and develop mitigation practices related to issues of sensitivity.

Project Work Plan: One major challenge that libraries and archives have faced in documenting marginalized communities is mistrust. The proposed planning project will allow the exploration and determination of best practices to overcome such obstacles. This project is founded in new archival practices that center communities that collaborate with more traditional archives to co-develop new ways of stewardship. Through the partnership with [Pan Caribbean Sankofa](#), UF has begun exploring this type of practice. This organization of Caribbean people who document their history of living in the Panama Canal Zone has developed a sustainable model in which its members produce their own oral histories and collect documents, while UF preserves and provides digital access. UM's [Haitian Diaspora Oral History Collection](#) and [Caribbean Diaspora Oral History Collection](#) have focused on undocumented and low literacy populations, as well as documenting the intangible aspects of cultures with a strong oral tradition. The team will analyze practices of community-driven archival projects which are being implemented: Tacoma Public Library's [The Community Archives Center for Tacoma](#), History Colorado's [Stephen H. Hart Research Center's Co-Created Model for Community Collections](#), and the Texas After Violence Project's [Assessing the Affective Impact of Digital Records Creation in Community Archives](#). The team will explore practices and policies initiated and tested by the [Mukurtu](#) project and the [Documenting the Now](#) program of Archivists Helping Activists, to see if they can be adapted to the needs of farmworker advocacy groups.

The team will consult with six national advisors: three will be LIS specialists who are leaders in community-driven archives; the other three will be leaders of NGOs (well-known to the team) related to farmworkers from different regions in the US. Under consideration are Dr. Michelle Caswell (Director, UCLA Community Archives Lab), Maria Estorino (PI, The Southern Historical Collection's Community-Driven Archives), and Nancy Godoy (Director, ASU Library's Community Driven Archives Initiative). Caswell's [toolkit](#) for assessing impact of community archives indicates that her participation will be key. Estorino and Godoy lead archival projects that document marginalized communities. Estorino's initiative at UNC Chapel Hill explored partnerships with historically underrepresented communities throughout the South, while Godoy's initiative at Arizona State University because the program covers the intersection of LGBTQ and Latinx communities. For the second group, NGO leaders who work with farmworker communities will be selected. For example, Mily Treviño-Sauceda (Executive Director, [Alianza Nacional de Campesinas, California](#)) and Rosalinda Guillen (leader of [Community 2 Community](#)) work at national women farmworker associations, and thus can be a strategic advisor on the partnership with the RWHP. Other leaders who have collaborated with FWAF from well-

George A. Smathers Libraries, University of Florida

established organizations that fight for farmworkers' rights such as Alma Young (Systemic Change Coordinator, [United Farmworkers](#) in Georgia and Colorado), Marge Niedda (Administrator of CATA [Comité de Apoyo a Trabajadores Agrícolas](#), New Jersey), and Jessica Maxwell (Executive Director, [Workers Center of Central New York](#), Syracuse) are being considered. Edgar Franks (Political Director, [Familias Unidas por la Justicia](#)), could provide know-how to develop respectful protocols for indigenous farmworkers is under consideration. Firm commitments will be secured if invited to submit a full proposal.

The primary protagonists of the project will be four local advisor partners from farmworker NGOs in Florida, including FWAf and RWHP. They will define the project. In fact, leaders from FWAf have expressed keen interest in the the project, especially oral history acquisitions that capture not only the history of their association but also their COVID experiences. Fulfilling this need will serve as an entry way into building trust. The project team proposes to assess methods for acquiring oral histories and sponsoring community educational events to test the use of collaborative spaces where the team can analyze feasibility, identify needs, and begin to develop working plans for the establishment of an archive that includes the documents, photographs, and social media content that these organizations produce. Recording oral histories of leaders and organizers of farmworker associations themselves will offer the team excellent exploratory information that will contribute to identifying solutions for safety and sensitivity of these knowledgeable narrators.

The team will hire graduate students to coordinate two community events held in the location of each farmworker organization. At each event, the team will capture 30 oral histories for uploading to UF's and UM's digital collections. The second community event will share interviews and results of the oral histories and obtain feedback, and approval from narrators. The team will utilize surveys to be completed in writing or through interviews as needed at both events for assessing the rapport created with the narrators as well as identifying experiences of stress or mistrust.

The team will meet with national and local advisors two times via zoom and once in person. The first advisors' meeting will take place before the first community event to determine possible issues and plan alternative strategies to prevent them. The second meeting will take place after the oral histories event during which the team and the advisors will analyze the data from surveys, oral histories, and experiential results with the purpose of identifying the needs of partners. Based on this information, the team will design tools such as training modules, best practices, or guides to be shared at the final community event. The team will work with community organizers to further refine these tools.

Finally, the team will organize a symposium with national advisors and local advisor partners to produce a plan for working with these community groups in the organization and the creation of points of access to their archives. We will explore the ways in which academic institutions and communities can co-develop sustainable methods to document and preserve marginalized communities' legacy, such as digitizing the community's documents, providing access to that part of the collection that is safe to share and developing strategies to preserve but restrict the content that could endanger community members. This last meeting in addition to the data analysis will contribute to the design of programs and tools geared toward the development of sustainable archives, where communities document themselves.

Diversity Plan: The composition of the partners, advisors, and other stakeholders ensures that the planning process includes diverse perspectives and addresses the needs of communities with diverse racial, ethnic, cultural, geographic, and socioeconomic backgrounds. Most U.S. farmworkers are from Mexico and Latin America or from Haiti and other Caribbean islands, and these communities predominantly speak Spanish or Haitian Creole. The project will address language as a facet of equity, community identity, and civic engagement. To ensure inclusive and broad participation, the budget requests funding for travel and honoraria for participants who might otherwise lack resources.

Project Results: Deliverables include completion of two events (30 oral histories and community participant surveys) and one symposium with national and local advisors. The most important deliverables will be the external assessor's report reviewing project outcomes, deliverables, and a written plan which will include archival training modules, a best practices guide, and survey data analysis. The plan will support subsequent an IMLS implementation proposal. UF and UM will disseminate the accessible deliverables nationally through press releases, publications, social media, and presentations for the Society of American Archivists, Latin American Studies Association, and Center for Research Libraries.

Budget Summary: UF requests \$149,522 as follows: \$58,562 salary/fringe for one OPS coordinator and two student assistants (\$58,562). Other expenses include stipends of \$1,000/person for four external partner advisors (\$4,000), an external assessor stipend (\$10,000); \$1,500/person stipends for six national advisors (\$9,000). Florida travel costs to two events include \$1,200/person for nine project personnel (\$21,600); \$1,000/person for six national advisors for travel to UF symposium (\$6,000), and \$400/person for four regional advisors for travel to UF symposium (\$1,600). Rental supplies and other expenses for two events are estimated at \$2,000. Requested support includes IDC at a 32.6% rate, totals \$36,760. Contributed cost share includes effort by UF Special Collections and Area Studies curators: the PI, Margarita Vargas-Betancourt; co-PI John Nemmers; and co-PI James Cusick totals \$11,817.