Processing of Maps, Architectural Drawings, and Photographs

Project Archivist Laura Marion and the project team successfully achieved the performance objective to complete all arrangement, description, and preservation activities for the maps, architectural drawings, and photographs (including slides, prints, and negatives). These collections are now processed and fully accessible for the first time in decades.

After project completion, the Map Collection includes 882 items stored in 19 flat file drawers. During processing, the team identified dozens of maps that were candidates to be deaccessioned because they were duplicates or were outside of the collection scope (including one map of Vietnam, strangely). These materials have been deaccessioned from Governor's House Library with permission of UF Historic St. Augustine, Inc., and transferred to the Map & Imagery Library at UF. After project completion, the Architecture Collection includes over 1,000 sets of drawings. Although mostly drawings of buildings, the team also identified drawings of archaeological sites and exhibit designs. After processing, the Photograph Collection contains approximately 6,000 negatives, 16,000 slides, and 7,000 prints.

Three new EAD finding aids are available on the Governor’s House Library website, http://cms.uflib.ufl.edu/GovHouse/Guides:
- Guide to the Governor's House Library Map Collection: http://www.library.ufl.edu/spec/manuscript/guides/ufgh0002.htm
- Guide to the Governor’s House Library Photograph Collection: http://www.library.ufl.edu/spec/manuscript/guides/ufgh0004.htm

The Project Archivist and project team decided to create two separate EAD finding aids for the Map and Architecture holdings in order to improve discovery and access, although the grant proposal had indicated a combined finding aid for both maps and architectural drawings. The three new finding aids acknowledge NHPRC support. The team also created MARC records for each of these finding aids, which are available in the UF catalog and Worldcat.org. All three of the new finding aids are linked to each other and to the EAD finding aid for the Research Library Records, which had existed prior to the start of the grant project.

Community Engagement, Project Website, Apps, and Publicity

The project team has successfully achieved all community engagement and promotional goals via the Governor’s House Library website and blog, posts to geographic-based apps, articles in professional newsletters, announcements on listservs, and posting to social apps including Facebook and Instagram.

Website and Social Media:
- Governor’s House Library website. https://cms.uflib.ufl.edu/govhouse/Index.aspx. Includes a description of the project, acknowledges NHPRC support, and includes the NHPRC logo. The website includes a link to the grant proposal, and the NHPRC logo is displayed in UF Digital
Collections along with the proposal: [https://ufdc.ufl.edu/IR00009161/00001/citation](https://ufdc.ufl.edu/IR00009161/00001/citation). The website also includes links to the three new EAD finding aids, 20 EAC-CPF records for the groups and individuals who created the materials in the collections, and links to digital content and to social media and apps.

- Announcements were disseminated via email lists to the Florida Trust, the Society of Florida Archivists, the Society of Architectural Historians, and other organizations.
- Facebook. [https://www.facebook.com/govhouselibrary/](https://www.facebook.com/govhouselibrary/). 117 posts from September 2017 to June 30, 2019. 141 followers as of June 30, 2019. The communication plan for the project specified a posting frequency of twice weekly, and we exceeded this frequency. The team primarily used Facebook in order to cross-promote the blog and other social media posts. Facebook posts continue beyond the end of the grant project.
- Blog. [https://governorshouselibrary.wordpress.com/](https://governorshouselibrary.wordpress.com/). 33 posts from September 2017 to March June 30, 2019. The blog has been successful for engaging with the local community in St. Augustine and Florida and with a wider audience.

**Geographic Apps:**

The project has met performance objectives regarding the two geographic-based apps, WhatWasThere and HistoryPin. The team has exceeded the goal of 150 photos and metadata posted to the Governor’s House Library account on [WhatWasThere](https://www.whatwasthere.com) during the project period. The team also posted 79 pinned photos in [HistoryPin](https://www.historypin.com).

**Wikipedia:**

Project Archivist Laura Marion and a student assistant created and/or edited 52 Wikipedia pages, which exceeds our project goal of 50 Wikipedia pages. Selected examples include:

- [https://en.wikipedia.org/wiki/Historic_St._Augustine_Preservation_Board](https://en.wikipedia.org/wiki/Historic_St._Augustine_Preservation_Board)
- [https://en.wikipedia.org/wiki/De_Mesa-S%C3%A1nchez_House](https://en.wikipedia.org/wiki/De_Mesa-S%C3%A1nchez_House)

These pages include links to the Governor’s House Library.

**Conferences, Presentations, Publications:**

- Laura Marion presented “Opening St. Augustine: Promoting Historic Identity Through Governor’s House Library” at the Association of Architecture School Librarians conference in 2018. NHPRC was acknowledged at the conference, and the NHPRC logo is displayed in UF Digital Collections along with this conference materials: [https://ufdc.ufl.edu/IR00010311/00001/citation](https://ufdc.ufl.edu/IR00010311/00001/citation).
- Laura Marion was a session chair at the Association of Architecture School Librarians’ annual conference in Pittsburgh in March 2019. Although she did not present specifically on this project, she did promote the project and acknowledge NHPRC support.
• As part of the St. Augustine Historical Society's lecture series, Matt Armstrong presented a paper in September 2018 on the history of reconstructions of historic sites in St. Augustine and the U.S., and he promoted the collections and project to the regional community.


• Laura Marion and Claire Barnewolt (project student assistant) presented “What’s Going On In This Picture? Processing Slides at Governor’s House Library” at the Society of Florida Archivists conference in May 2019. NHPRC was acknowledged in the presentation, and the NHPRC logo is displayed in UF Digital Collections along with this conference materials: https://ufdc.ufl.edu/IR00010801/00001/citation.

• John Nemmers and Matt Armstrong co-authored a chapter in the 2019 book, Reappraisal and Deaccessioning in Archives and Special Collections, edited by Laura Uglean Jackson (Rowman & Littlefield). Although this chapter did not focus on the grant project, the project was described and NHPRC support was acknowledged.

• The Society of Florida Archivists annual conference will be held in St. Augustine in May 2020, and project team members plan to promote the activities and outcomes of the project. NHPRC support will be acknowledged. This will include a report of all project activities, including processing rates, community engagement, use of the online apps, etc.

Master Site Authority Page:
One objective that was not met during the project period but will be met in upcoming months is the creation of the master site authority web page for all of the St. Augustine properties managed by UF Historic St. Augustine, Inc. Principal author and project Co-PI Matt Armstrong accepted a new position and left the University of Florida towards the end of the project, but he is still completing the page. The master site web page will be added to the Governor’s House Library website upon completion.

Project Personnel and No-Cost Extension
In February 2019, we requested and received an extension for the project. The original end date of the grant project was March 2019, and the extended end date of the grant project was June 30, 2019. The extension was requested because it took longer than anticipated to hire the Project Archivist in 2017 at the start of the project. The position was filled at the end of May 2017, three months after the project start date. The project team was successful in all activities to date, but these three months were important because they ensured that the Project Archivist was able to complete remaining activities and conclude the project. Additionally, the extension allowed the Project Archivist and other team members to promote the project at two conferences, one national and one state, during the extension period.

The single most challenging aspect of this project from beginning to end was the turnover in project team personnel at UF. The original co-PI for the project, the Architecture & Fine Arts Librarian, accepted another position and left UF at the start of the project. The co-PI who replaced him, the Governor’s House Library Coordinator, was able to complete almost all of the project period but left UF to accept another position in June 2019. Another co-PI, the Architecture Librarian, played a lead role in all community engagement and social media activities until she departed UF in August 2018 for a new position. Another team member retired and one other member left to accept a new position. Fortunately, these changes in personnel did not adversely affect project activities significantly. Vacated positions were filled quickly, and the new hires were able to contribute to the project quickly with no
work stoppages. The PI and Project Archivist remained with the project from the beginning to end of the project period.