Project Profile

Project Number: 00054303  PI: Kesse, E

Sponsor: NEH
CFDA#
Contract #

Title: National Digital Newspaper 1900-1910

Start Date:  End Date:

Award Amount: $320,959.00

Cost Share:
University Project # (LEAVE BLANK)

Title of Proposal: National Digital Newspaper Program: Florida Newspapers 1900-1910

Submitted to Sponsor: National Endowment for the Humanities  

Sponsor Code: 

UNIVERSITY ENDOREMENTS: The attached proposal has been examined by the officials whose signatures appear below. The principal academic review of the proposal is the responsibility of the Department/Center and College. If additional space is needed for signatures, please provide them on a separate sheet of paper.

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DSR-1 (11/02)

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(Do Not Complete Shaded Boxes)

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University Libraries
College

CO-PRINCIPAL INVESTIGATOR

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Department College

Title of Project: National Digital Newspaper Program: Florida Newspapers 1900-1910

INDIRECT COST (IDC):

IDC information is now collected at the time of Award. Your Award Packet will contain information on how to electronically submit your IDC distributions for all new Awards. Existing projects will remain the same as declared in previous years. For further information, please contact Carol Hunn, RGP Business Office, 392-2597.

CERTIFICATIONS AND ASSURANCES

Human Subjects
Animal Subjects
Clinical Trials
Recombinant DNA/RNA
Biohazards

Exp Date
Number
CRIS # (IFAS Only)

(Check one) First Class
Federal Express

COST SHARING PROVIDED BY:
Libraries
FCLA

CONTACT PERSON:
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If DSR has any questions about this project.

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Urn
Agency
Division
Budg Beg
Budg End
Proj Beg
Proj End

Amt Requested:
Indirect Costs—Amt $:
Off Campus $:
Staff 1st Cls: Staff
Received:
Ufl: Yes

Dsr-1 (7/02)
National Digital Newspaper Program (NDNP): Florida Newspapers, 1900-1910

NEH Application Cover Sheet
National Digital Newspaper Project

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Duns #96-966-3814 Employer ID 596002052

Application Information
Title: National Digital Newspaper Project: Florida
Grant Period: From 5/01/2005 to 5/31/2007
Field of Project: Library Science Congressional District: 6

Description of Project
This project will digitize and make available to the National Digital Newspaper Project approximately 50 Florida newspaper titles, dating from between 1900 and 1910, representing all of Florida's major geographic regions and localities including county seats, other major cities and selected smaller municipalities. The project targets 120,000 pages in 60,000 frames of microfilm on approximately 200 reels. Target preservation microfilms will be second-generation, silver negative print-masters generated from stored first-generation silver negative camera masters. Camera masters were created to preservation standard during the U.S. Newspaper Project: Florida grants by the University of Florida's Preservation Department.

Budget
Outright Request $320,958.75 Cost Sharing $143,203.27
Matching Request $0.00 Total Budget $464,161.97
Total NEH Request $320,958.75

Will this project be submitted to another NEH division, government agency, or private entity for funding? No

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Certification
By signing and submitting this application, the authorizing official is providing the applicable certifications as set forth in these guidelines.

Authorizing Official: J. Bernard Machen
Title: President

Signature: _____________________________ Date: ___________________
2. Summary

This project will digitize (image, convert to text, and mark-up) and make available to the National Digital Newspaper Project, based at the Library of Congress, approximately 50 Florida newspaper titles. These titles, dating from between 1900 and 1910, represent all of Florida's major geographic regions and localities including county seats, other major cities and selected smaller municipalities.

The project targets 120,000 newspaper pages in approximately 60,000 frames of microfilm on approximately 200 reels. Target preservation microfilms will be second-generation, silver negative print-masters generated from stored first-generation silver negative camera masters. Camera masters were created to preservation standard during the U.S. Newspaper Project: Florida (USNP:FL) grants by the University of Florida's Preservation Department.

Digitization is to Library of Congress specification for the project. All digital images will be 400 dpi 8-bit gray-scale. All text will be generated by Optical Character Recognition (OCR) with line formation and word boxes, in column-aware formation but without article segmentation. As required by specification, text shall be delivered as OCRed, without human correction. Structural metadata shall be specific to page level and shall provide information specific to the page, issue (i.e., enumeration and chronology), specific edition (if more than one was published) and title sufficient to support calendar-based browsing. Bibliographic information, created as a USNP:FL product, will also be delivered, and provide geographic references and other information to facilitate discovery. Technical metadata, also specific to the page, shall be specific to the requirements of digital asset management as outlined by the Library of Congress, with specific technical information extracted from the TIF file header.

Deliverables will include: (a) digital master (TIF 6.0, uncompressed, 8-bit gray); (b) derivative JPEG2000; (c) derivative PDF with hidden text; (d) Text file associated with bounding word boxes; (e) structural metadata; and (f) technical metadata; as well as (g) second-generation silver negative print master newspaper microfilm reels: the same as targeted for digitization.

Principle activities include: selection for digitization; vended digitization and OCR text-conversion; and inspection and shipment of deliverables to the Library of Congress. Ancillary activities include but are not limited to tracking measures; descriptive tasks (e.g., title scope, history & significance essays); and quality control regimes for analog microfilms, digital images, text and text files, and metadata files.
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4. Narrative

4.0 Introduction
The University of Florida and its partners at the Libraries of the State University System of Florida (SUL), the Florida Center for Library Automation (FCLA), and the State Library and Archives of Florida (SLAF), propose to digitize (image, convert to text, and mark-up) and make available to the National Digital Newspaper Project, based at the Library of Congress, approximately 50 Florida newspaper titles. These titles, dating from between 1900 and 1910, represent all of Florida’s major geographic regions and localities including county seats, other major cities and selected smaller municipalities. Rationale and specific methods are as follows.

4.1 History and scope of the project
Florida: 1900-1910
By the beginning of the twentieth century, Florida’s population and per capita wealth were increasing rapidly. The potential of the "Sunshine State" appeared endless.

Railroads connected Florida’s major urban areas, signaling the emergence of a vibrant modern society out of a tumultuous pioneer past. Wars of colonial succession, wars of “Indian Removal”, and the War Between the States gave way to the development of agriculture, economic hubs, and tourist destinations. The rails brought farm hands from Georgia, Alabama and other southern states. They made the growth of in-land destinations possible. Northerners, carpet-baggers and industrialists came not only to exploit but to develop Florida. And, the railways they built to move Florida’s produce to the great cities of the north brought tourists, on their return, ever further south. The rails, like the thread of a necklace, even dared to string together the pearls of Florida’s Keys. Many visitors stayed on, and some moved onto land made from drained swamps. Real estate developments quickly attracted buyers, and Florida was sold and resold.

The history of Florida can not be told without telling the story of its “Boom”, the incredible spurt of growth that even today lends its name to chapters in state history texts. The Boom, in turn, was intimately linked with the story of Florida’s newspapers, which helped create, promote and report the state’s new identity as southern paradise and investors’ haven. The Goza and Mickler Newspaper Collections (http://web.uflib.ufl.edu/spec/pkyonge/micgoz.html) illustrate the use of reporting in Northern newspapers through 1885 to convey information about and the allure of Florida as though information, itself, were an edible commodity. These text-searchable collections, together with other textual resources in the PALMM Collections (http://palmm.fcla.edu/) reveal Florida history and Florida’s relevance to the nation. Newspapers of 1900 through 1910 hold the history of a developing Florida and a developing nation that saw Florida as its playground, ate from its table, and invested heavily in its fortunes.

An elaborated Florida Timeline is available as part of the PALMM Florida Heritage Collection (http://palmm.fcla.edu/fh/outline/outline.html).
Journalism in Florida

Newspaper publishing in Florida began under British rule. After leaving South Carolina in 1783, William and John Wells published a Tory newspaper from St. Augustine before moving on to the Bahamas when Florida again came under Spanish rule the following year. Three (3) issues of The East-Florida Gazette survive. There is indirect evidence of a Spanish-language newspaper, El Telégrafo de las Floridas, having been published at Fernandina in December 1817 and described in the Charleston Courier.

Spain ceded East and West Florida to the United States in July of 1821. The Florida Gazette began publication in St. Augustine that same month, and The Floridian began publication in Pensacola in August of that year. By 1830, Florida's total population was 34,730, and the two counties established by Andrew Jackson as provisional governor had become fifteen.

Territorial newspapers promoted immigration and statehood. The standard source for information on early Florida newspapers is Territorial Florida Journalism by James Owen Knauss (DeLand: Florida State Historical Society, 1926; cf, http://purl.fcla.edu/fcla/dllUF00002254.jpg). Knauss estimated that at least forty-four newspapers were published in Florida before the end of the territorial period and that about half of the 6,800 issues produced survived. The USNP:FL survey database created in the planning phase of the Florida Newspaper Project largely corroborates this estimate; thirty-eight records list holdings for newspapers published in Florida before 1845.

In 1845, the year of statehood, Florida's population totaled 66,000. The young state had its share of partisan newspapers, including Marianna's Florida Whig (1847) and The Whig Banner from Palatka (1846). By the time of the War for Southern Independence, the state's newspapers had become sharply political. Democratic papers like The Southern Confederacy from Jacksonville (1861) were countered (at least eventually) by Republican papers like The True Southerner from Tampa (1868). Jacksonville's Republican paper, the Florida Union (1864), continues today as The Florida Times-Union.

During the war, at least one newspaper (the St. Augustine Examiner) was taken over and published by Union forces. One Confederate newspaper became the state's first African-American title. Josiah Walls, who came to Florida in 1864 with the Third Infantry Regiment, United States Colored Troops, purchased The Cotton States from a former Union general after the war and published The New Era from Gainesville in 1873.

Newspapers and their publishers then went on to wield heavy influence on the political and social developments of Reconstruction. Our survey database has twenty-nine records for Civil War-era newspapers, forty-two for Reconstruction-era papers, and fifteen records for newspapers spanning both eras. The Gainesville Sun, this city's current daily, dates its history to The Gainesville Times (1876), a Democratic paper.

Established by an act of the state legislature in 1905, the University of Florida first held classes at its Gainesville campus on September 26, 1906. The University News was the first school newspaper. Today The Independent Florida Alligator serves a population in the range of 40,000.
A line drawn across the Florida peninsula from the mouth of the Suwannee River on the Gulf of Mexico to Daytona Beach creates a northern and southern division more eye-opening than the historical east-west partition. Two-thirds of the total population lived in the northern section at the turn of the century; less than a fifth of total population is there at the close of the century. Newspapers in the northern section tend to have been published continuously in stable communities for long periods; nineteen of the twenty-five agricultural titles on our survey database are located there, and eighteen date from the nineteenth century. Of 305 ethnic titles listed in the USNP:FL database, only seven are located in the northern section.

The diversity in Florida's newspapers is largely attributable to population movements into the southern section of the peninsula. Retirees and refugees have converged from numerous points, and there are newspapers serving a variety of groups and interests. For example, Almanber "is published monthly [at Boca Raton] in Arabic and English," La Estrella de Nicaragua from Miami is "the Nicaraguan newspaper of America," The Florida Catholic is published in six diocesan editions from its main office in Orlando, the Hi-riser serves "the condominium communities of Fort Lauderdale, Pompano Beach, Boca Raton [and] Highland Beach," while the Kreyol Connection is "the first trilingual newspaper (Haitian Creole, French and English) in Palm Beach."

A million and a half Floridians are of Hispanic origin, and 280 Spanish-language newspapers are listed on the survey database, all published in the southern section of the state and three dating from the last century. The Spanish-language La Gaceta, begun in Tampa in 1922, soon included an Italian-language section among its pages, recognizing fellow immigrants proficient in a language other than English. Fifty-two African-American titles have been identified, seventy-six military titles are listed, and forty titles represent the religious press. Tracing its history back over 100 years, the Florida Sentinel Bulletin publishes both print and online editions of its newspaper.

Florida has several metropolitan dailies with national reputations, and nearly 900 weeklies are listed in Florida, where newspapers are an important medium for a multiplicity of messages.

Florida's landmark to the importance of journalism is, perhaps, the Poynter Institute (http://www.poynter.org/). Founded in 1975 by Nelson Poynter, chairman of the St. Petersburg Times and its Washington affiliate, Congressional Quarterly, the Institute was bequeathed his controlling stock in the Times Publishing Co. in 1978. As a financially independent, nonprofit organization, the Poynter Institute is beholden to no interest except its own mission: to help journalists seek and achieve excellence. Today, the independence of newspaper media is closely guarded by thriving newspapers: among them the St. Petersburg Times, the Miami Herald and the Jacksonville Florida Times-Union, as well as smaller independent newspapers, such as the Independent Florida Alligator and Almanber.

**Reported Significant Events of the Decade, 1900-1910**

Between 1900 and 1910, Florida newspapers reported events of local, state and national importance.
Of importance within Florida, newspapers reported on the political careers of William Sherman Jennings (Governor, 1901-1905) and Napoleon Bonaparte Broward (State Representative, 1901; Health Commissioner, 1901-1904; Governor, 1905-1919; U.S. Senator, 1910). The growth and general health of agriculture was a popular topic. Newspapers specializing in agricultural news covered, among other events, the development of the Chase Company, a major shipper of Florida produce to northern markets. And, nearly every Florida newspaper carried Governor Broward’s open letter to the citizens of Florida, which discussed prominently soil conditions and Florida’s agricultural promise.

By far the most important event of the decade in Florida History to be reported was the Great Fire of 1901 that destroyed Jacksonville. At the start of the Twentieth Century, Jacksonville was Florida’s largest, most industrial and most vibrant city. Key West, Miami, Pensacola and Tampa were distant rivals. Located not far from the Georgia border, on the major north/south rail lines, and Florida’s largest port, Jacksonville was, for many, the gateway to Florida. Many of the state’s influential newspapers of the decade 1900-1910 were published in Jacksonville. So, its destruction shocked Florida and the nation. Jacksonville’s reconstruction and the ascendancy of its rivals during this period are well documented in these newspapers. Frequently compared to the Great Fire that destroyed Chicago, perhaps the most interesting Chicago connection is a young Frank Lloyd Wright. One of the architects of Jacksonville’s reconstruction, Wright used the city to introduce a new sense of style that would later sweep the nation as the Prairie School. Photo-journalism and illustration appearing in the Jacksonville newspapers affords a “life-history” of the School’s development.

Framing the decade, disaster was again reported in Florida newspapers. In 1909, a hurricane came ashore in the Florida Panhandle in the Apalachicola Estuary, near Tallahassee. It had devastating force and cut a northwesterly path, following the main road to Pensacola. No part of the Panhandle was left untouched. Just as this year, 2004, the storm was one of four to dig into Florida. Hurricane reporting or, rather, the reporting on the aftermath of hurricanes was major business among Florida newspapers. The most destructive southerly storm was the 1906 hurricane that deeply scarred Key West, ripped into Miami, and nearly wiped cities like Boca Raton and Palm Beach from the map. Unlike the Great Fire, little can be said of the constructive forces that followed. Floridians simply survived; it was the lure of paradise that sparked rebirth. Today, yesterday’s weather news is important in modeling the behaviors of present-day storms. This information has enduring economic value to Florida.

In addition to carrying train schedules, Florida newspapers reported on rail transportation; the linking of Key West with New York via the East Florida Railway was a major feat of U.S. civil engineering. Between 1905 and 1909, they reported as well on what was considered a marvel of human engineering, the drainage of the Everglades. This news was punctuated by news of the “greatest of human achievements,” 1906’s progress toward completion of the Panama Canal (cf, Pensacola Journal (February 1, 1906) http://purl.fcla.edu/fcla/tc/fhp/SNWF000005). The Canal would revitalize Florida’s shipping industry and cruising, itself, would become both an industry and a destination. Other engineering news carried reports of the Pensacola Harbor Defense Project. Development news reported on, among
Florida reporters documented the birth of the Florida Historical Society in 1902 and its incorporation in 1905. The Society, with its inventories of Florida newspapers and library newspaper holdings, would herald the U.S. Newspaper Project more than 60 years before the National Endowment for the Humanities launched the project, and starting almost two decades before the Library of Congress and the University of Florida began microfilming their newspaper collections for preservation.

The local news reported the every-day lives of Floridians, for example: meetings of the Melrose Women’s Society; development of religious and utopian communities in Florida’s far away places; the destruction of Jacksonville by catastrophic fire; and the tremendous growth of Tampa. Across Florida, growth spurred development of the middle and professional class; newspapers frequently report the opening of new offices and the development and expansion of banks. Education experienced tremendous growth; reports of the establishment of new schools, construction of new classrooms, and the expansion of higher education were frequent. Perhaps most important to the people of Florida, the news – like amber – preserved genealogical information. But, even local news would foretell national events. The decade’s news of the State Temperance League, for example, telegraphed the rhetoric of Prohibition, though much of the rest of the nation was becoming more “Progressive”. And, Pensacola’s Building News (http://purl.fcla.edu/fcla/tc/fhp/ZNWF000007) would herald a land boom across the state that would have effects, some devastating, on the U.S. economy and stock market less than two decades later. The exuberance of speculation, it seems, had become a fact-on-the-ground.

Florida newspapers, of course, carried all of the major news of the nation and the world. With articles copied from the newspapers of Boston, Chicago, New York, Philadelphia, and Washington, as well as London, tourists could keep up with the cold, hard facts of life at home while enjoying warm breezes on Florida’s sunny shores. But, of particular importance to Florida among national news, these events: the Foraker Act of 1900, confirming that Puerto Rico was a U.S. Territory; the assassination in 1901 of President McKinley and Teddy Roosevelt’s swearing in – Roosevelt’s foreign adventures were of keen interest to Floridians; even reports of the Newlands Restoration Act in 1902, which authorized water projects across the West, was understood to point to the possibilities of Everglades drainage and development. (See also: PALMM Reclaiming the Everglades: http://everglades.fiu.edu/reclaim/ or http://memory.loc.gov/ammem/award98/fmuhtml/everhome.html). Fort Meyers’ most famous part-time citizen grabbed headlines briefly in 1903, as his eleven-minute feature film, The Great Train Robbery, enjoyed its fifteen minutes of fame. In international affairs, the Platt Amendment and its attendant withdrawal of troops from Cuba in 1902, Panamanian independence in 1903, the addition of the “Roosevelt Corollary” to the Monroe Doctrine in 1904, the opening of the Panama Canal in 1906, and the Nicaraguan revolution of 1909 were followed closely in Florida. The events marked Florida’s growing importance in U.S. foreign policy.

David Shedden, Director, Eugene Patterson Library, Poynter Institute, supplies a more detailed calendar of Journalism in Florida at http://poynter.org/florida_newsp_history. Appendix K reproduces the calendar for the years 1900-1910.
Florida's Newspaper Collections: Paper & Microfilm

The P.K. Yonge Library of Florida History (http://web.uflib.ufl.edu/spec/pkyonge/newspap.html) at the University of Florida, holds the largest collection of newspapers in the state and the state of Florida's only collection of newspapers on preservation microfilm. Collection and preservation efforts begun in 1944 called for acquisition of at least one newspaper from each of Florida's 67 counties on an ongoing basis. The library began to produce in-house microfilm copies of its Florida newspapers in 1947 and films 64 current Florida newspapers (http://www.uflib.ufl.edu/flnews/queue.html) on a regular basis today. Additional microfilm of current and back runs is purchased from commercial microform publishers, and retrospective microfilming is undertaken in-house whenever possible. The Florida newspaper microfilm collection now holds more than 10,000 reels, all preserved on polyester-based, silver-negative 35 mm microfilms stored remotely in two generations under ANSI standard conditions.

Other major print collections in the northern and western parts of the state are at the State Library in Tallahassee, reporting 454 titles; the Robert Manning Strozier Library at Florida State University in Tallahassee, reporting 286 titles; and the John C. Pace Library at the University of West Florida in Pensacola, reporting 293 titles. These collections largely overlap and complement holdings at the University of Florida.

Two major print collections in the southern part of the state are at the University of Miami's Otto G. Richter Library, a reported 324 titles; and the University of South Florida's Tampa Campus Library, reporting 112 titles. Most of the unique titles at the University of Miami constitute its Cuban Exile Collection, dating from the 1960s.

Other newspaper print collections of note in Florida are held by Miami-Dade Public Libraries, reporting 71 titles; the Fort Lauderdale Historical Society, reporting 88 titles; the Florida Historical Society in Tampa, reporting 58 titles; Hillsborough County Public Library in Tampa, reporting 59 titles; Orange County Library in Orlando, reporting 62 titles; Orange County Museum in Orlando, reporting 46 titles; St. Augustine Historical Society, reporting 46 titles.

Of the more than 2,000 titles listed in the USNP:FL database, nearly half are held by the University of Florida. All of the preservation microfilm listed for the period 1900-1910 (cf, Appendix A) is held by the University of Florida.

(For more information on the USNP:FL project, see its web pages at http://www.uflib.ufl.edu/flnews/. Appendix A lists titles published between 1900-1910 on preservation microfilm.)

Prior Cataloging Effort

Newspapers cataloged in the USNP:FL projects were cataloged to guidelines specified in The Newspaper Cataloging Manual, CONSER/USNP Edition, in OCLC and local and state catalogs, as well as in a database maintained by the USNP:FL program at the University of Florida. Online records described the details of the preservation microfilms created by the project in addition to the characteristics of the source newspapers. Holdings records, i.e., Union List records in OCLC and MARC Holdings records in local and state cataloging, were also created specific to preservation
University of Florida Libraries’ Catalog Department serials catalogers continue to maintain these records and to update them with new holdings and title changes.

Prior Preservation Microfilming Effort

Preservation microfilms listed by the USNP:FL project were those held primarily by the University of Florida. With few exceptions, each of these titles had been filmed in the course of the University’s on-going newspaper preservation microfilming program prior to the USNP. Active since the 1930’s, shortly after the first commercial application of microfilm, and experiencing tremendous growth after World War II, the University’s microfilming program has grown into one of the largest in the nation. The program began microfilming Florida newspapers in 1947. Today, the program annually films more than 90 Florida, Caribbean and Latin American, African, and Russian newspapers, as well as several thousand monographs, in more than 600,000 exposures, nearly 400,000 of which are created in-house annually. More than half, 59, of the titles in this continuing program are Florida newspapers.

The program has filmed to preservation standard since 1987 when the University’s Preservation Department was established. Filming practice adheres to guidelines put forth in the RLG Preservation Microfilming Handbook (Nancy Elkington, editor. Mountain View, CA : RLG, 1992) and all pertinent AIIM, ANSI and ISO standards for media, imaging and processing, and enclosures. The following description applies to preservation microfilm created from 1987 through today.

Every step in this program is completed by the Libraries’ staff to standard and under sanitary conditions. Filming is completed in-house using two Kodak MRD-2 cameras and raw 35 mm polyester film as specified by the RLG Handbook. Imaged film is processed daily by the Libraries’ Analog Imaging staff. And, methylene blue tests, required by the Handbook, are performed independently by the Jane Group (Tampa, FL). The camera master is returned to the Libraries for frame by frame inspection, editing, reshoots and splicing as necessary. The Libraries’ inspection is completed using a light board outfitted for inspection of microfilm reels; microscope; densitometer calibrated with every use; skew meter; and ultrasonic welder for “archival splices.” Camera masters are again inspected, this time on the light box with an eye-loop for evidence of scratching. All reels are inspected by the vendor and processed onto reels with reel ties and into clam shell boxes which meet or exceed the specifications of ANSI and RLG Handbook guidelines.

Inspected films are sent to Preservation Resources (Bethlehem, PA), which is responsible for the creation and testing of second-generation camera negatives under a second-generation film storage contract with the Libraries. After generating, inspecting and storing the second-generation film, Preservation Resources ships the camera master for archival storage to Iron Mountain/National Underground Storage (Boyers, PA) in separate vaults contracted by the University for first-generation camera master negative storage. Both storage facilities meet or exceed ANSI/AIIM standards for climate conditions, film duplication, etc. Preservation Department and Digital Library Center staff inspect these facilities and scientifically-valid randomly-selected reels not less than every three years as recommended by U.S. Military Specification. This inspection routine is among the tightest in the nation for preservation microfilms;
many do not inspect stored films or reacted to adverse conditions of film storage or film degradation.

All films, in all generations are logged into the Libraries' tracking systems, which also retains records of inspection, density, splices, etc. Today, there are more than 10,000 reels of Florida newspaper microfilms created under this program.

Prior Digitization Effort

Newspaper digitization is not new in the state of Florida. The earliest, in-state effort was funded by the Andrew W. Mellon Foundation from 1998 through 2001. This University of Florida project, the Caribbean Newspaper Imaging Project (CNIP: http://web.uflib.ufl.edu/digital/collections/cnip/eng/project.htm), sought to make workable low-cost methods using commercial market hardware and tools that any library could use. Though CNIP technology continues to function, it is now somewhat dated. Optical Character Recognition (OCR) software available at the time of the project was found to be unsatisfactory.

Digitization of Florida newspapers has been somewhat less organized until recently. Previous effort took place under the auspices of the PALMM Project (http://palmm.fcla.edu/). PALMM is the digital publishing project of the State University Libraries (SUL). The universities of Florida, North Florida, South Florida, West Florida each have digitized selected holdings of selected runs, the majority dating from before 1900. Effort, however, was restrained by the technical limitations of the scanning technology of the institutions, the delivery technology of the Florida Center for Library Automation (FCLA), and the display technologies of our PALMM's users in K-12 education. (Cf, Appendix B for a list of digitized Florida newspapers.)

Most institutions scanned from source documents from their special collections. The University of Florida, is the only PALMM partner with largely accessible microfilm collections and microfilm scanners (cf, Appendix C). The University of Florida was the only institution with sufficient budget to support commercial text conversion, but competing newspaper technologies and the lack of a viable delivery system prevented it from converting newspapers. Its recent purchase of Prime Recognition software and FCLA’s recent adoption of Greenstone with iArchives’ newspaper modifications (cf, Appendix C) made it possible to move forward.

The most recent Florida newspaper digitization effort takes the form of the on-going Ephemeral Cities project. Funded by the Institute for Museum and Library Services, 7200 newspaper pages are being digitized by Byte Managers and converted to searchable text by iArchives for the project (cf, Appendices B and D). These pages represent nearly the sum of extant newspapers for Gainesville, Key West and Tampa for the years 1900-1910. Digitization is generally within National Digital Newspaper Program (NDNP/LC) specification, albeit bi-tonal. And, text conversion is more specifically targeted than required but can be repurposed to meet NDNP/LC specification. These newspapers will become available as part of a PALMM Florida Newspapers Collection, scheduled for launch by June 2005.

Newspaper digitization takes place within a larger context. The State Library and Archives’ Florida Memory (http://www.floridamemory.com) and the libraries of the State University System’s Publication of Archival, Library and Museum Materials
National Digital Newspaper Program (NDNP): Florida Newspapers, 1900-1910

(PALMM) (http://palmm.fcla.edu), as well as the Florida Electronic Library (FEL) (http://www.felibrary.org), organize most of Florida's digital content and Florida history in particular. Collaborative effort, marked by the birth of PALMM, is entering its fifth year. Florida's digital effort has now matured such that regional collaboration is beginning to take root. Central Florida Memory (http://centralfloridamemory.lib.ucf.edu) is an excellent example of Florida's rapidly growing digitization capacity.

The two largest programs, the proponents of this proposal, are the Florida Center for Library Automation (FCLA) and the University of Florida's Digital Library Center (DLC). FCLA is a Title-1 Center of the State of Florida that is charged with providing library automation services to the State's universities. Its Digital Library Services Division (http://www.fcla.edu/dlini/dlinipg.html) administers the centralized technologies and services driving the PALMM Collections. Whereas FCLA administers digital content, the University of Florida's DLC builds digital library projects and digitizes content, as do the other institutions contributing to PALMM Collections. The DLC, while a unit of the University's Libraries, coordinates production and contracts with libraries, museums and other agencies across Florida and increasingly in the Caribbean.

In addition, to its digitization services, the DLC also provides analog services. Its in-house preservation microfilming program is the largest in the southeastern United States. And, its Newspaper Microfilming program, described above, is allied with the U.S. Newspaper Program (USNP) in Florida. The National Digital Newspaper Program: Florida is based at the University of Florida as a continuation of the USNP also based here.

4.2 Methodology and standards

4.2.1 Selection for Digitization

Selection. Advisory Board will select from among preservation microfilms, using criteria to be determined.

- An objective of selection will be to balance geography (both physical and demographic) with a reporting of events of major significance and topical importance in Florida history.
- Selection shall also favor titles on microfilm that are complete or relatively complete per known extant print copy.
- Reduction ratio shall also be factored, with preference for microfilms imaged at 20x or lower. (N.B. This data exists in catalog records and microfilm image technical reports generated during filming. Its presentation to the Advisory Board required that the list in Appendix A be augmented prior to the initial selection meeting.)
- Quality of original text and microfilm capture, as assessed by DLC Analog Imaging (quality control) staff subsequent to initial selection, shall also be taken into effect. Preference will be given to titles of higher quality.
- Preference will also be shown to microfilms, as assessed by DLC Analog Imaging Unit (quality control) staff subsequent to initial selection, with resolution test patterns readable at 5.0 or higher or comparable as estimated by the Units most experienced staff using the "Quality e" method.

*Cf. Appendix E, initial statement regarding the DLC.
National Digital Newspaper Program (NDNP): Florida Newspapers, 1900-1910

(The Advisory Board, outside the requirements of NDNP, will also establish criteria for selection of microfilms of 1900-1910 not meeting preservation standard and a funding plan for this work. N.B. This work additional task is not budgeted for this project.)

Records. Using the University of Florida's cataloging system, ExLibris/Aleph, Digital Library Center staff in collaboration with Catalog Department staff will compile CONSER/USNP compliant MARC21 catalog (and holdings) records into a database with UTF-8 character encoding for shipment to the NDNP at the Library of Congress.

Essays. Also during the selection process, members of the Advisory Board who work in Florida History Collection, together with DLC staff, will complete the following essays:

- "A history of Florida's newspapers from 1900-1910" (1000 words);
- "[Title (place of publication)]: history and significance" (250 words, including scope and contents notes)

4.2.2 Tracking & Preparation for Digitization

DLC Copy Control/Tracking Unit staff will initiate purchase orders for the generation of second-generation negatives from the first-generation camera-master negative.

- The first-generation camera-master negative storage agency, Iron Mountain/National Underground Storage (Boyers, PA). This work will proceed under existing contract with the agency, awarded under State of Florida law.
- Second-generation negatives will comply, under contract terms, with the requirement of the RLG Preservation Microfilming Handbook (Nancy Elkington, editor. Mountain View, CA: RLG, 1992), and initial inspection will occur at the storage agency by its staff.
- Second-generation negatives will be shipped to the DLC, and its Analog Imaging (quality control) staff will then perform a secondary inspection, completing a microfilm technical inspection report (MTIR) which will then be logged into the DLC Tracking database (for subsequent reports to the digitization vendor, DLC Quality Control Unit staff, and to the NDNP at the Library of Congress.
- This inspection shall be compliant with routines published in the Handbook, and shall note background density and other information as recommended. Cf, the Work Plan below for additional detail; we have devised confidence testing methods using control sets.

4.2.3 Digitization & Text Conversion

Microfilm frames will be imaged, rotated as necessary into right reading orientation, split into individual pages as necessary, assigned sequential file names with associated structural metadata supplying printed section/page numbers. Specifications for this process follow:
• Imaging. Grayscale (8-bit) imaging at 400 dpi from second-generation negative preservation microfilm.
- Hardware used reads background density from the microfilm, using this information to establish an average light setting for high-speed conversion.
- Whenever possible, hardware will scan for blow-back to source page dimensions. (N.B. This is not possible only in rare cases, usually when reduction ratio changes within a reel.)
- The vendor's software reads image background density and compensates for light imbalances and other similar defects not readily apparent during traditional preservation microfilm inspection.
- Software also desksews images (greater than 3°) and crops black edges in preparation for optical character recognition (OCR).
- Image output shall be uncompressed TIF (6.0), from which JPEG2000, PDF and text derivatives of the same name shall be processed subsequently.
  - There shall be one digital image per page with associated technical metadata (per NDNP Library of Congress specification will be compiled for each file).
  - The vendor has been instructed to image standards-based target film strips at the start of each reel and to supply these images with page images. Targets will include (but are subject to change pending instruction from the Library of Congress):
    - RIT Alphanumeric Test Object or comparable equivalents: AlIM Scanner Test Chart #2 or IEEE Facsimile Test Chart, and
    - Kodak grayscale target or a spatial frequency response target

Microfilm targets shall be imaged in addition to pages. They will receive sequential file names consistent with their placement in the microfilm, but metadata shall mark them as extraneous data to the publication.

• Optical character recognition (OCR), using multiple voting OCR engines, producing otherwise uncorrected text, with word-bounding boxes and zoned for column recognition, but without other segmentation.
- There shall be one text file with UTF-8 character encoding (and no graphic elements) per page and metadata shall reference the specific page image to which any given text file is associated.
  - And, text in columns shall be presented in natural reading order, column-by-column.
  - As possible, the vendor shall also supply confidence level data at the character, word, line and/or page levels.
- PDF derivative, with hidden text and metadata referencing the source publication, date and page number, shall be generated at this point.
- Bounding box data supplied by iArchives are defined by pixel coordinate referencing (with in association with the digital master at 100%) for the upper right (x and y) and lower left corners (x and y) of the word box, expressed as parenthetical expressions. It is within both the vendor and the DLC's capability to adopt alternate bounding box expressions as required by the NDNP at the Library of Congress.
National Digital Newspaper Program (NDNP): Florida Newspapers, 1900-1910

• Metadata.

• Structural Metadata, for each image, shall be provided for titles, editions, issues (enumeration and chronology/date), sections, and pages, but no lower level (e.g., article, by-line, date-line, illustration, etc.) definition, as necessary to support a calendar-based browsing interface.

• Technical Metadata, for each image, shall be provided consistent inasmuch as possible with the mandatory requirements of Z39.87-2002 (or later) : Data Dictionary for Technical Metadata for Digital Still Images, including information derived from the TIFF header (and tags required of Library of Congress contractors [http://memory.loc.gov/ammem/prpsal/attach5.html]).

• We propose to ship information specific to the source microfilm bundled with this digital image technical metadata, compliant with the recommendations of NISO Standards Committee AU/Z39.87 : Data Dictionary for Technical Metadata for Digital Still Images (of which the NDNP:FL Principal Investigator, Erich Kesse, is a committee member). However, it is within our ability to ship technical metadata relative source microfilm characteristics separately if requested by the Library of Congress.

• Administrative Metadata, for each image, shall document actions and responsibilities for the various processes applied by this project.

• Bibliographic Metadata, (expressed in associative structure of XML) for each image, will be provided in a record structure as required by the Library of Congress (cf, Product Wrapping/Directory Structure, below; see also Library of Congress Technical Specifications at http://www.loc.gov/ndnp/ndnp_techguide.pdf).

The product, including all by-products, shall be supplied to the National Digital Newspaper Program (NDNP) at the Library of Congress.

• Product Wrapping/Directory Structure.

All product (images, text, and metadata) shall be organized into a hierarchical directory structure sufficient for identification and differentiation of the various product types. While the exact structure is to be negotiated with the NDNP at the Library of Congress, we propose the following. (Additional detail to be provided/negotiated following award.)

➢ Title

➢ Edition

... (intervening bibliographic/publication hierarchy)

➢ Section

➢ Target Film Strip (as applicable)

➢ Page

➢ TIF

➢ JP2

➢ PDF

➢ Text

➢ Metadata (structural, technical, administrative)

*Files associated with any given page shall share the same file names.
It is our preference to supply metadata with the image products (TIF, JPEG2000 and PDF with hidden text) in XML files. But, it is within our ability to provide them also or later, upon request, in tab-delimited, MySQL, MS-SQL, or MS Access formats. (It will be provided to the Florida Center for Library Automation (FCLA) in MXF (METS compliant XML) files.)

(The University of Florida will also contribute the product to the PALMM Florida Newspapers Collection, for deployment within Florida and for query in combination with resources in other PALMM Collections. This secondary use, which will support lower level definition, is viewed as providing a test-bed for an eventually expanded NDNP interface as it builds toward consensus on what the national historic newspaper mark-up (DTD: document type definition) should be. This product will also be shared with the Florida Electronic Library. N.B. These activities will be completed with state funds and are not budgeted for this project.)

(The University of Florida and its PALMM partners also plan to contribute repurposed existing digital newspaper images (cf, Appendix B), on its own timetable, to the Library of Congress outside this NDNP project. N.B. This activity will be completed with state funds and are not budgeted for this project.)

4.2.4 Quality Control

See, Workflow, section 4.3.4, Quality Control.

In accord with Library of Congress specifications for NDNP projects, we propose not cropping or other image modification during quality control.

JPEG2000 images (.JP2) are derived at this point by DLC Quality Control application (cf, Appendix C), currently using the Adobe Photoshop implementation of the JPEG2000, Part 1 (or ISO-15444) standard. (N.B. Actual compression/quality, optimization, tile size, etc. can be set as instructed.)

4.2.5 Delivery & Deployment

Using the MARC records database compiled earlier, Systems Department DLC support staff will ensure association of records with structural metadata for images compiled throughout the processes described above.

4.3 Work plan

4.3.1 Selection for Digitization

4.3.1.1 Digital Library Center (DLC) staff prepares lists of newspapers on preservation microfilm; compiling detailed holdings; bibliographic information; brief historical information about individual titles, cities and counties of publication.
National Digital Newspaper Program (NDNP): Florida Newspapers, 1900-1910

- Compiled bibliographic and holdings records will be communicated to the Library of Congress' National Digital Newspaper Program.

4.3.1.2 Advisory Committee (cf. 4.4.1) uses the list to select newspaper microfilms (titles and years) for digitization.

4.3.1.3 Select task force of Florida historians on the Advisory Committee draft requisite essays on the importance and character of individual titles.

4.3.2 Tracking & Preparation for Digitization

4.3.2.1 DLC staff (tracking) logs newspaper titles and reels into tracking systems.

4.3.2.2 DLC staff (analog imaging) initiates duplication of first-generation microfilms from storage vendor and receives and reviews supplied product.

4.3.2.3 DLC staff (analog imaging) logs second-generation microfilm characteristics (e.g., density etc. per NDNP:LC specifications) for use by imaging vendor and quality control.

4.3.2.4 DLC staff (digital imaging) creates a control set of digital images created internally for use in quality control and by the digitization vendor, from second-generation microfilms using Mekel 525GS and modifies logs. Control set is not less than 5% and not greater than 10% of microfilm frames. Control set will be assessed by analog and digital imaging staff.

4.3.2.5 DLC staff (tracking) prepares packing lists and ship to digitization vendor.

4.3.3 Digitization & Text Conversion

4.3.3.1 Vendor (ByteManagers) receives and digitizes microfilms per NDNP:LC specification (cf. Methodology, above). It communicates with DLC imaging unit staff and provides periodic samples via FTP of work as it proceeds. The DLC has allocated one of its four FTP servers for this project.

4.3.3.2 Vendor (iArchives, subcontractor) receives digital images from ByteManagers and generates searchable text (word bounded) together with requisite PDFs with hidden text. It communicates with DLC text conversion and mark-up unit staff and provides periodic samples via FTP of work as it proceeds. The DLC has allocated one of its four FTP servers for this project.

4.3.3.3 Vendor returns second-generation microfilm to the DLC.

4.3.4 Quality Control

4.3.4.1 DLC staff (tracking) receives product from the vendor, iArchives (as ByteManagers subcontractor), via FTP and microfilm via parcel service.

4.3.4.1.1 DLC staff (tracking) logs product receipt and moves product to DLC production servers.

4.3.4.1.2 DLC staff (quality control) uses the DLC quality control application (cf. Appendix C), which generates JPEG2000 images (.JP2) from the TIFs and allows review of images as well as general bibliographic and structural metadata; staff accepts or rejects image product. (No cropping or other image manipulation will be performed.)

4.3.4.1.3 DLC staff (text) uses the DLC text control application to evaluate the product (text and PDF with hidden text). Accepted product is passed on. Declined product is returned to vendor for reprocessing.
4.3.4.2 DLC staff (tracking and programmers) creates final packages (TIF, PDF, text, JPEG2000, metadata [technical, structural, bibliographic, essays, etc.]).

4.3.5 Delivery & Deployment
4.3.5.1 DLC staff (programmers) prepare and archive final packages
4.3.5.1.1 CD archiving (Mitsui gold), with archive listed (using "DLC Filesorf" software: separate database) MD5 checksum
4.3.5.1.2 FTP to FCLA Digital Archive (http://www.fcla.edu/digitalArchive/index.htm), with archive listed (separate database) MD5 checksum
4.3.5.2 Florida Center for Library Automation (FCLA) Digital Library Services staff performs secondary review of packages, return errors in them to the DLC and pass accepted packages on.
N.B. The State of Florida intends to keep and mount a local copy for cross collection text searches in its own PALMM Collections and for subsequent tag enhancement, for integration and use with it Ephemeral Cities/ Geographic Interface Systems geo-temporal referencing systems. Services and workflow supporting this additional use are not given here, nor are they budgeted for this NDNP:FL project.
4.3.5.3 UF Serials Cataloger creates catalog records, consistent with CONSER practice for electronic serials, in the UF, state and OCLC catalogs for digital versions.
4.3.5.4 Packages are sent via FTP (or other subsequently agreed upon means) to the Library of Congress.
4.3.5.5 DLC staff (tracking) generates packing lists and send second-generation microfilms to the Library of Congress, each reel barcoded using barcodes supplied by the Library of Congress.
4.3.5.6 Assessment. Once deployed, regardless the National Digital Newspaper Program Collection or the locally deployed Florida Newspaper Collection, the Advisory Board and the institutions they represent, together with consultants forming an Assessment Team, will assess the collections and their performance from user surveys and reports.
An Assessment Team will create and utilize assessment tools, report findings, and issue recommendations. Assessment will be conducted in a variety of libraries (school, public and academic) in a variety of locations. It will also assist the Advisory Board with publicity planning.

4.3.6 Time Table & Targets

<table>
<thead>
<tr>
<th>(prior to)</th>
<th>Microfilm Duplication initiated and received by UF.</th>
</tr>
</thead>
<tbody>
<tr>
<td>2005 May</td>
<td>(See note for this item in Budget Year 1.)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2005 May</th>
<th>Compilation of MARC bibliographic and holdings records</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Target completion → 2005 July (latest date)</td>
</tr>
</tbody>
</table>

Deployment Assessment Team begins preparing presentation on E-Newspaper interfaces for Board meeting
<table>
<thead>
<tr>
<th>Date</th>
<th>Activity Description</th>
</tr>
</thead>
</table>
| 2005 May -   | Begin drafting Florida Newspapers/Journalism essay  
              | \textit{Target completion \rightarrow Advisory Board Meeting}  
              | Begin drafting essays for individual newspapers  
              | \textit{Target completion \rightarrow Advisory Board Meeting}  |
| (continuing) |                                                                                                                                                      |
| 2005 June    | Begin making supply purchases (DVD, Tape, etc.)  
              | \textit{Assumes near budget release}  |
| latest date  |                                                                                                                                                      |
| 2005 June    | Advisory Board meeting  |
| 2005 July    | Communicate MARC records to NDNP @ Library of Congress  
              | Preliminary selection complete  
              | \textit{Substantial agreement draft Florida Newspapers/Journalism essay}  |
| latest date  |                                                                                                                                                      |
| 2005 July    | Begin reviewing microfilm quality/assessment & log findings  
              | \textit{Includes generation of control sets (4.3.2.4)}  
              | \textit{Target completion \rightarrow rate of not less than 20 reels per month}  
              | Deployment Assessment Team completes tool and begins survey of user expectations vis-à-vis digital newspaper interface (with pretest and modification of tool)  |
| (continuing) |                                                                                                                                                      |
| 2005 August  | Final selection completed  
              | \textit{Final draft Florida Newspapers/Journalism essay}  
              | \textit{Submit draft to NDNP @ Library of Congress}  
              | Shipment to Digitization Vendor, 1\textsuperscript{st} 20 reels (minimum)  
              | \textit{Shipments proceeding thereafter at a rate of at least 20 per month until completely shipped.}  
              | \textit{Substantial agreement draft essays for individual newspaper titles sent to Vendor}  
              | \textit{Proceeding thereafter at a rate consistent with shipments until completed}  |
| 2005 Nov.    | Shipment from Vendor, 1\textsuperscript{st} 20 reels (minimum)  
              | \textit{Final essays for individual newspaper titles shipped from Vendor}  
              | \textit{Proceeding thereafter at a rate consistent with shipments until completed}  |
              | \textit{Includes assessment against control set targets (4.3.2.4)}  
              | \textit{Proceeding thereafter at a rate of at least 20 per month until project is completed.}  
<pre><code>          | \textit{N.B. State of Florida law requires certification within 15 days of receipt.}  |
</code></pre>
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>2006 January</td>
<td>Complete metadata/file packaging</td>
</tr>
<tr>
<td>Latest date</td>
<td>Includes generation of XML, final file arrangement into hierarchical directories, and final package review; Proceeding thereafter at a rate of at least 20 per month until project is completed.</td>
</tr>
<tr>
<td>2006 May</td>
<td>Shipment of digital products to NDNP @ Library of Congress</td>
</tr>
<tr>
<td>Latest date</td>
<td>Representing one half (½) of total production</td>
</tr>
<tr>
<td></td>
<td>If not completed earlier.</td>
</tr>
<tr>
<td>2006 May</td>
<td>Advisory Board meeting</td>
</tr>
<tr>
<td></td>
<td>Review progress, plan continuation, publicity planning, etc.</td>
</tr>
<tr>
<td>2006 June</td>
<td>Preliminary publicity plan</td>
</tr>
<tr>
<td>2006 July</td>
<td>Final Shipment from Vendor</td>
</tr>
<tr>
<td></td>
<td>If not completed earlier (excluding work returned)</td>
</tr>
<tr>
<td></td>
<td>Final publicity plan</td>
</tr>
<tr>
<td></td>
<td>Send to UF Libraries Public Relations Office</td>
</tr>
<tr>
<td></td>
<td>Order graphic designs for posters, bookmarks, etc.</td>
</tr>
<tr>
<td>2006 August</td>
<td>Deployment Assessment Team begins assessment of the (state and) national deployments</td>
</tr>
<tr>
<td></td>
<td>Target completion → 2006 December, with a plan for distribution to various state groups: teachers, FLA, SFA, etc.</td>
</tr>
<tr>
<td></td>
<td>Preliminary continuation plan</td>
</tr>
<tr>
<td></td>
<td>Addresses expanded years, geographic coverage, and film not meeting preservation standard; as well as fiscals; May include a legislative agenda</td>
</tr>
<tr>
<td>2006 October</td>
<td>Final continuation plan</td>
</tr>
<tr>
<td>Latest date</td>
<td>Including firm fiscals</td>
</tr>
<tr>
<td>2006 Nov.</td>
<td>Preliminary review of promotional materials by Advisory Board</td>
</tr>
<tr>
<td>2006 Dec.</td>
<td>Final Shipment from Vendor (&quot;re-shoots&quot; as necessary)</td>
</tr>
<tr>
<td></td>
<td>If not completed earlier (excluding work returned)</td>
</tr>
</tbody>
</table>

† Creation of promotional materials is routine for PALMM Collections. Sample materials can be found on-line at http://palmm.fcla.edu/promo.html. Designs created for the collection deployed in Florida can be modified easily to promote the national collection. Cost is not included in budget.
National Digital Newspaper Program (NDNP): Florida Newspapers, 1900-1910

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>2007 March</td>
<td>Quality Control &amp; Metadata/Product packaging continue as necessary.</td>
</tr>
<tr>
<td></td>
<td>Shipment of digital products to NDNP @ Library of Congress</td>
</tr>
<tr>
<td></td>
<td>Representing second half of total production</td>
</tr>
<tr>
<td></td>
<td>If not completed earlier.</td>
</tr>
<tr>
<td>2007 April</td>
<td>Deployment Assessment Team begins secondary assessment of the (state and) national deployments</td>
</tr>
<tr>
<td></td>
<td>Target completion → 2007 May</td>
</tr>
<tr>
<td>2007 May</td>
<td>Deployment Assessment Team issues second major series of reports, findings, recommendations.</td>
</tr>
<tr>
<td></td>
<td>Advisory Board issues final assessment.</td>
</tr>
<tr>
<td></td>
<td>P.I. Issues final report</td>
</tr>
</tbody>
</table>

4.4 Staff

An Organizational Chart and Curricula Vitae for staff listed in this Section are found in Appendix E.

4.4.1 Selection for Digitization

Project Administration will be the responsibility of Erich Kesse, assisted by Stephanie Haas. Mr. Kesse has directed the Digital Library Center at the University of Florida since 2000. He has been the lead on several digitization grants, co-founded the PALMM project, and served on several standards committees for both analog and digital media as well as technical and administrative metadata. Previously, from 1987, he chaired the George A. Smathers Libraries' Preservation Department including its microfilming (i.e., Reprographics) unit. The Reprographics Unit merged into the Digital Library Center in 2004; newspaper preservation microfilming continues to represent more than 90% of that unit's production. Ms. Haas has served as the Center's Assistant Director since 2000. From 1989, she served as a collection manager in the sciences.

Mr. Kesse will provide general and technical project direction, liaison with the Library of Congress and the Florida Center for Library Automation, and serve as lead vendor contact. Ms. Haas will coordinate internal staff in all other areas of production. They, in turn, will be assisted by two consultants: Martha Hruska and Priscilla Caplan. Ms. Hruska, Smathers Libraries' Director for Technology Services and coordinator of the USNP:FL newspaper microfilming project, will liaison the USNP:FL and NDNP:FL programs, continuing to assist in state-wide outreach, and will also have an ex-officio role on this project's Advisory Board. Priscilla Caplan, Associate Director for Digital Library Services at the Florida Center for Library Automation (FCLA), a recognized expert in digital libraries and metadata, will serve as a consultant on metadata. Mr. Kesse and Ms. Caplan will liaison with the Library of Congress and attend NDNP meetings in Washington.
An Advisory Board, with responsibilities, as appropriate to the member, for NDNP:FL project oversight, selection for digitization, and contextual description of newspaper titles, will consist of the following members:

- Mr. Barry Baker, Director of Libraries, University of Central Florida;
- Dr William P. Conniff, Director, Panhandle Libraries Access Network;
- Dr. James Cusick, Curator, P.K. Yonge Library of Florida History, University of Florida;
- Dr. Althea Jenkins, Director of Libraries, Florida State University;
- Mr. Mark Flynn, Director, Florida Electronic Library;
- Dr. Mark Greenberg, Director, Florida Studies Center, University of South Florida;
- Mr. Raymond Neal, Senior Librarian, Florida Collection, Jacksonville Public Library;
- Ms. Arva Moore Parks, Florida writer and illustrator;
- Mr. David Shedden, Director, Eugene Patterson Library, Poynter Institute; and
- Ms. Barbara Stites, Director, Southwest Florida Libraries Network;

4.4.2 Tracking & Preparation for Digitization

Preparation for digitization, including the creation of tracking records and work orders, as well as relations with the camera master storage and duplication vendor, Iron Mountain/National Underground Storage, is the responsibility of Nelda Schwartz and Will Canova.

Ms. Schwartz will also liaise with Naomi Young, serials cataloger, Smathers Libraries' Catalog Department on bibliographic issues. Before assuming a “gate keeping” and data management role in the Digital Library Center, Nelda served as Reprographics Unit Head in the Preservation Department and, earlier, managed its Brittle Books Program. She is a veteran of several large preservation microfilming projects, most recently the Baldwin Children's Literature project and the U.S. Agricultural Information Network: FL project. Ms. Schwartz will compile metadata, prepare project schedules, and process microfilm reproduction invoices.

Mr. Canova will liaison with the microfilm storage and reproduction vendor, supervise second-generation microfilm quality control, and manage shipments of microfilm to the digitization/text-conversion vendor. Mr. Canova manages analog reprographics and duplication services for the Digital Library Center, including its in-house microfilming and microfilm processing services.

Quality Control review of control sets will be supervised by the Imaging Unit head, Randall Renner, and include his units section heads: Will Canova (analog imaging) and the incumbent digital imaging section head. Mr. Renner will also serve as primary liaison with the vendor for image quality issues.

4.4.3 Digitization & Text Conversion

The University of Florida is undergoing devolution from state government and its purchasing systems are currently in migration to PeopleSoft systems. As a result, there was insufficient time to conclude a formal bid process. Selection
of the imaging and text conversion vendor is based on response to blind RFI, pending formal bid. It is our intent, a requirement of state law, to complete this process and to award the project to the most competent bidder with the lowest price.‡ RFP/bid is based on specifications outlined in Methodology, above.

The University of Florida and a preliminary project discussion team elected to vend these services rather than to provide them in-house. Based on RFI pending formal bid, we elected the ByteManagers and iArchives partnership. This partnership currently provides similar newspaper conversion services for our IMLS-funded Ephemeral Cities project.

The primary contractual partner will be ByteManagers which will subcontract text conversion to iArchives. Contractual relations will be with ByteManagers. Microfilm conversion will be the responsibility of ByteManagers. Text-conversion with bounding words will be the responsibility of iArchives. Each partner will be responsible for metadata associated with their component. This relationship continues to work well in the Ephemeral Cities project.

4.4.4 Quality Control

Jane Pen and Gus Clifton, together with an incumbent to be hired for a currently vacant digital imaging position, will provide quality control.

Jane Pen has managed the Digital Library Center’s Quality Control Unit for more than two years, following a prior assignment in the Center’s Imaging Unit. The Quality Control Unit will review images and associated metadata returned from the vendor to ensure product meeting specifications. She will be assisted by the incumbent digital imaging unit head, who will use the Center’s Mekel 525GS microfilm scanner to create control sets (cf. 4.3.2.4) from microfilms selected for digitization. Review is assisted by automation, programmed and maintained by the Center’s two programmers. Errors will be reported to Randall Renner, who will communicate with the Vendor for error correction.

Gus Clifton has managed the Center’s Text Conversion and Mark-up Unit for approximately one year, following a prior assignment in the Reprographics Unit, where he supervised newspaper microfilming. His Unit will review text and text-bound (i.e., PDF) products and associated metadata returned from the vendor. His Unit will use the Center’s PrimeRecognition and other software to create control samples for comparison against returned product. Mr. Clifton will also serve as primary liaison with the vendor for text quality issues.

4.4.5 Delivery & Deployment

Delivery and deployment activities, including final metadata and image packaging, will be the responsibility of the Digital Library Center’s programmer for data systems, Mark Sullivan. Lu Ai, Librarian with the Digital Library Services Division at the Florida Center for Library Automation, will provide

‡ The University of Florida’s Digital Library Center has had good relations and successful large projects with most of the vendors responding to our RFI.
independent secondary review of the final package and products and deliver them to the Library of Congress.

DLC programmers, Mark Sullivan and Ying Tang, administer DLC FTP and production servers. They are assisted by other Smathers Libraries' Systems Department Staff, Will Chaney, who will manage nightly back-ups of these servers. Data on DLC servers is backed-up nightly and backups retained until data is archived to Mitsui gold-based DVD§, archive listed with MD5 checksum, and FTPed to the FCLA Digital Archive (http://www.fcla.edu/digitalArchive/index.htm).

DLC tracking supervisor, Nelda Schwartz, will be responsible for shipping second-generation microfilms to the Library of Congress.

Assessment Team. An assessment team comprised of staff from both the University of Florida and Florida State University, will consult with the Digital Library Center, the Advisory Board and their institutions, to design and conduct surveys of user attitudes and research methods and assess interface behaviors facilitating use and research in particular. Team members include, at the University of Florida, Marilyn Ochoa, Reference Librarian for Digital Services, and, at Florida State University, Robert H. McDonald and Bridget Turnipseed. Ms. Ochoa is Reference Librarian for Digital Services and Collections. Mr. McDonald is Assistant Director for Technology. And, Ms. Turnipseed serves as E-Resources Librarian. Each of these consultants has experience and research interests in human computer interaction.

§ Mitsui gold-based DVDs only recently came on the market in the U.S.A. Manufactured in Pennsylvania, these DVD-R disks meet the DVD specification (ECMA-267 – ISO/IEC 16448). The Authoring specification is generally accepted by digital archivists for disk storage.
NATIONAL ENDOWMENT FOR THE HUMANITIES
BUDGET FORM

Project Director: .................. Erich Kesse
Director, Digital Library Center
George A. Smathers Libraries
Office Telephone: 352.846.0129
Office FAX: 352.846.3702

Applicant Organization: ......... University of Florida

Requested Grant Period: ......... From (mo/yr): May 2005 Thru (mo/yr): April 2006

SECTION A YEAR ONE (1)

1. Salaries and Wages
Provide the names and titles of the principal project personnel. For support staff, include the title of each position and indicate in brackets the number of persons who will be employed in that capacity. For persons employed on an academic year basis, list separately any salary charge for work done outside the academic year.

<table>
<thead>
<tr>
<th>Name/Title of Position</th>
<th>Method of Cost Computation</th>
<th>NEH Funds (a)</th>
<th>Cost Sharing (b)</th>
<th>Total (c)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kesse, Erich</td>
<td>10% Administrative Overhead</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Hruska, Martha</td>
<td>5% Administrative Overhead</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Caplan, Priscilla</td>
<td>2% of annual salary $73,260</td>
<td>$0.00</td>
<td>$1,465.00</td>
<td>$1,465.00</td>
</tr>
<tr>
<td>Haas, Stephanie</td>
<td>5% of annual salary $57,473</td>
<td>$0.00</td>
<td>$2,873.65</td>
<td>$2,873.65</td>
</tr>
<tr>
<td>Young, Naomi</td>
<td>5% of annual salary $46,000</td>
<td>$0.00</td>
<td>$2,400.00</td>
<td>$2,400.00</td>
</tr>
<tr>
<td>Schwartz, Nelda</td>
<td>5% of annual salary $37,643</td>
<td>$0.00</td>
<td>$1,882.15</td>
<td>$1,882.15</td>
</tr>
<tr>
<td>Renner, Randall</td>
<td>5% of annual salary $36,000</td>
<td>$0.00</td>
<td>$1,800.00</td>
<td>$1,800.00</td>
</tr>
<tr>
<td>Canova, William</td>
<td>5% of annual salary $25,417</td>
<td>$0.00</td>
<td>$1,270.85</td>
<td>$1,270.85</td>
</tr>
<tr>
<td>[Interviewing/Vacant]</td>
<td>5% of annual salary $30,000</td>
<td>$0.00</td>
<td>$1,500.00</td>
<td>$1,500.00</td>
</tr>
</tbody>
</table>
1. Salaries and Wages
(Continued)

<table>
<thead>
<tr>
<th>Name of Individual</th>
<th>Percentage of Annual Salary</th>
<th>Annual Salary Base</th>
<th>NEH Funds</th>
<th>Cost Sharing</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pen, Jane</td>
<td>35% of annual salary</td>
<td>$27,897</td>
<td>$0.00</td>
<td>$9,763.95</td>
<td>$9,763.95</td>
</tr>
<tr>
<td>Clifton, James “Gus”</td>
<td>35% of annual salary</td>
<td>$35,700</td>
<td>$0.00</td>
<td>$12,495.00</td>
<td>$12,495.00</td>
</tr>
<tr>
<td>Sullivan, Mark</td>
<td>5% of annual salary</td>
<td>$30,000</td>
<td>$0.00</td>
<td>$1,500.00</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>Ai, Lu</td>
<td>10% of annual salary</td>
<td>$47,025</td>
<td>$0.00</td>
<td>$4,702.5</td>
<td>$4,702.5</td>
</tr>
<tr>
<td>Ochoa, Marilynn</td>
<td>5% of annual salary</td>
<td>$42,945</td>
<td>$0.00</td>
<td>$2,147.25</td>
<td>$2,147.25</td>
</tr>
</tbody>
</table>

SUBTOTAL $9,100.00 $43,800.35 $53,900.35

* Cost of Living. Reviewers are requested to note that the cost of living in the South is near the lowest in the nation, and that North Florida is the lowest in Florida. A student wage of $7 per hour in the Libraries, even for skilled technical work is good. Our student assistant retention rate is approximately 3 years.

* Assisted Quality Control. Cf, Appendix C. Reviewers will not that Quality Control (QC) operations are highly automated. We use predictive information routines to perform preliminary assessments, which mitigates the number of hours required for QC review.

2. Fringe Benefits

<table>
<thead>
<tr>
<th>Health Coverage</th>
<th>Rate</th>
<th>NEH Funds</th>
<th>Cost Sharing</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health Coverage</td>
<td>19.00% of $42,335.35</td>
<td>$2,476.34</td>
<td>$4,720.52</td>
<td>$7,196.86</td>
</tr>
<tr>
<td>Health Coverage</td>
<td>8.57% of $9,100.00</td>
<td>$779.87</td>
<td>$0.00</td>
<td>$779.87</td>
</tr>
</tbody>
</table>

SUBTOTAL $3,256.21 $13,042.58 $16,298.79

The standard benefit for ORS (Optional Retirement System) is 19%. The rate for OPS (Other Personnel Services), which includes student assistants, is 8.57%. Cf, http://www.hr.ufl.edu/departmental/classcomp/employment.htm for rate and health coverage information.

3. Consultants Fees

Include payments for professional and technical consultants and honoraria.

<table>
<thead>
<tr>
<th>Name of Consultant</th>
<th>No. of days on project</th>
<th>Daily rate of compensation</th>
<th>NEH Funds</th>
<th>Cost Sharing</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Honoraria: Advisory Board</td>
<td>4</td>
<td>$100</td>
<td>$4,000</td>
<td>$0</td>
<td>$4,000</td>
</tr>
</tbody>
</table>

SUBTOTAL $4,000 $0 $4,000
4. Travel

For each trip, indicate the number of persons traveling, the total days they will be in travel status, and the total subsistence and transportation costs for that trip. When a project will involve the travel of a number of people to a conference, institute, etc., these costs may be summarized on one line by indicating the point of origin as "various." All foreign travel must be listed separately.

<table>
<thead>
<tr>
<th>From / To</th>
<th>#</th>
<th>*</th>
<th>Subsist. Cost =</th>
<th>Transport. Cost =</th>
<th>NEH Funds (a)</th>
<th>Cost Sharing (b)</th>
<th>Total (c)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Various Driving to Gainesville, FL</td>
<td>6</td>
<td>2</td>
<td>$1,326</td>
<td>$1,050</td>
<td>$2,376</td>
<td>$0</td>
<td>$2,376</td>
</tr>
<tr>
<td>Ft. Meyers Flying to Gainesville, FL</td>
<td>1</td>
<td>2</td>
<td>$221</td>
<td>$430</td>
<td>$651</td>
<td>$0</td>
<td>$651</td>
</tr>
<tr>
<td>Miami Flying to Gainesville, FL</td>
<td>1</td>
<td>2</td>
<td>$221</td>
<td>$220</td>
<td>$441</td>
<td>$0</td>
<td>$441</td>
</tr>
<tr>
<td>Pensacola Flying to Gainesville, FL</td>
<td>1</td>
<td>2</td>
<td>$221</td>
<td>$475</td>
<td>$696</td>
<td>$0</td>
<td>$696</td>
</tr>
</tbody>
</table>

**CONSULTANTS (Assessment Team) TRAVEL**

<table>
<thead>
<tr>
<th>From / To</th>
<th>#</th>
<th>*</th>
<th>Subsist. Cost =</th>
<th>Transport. Cost =</th>
<th>NEH Funds (a)</th>
<th>Cost Sharing (b)</th>
<th>Total (c)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tallahassee, FL to Gainesville, FL</td>
<td>2</td>
<td>1</td>
<td>$400</td>
<td>$175</td>
<td>$575</td>
<td>$0</td>
<td>$575</td>
</tr>
<tr>
<td>Gainesville, FL to Tallahassee, FL</td>
<td>1</td>
<td>1</td>
<td>$200</td>
<td>$175</td>
<td>$375</td>
<td>$0</td>
<td>$375</td>
</tr>
</tbody>
</table>

**NDNP TRAVEL (Introductory Program Meeting)**

<table>
<thead>
<tr>
<th>From / To</th>
<th>#</th>
<th>*</th>
<th>Subsist. Cost =</th>
<th>Transport. Cost =</th>
<th>NEH Funds (a)</th>
<th>Cost Sharing (b)</th>
<th>Total (c)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gainesville, FL to Washington, DC</td>
<td>2</td>
<td>1</td>
<td>$430</td>
<td>$1,075</td>
<td>$1,505</td>
<td>$0</td>
<td>$1,505</td>
</tr>
</tbody>
</table>

**NDNP TRAVEL (Program meetings at the Library of Congress)**

<table>
<thead>
<tr>
<th>From / To</th>
<th>#</th>
<th>*</th>
<th>Subsist. Cost =</th>
<th>Transport. Cost =</th>
<th>NEH Funds (a)</th>
<th>Cost Sharing (b)</th>
<th>Total (c)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gainesville, FL to Washington, DC</td>
<td>2</td>
<td>2</td>
<td>$1,002</td>
<td>$1,075</td>
<td>$2,077</td>
<td>$0</td>
<td>$2,077</td>
</tr>
</tbody>
</table>

**SUBTOTAL** | $8,696 | $0 | $8,696 |

# - Number of persons * - Total travel days

N.B. Subsistence rate is given as the State of Florida's official meals rate + lodging.

N.B. Florida is a long narrow "L" shaped state. Gainesville is approximately 300+ miles (5-6 hours drive) from Pensacola to the West and 300+ miles (5-6 hours drive) from Miami and Fort Myers to the South. Flight is necessitated in some cases.
5. Supplies and Materials
Include consumable supplies, materials to be used in the project and items of expendable equipment (i.e., equipment items costing less than $5,000 and with an estimated useful life of less than a year).

<table>
<thead>
<tr>
<th>Item</th>
<th>Basis/Method of Cost Computation</th>
<th>NEH Funds (a)</th>
<th>Cost Sharing (b)</th>
<th>Total (c)</th>
</tr>
</thead>
<tbody>
<tr>
<td>DVD Media (Gold based – Storage Media) (MAM-A [Authoring]) supplied in jewel cases</td>
<td>36 (25-pack) x $574.75</td>
<td>$20,691</td>
<td>$0</td>
<td>$20,691</td>
</tr>
<tr>
<td>Tape Archive (300 GB Magstar 3592 Media) (FCLA Digital Archive)</td>
<td>1 (20-pack) x $4,466</td>
<td>$0</td>
<td>$4,460</td>
<td>$4,460</td>
</tr>
</tbody>
</table>

**SUBTOTAL** $20,691 $4,460 $25,151

MAM-A gold DVD were only recently made available. Currently, only one supplier. MAM/Mitsui DVDs available in the U.S. market are manufactured in Pennsylvania.

For local archiving. Assumes FTP (electronic transfer) to NDNP at the Library of Congress for deployment.

6. Services
Include the cost of duplication and printing, long distance telephone calls, equipment rental, postage, and other services related to project objectives that are not included under other budget categories or in the indirect cost pool.
For subcontracts, provide an itemization of subcontract costs as an attachment.

<table>
<thead>
<tr>
<th>Item</th>
<th>Basis/Method of Cost Computation</th>
<th>NEH Funds (a)</th>
<th>Cost Sharing (b)</th>
<th>Total (c)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Microfilm Duplication</td>
<td>200 reels x $29.50 including shipping/handling</td>
<td>$5,900.00</td>
<td>$0.00</td>
<td>$5,900.00</td>
</tr>
<tr>
<td>Shipping (UPS) Shipping Microfilms to Vendor</td>
<td>7 x $37.84</td>
<td>$0.00</td>
<td>$264.88</td>
<td>$264.88</td>
</tr>
<tr>
<td>Shipping (UPS) Shipping Microfilms to LC</td>
<td>1 x $67.84</td>
<td>$0.00</td>
<td>$67.84</td>
<td>$67.84</td>
</tr>
<tr>
<td>Digitization Services Imaging &amp; Text Conversion</td>
<td>80,000 pg x $1.50 (inclusive)</td>
<td>$120,000.00</td>
<td>$0.00</td>
<td>$120,000.00</td>
</tr>
</tbody>
</table>

**SUBTOTAL** $125,900.00 $332.72 $126,232.72

Re: Microfilm Duplication: we will seek permission to authorize and pay for microfilm duplication following notification of award but before grant start date as a means of easing burden of meeting cash cost-share requirements.

7. Other Costs
Include participant stipends and room and board, equipment purchases, and other items not previously listed.
Please note that "miscellaneous" and "contingency" are not acceptable budget categories. Refer to the budget instructions for the restriction on the purchase of permanent equipment.

<table>
<thead>
<tr>
<th>Item</th>
<th>Basis/Method of Cost Computation</th>
<th>NEH Funds (a)</th>
<th>Cost Sharing (b)</th>
<th>Total (c)</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
<td></td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

**SUBTOTAL** $0.00 $0.00 $0.00

8. Total Direct Costs
(add subtotals of items 1 to 7)

<table>
<thead>
<tr>
<th></th>
<th>NEH Funds (a)</th>
<th>Cost Sharing (b)</th>
<th>Total (c)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(add subtotals of items 1 to 7)</td>
<td>$165,743.21</td>
<td>$61,302.93</td>
<td>$234,278.86</td>
</tr>
</tbody>
</table>
9. Indirect Costs

This budget item applies only to institutional applicants. If indirect costs are to be charged to this project, CHECK THE APPROPRIATE BOX BELOW and provide the information requested. Refer to the budget instructions for explanations of these options.

☑ Current indirect cost rate(s) has/have been negotiated with federal agency.

(Complete items A and B.)

Item A. Name of federal agency: Health & Human Services (DHHS)
   Date of agreement: 29 December 2000

Item B.

<table>
<thead>
<tr>
<th>Rate(s)</th>
<th>Base(s)</th>
<th>NEH Funds (a)</th>
<th>Cost Sharing (b)</th>
<th>Total (c)</th>
</tr>
</thead>
<tbody>
<tr>
<td>20 % of $ (Total Direct Costs)</td>
<td>$165,743.21</td>
<td>$61,302.93</td>
<td>$234,278.86</td>
<td></td>
</tr>
</tbody>
</table>

TOTAL INDIRECT COSTS $33,148.65 $12,260.59 $46,855.78

10. Total Project (Year 1)

(Direct and Indirect) for budget period.

<table>
<thead>
<tr>
<th>NEH Funds (a)</th>
<th>Cost Sharing (b)</th>
<th>Total (c)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$198,892.00</td>
<td>$73,564.00</td>
<td>$281,135.00</td>
</tr>
</tbody>
</table>
**SECTION A YEAR TWO (2)**


### 1. Salaries and Wages

Provide the names and titles of the principal project personnel. For support staff, include the title of each position and indicate in brackets the number of persons who will be employed in that capacity. For persons employed on an academic year basis, list separately any salary charge for work done outside the academic year.

<table>
<thead>
<tr>
<th>Name/Title of Position</th>
<th>Method of Cost Computation</th>
<th>NEH Funds (a)</th>
<th>Cost Sharing (b)</th>
<th>Total (c)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kesse, Erich</td>
<td>Administrative Overhead</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Director, Digital Library Center Principal Investigator</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hruska, Martha</td>
<td>Administrative Overhead</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Consultant @ USNP:FL</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Caplan, Priscilla</td>
<td>of annual salary $74,358</td>
<td>$0.00</td>
<td>$1,487.16</td>
<td>$1,487.16</td>
</tr>
<tr>
<td>Consultant @ Metadata</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Haas, Stephanie</td>
<td>of annual salary $58,335</td>
<td>$0.00</td>
<td>$2,916.75</td>
<td>$2,916.75</td>
</tr>
<tr>
<td>Production Coordinator</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Young, Naomi</td>
<td>of annual salary $48,720</td>
<td>$0.00</td>
<td>$2,436.00</td>
<td>$2,436.00</td>
</tr>
<tr>
<td>Serials Cataloger</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Schwartz, Nelda</td>
<td>of annual salary $38,207</td>
<td>$0.00</td>
<td>$1,910.35</td>
<td>$1,910.35</td>
</tr>
<tr>
<td>Copy Control/Tracking</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Renner, Randall</td>
<td>of annual salary $36,540</td>
<td>$0.00</td>
<td>$1,827.00</td>
<td>$1,827.00</td>
</tr>
<tr>
<td>Imaging Unit Head Digital Vendor Liaison</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Canova, William</td>
<td>of annual salary $25,798</td>
<td>$0.00</td>
<td>$1,289.90</td>
<td>$1,289.90</td>
</tr>
<tr>
<td>Analog Imaging Section Head 2nd Gen. Microfilm Q.C.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>[Interviewing/Vacant] Digital Imaging Section Head</td>
<td>of annual salary $30,450</td>
<td>$0.00</td>
<td>$1,522.50</td>
<td>$1,522.50</td>
</tr>
<tr>
<td>Digital Image Q.C. Archiving &amp; Related Tasks</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pen, Jane</td>
<td>of annual salary $28,315</td>
<td>$0.00</td>
<td>$9,910.25</td>
<td>$9,910.25</td>
</tr>
<tr>
<td>[Image Q.C. Assistant]* Digital Image Q.C.</td>
<td>1 x 780 hrs x $7.15/hr</td>
<td>$5,577.00</td>
<td>$0.00</td>
<td>$5,577.00</td>
</tr>
<tr>
<td>Clifton, James &quot;Gus&quot; Text/Mark-Up Q.C.</td>
<td>of annual salary $36,235</td>
<td>$0.00</td>
<td>$12,682.25</td>
<td>$12,682.25</td>
</tr>
<tr>
<td>[Text Q.C. Assistants]* Text/Mark-Up Q.C.</td>
<td>1 x 520 hrs x $7.15/hr</td>
<td>$3,718.00</td>
<td>$0.00</td>
<td>$3,718.00</td>
</tr>
<tr>
<td>Sullivan, Mark</td>
<td>of annual salary $30,450</td>
<td>$0.00</td>
<td>$1,522.50</td>
<td>$1,522.50</td>
</tr>
<tr>
<td>Programmer, Metadata Support</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ai, Lu</td>
<td>of annual salary $47,730</td>
<td>$0.00</td>
<td>$4,773.00</td>
<td>$4,773.00</td>
</tr>
<tr>
<td>Metadata Librarian, FCLA</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ochoa, Marilynny</td>
<td>of annual salary $43,589</td>
<td>$0.00</td>
<td>$2,179.45</td>
<td>$2,179.45</td>
</tr>
<tr>
<td>Reference Libr./Digital Serv. Assessment Team</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**SUBTOTAL** $9,295.00 $44,457.11 $53,752.11

* Assisted Quality Control. Cf, Appendix C. Reviewers will not that Quality Control (QC) operations are highly automated. We use predictive information routines to perform preliminary assessments, which mitigates the number of hours required for QC review.
2. Fringe Benefits

<table>
<thead>
<tr>
<th>Health Coverage</th>
<th>Rate</th>
<th>Salary Base</th>
<th>NEH Funds (a)</th>
<th>Cost Sharing (b)</th>
<th>Total (c)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health Coverage</td>
<td>19.00%</td>
<td>$44,457.11</td>
<td>$2,476.34</td>
<td>$0.00</td>
<td>$8,446.85</td>
</tr>
<tr>
<td></td>
<td>8.57%</td>
<td>$9,295.00</td>
<td>$796.58</td>
<td>$0.00</td>
<td>$796.58</td>
</tr>
<tr>
<td><strong>SUBTOTAL</strong></td>
<td></td>
<td></td>
<td>$3,272.92</td>
<td>$13,167.37</td>
<td>$16,440.29</td>
</tr>
</tbody>
</table>

The standard benefit for ORS (Optional Retirement System) is 19%. The rate for OPS (Other Personnel Services), which includes student assistants, is 8.57%. Cf, http://www.hr.ufl.edu/departmental/classcomp/employer.htm for rate and health coverage information.

3. Consultants Fees

Include payments for professional and technical consultants and honoraria.

<table>
<thead>
<tr>
<th>Name or type of Consultant</th>
<th>No. of days on project</th>
<th>Daily rate of compensation</th>
<th>NEH Funds (a)</th>
<th>Cost Sharing (b)</th>
<th>Total (c)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Honoraria: Advisory Board</td>
<td>4</td>
<td>$100</td>
<td>$4,000</td>
<td>$0.00</td>
<td>$4,000</td>
</tr>
<tr>
<td>Including annual meeting; Review of Lists &amp; selection duties; and production of essays &amp; future funding plans</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| **SUBTOTAL** |       |       | $4,000 | $0     | $4,000 |

4. Travel

For each trip, indicate the number of persons traveling, the total days they will be in travel status, and the total subsistence and transportation costs for that trip. When a project will involve the travel of a number of people to a conference, institute, etc., these costs may be summarized on one line by indicating the point of origin as "various." All foreign travel must be listed separately.

### ADVISORY BOARD TRAVEL

<table>
<thead>
<tr>
<th>From / To</th>
<th>#</th>
<th>Subsist. Cost =</th>
<th>Transport. Cost =</th>
<th>NEH Funds (a)</th>
<th>Cost Sharing (b)</th>
<th>Total (c)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Various Driving to Gainesville, FL</td>
<td>6</td>
<td>$1,365</td>
<td>$1,082</td>
<td>$2,447</td>
<td>$0.00</td>
<td>$2,447</td>
</tr>
<tr>
<td>Ft. Meyers Flying to Gainesville, FL</td>
<td>1</td>
<td>$228</td>
<td>$443</td>
<td>$671</td>
<td>$0.00</td>
<td>$671</td>
</tr>
<tr>
<td>Miami Flying to Gainesville, FL</td>
<td>1</td>
<td>$228</td>
<td>$227</td>
<td>$455</td>
<td>$0.00</td>
<td>$455</td>
</tr>
<tr>
<td>Pensacola Flying to Gainesville, FL</td>
<td>1</td>
<td>$228</td>
<td>$490</td>
<td>$718</td>
<td>$0.00</td>
<td>$718</td>
</tr>
</tbody>
</table>

### CONSULTANTS (Assessment Team) TRAVEL

<table>
<thead>
<tr>
<th>From / To</th>
<th>#</th>
<th>Subsist. Cost =</th>
<th>Transport. Cost =</th>
<th>NEH Funds (a)</th>
<th>Cost Sharing (b)</th>
<th>Total (c)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tallahassee, FL to Gainesville, FL</td>
<td>2</td>
<td>$412</td>
<td>$181</td>
<td>$593</td>
<td>$0.00</td>
<td>$593</td>
</tr>
<tr>
<td>Gainesville, FL to Tallahassee, FL</td>
<td>1</td>
<td>$206</td>
<td>$181</td>
<td>$387</td>
<td>$0.00</td>
<td>$387</td>
</tr>
</tbody>
</table>
4. Travel
(Continued)

**NDP TRAVEL (Introductory Program Meeting)**

<table>
<thead>
<tr>
<th>From / To</th>
<th>#</th>
<th>Subsistence Cost</th>
<th>Transport Cost</th>
<th>NEH Funds (a)</th>
<th>Cost Sharing (b)</th>
<th>Total (c)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gainesville, FL to Washington, DC</td>
<td>2</td>
<td>$443</td>
<td>$1,082</td>
<td>$1,525</td>
<td>$0</td>
<td>$1,525</td>
</tr>
</tbody>
</table>

**NDP TRAVEL (Program meetings at the Library of Congress)**

<table>
<thead>
<tr>
<th>From / To</th>
<th>#</th>
<th>Subsistence Cost</th>
<th>Transport Cost</th>
<th>NEH Funds (a)</th>
<th>Cost Sharing (b)</th>
<th>Total (c)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gainesville, FL to Washington, DC</td>
<td>2</td>
<td>$1,032</td>
<td>$1,081</td>
<td>$2,113</td>
<td>$0</td>
<td>$2,113</td>
</tr>
</tbody>
</table>

**SUBTOTAL** $8,909 $0 $8,909

# - Number of persons * - Total travel days

N.B. Subsistence rate is given as the State of Florida's official meals rate + lodging.

N.B. Florida is a long narrow "L" shaped state. Gainesville is approximately 300+ miles (5-6 hours drive) from Pensacola to the West and 300+ miles (5-6 hours drive) from Miami and Fort Myers to the South. Flight is necessitated in some cases.

5. Supplies and Materials

Include consumable supplies, materials to be used in the project and items of expendable equipment (i.e., equipment items costing less than $5,000 and with an estimated useful life of less than a year).

<table>
<thead>
<tr>
<th>Item</th>
<th>Basis/Method of Cost Computation</th>
<th>NEH Funds (a)</th>
<th>Cost Sharing (b)</th>
<th>Total (c)</th>
</tr>
</thead>
<tbody>
<tr>
<td>DVD Media</td>
<td>18 (25-pack) x $574.75</td>
<td>$10,345.50</td>
<td>$0</td>
<td>$10,345.50</td>
</tr>
<tr>
<td>(Gold based – Storage Media)</td>
<td>1 DVD = @100 pg. max. stor.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(MAM-A [Authoring])</td>
<td>40,000 pg = @ 400 DVD + industry std. 10% burn error = 440 DVD = 18 x (25-pack)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**SUBTOTAL** $10,345.50 $0.00 $10,345.50

MAM-A gold DVD were only recently made available. Currently, only one supplier. MAM/Mitsui DVDs available in the U.S. market are manufactured in Pennsylvania.

For local archiving. Assumes FTP (electronic transfer) to NDP at the Library of Congress for deployment.

6. Services

Include the cost of duplication and printing, long distance telephone calls, equipment rental, postage, and other services related to project objectives that are not included under other budget categories or in the indirect cost pool.

For subcontracts, provide an itemization of subcontract costs as an attachment.

<table>
<thead>
<tr>
<th>Item</th>
<th>Basis/Method of Cost Computation</th>
<th>NEH Funds (a)</th>
<th>Cost Sharing (b)</th>
<th>Total (c)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shipping (UPS)</td>
<td>1 x $69.88</td>
<td>$0.00</td>
<td>$69.88</td>
<td>$69.88</td>
</tr>
<tr>
<td>Shipping Microfilms to LC</td>
<td>% of reels (i.e., 100 reels) as returned from vendor</td>
<td>$0.00</td>
<td>$69.88</td>
<td>$69.88</td>
</tr>
<tr>
<td>Digitization Services</td>
<td>40,000 pg x $1.50 (inclusive)</td>
<td>$60,000.00</td>
<td>$0.00</td>
<td>$60,000.00</td>
</tr>
</tbody>
</table>

**SUBTOTAL** $60,000.00 $69.88 $60,069.88
7. Other Costs
Include participant stipends and room and board, equipment purchases, and other items not previously listed. Please note that "miscellaneous" and "contingency" are not acceptable budget categories. Refer to the budget instructions for the restriction on the purchase of permanent equipment.

<table>
<thead>
<tr>
<th>Item</th>
<th>Basis/Method of Cost Computation</th>
<th>NEH Funds (a)</th>
<th>Cost Sharing (b)</th>
<th>Total (c)</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
<td></td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

**SUBTOTAL** $0.00 $0.00 $0.00

8. Total Direct Costs
(add subtotals of items 1 to 7)

<table>
<thead>
<tr>
<th>NEH Funds (a)</th>
<th>Cost Sharing (b)</th>
<th>Total (c)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$95,822.42</td>
<td>$57,694.36</td>
<td>$153,516.78</td>
</tr>
</tbody>
</table>

9. Indirect Costs
This budget item applies only to institutional applicants. If indirect costs are to be charged to this project, CHECK THE APPROPRIATE BOX BELOW and provide the information requested. Refer to the budget instructions for explanations of these options.

☑ Current indirect cost rate(s) has/have been negotiated with federal agency.

(Complete items A and B.)

**Item A.**
Name of federal agency: Health & Human Services (DHHS)
Date of agreement: 29 December 2000

**Item B.**

<table>
<thead>
<tr>
<th>Rate(s)</th>
<th>Base(s)</th>
<th>NEH Funds (a)</th>
<th>Cost Sharing (b)</th>
<th>Total (c)</th>
</tr>
</thead>
<tbody>
<tr>
<td>20 % of $ (Total Direct Costs)</td>
<td>(Total Direct Costs)</td>
<td>$95,822.42</td>
<td>$57,694.36</td>
<td>$153,516.78</td>
</tr>
</tbody>
</table>

**TOTAL INDIRECT COSTS** $19,164.48 $11,538.87 $30,703.36

10. Total Project (Year 2)
(Direct and Indirect) for budget period.

<table>
<thead>
<tr>
<th>NEH Funds (a)</th>
<th>Cost Sharing (b)</th>
<th>Total (c)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$114,986.90</td>
<td>$69,233.23</td>
<td>$184,220.14</td>
</tr>
</tbody>
</table>
SECTION B

SUMMARY BUDGET
Transfer from Section A the total costs (column C) for each category of project expense. When the proposed grant period is eighteen months or longer, project expenses for each twelve-month period are to be listed separately and totaled in the last column of the summary budget. For projects that will run less than eighteen months, only the last column of the summary budget should be completed.

<table>
<thead>
<tr>
<th>Budget Categories</th>
<th>First Year</th>
<th>Second Year</th>
<th>TOTAL COSTS FOR ENTIRE GRANT PERIOD</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>From:</td>
<td>From:</td>
<td></td>
</tr>
<tr>
<td>1. Salaries and wages</td>
<td>$53,900.35</td>
<td>$53,752.11</td>
<td>$107,652.46</td>
</tr>
<tr>
<td>2. Fringe benefits</td>
<td>$16,298.79</td>
<td>$16,440.29</td>
<td>$32,739.08</td>
</tr>
<tr>
<td>3. Consultant fees</td>
<td>$4,000.00</td>
<td>$4,000.00</td>
<td>$8,000.00</td>
</tr>
<tr>
<td>4. Travel</td>
<td>$8,696.00</td>
<td>$8,909</td>
<td>$17,605.00</td>
</tr>
<tr>
<td>5. Supplies and materials</td>
<td>$25,151.00</td>
<td>$10,345.50</td>
<td>$35,496.50</td>
</tr>
<tr>
<td>6. Services</td>
<td>$126,232.72</td>
<td>$60,069.88</td>
<td>$186,302.60</td>
</tr>
<tr>
<td>7. Other costs</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>8. Total direct costs (Items 1-7)</td>
<td>$234,278.86</td>
<td>$153,516.78</td>
<td>$387,795.64</td>
</tr>
<tr>
<td>9. Indirect costs</td>
<td>$46,855.78</td>
<td>$30,703.36</td>
<td>$77,559.14</td>
</tr>
<tr>
<td>10. Total project costs (direct and indirect)</td>
<td>$281,135.00</td>
<td>$184,220.14</td>
<td>$465,355.14</td>
</tr>
</tbody>
</table>

PROJECT FUNDING FOR ENTIRE GRANT PERIOD

1. Indicate the amount of outright and/or federal matching funds that is requested from NEH.
2. Indicate the amount of cash contributions that will be made by the applicant and cash and in-kind contributions made by third parties to support project expenses that appear in the budget. Cash gifts that will be raised to release federal matching funds should be included under "Third-party contributions." (Consult the program guidelines for information on cost sharing requirements.) When a project will generate income that will be used during the grant period to support expenses listed in the budget, indicate the amount of income that will be expended on budgeted project activities. Indicate funding received from other federal agencies.
3. Total Project Funding should equal Total Project Costs.

1. REQUESTED FROM NEH
   - Outright $313,878.90
   - Federal Matching $0.00

2. COST SHARING
   - Applicant's contributions $142,797.23
   - Third-party contributions $0.00
   - Project income $0.00
   - Other federal agencies $0.00

TOTAL NEH FUNDING $313,878.90
TOTAL COST SHARING $142,797.23

3. TOTAL PROJECT FUNDING (Total NEH Funding + Total Cost Sharing): $465,355.14
6. Appendices

6.1 Appendix A
1900-1910 Florida Newspapers on Preservation Microfilm

6.2 Appendix B
Digitized Florida Newspapers

6.3 Appendix C
Hardware & Software for Quality Control Inspection

6.4 Appendix D
Florida Newspaper & the Ephemeral Cities Project

6.5 Appendix E
Organizational Chart and Project Staff

6.6 Appendix F
Consultants and the Advisory Board

6.7 Appendix G
Digitization and Preservation Microfilming Grants

6.8 Appendix H
The PALMM Collections

6.9 Appendix I
Digital Library Center FY2003-2004 Annual Report

6.10 Appendix J
Letters of Support

6.11 Appendix K
Florida Journalism, 1900-1910

6.12 Appendix L
"The Spirit of Newspaper Publishing in Florida"
6.1 Appendix A

1900-1910 Florida Newspapers on Preservation Microfilm

While other state institutions have microfilmed state newspapers, the University of Florida is the only institution in the state of Florida holding preservation microfilm. (Bullets represent individual reel contents.)

<table>
<thead>
<tr>
<th>Historical Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reviewers of this list should bear in mind that Florida was one of the first states to begin microfilming its newspapers and one of the last to enter the U.S. Newspaper Project (USNP). Many of Florida's newspaper microfilms were created before the preservation microfilming standards that we work with today were established in the early-to mid-1980s. These early microfilm were excluded by the USNP, which sought to preserve never filmed newspapers, and therefore are not listed here. Reviewers should also know that before 1900, much of Florida had been frontier. Though a simplification, it can be said that rail and shipping lines marked the frontier's boundaries. Shipping lines formed an outline around the peninsula of Florida connected Pensacola -- Tampa -- Key West -- Miami -- Fort Pierce -- Jacksonville. Rail lines, which continued to grow well beyond 1910, initially drew the boundary between &quot;settled&quot; and &quot;native&quot; Florida across the state from St. Augustine to Tampa. Reviewers with a knowledge of Florida's geography, therefore, will note that none of Florida's major present day cities of South Florida, e.g., Orlando, Boca Raton, Palm Beach, Miami, are represented in the following list.</td>
</tr>
</tbody>
</table>

Bradford County Telegraph (Starke, FL)
- 1895, 1900, 1910
- 1906 Jun-Aug, Sep 21 28, Oct 12, Dec 14

Champion (Arcadia, FL)
- 1906
- 1908

Chipley Banner (Chipley, FL)
- 1897 Jun-1900 Jun
- 1903 Jan-1912 Dec

** Other state institutions that have microfilmed newspapers, albeit not to preservation standard, include public institutions such as the University of South Florida (selected Tampa Bay area newspapers), the University of West Florida (selected Pensacola and Panhandle area newspapers), and Florida State Library and Archives (various state newspapers); and commercial agencies such as the New York Times Newspapers (which owns and microfilms its regional newspapers, e.g., the Gainesville Sun and Ocala Star-Banner) and Florida's major independent newspapers (e.g., Miami Herald, St. Petersburg Times) frequently in collaboration with major microfilm vendors (e.g., ProQuest/UMI). The microfilm holdings are maintained in the USNP:FL database housed at the University of Florida (cf, http://www.uflib.ufl.edu/flnews/)
Appendix A

1900-1910 Florida Newspapers on Preservation Microfilm
(Continued)

Crystal River Times (Crystal River, FL)
- 1905 Aug 18-1916 Jan 07

Daily News (Pensacola, FL)
- 1900 Feb 2-Apr 19

Daily Sun (Gainesville, FL)
- 1905 Sep

Daytona Daily News (Daytona, FL)
- 1905 Jan-Mar; Dec; 1906 Jan-Mar
- 1908 Dec-1909 Mar
- 1908-1911
- 1909 Dec-1910 Feb
- 1910-1911

Daytona Gazette-News (Daytona, FL)
- 1903 Jan-1905 Sep 9
- 1903 Feb-Dec
- 1905 Sep-1906 Sep
- 1906 Oct 6- 1909 Mar 27
- 1909 Apr 3-Dec 25

Deland News (Deland, FL)
- 1909
- 1910; 1913 Jun 11; 1916-1917

Deland Weekly News (Deland, FL)
- 1903 Feb 13-May 29; Oct 23-Dec 18
- 1904; 1906

Desoto County News (Arcadia, FL)
- 1905 Aug 11-1906 Jun 1; 1915 Jan 1-Dec 28

Dixie (Jacksonville, FL)
- 1910 Dec 3-1912

East Coast Advocate (Titusville, FL)
- 1901
- 1902-1904
- 1905
- 1907-1908
- 1909-1910
Appendix A

1900-1910 Florida Newspapers on Preservation Microfilm
(Continued)

*Enterprise Recorder* (Enterprise, FL)
  - 1908 Jun 25-1909 Aug 26

*Evening Star* (Ocala, FL)
  - 1901 Jan-Jun

*Florida Bulletin* (Gainesville, FL)
  - 1904 Aug 12

*Florida Star* (Titusville, FL)
  - 1900-1901
  - 1901-1902
  - 1905 Jan 6-Jul 7
  - 1905-1907
  - 1907-1908

*Florida Star* (Titusville, FL)
  - 1908-1910
  - 1910-1911

*Florida Index* (Jacksonville, FL)
  - 1899 Jun 16-1903 Dec 25
  - 1904 Jan 01-1908 Mar 27
  - 1908 Apr 03-1909 Jun 25

*Florida Times-Union Index* (Jacksonville, FL)
  - 1902-1905
  - 1906-1908
  - 1909-1911

*Florida Times-Union World's Fair Souvenir* (Jacksonville, FL)
  - 1904

*Fort Pierce News* (Fort Pierce, FL)
  - 1906 Nov 16-Dec 28; 1908 Jan 4; 1911 Dec 8

*Gadsden County Times* (Quincy, FL)
  - 1907 Mar 08-1909 Apr 23
  - 1910 Jul-Sep
Appendix A
1900-1910 Florida Newspapers on Preservation Microfilm
(Continued)

Gainesville Daily Sun (Gainesville, FL)
- 1903 Apr-Jun (morning ed.)
- 1903 Apr-Jun (evening ed.)
- 1903 Jul-Sep (morning ed.)
- 1903 Jul-Sep (evening ed.)
- 1904 Jan-Mar (morning ed.)
- 1904 Jan-Mar (evening ed.)
- 1904 Apr-Jun (morning ed.)
- 1904 Apr-Jun (evening ed.)
- 1904 Jul-Sep (morning ed.)
- 1904 Jul-Sep (evening ed.)
- 1904 Oct-Dec (morning ed.)
- 1904 Oct-Dec (evening ed.)
- 1905 Jan-Mar (morning ed.)
- 1905 Jan-Mar (evening ed.)
- 1905 Apr-May (morning ed.)
- 1905 Apr-May (evening ed.)
- 1905 Jul-Sep (morning ed.)
- 1905 Jul-Sep (evening ed.)
- 1905 Apr-Jun (morning ed.)
- 1905 Apr-Jun (evening ed.)
- 1905 Oct-Dec (morning ed.)
- 1905 Oct-Dec (evening ed.)
- 1906 Jan-Mar (morning ed.)
- 1906 Jan-Mar (evening ed.)
- 1906 Apr-Jun (morning ed.)
- 1906 Apr-Jun (evening ed.)
- 1906 Jul-Sep (morning ed.)
- 1906 Jul-Sep (evening ed.)
- 1906 Oct-Dec (morning ed.)
- 1906 Oct-Dec (evening ed.)
- 1907 Jan-Mar (morning ed.)
- 1907 Jan-Mar (evening ed.)
- 1907 Apr-Jun (morning ed.)
- 1907 Apr-Jun (evening ed.)
- 1907 Jul-Sep (morning ed.)
- 1907 Jul-Sep (evening ed.)
- 1907 Oct-Dec (morning ed.)
- 1907 Oct-Dec (evening ed.)
- 1908 Jan-Mar (morning ed.)
- 1908 Jan-Mar (evening ed.)
- 1908 Apr-Jun (morning ed.)
Appendix A
1900-1910 Florida Newspapers on Preservation Microfilm (Continued)

Gainesville Daily Sun (Gainesville, FL)
- 1908 Apr-Jun (evening ed.)
- 1908 Jul-Sep (morning ed.)
- 1908 Jul-Sep (evening ed.)
- 1908 Oct-Dec (morning ed.)
- 1908 Oct-Dec (evening ed.)
- 1909 Jan-Jun (morning ed.)
- 1909 Jan-Jun (evening ed.)
- 1909 Apr-Jun (morning ed.)
- 1909 Apr-Jun (evening ed.)
- 1909 Jul-Sep (morning ed.)
- 1909 Jul-Sep (evening ed.)
- 1909 Oct-Dec (morning ed.)
- 1909 Oct-Dec (evening ed.)

Gazette News (Daytona Beach, FL)
- 1901-1902

Gulf Coast Breeze (Crawfordville, FL)
- 1897 May 28-1898; 1900-1906 (scattered issues)
- 1897-1915

Indian River Advocate (Titusville, FL)
- 1900

Leader (Tarpon Springs, FL)
- 1910-1912

Live Oak Daily Democrat (Live Oak, FL)
- 1906 Aug 27-Oct 25
- 1907 Apr-Jun
- 1907 Jul
- 1907 Oct-Nov
- 1907 Dec 2-7

Madison Enterprise-Recorder (Madison, FL)
- 1909 Sep 2-1912 Aug 30

Miscellaneous Nassau Papers (Fernandina Beach, FL)
- 1896; 1908-1909; 1911; 1918-1923; 1925; 1927;

Morning Sun (Tallahassee, FL)
- 1907 Apr; 1909 Apr 19-Jun 5
Appendix A
1900-1910 Florida Newspapers on Preservation Microfilm
(Continued)

New Enterprise (Madison, FL)
- 1901 Sep 5-1905 Aug 31
- 1905 Sep 7-1908 Jun 18

Ocala Banner (Ocala, FL)
- 1901-1902
- 1903
- 1904
- 1905
- 1906
- 1907
- 1908
- 1909
- 1910

Ocala Evening Star (Ocala, FL)
- 1900 Jan 1-Jul 2
- 1900 Jul-Dec
- 1901 Jul-Dec
- 1902 Jan-Jun
- 1902 Jul-Dec
- 1903 Jan-Jun
- 1903 Jul-Dec
- 1904 Jan-Jun
- 1904 Jul-Dec
- 1905 Jan 1-Jun 24
- 1905 Jun 26-Dec 30
- 1906 Jan 1-Jun 20
- 1906 Jun 21-Dec 14
- 1906 Dec 15-Dec 31
- 1907 Jan-Jun
- 1907 Jul-Nov
- 1907 Dec 2-Dec 31
- 1908 Jan-Mar
- 1908 Apr-Jun
- 1908 Jul-Dec 12
- 1908 Dec 14-1909 May 24
- 1909 May 25-Oct 30
- 1909 Nov-Dec
- 1910 Jan 1-Jun 25
- 1910 Jun 27-Dec 17
Appendix A

1900-1910 Florida Newspapers on Preservation Microfilm
(Continued)

*Palatka Daily News* (Palatka, FL)
- 1902-1905
- 1906-1909
- 1910-1913

*Panama City Pilot* (Panama City, FL)
- 1907 May 30-1908 Dec 31
- 1910; 1930; 1937

*Pensacola Evening News* (Pensacola, FL)
- 1908 [scattered issues]

*Pensacola Journal* (Pensacola, FL)
- 1905 Jan-Mar
- 1905 Apr-Jun
- 1905 Jul-Aug
- 1905 Sept-Oct
- 1905 Nov-Dec
- 1906 Jan-Mar
- 1906 Apr-Jun
- 1906 Jul-Sep
- 1906 Oct-Dec
- 1907 Jan-Mar
- 1907 Apr-Jun
- 1907 Jul-Sep
- 1908 Jan-Mar
- 1908 Apr-Jun
- 1908 Jul-Sep
- 1908 Oct-Nov
- 1909 Jan-Mar
- 1909 Apr-Jun
- 1909 Jul-Sep
- 1909 Oct-Dec
- 1910 Jan-Mar

*Pensacola Journal* (Pensacola, FL)
- 1910 Apr-Jun
- 1910 Oct-Dec

*Punta Gorda Herald* (Punta Gorda, FL)
- 1902-1904; 1908
- 1902-1908
Appendix A
1900-1910 Florida Newspapers on Preservation Microfilm (Continued)

San Mateo Item (San Mateo, FL)
- 1908-1911

Sanford Herald (Sanford, FL)
- 1910 Nov 25

St Lucie (County) Tribune (Fort Pierce, FL)
- 1905 Jul 22-1907 Dec 27
- 1909 Jan 15-1911 Dec 29

Sumter County Times (Sumterville, FL)
- 1901 Mar 29 - 1905 Dec 01
- 1906 Jan 05 - 1910 Dec 30

Suwannee Democrat (Live Oak, FL)
- 1907 Dec 13, 20, 27
- 1909
- 1910

Taps (Bartow, FL)
- 1904

Times-Herald (Jacksonville, FL)
- 1895 Feb 08-1910 Dec 30

Tropical Sun (West Palm Beach, FL)
- 1902
- 1903
- 1905
- 1906

True Democrat Weekly (Tallahassee, FL)
- 1910 Feb 25-Dec

University News (Gainesville, FL)
- 1904-1907

Volusia County Record (Deland, FL)
- 1897-1903
- 1910-1914

Weekly Tallahasseean (Tallahassee, FL)
- 1900 Jul 19-1902 Apr 11
- 1905 Mar 3- 1908 Jan 3
- 1908 Jan 10-1910 May 13
Appendix A

1900-1910 Florida Newspapers on Preservation Microfilm
(Continued)

Several Members of the Advisory Board have noted that there are other newspapers that should be considered. Unfortunately, each of the titles they listed was not available on preservation microfilm per the requirements of the National Digital Newspaper Program. We will ask our Advisory Board to address the issue and to help us find funding to supplement this project.

- **Daily Metropolis** (Miami, FL)
- **Jacksonville Metropolis** (Jacksonville, FL)
    Filmed issues often contain the specially printed insert that went to subscribers in the black community; it is important as a component of the African American press and has already been used and cited in scholarly publications.
- **Colored Citizen** (Pensacola, FL)
    Another title important to the black community, particularly in the later half of the decade.
- **Florida Baptist Witness** (Jacksonville, FL)
    Published since 1884, it documents a good part of Florida's religious heritage. Before the start of the Twentieth Century, Florida had been largely a Baptist and Methodist reserve. The Catholic population of Spanish and French Florida had largely been eclipsed by American protestants after Florida became a U.S. Territory in 1822.

The Witness begins one year before statehood and marks a boundary, a kind of eminent domain and protestant ascendancy. Between 1900-1910, the domain on which it reported faced its first major challenge, as people of faiths both new and old to Florida found their foothold in the state.

- The several cigar work/labor union newspapers of Tampa's Ybor City

Some but not all of these titles have been selected for the Ephemeral Cities project and will be shipped to the Library of Congress. Others, however, are published in Spanish or Italian and do not meet the language requirements of the National Digital Newspaper Program at this time. Bi-lingual publications, including *El Internacional*, may qualify if not for film quality.
6.2 Appendix B

**Digitized Florida Newspapers**

The following Florida newspapers have been digitized for either the PALMM *Florida Heritage Collection* (http://palmm.fcla.edu/fhc/) or for the Institute for Museum and Library Services funded *Ephemeral Cities* project (http://web.uflib.ufl.edu/digital/collections/ephemeralcities/).

Several titles are marked “digitized, not yet available”. These are titles pending public release of FCLA's Greenstone application. All have been digitized to NDNP/LC specifications and converted to searchable text. They can be repurposed with slight modifications to NDNP/LC derivative format specifications.

Title holdings fall both within and beyond the period, 1900-1910. The University of Florida and its PALMM partners (i.e., the institutions holding the digital masters) propose to repurpose these holdings as funding becomes available outside the NDNP for delivery to the NDNP. [N.B. *This effort is not budgeted nor cost shared as part of this proposal.*]

**Building News** (Pensacola, FL)
- http://purl.fcla.edu/fcla/tclfhp/SNWF000007
  - 1903, scattered issues
  - Requires NDNP review: bitonal.

**Florida dispatch** (Jacksonville, FL)
- http://purl.fcla.edu/fcla/tclfhp/SF08331006
  - 1869-1888, v.1-8
  - Requires NDNP review: some bitonal; some 24-bit color

**Howey News** (Howey-in-the-Hills, FL)
- Digitized, not yet available on-line
  - April 1930 (Issue 141).

**Illustrated Hotel News** (Jacksonville, FL)
**Daily Hotel News** (Jacksonville, FL)
- Digitized, not yet available on-line
  - Various, scattered holdings each title, bulk 1885-1889.

**Jacksonville Today** (Jacksonville, FL)
- http://purl.fcla.edu/fcla/dl/NF00000017.jpg
  - 1926 January 31 issue only
  - Requires NDNP review: 24-bit color.
  - News magazine format

**Jacobean** (Miami, FL)
**Jewish Floridian** (Miami, FL)
- Digitized, not yet available on-line
  - Various, scattered holdings each title, bulk 1944-1956.
Appendix B
Digitized Florida Newspapers
(continued)

Gainesville, Key West, and Tampa

- Also digitized, but not yet available on-line, are newspaper holdings from Gainesville, Key West and Tampa. Funded by the IMLS Ephemeral Cities project, these are almost all of the available newspaper issues published between 1900-1910 for each city. Major titles include the Gainesville Sun and the Tampa Tribune. This small collection is complete in approximately 7,200 pages.

These titles, though digitized to NDNP specification, were digitized from the sole existing microfilm copies: commercial microfilms that were in many cases placed into use. Digital copy was created with techniques optimized to mitigate the effects of both use and imbalanced lighting; they represent best available copy.

- Demonstration issues of the Tampa Tribune may still be online at this temporary iArchives based site: http://64.90.195.24/gsdllcgi-bin/uoffl for reviewer and panelist inspection.

The IMLS-funded Ephemeral Cities project had no requirement for the use of preservation microfilm.

The Tampa Tribune was a poorly microfilmed commercial product. And the only extant copy was found in a used collection. Those inspecting the product are advised that they will find all of the ills of such product.

The Tampa Tribune was selected for its quality of its reporting rather than the quality of its "preservation": Other Tampa newspapers selected, including those of the Ybor City cigar manufacturing district, have equal intellectual value but suffer the ills of poor production and storage.

Reviewers are also advised to note that the Greenstone platform in particular had no native newspaper support. This is a freely available but developing application.

Article database holdings of the Goza and Mickler Newspaper Collections
- http://purl.fcla.edu/fcla/fulltext
  N.B. For a listing, search citations for “Goza” and “Mickler”
  Full text only; text double-keyed from source documents not imaged.
6.3 Appendix C

*Hardware & Software for Quality Control Inspection*

**Computer workstations**
- Each with the capacity to perform quality control of images, text and to archive files. Each is relatively current, operating at speeds at or greater than 2.2 GHz Pentium 4 processors or better – many with dual processors; a minimum of 1GB RAM, and 120 GB hard-drives, and Plextor CD/DVD writers. Most workstations run Windows XP (sp2), though some still run Windows NT 4.0. Their monitors are calibrated weekly if not more frequently.
- The (Image) Quality Control Unit currently operates 5 dedicated computer workstations.
- The Text Conversion and Mark-up Unit currently operates 5 dedicated computer workstations, with dual monitor configurations optimized for side-by-side review of digital page image and text.
- And, both Units routinely access to the workstations of the Digital Imaging Unit when they are not scheduled for production. The Digital Imaging Unit operates 15 computer workstations, many with dual monitor configurations.
- The Digital Imaging Unit also maintains a dedicated workstation for microfilm scanning, cf, Mekel 525 GS, below.
- Additionally, the Copy Control/Tracking Unit operates 4 dedicated computer workstations and has access to the workstations of the Analog Imaging Unit when they are not otherwise scheduled for use.

**Mekel 525GS – Gray-scale Microfilm Scanner**
- [http://www.mekel.com/prod03.htm](http://www.mekel.com/prod03.htm)
- The Mekel 525GS is a robust, potentially high-speed gray-scale microfilm scanner, capable of 300 dpi uncompressed-TIF out-put. N.B. Gray scale out-put is native JPEG, which staff converts immediately to uncompressed TIF while the image remains on screen. (Rather than reopening the image after saved, this routine retains optimal as-scanned image qualities.)
- We do not propose to use this unit for project production. In addition to the gray-scale issue, this unit runs in production mode only with considerable set up and difficulty.
- We propose to use the Mekel 525GS to image selected frames of microfilm reels in order to create control sets for vendor information and quality control. Control sets will be used for a variety of purposes:
  - To visually inspect second-generation negative microfilms produced for digitization from stored camera-master first-generation negative microfilms. The configuration of the Mekel 525GS is optimal for inspection of preservation microfilm as outlined by RLG *Preservation Microfilming Handbook* (Mountain View, CA : Research Libraries Group, 1992).

N.B. Erich Kesse, Director, Digital Library Center and Principal Investigator for this project, was one of the editors of the *Handbook's* technical specifications.
Appendix C

Hardware & Software for Quality Control Inspection
(continued)

Mekel 525GS – Gray-scale Microfilm Scanner (continued)
- To determine image imperfections not readily identified by standard microfilm inspection procedures. Digitization, in our experience, is an excellent means of identifying illumination imbalance and related issues that impact digital image quality. Imperfections will be noted on the report sent to the microfilm digitization vendor. Our vendors, ByteManagers and iArchives, operate microfilm digitization hardware with software controls that mitigate known illumination issues.
- To process page images, using our installation of the PrimeRecognition (see, PrimeRecognition, below) and UF DLC Zoning application to pretest text conversion and mark-up. Pretests will set benchmarks for vendor text product quality.

UF DLC Tracking Database
- The Tracking Database is the DLCs work queue and product record database. It manages all aspects of each of our digital projects and will be used in Florida’s National Digital Newspaper Project.
- The application stores data in Microsoft SQL tables and its interface and behaviors are programmed in C# for the .NET framework, v1.1.
- In addition to collection data and queuing work, it also generates packing lists, statistical reports, etc.

UF DLC QC Application
- The Quality Control (QC) application is a locally programmed GUI that generated JPEG thumbnails and JPEG2000 derivatives and presents them in sequential order for inspection. (N.B. Actual JPEG2000 compression/quality, optimization, tile size, etc. can be set as instructed.)
- In addition to visual inspection, the application allows its user to attach or confirm structural metadata (both physical – e.g., page and section numbering – and intellectual – e.g., chapter headings, article titles, etc.), to accept or decline images, and to perform basic image manipulation or correction (e.g., rotation, etc.)
- The application report rates of acceptance with and without correction and rates of decline together with detailed error findings.
- The DLC QC application will be used to review, accept or decline vendor image product.

Adobe PhotoShop CS
- Adobe PhotoShop CS is used in conjunction with the DLC QC Application to perform basic manipulation and correction, as well as to generate JPEG2000 derivative versions.
- Programming effort is currently underway to move away from Adobe PhotoShop toward open source software (likely either IrfanView or GIMP together with their JPEG2000 plug-ins).
Appendix C

Hardware & Software for Quality Control Inspection
(continued)

Adobe PhotoShop CS (continued)
- We hope to compile the DLC applications suite for distribution to other digital library programs and hope that participants in the National Digital Newspaper Program might agree to alpha-testing, as a means of asserting a modicum of vendor independence that might, in turn, reduce costs. [N.B. This open source/alpha testing plan is not budgeted as part of this proposal.]

UF DLC Zoning Application
- A locally programmed application, similar to PrimeZone, a plug-in application for PrimeRecognition optical character recognition (OCR) software.
- DLC Zoning improves accuracy by identifying columns and complex layout structures. N.B. PrimeRecognition has automatic zoning capability, but it is our general experience that the addition of Zoning control improves OCR output.
  - One of our objectives for this project is to determine the extent to which such a tool is necessary and to review cost over increased accuracy.
- The UF DLC Zone application is being developed as an open source application that can be given to other institutions. It will be alpha-tested by the University of Central Florida and the University of the Virgin Islands in FY2004-2005.
- The application is different from PrimeZone in that, like the UF DLC QC application, it allows the attachment of structural metadata to zones and can be used in concert with PrimeRecognition to produce intelligent mark-up.

PrimeRecognition
- PrimeRecognition (http://www.primerecognition.com) optical character recognition (OCR) software is run by the Digital Library Center on a dedicated server. The application is configured with PrimeOCR, PrimeView, and PrimeVerify, using six (6) voting OCR engines.
- We propose to use PrimeRecognition, together with the UF DLC Zoning application, to establish a control set of files for text conversion against which to benchmark vendor text product.
- N.B. Our vendor, iArchives uses similar software with multiple OCR engines. Rather than voting and selecting the best fit, its OCR application provides alternate selections parenthetically following the best fit. In order to be compliant with Library of Congress specification for this project, we have instructed the vendor to set this feature off.

RecordNow MAX
- RecordNow MAX is the CD/DVD burning application of choice by the Digital Library Center.
- It creates MD5 checksums prior to burn and verifies the burn against stored checksums to ensure accurate burn.
- All data (image, text, etc.) is burnt by the DLC to gold based media, whether CD or DVD, using Plextor writers.
Appendix C

Hardware & Software for Quality Control Inspection

(continued)

RecordNow MAX (continued)
• To ensure that disk spin cycles are not detrimental to burn quality, CDs do not burn above 8X and DVDs do not burn above 4X.

UF DLC FileSort Application
• FileSort is the DLC application that again calculates the MD5 checksum of files archived to CD/DVD and stores it together with other file information (name, size, format, version, creation date, write method, media etc.) either extracted from the file header or supplied by the application’s user.
• FileSort saves this information in an independent Microsoft SQL database, backed-up nightly.
• FileSort acts on stored information to queue and trigger archive maintenance: inspection and migration. And, it can be used to assist in the inspection process generating new MD5 checksums for long-stored CD/DVDs and comparing them to stored MD5s generated when the file was originally archived.

FCLA MXF Client or UF DLC interface based on the client’s DTD and controls
• The Florida Center for Library Automation (FCLA) MXF Client is a METS compatible file exchange format used to ship file/metadata packages between the Digital Library Center, where they are created, and FCLA where they are both deployed and, again, archived.
• In this project, we propose to use the Client or a new interface now being programmed by the DLC programmers for FCLA as a replacement to the MXF Client as a method of shipping packages between us.
• Packages shipped to FCLA will be reviewed for quality.
  (Copy will be archived there and another copy will be mounted in the planned PALMM Florida Newspapers Collection, before being sent on to the Library of Congress for deployment in the National Digital Newspaper Project.)

Microsoft Office Suite
• The Microsoft Office 2003 suite will be used to generate Word reports, Access database records/tables, Excel spreadsheets, and PowerPoint presentations as necessary.

Adobe Acrobat Exchange Professional
• Adobe Acrobat will be used to open and review the quality of vendor PDFs and their hidden text.
• Adobe Acrobat also will be used to generate PDF files.
Appendix C

Hardware & Software for Quality Control Inspection
(continued)

Microsoft SQL and other data control and programming software
- Microsoft SQL will be used to generate SQL records/tables as necessary.
- Microsoft SQL underpins the majority of our internal data stores, including those used by the Tracking Database and the FileSort application
- Systems programmers assigned to the Digital Library Center support use a variety of other Microsoft programming tools, including: the .NET framework v1.1 and Microsoft Studio .NET Professional. The majority of programming is done in #C for the .NET framework, that a number of applications are programmed in PERL.
6.4 Appendix D

*Florida Newspapers & the Ephemeral Cities Project*

*Ephemeral Cities* is a project funded by the Institute for Museum and Library Services and is the consorted effort of the University of Florida (lead institution), Florida International University and the University of South Florida, together with their local partners including the Alachua County Public Library and Alachua County Public Records Office in Gainesville, the Monroe County Public Library in Key West, and the Henry Plante Museum in the Ybor City district of Tampa.

The Project partners’ web page is at http://web.uflib.ufl.edu/digital/collections/ephemeralcities/ together with the project proposal.

*Ephemeral Cities* proposes to link information resources to clickable historic maps. Newspapers are included as name and event rich information sources.

The project requires that searchable text resources, including 7200 newspaper pages, be tagged with name authority, geographic and temporal keys as to support map interactions.

Documents will be searchable both textually within text search systems, e.g., XPAT for monographs and serials and a modified Greenstone application for newspapers, and visually as geographic layers within a map interface, e.g., modified ESRI Map server applications.
6.5 Appendix E
Organizational Chart and Project Staff

Project staff is based primarily at University of Florida’s Digital Library Center (DLC) in collaboration with the Florida Center for Library Automation (FCLA) and the Division of Library Technology at Florida State University Libraries.

The University of Florida’s DLC is the digitization service bureau for the University of Florida, including its Libraries, Institutes and Museums, offering analog and digital imaging, text-conversion, mark-up, indexing, and geo-referencing services. UF’s DLC is also the digitization service bureau for Florida Agricultural & Mechanical University (FAMU) and the University of North Florida (UNF), and is the text-conversion and mark-up agency for the University of the Virgin Islands. It provides metadata services to the Southwest Florida Library Network’s digital imaging project, and provides large format image compression services to the Monroe County Public Library for its Mile Markers digital library (http://www.mile-markers.org/). The Center also works with Florida International University to continue building Florida Environments OnLine (http://palmm.fcla.edu/feol/) and with its Latin American and Caribbean Information Center to coordinate with Caribbean institutions in building a Digital Library of the Caribbean.

FCLA is a Title-1 Center of the State of Florida that is charged with providing library automation services to the State’s universities. Its Digital Library Services Division (http://www.fcla.edu/dlini/dlinipg.html) administers the centralized technologies and services driving the PALMM Collections.

The Division of Library Technology at the Florida State University Libraries is comprised of the Electronic Resource Management Department, the Library Technology Department, the New Media Center, and FSU’s Digital Library Center. The Electronic Resource Management Department is responsible for the entire University Libraries’ web presence as well as for all electronic resource acquisition and distribution. In the past the FSU Libraries’ Electronic Resource Management Department has been a part of the interface redesigns for Metalib version 3 (Ex Libris, Ltd.) as well as for extensive Web site redesigns for the University Libraries' web presence and for FSU’s Digital Library Center. These redesign projects have utilized both iterative and user centered design processes.
Appendix E
Organizational Chart and Project Staff
Appendix E
Organizational Chart and Project Staff
(continued)

LuAi

Florida Center for Library Automation,
5830 NW 39th Avenue Gainesville, FL 32606
Phone: 352-392-9020
Email: lua@ufl.edu

EDUCATION
- Master of Science in Information Resources Management, Syracuse University, Syracuse, NY, 8/2001
- Master of Management in Library Science, Peking University, Beijing, P. R. China, 07/1999
- Bachelor of Arts in Library Science, Peking University, Beijing, P. R. China, 07/1996

TECHNICAL SKILLS
- Metadata scheme: USMARC/Marc21, Dublin Core, EAD, SURTS
- ILS: Innovative
- OCLC: Passport, CatMe, Connexion
- Information Retrieval Protocol: Z39.50, OAI
- Operating Systems: MS Windows, UNIX, Linux
- Programming: Java, C, VB, Perl, ASP, Java script, VB script, XML&XSLT
- DBMS: SQL Server, MS Access
- Web Design: HTML, Macromedia Flash, Dreamweaver, Firework, Adobe Photoshop

PROFESSIONAL EXPERIENCE
Systems Librarian, Digital Library Services, Florida Center for Library Automation, Gainesville, FL 10/2003- present
 Coordinate the design, implementation, and support of the PALMM Textual Collections;
 Coordinate the design, implementation, and support of the State University Libraries ETD program for electronic theses and dissertations;
 Coordinate the implementation of the Florida Electronic Library program;
 Coordinate migrating PALMM catalog records from NOTIS to Aleph in collaboration with LMS group;
 Develop localized metadata related specifications following national standards METS, MODS, etc.
National Digital Newspaper Program (NDNP):
Florida Newspapers, 1900-1910

Oversaw the design, development and implementation of the metadata schemes in library’s digital projects, including formation of policies, metadata standard and authority profile selection, workflow design, and technology recommendations;
Implemented a digital image database project, “Zapf Typography Exhibition Collection (ITC)”, using EAD, Dublin Core, XML, XSLT, etc.
Collaborated with system staff and responsible for subject category customization, resource cataloging, resource configuration and Z39.50 gate configuration in current MetaLib/SFX implementation project;
Created original and complex copy cataloging records for various materials in MARC formats following AACR2, LCRI, LCSH & LC classification;
Performed authority control and maintain the integrity of the online catalog database (Innovative);
Provided general reference services for faculty, students, and staff.

Database Consultant, Onondaga Community College (OCC), Syracuse, NY 05/2001-9/2001
Provided strategies for OCC student data warehouse implementation.
Developed a database solution, associated processes and reporting mechanisms according to customers' specific requirements.
Designed and implemented a relational database using ACCESS2000&VB.
Imported and converted legacy data from old SIS system into the new database.
Developed stored procedure to output dynamic reports in Excel spreadsheet using VBA.

Metadata Cataloger, ERIC Clearinghouse on Information & Technology, Syracuse University, Syracuse, NY
Project GEM (Gateway to Educational Materials) 06/2000-05/2001
Cataloged Internet resources using the GEMCat cataloging module;
Reviewed and edited GEM catalog records created in Dublin Core and GEM metadata set;
Created style sheets for cataloging Internet-based educational resources;
Maintained and updated GEM cataloging training materials and GEM project website;
Assisted in “Vocabularies Mapping Project”, researching semantic models for the keywords and subjects;
Maintained internal GEM consortium members’ contacts database (MS ACCESS).

PROFESSIONAL ACTIVITIES
ALA Member, 2004-

CONTINUING PROFESSIONAL EDUCATION
Cataloging Print Serials, NYLINK Workshop, 2002
Cataloging Electronic Serials, NYLINK Workshop, 2002
Coldfusion, Rochester Regional Library Council Workshop, 2003
Cascading Style Sheets, Rochester Regional Library Council Workshop, 2003
Appendix E
Organizational Chart and Project Staff
(continued)

PRISCILLA CAPLAN
http://www.fcla.edu/~pcaplan
pcaplan@ufl.edu

EMPLOYMENT

FLORIDA CENTER FOR LIBRARY AUTOMATION. Assistant Director for Digital
Library Services. 8/99-

UNIVERSITY OF CHICAGO LIBRARY. Assistant Director for Library Systems.
8/93-7/99.

HARVARD UNIVERSITY LIBRARY, Office for Information Systems. Cambridge,
MA. Head, Systems Development Division, 7/85-7/93. Systems Librarian, 8/79-
7/85.

SELECTED PROFESSIONAL ACTIVITY

Co-chair, OCLC/RLG PREMIS (Preservation Metadata: Implementation Strategies)
Working Group, 2003-

Member, IMLS Digital Collections and Content Steering Committee, 2003-

Co-chair, NISO/EDITEUR Joint Working Party on the Exchange of Serials
Subscription Information, 2002-

Contributing Editor, Smart Libraries Newsletter (formerly Library Systems
Newsletter), 2002-2004

Member, CrossRef Library Advisory Board, 2001-

Chair, Institute of Museum and Library Services (IMLS) Digital Library Forum, 2001-
2002

Member, ALCTS Task Force on the Library of Congress Action Plan for Bibliographic
Control of Web Resources, 2001-

National Information Standards Organization (NISO) Standards Development
Committee, Chair 1997-2002; Member 2002-, NISO Board of Directors, 1998-2002

Member, Dublin Core Advisory Committee, 1998-2000. Co-Chair, Dublin Core

Lecturer, Dominican University, School of Library and Information Science. 7/98-
7/99.

Director, CUIP Digital Library, Chicago Public Schools/University of Chicago Internet


SELECTED PUBLICATIONS


Appendix E
Organizational Chart and Project Staff
(continued)

James R. "Gus" Clifton
1918 NW 3rd Ave, Gainesville FL 32603-1501 USA
(352) 379-4858 elwood@ufl.edu

WORK EXPERIENCE

Coordinator, Text Conversion and Mark-up
Preservation Department, George A. Smathers Libraries, University of Florida,
Gainesville, Florida USA
September 2003 to present
Responsible for all phases of text conversion from digital images and mark­
up; vendor relations and text quality control assurance; configuration and
utilization of PrimeRecognition OCR software; simple applications
programming (PERL) and design of complex specifications for C#
applications programming; and hiring and training of student assistants.
Liaison with the Florida Center for Library Automation for text support
services.

Microphotography Technician
Preservation Department, George A. Smathers Libraries, University of Florida,
Gainesville, Florida USA
September 1996 to 2003
Responsible for all phases of microfilm production:
- Hiring, training and supervising full-time staff as well as part­
time student assistants;
- Revising old workflows and establishing new ones to fit
upcoming projects and grants;
- Interacting with other micropublishers and vendors, including
spending $150,000-200,000 per year on in-house and outsourced
projects, placing orders for equipment and services, and processing and
tracking invoices;
- Supervising the duplication and distribution of microfilm to sales
clients;
- Distributing microfilm copies to the donors of original
documents;
- Compiling monthly and annual production statistics;
- Developing and managing the unit’s microfilm production
database;
- And creating and updating web-based documentation of library
workflow and procedures.
National Digital Newspaper Program (NDNP): Florida Newspapers, 1900-1910

Microphotography Technician Assistant
Preservation Department, George A. Smathers Libraries, University of Florida, Gainesville, Florida USA
April 1993 to September 1996
  Responsible for queuing and microfilming documents from several collections.
  Secondary assignment: digital scanning technician.

EDUCATION

May 1989  B.A., Anthropology
University of Florida, Gainesville, Florida, USA. College of Liberal Arts and Sciences

COMPUTER EXPERIENCE

Operating Systems
- Microsoft MS-DOS, Windows 3.1/95/98/2000/NT
- Apple Mac OS8.6
- UNIX and Linux: Mandrake 7.2/8.2/9.0, Debian 3.0,
- University of Florida Grove system

Office Productivity Suites
- Microsoft Office 95/97Pro/2000Pro
- OpenOffice.org 1.0

Database Management Systems
- Symantec Q&A
- Microsoft Access, macros and modules

Programming Languages
- C on UNIX and PC, some C++ on UNIX
- Perl 5.6 on PC and Linux
- Microsoft VBA (some) with Excel and Access 97/2000

Markup and Style
- HTML4/XHTML1
- XML and DTD
- CSS1 and CSS2

Training and Certification
- Advanced Microsoft Access, Fall 2000
- Microsoft FrontPage 2000, Fall 2000
- New Horizons A+ Training, August 1999

LANGUAGES

Italian, German, Latin and French
Best skilled in Italian
Currently studying Spanish
Stephanie Cornell Haas  
Assistant Director, Digital Library Center  
University of Florida Libraries, Gainesville, FL 32611-7007

**Employment**

Assistant Director, Digital Library Center, University of Florida libraries, Gainesville, FL, April 2000-
Assistant Chair/Marston Science Library, University of Florida, Gainesville, FL, June 1993-1998
Science Librarian/Assistant Professor, Colorado State University Libraries, Ft. Collins, CO 1987-88
Information Specialist, Professional Information Center, Southeastern Metropolitan Board of Cooperative Services, Denver, CO 1985-87
Assistant Librarian, Denver Botanic Gardens, Denver, CO 1984-85
Department Head, Denver Museum of Natural History Library, Denver, CO 1975-1984

**Selected Professional Activities**

International Association of Aquatic and Marine Science and Libraries and Information Centers
(IAMSLIC):
President, 1999-2000
25th Annual Conference Planner and Convener, 1999
President-Elect, 1997
Chair of Metadata Committee, 1996-
Newsletter editor, 2002-2004
Treasurer, 1992-1996
Member of Web site planning committee, 1995-
Site selection Committee, 1994

Florida Biotic Information Consortium, 1994-
Chair of Steering Committee, 1994-
Planned meetings for 1994 at Archbold Biological Station, 1995 at University of Florida. Co-planned 1996 meeting held at Tall Timbers Research Station, Tallahassee; 1997 meeting held at NOAA in Miami; convened 2000 meeting of the FBIC Bibliographic Database Working Group, Mote Marine Laboratory, November 2000

Assisted with soliciting information on species data from state agencies

**Selected Grants**

"From the Air: the photographic record of Florida's lands" funded in 2002 by LSTA. A cooperative project of the Digital Library Center and the Map & Imagery Library, UF to digitize and make available over the Internet 40,600 aerial photographs and 600 photomosaic indexes of Florida captured by the U.S. Dept. of Agriculture between 1937 and 1951.

"Identifying the Invaders: creating an online digital herbarium of invasive species" (http://www.fimnh.ufl.edu/natsci/herbarium/cat/imagelistpoisonous.htm) funded by Florida Department of Environmental Protection. This was a collaborative grant with the University of Florida Herbarium to digitize and make available over the Web, University of Florida herbarium specimens of Category II invasive exotics.

"Linking Florida's Natural Heritage: Science and Citizenry" (http://www.fcla.edu/linkfl) will create a virtual library of Florida ecological information from a set of disparate and heterogeneous databases located on computers throughout Florida. This is a model program of cooperation between the Florida Museum of Natural History; the libraries of the University of Florida, Florida International University, and Florida Atlantic University; and the Florida Center for Library Automation. The networking technologies used will conform to the latest national and international standards applicable to information system design including the Z39.50 protocol. (Funded by the Institute for Museum and Library Studies, October 1998)

**Selected Publications**

2003  "DARWIN and MARC: A Voyage of Metadata Discovery" Co-authored with Elaine Henjum and Mary Ann O'Daniel, FCLA and Joe Aufmuth, GIS Coordinator, UF. Library Collections, Acquisitions, and Technical Services (accepted for publication)


Selected Presentations

"Of Deserts, Springs, and Plants: a Freshwater Mosaic" presented at the 26th Annual Conference of the International Association of Marine and Aquatic Science Libraries and Information Center by Stephanie Haas, Digital Library Center, Univ. of Florida, Karen Brown, Aquatic Plants Information Center, Univ. of Florida, and Paula Wolfe, Univ. of Arizona, Victoria, B.C. 2000


"Florida Ecosystem Management: The Metadata Factor" poster presented at the Natural Resources Forum, 1998


Appendix E
Organizational Chart and Project Staff
(continued)

Vita of:  Martha Hruska
Director for Technology Services
Associate Librarian

Work Experience:

University of Florida Smathers Libraries  March 1992—Present
Director for Technical Services & Associate Director of Libraries
Chair, Catalog Department  July 1989—August 1990
Acting Chair, Catalog Department  Oct. 1987—August 1988
Acquisitions Librarian  Jan. 1987—Sept. 1987
Assistant Chair, Catalog Department  Nov. 1981—Dec. 1986

Rutgers University, New Brunswick, New Jersey
Technical Services Librarian positions  1972—October 1981
Beginning with a student librarian ranking, assisted in supervising, then later headed
the Copy Cataloging unit, the Bibliographic Control unit, and the Catalog
Maintenance unit. Promoted to Librarian IV (Assistant Librarian equivalent).

Education:

BA in Philosophy, Douglass College, Rutgers University  1972
MLS in Library and Information Science, Rutgers University  1976
Ph D. coursework in Library and Information Science, Rutgers University  1978-1981

Continuing Education:

Librarian Evaluation Workshop, March 2004
Association of Research Libraries (ARL) Culture of Assessment workshop, June
2002
ARL/University of Michigan, Preservation Conference, “Preservation, Shaping New
Solutions, Forging new Partnerships”, March 2002.
ARL "Collections & Access for the 21st Century Scholar: A Forum to Explore the
ACRL/Harvard Leadership Institute  July 30 — Aug. 4, 2000
Sabbatical leave August 1988-June 1989 to study effect of preservation microfilm
cataloging on Technical Services organizational arrangements and to visit Yale,
Harvard, and MIT Technical Services Departments.

Languages:

French

Refereed Publications:

Arsenault, Kathy and Hruska, Martha, "Building the Florida Research Library
Consortium (FLRC)", in Creating New Strategies for Cooperative Collection
National Digital Newspaper Program (NDNP): Florida Newspapers, 1900-1910


Hruska, Martha, "CONSER: A Member's Perspective of an Evolving Program", *Serials Librarian*, v. 29, no. 3/4, 1996.

Hruska, Martha, "Internet Serials in the OPAC?", *Serials Review*, v. 21, no. 4, 1995.


**Papers, Speeches, Presentations:**

Invited


**Grants: (funded only)**


Mellon Foundation, "Caribbean Newspaper Imaging Project, Phase 2, Principal Investigator, 1999. $12,100.

Project for National Database Access to Library Resources for Latin American Studies, Title IIC and NEH funding, joint project with Indiana; Hoover Institution, Indiana; Texas; Wisconsin; Yale; and administered by Stanford, served as UF Principal Investigator 1989-1991. $200,000.


**National Organizations:**

Member, CONSER Membership Task Force, 2003


Co-Chair, Funding Task Force of the Policy Committee of the Program for Cooperative Cataloging (PCC), 1998. Appointed.

Chair, Cooperative Online Serials (CONSER) Membership Task Force, 1995-96. Appointed.


Member of American Library Association (ALA), Association for Library Collections and Technical Services (ALCTS), and Library and Information Technology Association (LITA)

Coalition for Networked Information (CNI) Task Force representative.

**Regional/State Organizations**

Member, Aleph Implementation Steering Committee (Joint Florida University/Community College committee), 2002- Appointed.
National Digital Newspaper Program (NDNP):
Florida Newspapers, 1900-1910


University and Library Service

Participated in planning for Library wide Faculty Evaluation workshop
Oversight of Library web site, 2002-
University of Florida Information Technology Advisory Committee – Academic Technology Subcommittee, 2001- Member.
University of Florida Directory Services Steering Committee, 2002 Member.
UF Library Electronic Theses & Dissertation (ETD) Implementation Group, 1998-
Charged Library Web Advisory Group, 2002-
Charged Domestic Approval Plan Review Group, 1998
Charged Serials Policy and Operational Committees, 1991-
Library Council, 2002- Member.
Technical Services Management Group, Chair.
Technical Services Steering Committee, established 1993- Chair.
Vita of: Erich Kesse  
Director, Digital Library Center  
Associate University Librarian

Work Experience:

DIRECTOR, DIGITAL LIBRARY CENTER.  
July 1999 to present  
Responsibility for creation and implementation of digitization programs.  
Administration of vendor contracts and budgets. Digitization grant development and administration, as well as product marketing.  
Special interest in automation issues, development of imaging management information systems

PRESERVATION OFFICER  
May 1987 to 30 June 1999

RARE BOOK CATALOGER  
April 1984 - September 1986

VOLUNTEER WORK EXPERIENCE

PRESERVATION CONSULTANT. YIVO Institute. New York, NY  
January - May 1987

CATALOG LIBRARIAN. Cincinnati Historical Society, Cincinnati, OH  

LIBRARIAN/ARCHIVIST. Taft Museum, Library, Cincinnati, OH  

ASSISTANT IN SPECIAL COLLECTIONS. Transylvania University, Library, Lexington, KY  

Education:

COLUMBIA UNIVERSITY. School of Library Service. New York, NY  
May 1987. Certificate of Preservation Administration

UNIVERSITY OF KENTUCKY. School of Library and Information Science. Lexington, KY  
August 1983. Master of Science, Library Science

XAVIER UNIVERSITY. College of Liberal Arts and Sciences. Cincinnati, OH  
May 1982. Bachelor of Arts
Continuing Education:


Selected Publications:


Papers, Speeches, Presentations, Workshops:

DIGITAL LIBRARY OF THE CARIBBEAN.
International Project White Paper (Rio Pedras, PR)

SOLINET ANNUAL MEMBERSHIP MEETING 2004.
Ephemeral Cities (Presentation: Atlanta, GA)

• Presented also at: University of Kentucky. IMLS Projects Review (Lexington, KY: August 2004)
• Presented also at: Readex Digital Institute 2004 (Burlington, VT: October 2004)

Towards a Digital Library of the Caribbean: Technical Considerations. 2004 April 29. ACURIL Annual Meeting (Port-of-Spain, Trinidad)
WEB WISE 2004. 
Ephemeral Cities (Presentation : Chicago, IL) 

UNIVERSITY OF BOTSWANA. 
Digital Imaging Workshop (Instructor) 
2003 August

MONROE COUNTY PUBLIC LIBRARY. DIGITIZATION WORKSHOP. 
Digital Imaging Workshop (Instructor) 
2002 November

PALMM & USVI Cultural Heritage Projects. 2002 April 27. 
ACURIL Annual Meeting (Ocho Rios, Jamaica) 
Presentation on digitization projects in the State of Florida and the United States Virgin Islands. Co-presenters included John Ingram (U.F.) and Judith Rogers (U.V.I.)

SOLINET. PRESERVATION INSTRUCTION WORKSHOP SERIES. 
Digital Library Projects Planning Workshop (Instructor) 
1998 through 2002 
Taught, on average, 3 paid two-day workshops per year at various institutions throughout the Southeastern United States for SOLINET.

VIRGIN ISLANDS LIBRARY ASSOCIATION. DIGITIZATION WORKSHOP SERIES. 
Digital Imaging Workshops (Instructor) paid by the University of the Virgin Islands 
1999 November and 2000 January 
Taught 2 paid two-day workshops delivered to the librarians of the U.S. Virgin Islands Library Association toward completion of their Institute for Museum and Library Services grant funded education project.

CONSULTANCY

UNIVERSITY OF BOTSWANA. 
EDDI Project Consultant For Library Preservation & Digitisation. 2003 
Planning consult on for digitisation and preservation at the University of Botswana’s Gaborone (Main) Campus and Harry Oppenhiemer Research Centre in Maun.

UNIVERSITY OF THE VIRGIN ISLANDS. 
U. S. Virgin Islands Culture and History Project. 2000 – continuing 
Consult on technical issues of digitization, cataloging and metadata.

SOUTH WEST FLORIDA LIBRARY NETWORK. 
Gold Coast Digitization Project (Consultant on Digitization & Metadata). 2001-2002

NORTH EAST FLORIDA LIBRARY NETWORK. 
Digital Imaging of Special Collections Project (Consultant on Digitization). 2001
Grants: (funded digital only)

State University Libraries of Florida: Florida Heritage. 1999 – continuing
Project Co-founder.
Principal Project Director for the University of Florida.
Supported by the State of Florida via the State University Libraries.
Digitization, textual conversion, and indexing of a broad range of Florida topics and materials.
Minimum amount funded annually: $7,500 for the University of Florida
Additional funds for projects collaborated with partner institutions (University of North Florida, Florida Agricultural and Mechanical Institution, etc.)

Planning Team member and Digitization coordinator.
Supported by the National Endowment for the Humanities.
Digitization component targets color in children’s literature; cf, http://palmm.fcla.edu/juv/
Funding: $295,507 grant + $102,612 state match

East Florida Papers: Digital Conversion. 2004
Co-Principal Investigator.
Supported by the St. Augustine Historical Society.
Digitization, textual conversion, and indexing of the East Florida Papers calendar documenting life in Spanish Florida.
Amount funded: $5,000

Florida Humanities Council – Teachers’ Seminars: Support Site. 2004 – continuing
Co-Principal Investigator for digitization and web site support.
Supported by the National Endowment for the Humanities, sub-contracted by the Florida Humanities Council.
Creation of web-site for teachers, their lesson plans and course content.
Amount funded: $12,000

Ephemeral Cities. 2003-2004
P.I. and Coordinator.
Supported by the Institute for Museum and Library Services.
Multi-Institution digitization and GIS project to link library and museum resources to geographic and temporal systems interfaces via the Internet
Award: $184,000

From the Air: Florida Aerial Photography. Phases I & II, 2002-2004
Principal Investigator.
Supported by the State of Florida, Dept. of State, Library Services & Technology Assistance Program.
Digitization and indexing of aerial photography covering Florida.
Amount funded: $190,000 (Phase I) and $120,000 (Phase II); Phase III (final) in planning

Planning Team member and Digitization coordinator.
Supported by the National Endowment for the Humanities.
Digitization component targets color in children’s literature; cf, http://palmm.fcla.edu/juv/color.html
Digitization expenditures to date: $50,000 grant + $40,000 state match
Caribbean Newspaper Imaging Project.
Principal Investigator.
Supported by the Andrew W. Mellon Foundation.
  High-speed newspaper microfilm conversion model, study of image quality (analog input & digital output).
  Imaging of Diario de la Marina (Havana, Cuba) and Le Nouvelliste (Port-au-Prince, Haiti) and construction of CD-ROM distribution network.
  Amount funded: $23,000
Co-Principal Investigator.
Phase II : OCR Gateway to Indexing (1998-1999)
  Examination of off-the-shelf optical character recognition, zoning methods, and other issues of text conversion and accuracy for indexing.
  Amount funded: $12,000

Linking Florida's Natural Heritage Project. 1998-
  Institute of Museum and Library Services funded digitization project.
  Project planning team member. Principal Investigator for reprographic sub-contract.
  Amount funded: $12,000 digitization only

  Principal Investigator at the University of Florida.
  Supported by the National Endowment for the Humanities; a national project, coordinated from Cornell University.
  Amount funded: @ $50,000

  Planning Team member and Preservation Microfilming coordinator.
  Supported by the National Endowment for the Humanities; a state project, coordinated from the University of Florida.
  Amount funded: @ $50,000 funded + @ $20,000 state match

  University of Florida coordinator for several regional grants.
  Supported by the National Endowment for the Humanities.
  Microfilming of research collections, including: Caribbean history; French revolutionary history; Florida history; and Scottish Theology.
  Preservation microfilming expenditures exceeded: $500,000

  University of Florida coordinator for several national grants.
  Supported by the National Endowment for the Humanities.
  Microfilming of research collections, including: African history; Caribbean history; and French revolutionary drama.
  Preservation microfilming expenditures exceeded: $500,000

  Principal Investigator.
  Funded by the University of Florida. Young Investigators Start-up funding program to assist junior faculty establish their research programs
  Amount funded: $25,000
National Digital Newspaper Program (NDNP):
Florida Newspapers, 1900-1910

National Organizations:

AMERICAN LIBRARY ASSOCIATION.
   ACRL. Rare Books & Manuscripts Section. (1983-)
   ALCTS.
      Cataloging & Classification Section. (1983-)
      Preservation & Reproduction Section. (1983-)
   LITA.

   Various Standards Committees; Acts as University of Florida Libraries' liaison (on Libraries' membership).

CENTER FOR RESEARCH LIBRARIES.

NATIONAL INFORMATION STANDARDS ORGANIZATION.

OCLC.
   Digital and Preservation Cooperative. (2002-)
      Steering Committee (2002-)
      Historic Newspapers Group. (2002-)

RESEARCH LIBRARIES GROUP.
   Preservation Committee/PRESERV. (1990-) University of Florida Libraries representative.
   PRESERV. Advisory Committee. (1999-2001)

Regional/ State Organizations

STATE UNIVERSITY LIBRARIES/FCLA.

UNITED FACULTY OF FLORIDA.

University and Library Service

Library Management Group/Library Council. (1987-)
   Representing Preservation Dept. from 1987-1999 and Digital Library Center from 1999

University of Florida Libraries. Search Committees. (various date)

University of Florida Libraries. Tenure & Promotion Committee. (various date)

   Representative of the University of Florida Libraries.
Appendix E
Organizational Chart and Project Staff
(continued)

Robert H. McDonald
NSF Style Vita

Professional Preparation:
- 1993 B.Mus. Music Composition - University of Georgia
- 1996 M.Mus. Music Composition - University of Georgia
- 1998 M.L.I.S. Library & Information Science - University of South Carolina

Appointments
- 2002-2004 - Assistant Director of Libraries, Division of Library Technology – Florida State University Libraries, Tallahassee, FL.
- 2002-2003 - Interim Head Communications/Publications Department, Florida State University Libraries, Tallahassee, FL.
- 2002-2002 - Head, Media Center, Florida State University Libraries, Tallahassee, FL.

Publications
a. Closely Related Publications

b. Other Publications
Synergistic Activities

- Robert McDonald is a co-founder of the Southeastern Digital Library Coalition.
- He is also one of the founding members of the Video Streaming Working Group of the SURA sponsored Video Development Initiative.
- With Chuck Thomas he developed and started the Digital Library Center at the Florida State University Libraries and they have created an online institutional repository called D-Scholarship (http://dscholarship.lib.fsu.edu).
- With Carolyn Klatt and Bridgett Turnipseed he participated in the user interface redesign of Metalib version 3, an Ex Libris, Ltd. metasearch product.

Collaborators and Co-Editors

- Nicole Campbell, Washington State University – Vancouver
- Toby Graham, University of Georgia
- Martin Halbert, Emory University
- Chris Hodges, University of Tennessee
- Catherine Jannik, Georgia Institute of Technology
- Amos Lakos, University of California – Los Angeles
- Eric Morgan, Notre Dame University
- Beth Nicol, Auburn University
- Anthony Smith, University of Tennessee
- Chuck Thomas, Florida State University
- Tyler Walters, Georgia Institute of Technology

Graduate Advisors

- Dr. Patricia E. Feehan – University of South Carolina
- Dr. Robert V. Williams – University of South Carolina
- Dr. Lewis Nielsen – Oberlin College (formerly at the University of Georgia)
Appendix E
Organizational Chart and Project Staff
(continued)

Marilyn N. Ochoa
1810 NW 23rd Boulevard
Apartment 242
Gainesville, FL 32605
(352) 374-4681
marilyn.ochoa@gmail.com

PROFESSIONAL EXPERIENCE

University of Florida, George A. Smathers Libraries, Gainesville, FL
Assistant University Librarian, April 2003-Present
Instructor University Librarian, October 2001-March 2003
• Provide professional, comprehensive reference service to patrons of the Humanities and Social Sciences Services collection in person and through the Libraries' virtual reference service, RefeXpress
• Manage email reference for Smathers Libraries, including the QuestionPoint Ask a Librarian service
• Serve as backup Coordinator for RefeXpress virtual reference service
• Maintain and manage Library Instruction Computer Classroom
• Teach research and information literacy skills to students in undergraduate English classes, lead tours, and participate actively in other library instruction activities
• Teach research and information literacy skills, resource evaluation skills, and HTML to interdisciplinary honors class (Spring 2004)
• Prepare and update instructional and bibliographic guides in print and online for general and specialized audiences concerning library resources
• Select and manage access to print and online-reference works and databases in African American and other areas of multicultural studies; general humanities & the social sciences, etc.
• Assist with implementation and preparation of new technology initiatives, such as installing new operating system and other software programs, creating web pages, and managing computers and connectivity

Carnegie Library of Pittsburgh, The Library Center, Pittsburgh, PA
Special Projects Volunteer, May 2001-July 2001
• Performed weeding and other collection maintenance tasks for public and academic library environments
• Provided reference services and helped manage public access computers
• Processed audio-visual materials and serials
University of Pittsburgh, School of Information Sciences, Pittsburgh, PA
Graduate Student Assistant, August 2000-August 2001
- Served as Editorial Assistant to Dean Toni Carbo for Volumes 32(2000) and 33(2001) of the *International Information and Library Review*
- Created effective tracking and retrieval tools for special collections
- Developed website for the Robert L. Chartrand Collection of national information policy documents
- Prepared materials for the annual University of Pittsburgh Board of Visitors Meeting and other events

United States Department of Commerce, Office of the General Counsel, Washington, DC
Ethics Program Specialist, July 1998-July 2000
- Served as liaison between human resource management offices and Ethics Division
- Prepared and maintained databases of public and confidential financial disclosure report filers
- Researched and drafted opinions applying Government-wide Standards of Conduct regulations and criminal conflict of interest statutes to activities of Department of Commerce employees
- Reviewed and certified public and confidential financial disclosure forms to determine conflicts of interest
- Resolved potential conflicts of interest by executing disqualification statements and certificates of divestiture
- Worked in a team to develop Corel Presentations slideshow for training of Department employees
- Recruited and interviewed candidates for Ethics Division program specialists and attorneys
- Researched and analyzed the use of the new financial disclosure form of no new interest

**EDUCATION**

University of Pittsburgh, Pittsburgh, PA
Master of Library and Information Science Degree, Graduated August 2001

La Salle University, Philadelphia, PA
Bachelor of Arts Degree, Political Science and English, Graduated cum laude May 1998

**HONORS AND PROFESSIONAL MEMBERSHIP**

Honors
Beta Phi Mu, inducted 2001
ACRL National Conference Scholarship Recipient, Spring 2003
Professional Membership

American Library Association, Member, 2000-Present
Association of College and Research Libraries
   Member, Ethics Committee, 2002-2004
   Member, Government Relations, 2004-Present
   Member, Instruction Section, 2002-Present
   Member, National Conference Subcommittee for Poster Session, 2004-Present
Intellectual Freedom Round Table
Library Instruction Round Table
   Member, Liaison Committee, 2002-Present (second appt begins June 2004)
New Members Round Table
   Director, Member Services, 2003-2004
   Member, Editorial Board, *Footnotes* newsletter, 2003-2004
   Co-Chair, Liaison Coordination and Support Ad Hoc Committee, 2002-2003
   Conference Mentor, ALA Annual Conference 2003 and 2004
   Member, Publicity Committee, 2001-2002
   Liaison for Reference and User Services Association, Machine Assisted Reference Section, 2003-Present
Library and Information Technology Association, Member, 2000-2002
Reference and User Services Association, Member, 2003-Present
Southeastern Librarian, Manuscript Reviewer, 2002-Present
Special Libraries Association, Member, 2000-Present

**UNIVERSITY AND LIBRARY SERVICE**

**University Service**

- Graduate and Professional Student Forum, Faculty Judge, Spring 2002
- Horizons Campus Awareness Day, UF Libraries Table Staff, Spring 2002
- PK Yonge Developmental Research Lab Children's Book Club, Discussion Leader, Spring 2002
- University of Florida Women's Health Research Center, Member, Spring 2002-Present
- University Minority Mentor Program, Mentor, Fall 2002-Present

**Library Service**

- Digital Video Taskforce, Member, 2002-Present
- FISH Committee, Member, 2002-2003
- Humanities and Social Sciences Instruction Team, 2003-Present (formally introduced 2003)
- Information Commons Ad Hoc Group, Member, Fall 2002-Present
- RefeXpress Planning Group, Member, 2002-Present
- Staff Recognition Awards Committee, Member, 2002; Co-Chair, 2003
- Systems Liaison (departmental computer support), Member, 2002-Present
National Digital Newspaper Program (NDNP): Florida Newspapers, 1900-1910

- Florida Agricultural History and Rural Life Project, Digital Library Center, Librarian Volunteer, Spring 2002
- Information Technology Coordinator Search Committee, Humanities and Social Sciences Services, Member, Fall 2002
- Library School Recruitment Initiative, Presenter/Interviewer, April 2003
- People Awareness Week Committee, Member, Fall 2002, 2003

PUBLICATIONS


WEB PAGES

Information Sources for Current Issues, 2002
http://web.uflib.ufl.edu/hss/ref2/currentresearch.html
Compiled with Mimi Pappas; maintain this electronic pathfinder which lists book and article databases in the Libraries for current issue research.

Resource Guide for Multicultural Studies: General, African American, Asian American, Latin American, Native or Indigenous People, Gender Studies, Miscellaneous Studies, Spring 2002-Present
http://www.uflib.ufl.edu/hss/ref/minstudies.html
Compiled and maintain this electronic pathfinder which lists reference materials and article databases in the Libraries for research in multicultural studies. Printed pathfinder is also available.
National Digital Newspaper Program (NDNP):
Florida Newspapers, 1900-1910

QuestionPoint Documentation, Fall 2002-2003
http://www.uflib.ufl.edu/hss/qp/qpdocument/qp321.html
Developed the QuestionPoint policy and guidelines with Erika Hirsch and Carol Turner; maintain the electronic handbook of the QuestionPoint Ask a Librarian service for QP staff use. (Was used as an example of best practices in Alison Morin's presentation at Virtual Reference Desk, "Approaching Best Practices and Guidelines for Digital Reference" in 2003. As of January 2004, the UF Libraries did not renew its subscription to participate in this service.)

Web Resources for Multicultural Studies: General, African American, Asian American, Latin American, Native or Indigenous People, Gender Studies, Miscellaneous Studies, Spring 2002-Present
http://web.uflib.ufl.edu/hss/ref/webminstudies.html
Compiled and maintain this electronic pathfinder which lists web resources for research in multicultural studies. Printed pathfinder is also available.

CONFERENCE REPORTS


Appendix E
Organizational Chart and Project Staff
(continued)

Vita of
Jane Pen

Education

2002—present: Santa Fe Community College, Gainesville, FL
Program
Continuing education in computer science

1998-2001:
Graduation
Santa Fe Community College, Gainesville, FL
Major
AAS - Spring 2002
Software Applications Technologies

1979-1983:
Degree
Tamkang University, Taipei, Taiwan
Major
Bachelor of Arts
Educational Media and Library Science

Work Experience

2001-present: Coordinator for Quality Control. Digital Library Center, University of Florida, Gainesville, FL
Perform quality control on digital images; supervise student assistants; manage intermediary archive files

1997-2001: Library Assistant. Alachua County Library District, Gainesville, FL
Assist patrons with information inquiry; resolve account problems; issue library cards; and perform customer services including data entry using SIRSI and office equipment maintenance.

1996-1997: Library Assistant. Schaumburg High School, Schaumburg, IL
Assisted students with reference inquiry; helped media center director with material ordering, processing, and displaying. Also assisted computer lab manager with equipment maintenance and inventory.

Assisted department head with cataloging and bibliographies consulting, sales support, and customer service. Reduced production cost of over $5000 per budget year by rearranging workflow.
Organizational Chart and Project Staff
(continued)

Randall David Renner
1103 N.W. 4th Street Apt. A
Gainesville, Florida 32601
H. 352.316.3499
W. 352.846.0129
renner@ufl.edu

Education
Master of Fine Arts Degree in Creative Photography.
1987 - 1990 Florida State University, Tallahassee, Florida.
Bachelor of Fine Arts Degree in Photography; cum laude

Employment
10/2002-Present
University of Florida, George A. Smathers Libraries, Digital Library Center.
Imaging Coordinator, Computer Applications.
Supervision of daily operations of the Digital Library Center and Micrographics departments. Imaging coordinator for the Digital Library Center's flatbed scanning and large format digital planetary camera.

8/2001-10/2002
University of Florida, Office of Academic Technology.
Photography Department.
Photographer
Responsible for implementation and daily operation of digital imaging services for the campus wide photographic service bureau; including equipment specification, integration, quality control and pricing strategy. Additional responsibilities included photographing library special collections, artwork, 3-D models, and other subjects, both in a studio environment and on location. Other technical duties included black and white printing and processing, and E-6 processing and mounting.

1/2001-8/2001
University of Florida, Office of Academic Technology.
Center for Instructional Technology and Training.
Training Specialist
University of Florida, Department of Art and Art History.  
Adjunct Assistant Professor  
Responsible for instruction, evaluation, and curriculum development of the introductory digital arts class, Computer Art: Montage.

University of Florida Brain Institute, Teaching Lab Resources.  
Audio Visual Specialist  
Management of multimedia and classroom support activities within the Brain Institute, including multimedia auditorium, conference rooms, audio/video building distribution and surgical research and training lab. Coordination of scheduling, setup and maintenance of all multimedia and teleconferencing equipment. Administrative and technical management of all teleconferencing and multimedia resources including computers, digital projectors, slide projectors, teleconferencing codecs, scalers, mixers, and amx controlled systems. Performed preventive and corrective maintenance. Provide operational instruction of resources to faculty and staff.

University of Florida, Biomedical Media Services, Photography/Graphics Departments.  
Photographer  
Responsibilities included the design and creation of photographic and graphic media including images, text, charts, and graphs. The processing, printing and digital transfer of biomedical, scientific, and public relations subjects in both film based and digitally generated formats for teaching, research, publication and display.

University of Florida, Department of Art, Gainesville, Florida.  
Graduate Teaching Assistant / Instructor  
Fully responsible for instruction, evaluation and curriculum development of beginning photography courses in the Art department. Courses taught included Black and White Photography, Figure/Ground, and Image/Order/Idea.

U - Mac International Language Academy, Nishi-Koiwa, Tokyo, Japan.  
Program Coordinator / Instructor  
Developed specialized English language curriculum, and provided English language instruction to Japanese students of all age groups in classroom and individualized settings. Edited foreign correspondence.

Florida State University, Department of Art, Tallahassee, Florida.  
Color Darkroom Manager  
Designed, supervised and maintained the art department's color darkroom facility consisting of a photographic studio, a 10 workstation color darkroom, and a Durst RCP-50 dry to dry processor.
Appendix E
Organizational Chart and Project Staff
(continued)

Nelda M. Schwartz
2503 N.E. 11 Ter., Gainesville, FL 32609
neldas@uflib.ufl.edu
home/352.378.3219 office/352.846.0129 ext.161

EDUCATION
UNIVERSITY OF FLORIDA. Gainesville, Florida
College of Education  Spring 1970. Bachelor of Science.
Major: Library Science.

INDIAN RIVER JUNIOR COLLEGE. Ft. Pierce, FL
April 1968. Associate of Arts.

WORK EXPERIENCE
Sr. Archivist
Smathers Libraries. Digital Library Center
University of Florida, Gainesville, Florida 32611-7007
August 2004 to present
Responsible for maintaining tracking database for print materials entering the DLC; cataloging preservation microforms; implementing and analyzing condition surveys; supervising, training and coordinating student assistants; developing and documenting procedures for brittle books and sales/distribution of reformatted materials; coordinating brittle books reformat preparations and materials routing.

Archivist, Sr. Archivist
Smathers Libraries. Preservation Department
University of Florida, Gainesville, Florida 32611-7007
1990 July 2004
Responsible for cataloging preservation microforms; implementing and analyzing condition surveys; supervising, training and coordinating student assistants; developing and documenting procedures for microfilming and brittle books; coordinating brittle books reformat preparations and materials routing; initiating replacement orders for brittle materials; occasional serials, theses and monograph binding.

Library Technical Assistant II
Smathers Libraries. Catalog Department
University of Florida, Gainesville, Florida 32611-7007
1975-1989
Responsible for cataloging periodicals and other serials.
Library Assistant
Smathers Libraries. Catalog Department
University of Florida, Gainesville, Florida 32611-7007
1973-1975
Responsible for distribution of materials to be cataloged; cataloging new monographic editions; bibliographic searching of serials; adds; catalog maintenance.

Clerk-Typist II,III
Smathers Libraries. Catalog Department
University of Florida, Gainesville, Florida 32611-7007
September 1970-1973
Responsible for organization and distribution of unit work; train and supervise other clerk-typists; preliminary cataloging of theses; secretarial duties.

PROFESSIONAL ORGANIZATIONS
Florida Library Association (1994)
Co-organized Paraprofessional Workshop

Co-organized three Paraprofessional Conferences having national attendance.
Developed a procedural manual for planning and hosting workshops and conferences.
Appendix E
Organizational Chart and Project Staff
(continued)

Mark Vincent Sullivan

Experience

2004 – Current  Digital Library Center, UF Libraries  Gainesville, FL

Systems Programmer – Ephemeral Cities Project
- Implementation and design of software and database for the Ephemeral Cities Project, a grant to create geographic interfaces to browse through maps, documents, museum objects, and photographs for three Florida cities from 1884-1903.
- Design, create, and maintain workflow applications and databases in .NET, C#, MS SQL.
- Automation of image manipulation and creation of metadata for image class items prior to web mounting.


Internet Server Manager and Database Developer
- Prepare and manage electronic collections of digitized images.
- Develop automation techniques, programming in C# and Visual Basic.
- Design databases and manage information workflows for current projects in both MS Access and MS SQL.
- Create user interfaces to access the databases and assist students entering data.


Implementation Consultant
- Responsible for the PriceWaterhouseCoopers [PwC] account’s installation processes, from design and pricing assistance to solving any technical issues and configuration of routers and PBX’s during activations with the customer.
- Managed projects increasing bandwidth of PwC’s WAN, raising total revenue from $16M to $42M annually.
- Aided the customer and MCIW in troubleshooting of all service and technical issues.
- Partnered with PwC, as well as Home Shopping Network, to sell, price, and provide both off-the-shelf and custom data and voice solutions.

1997–1999  MCI Worldcom  San Francisco, CA

Global Service Consultant
- Worked on the Bank of America account team with responsibilities for data and voice network implementation.
- Assisted with general project management and customer notifications.
- Provided seminars for the customer to educate on MCIW’s products and processes.
National Digital Newspaper Program (NDNP):
Florida Newspapers, 1900-1910


Administrative Assistant
- Aided in the selection and preservation of brittle books.

Education  Fall 2004  University of Florida  Gainesville, FL
Completing a Bachelor’s of Science in Computer Engineering with Honors, to be received December 2004.
Appendix E  
Organizational Chart and Project Staff  
(continued)

Bridgett Y. Turnipseed  
NSF Style Vita

Professional Preparation:
- 2002 B.A. English Language & Literature – Florida Agricultural & Mechanical University  
- 2004 M.L.I.S. Information Architecture – Florida State University

Library Experience
- 2004 – Electronic Resources and Metadata Librarian, Division of Library Technology – Florida State University Libraries, Tallahassee, FL.  

Synergistic Activities
- Bridgett Turnipseed collaborated on a usability analysis of travel agency websites within the Tallahassee area.  
- She was a member of the team that developed the latest version of the Florida State University library website.  
- With Robert McDonald and Carolyn Klatt implemented Metalib an Ex Libris metasearch product at Florida State University.  
- With Robert McDonald and Carolyn Klatt participated in the redesign of the user interface for Metalib version 3 an Ex Libris metasearch product.  
- Participated in a Usability Lab study for the PLGDB (Public Library Geographic Database) Map Project.

Graduate Advisors
- Dr. Misook Heo – Florida State University  
- Dr. Paul Marty – Florida State University  
- Dr. Keith Belton – Florida State University
Appendix E
Organizational Chart and Project Staff
(continued)

Position Description for Vacant Digital Imaging Supervisor
(now interviewing)

SUMMARY OF POSITION ROLE/RESPONSIBILITIES:
Prepares archival and library materials for digital imaging, supervises the imaging process using flat-bed, high-speed scanners and microfilm and, as necessary images materials.

WORKING TITLE: Program Assistant (Scanning Supervisor [Flatbed & Microfilm])

ESSENTIAL FUNCTIONS OF THE JOB

35%  PREPARES ARCHIVAL AND LIBRARY MATERIALS FOR DIGITIZATION
1. Responsible for receiving, tracking, and returning materials that are digitized by the Digital Library Center, University of Florida Libraries.
2. Collaborates with the Preservation Department Conservator (Conservation Unit Head) and the appropriate curator/owner to negotiate physical repairs and treatments in advance of, during and after digitization;
3. Accurately collates materials, correctly targets missing or incorrectly paginated items and, as possible, acquires copies of missing items in a timely fashion;
4. Coordinates with the Imaging Unit head and the project management team to determine the appropriate digitization methods, techniques, resolution, etc. requirements of project resources and, as appropriate, individual items; and
5. Coordinates workflow with the quality control department to establish effective production procedures that will assure high quality, cost effective imaging projects.

40%  SUPERVISES DLC FLAT-BED & HIGH-SPEED IMAGING STAFF
1. Hires, schedules, trains, and supervises the OPS digitization staff in both scanning and metadata creation, according to DLC standards;
2. Sets workable goals and timetables for DLC digitization staff and provides timely and objective supervision and evaluation of individual performance; and
3. Provides preliminary inspection of images and imaging metadata created by DLC flat-bed and high-speed imaging staff.

10%  MAINTAINS DIGITAL PRODUCTION WORKSTATIONS
1. Maintains appropriate hardware and software associated with scanning workstations to assure production level capabilities;
2. Trouble shoots basic scanning workstation problems;
3. Learns operations of new equipment, e.g., microfiche to digital image, and trains support staff as appropriate; and
4. Serves as main system liaison for all scanning.
10% Professional Development

- Conducts reading in digitization related to creation of digital resources for library and archives use;
- Attends training sessions as opportunities arise;
- Monitors professional discussion lists and participates in professional meetings for digital library services – in particular, monitors ImageLib (listserv); DigiNews, D-Lib and related print and electronic publications; and the work of groups supporting discussion of developing standards for digital library services, including: the American Library Association, the Association for Information and Image Management, the National Information Standards Organization, and the Digital Library Federation.

5% As needed, performs the function of reviewing and approving time worked for student employees in the PeopleSoft system

REQUIRED

- Ability to pay attention to detail
- Demonstrated ability to maintain production levels, learn quickly, and work independently;
- Working knowledge of Windows computers and graphical software used in the production and manipulation of graphical images
- Familiarity with metadata concepts
- Competent in image quality assessment
- Experience using automated databases
- Ability to communicate effectively to teach automated systems to employees
- Ability to work independently
- Ability to be flexible and adjust to occasional periods of high stress

PREFERRED

- Demonstrated experience using flatbed scanners with archival and library materials
- Previous supervisory experience

IMMEDIATE SUPERVISOR'S NAME, TITLE, AND POSITION NUMBER:
Randall Renner, Assistant in Imaging, LPN 821580

REVIEWING AUTHORITY NAME AND TITLE:
Stephanie Haas, Assistant Director, Digital Library Center
Erich Kesse, Director, Digital Library Center
6.6 Appendix F
Consultants and the Advisory Board

CONSULTANTS

Priscilla Caplan

Priscilla Caplan is the Director of the Digital Library Services Division at the Florida Center for Library Automation (FCLA), a post she has held for the past five years. Before coming to FCLA, she was Assistant Director for Library Services at the University of Chicago Library, from August 1993 through July 1999. And, prior to that, she held positions in the Office of Information Systems at Harvard University.

Priscilla maintains several on-going national commitments, including co-chair of the OCLC/RLG PREMIS (Preservation Metadata: Implementation Strategies) Working Group, membership on the NISO Digital Collections and Content Steering Committee, and many more. Her areas of expertise are several, and she is published in each. But, she is most widely known for her work in metadata standardization, having held prominent positions with the Dublin Core Advisory Committee and the National Information Standards Organization's Standards Development Committee.

Priscilla will consult with the Project's Principal Investigator, other consultants and the Advisory Board on newspaper metadata issues. She has studied issues of newspaper metadata and served with the National Information Standards Organization when it took up the University of Florida's request to consider empanelling a standards committee to deal with historic newspaper metadata issues. In her capacity at FCLA, she has investigated newspaper deployment systems and consulted with vendors and other service providers relative newspaper digitization.

See Priscilla's resume in Appendix E.

Martha Hruska

Martha Hruska is the Director for Technology (formerly, Technical Services) at the George A. Smathers Libraries on the University of Florida's campus in Gainesville, Florida. She has held this post since 1990. Before assuming this post, she had been the Chair of the Libraries' Catalog Department.

Martha served as the Principal Investigator for the State of Florida's United States Newspaper Project (USNP), based at the University of Florida. She continues to coordinate on-going effort to identify, catalog and preservation microfilm Florida's historic and current newspapers.

Martha will consult with the Project's Principal Investigator, other consultants and the Advisory Board on issues relative to the USNP project in Florida,
particularly vis-à-vis refilming newspapers deemed important to the project but not available on preservation microfilm. She brings to the process a wealth of contacts and the ability to direct the University of Florida's technical resources needed to complete project tasks.

See Martha's resume in Appendix E.

Assessment Team Consultants

Robert H. McDonald – Florida State University
Marilynn Ochoa – University of Florida
Bridgett Y. Turnipseed – Florida State University
• See Vitae for each, attached above.

ADVISORY BOARD MEMBERS

The Advisory Board is composed of members with various strengths. Some are expert in Florida History. Others are recognized for their administrative skills and knowledge of higher education in Florida. Others represent state and regional library cooperatives and are close to a membership serving a broad spectrum of public information needs. Others represent publishing in general or journalism in particular.

Barry Baker

Mr. Barry Baker serves as Director of Libraries at the University of Central Florida in Orlando, a rapidly growing institution serving one of Florida's fastest growing regions. Mr. Baker also a member of the Executive Committee of the Association of Caribbean University, Research and Institutional Libraries (ACURIL), and reflects Florida's long association with the Caribbean. Mr. Baker is Florida Library Network Council member, an advisory board for the Florida Electronic Library (http://www.flelibrary.org/).

Mr. Baker is the Principal Investigator of several digitization projects, including the respected Central Florida Memory (http://centralfloridamemory.lib.ucf.edu/default.asp) project, which hopes to broaden its "Florida Stories" with access to Florida's newspapers. The 1900s marked an awakening for Central Florida and Orlando in particular, a growth clearly illustrated on the Sanborn® Fire Insurance Maps (http://palmm.fcla.edu/sanborn/) and outlined in the collections of Central Florida Memory. But access to newspaper texts will provide new depth.

While at the University of Georgia, Mr. Baker served as Principal Investigator for the U.S. Newspaper Project in Georgia.
Bill Conniff

Dr. William P. Conniff serves as Executive Director of the Panhandle Libraries Access Network (PLAN), which serves libraries throughout the multi-county region of Florida's panhandle. He also serves on the Florida Library Network Council member, an advisory board for the Florida Electronic Library (http://www.flelibrary.org/).

Dr. Conniff sits on SOLINET's Preservation Advisory Committee (PAC). SOLINET is the south's regional OCLC and library services provider. The PAC advises development on National Endowment for the Humanities-supported Preservation & Access services throughout the South. Dr. Conniff is no stranger to preservation microfilming or to library systems.

Dr. Conniff is the Principal Investigator of a LSTA-funded regional digitization project that will contribute holdings to the PALMM Collections.

James Cusick

Dr. James G. Cusick serves as Curator for the P.K. Yonge Library of Florida History at the University of Florida. Established in 1945, the Yonge Library predates the State Archives as a repository of Florida material and is ranked as one of the best and most comprehensive collections on Florida history. He is responsible for selection of the University of Florida's contributions to the Florida Heritage Collection, the Florida Map Collection, and the Goza and Mickler Florida Newspaper Article Database. Most pertinent to this grant, the Yonge Library holds the state's most extensive collection of both original Florida print newspapers and newspapers on microfilm. Indeed, the University's newspaper preservation microfilming is largely driven by the collection of the P.K. Yonge Library.

Dr. Cusick's most recent book is The Other War of 1812: The Patriot War and the American Invasion of Spanish East Florida (Gainesville, FL : University Press of Florida, 2003). And, he is the recipient of an award from the St. Augustine Foundation to digitize and make searchable the card calendar of the East Florida Papers.

More apt to his membership on the Advisory Board of this project is his recent involvement in the National Endowment for the Humanities-funded Florida Humanities Council workshop series for teachers of Florida history. The series promoted development of learning modules and other curricula. And, he is co-Principal Investigator with Erich Kesse, on the component project, "Development of a Teachers' Resources Website."
Althea Jenkins

Dr. Althea Jenkins serves as Director of Library at Florida State University (FSU) in Tallahassee, Florida, a post she assumed in 2001. FSU is one of Florida’s two oldest institutions of higher learning, and houses some of the state’s oldest and most valuable print newspaper collections. Before assuming her current position, Dr. Jenkins served for ten years, from 1991 through 2001, as Executive Director of the Association of College and Research Libraries (ACRL).

In addition to her administrative skills, Dr. Jenkins brings her knowledge of education theory and practices to this Project. She is keenly interested in information literacy issues and the impact of information technologies on education, society and librarianship.

Mark Flynn

Mr. Mark Flynn directs the Florida Electronic Library (http://www.fielibrary.org/) (FEL) and, previously, was instrumental in the launch of Florida Memory (http://www.floridamemory.com/) at Florida’s Division of Library and Information Services. FEL harvests content from Florida Memory, the PALMM Collections, and other digital libraries from throughout Florida. FEL, in turn, packages these resources together with commercially acquired resources to Florida’s Public Libraries and to anyone anywhere with a Florida public library card. The citizens of the state of Florida would benefit directly and immediately from the National Digital Newspaper Project in Florida.

In addition to his understanding of Florida’s digital libraries, Mr. Flynn brings an understanding of virtual reference services as well as Florida’s Distance Learning Library Initiative. He also comes with contacts in Florida’s LSTA program, where he had served as a program officer and within the State Library. Mark reports for Florida’s State Librarian, Judith Ring.

Mark Greenberg

Dr. Mark I. Greenberg directs the Florida Studies Center and the Special Collections Department at the University Libraries both on the campus of the University of South Florida (USF) in Tampa. He has directed the Center since November 2001 and, with a joint appointment, Special Collections since January 2004. Also at USF, he is an affiliate with the University’s Latin American and Caribbean Studies program.

Dr. Greenberg has been an assistant editor of The Florida Historical Quarterly. In 2000, the Mississippi Humanities Council named him Humanities Scholar of the Year. He has published and lectured extensively on Jewish history in the South. His most recent presentation on Florida’s Jewish heritage was Shalom Y’all, a 2004 film presentation to the Florida Folklore Society, that dealt with contemporary Jewish life in both large cities and small towns throughout the Deep South.
At USF, his young Oral History Program is now recognized as one of Florida’s best. His interest in documentary heritage extends back to his tenure at the University of Florida’s Department of History and its Samuel Proctor Oral History Program, the oldest such program in Florida and one of the largest in the South.

Dr. Greenberg brings the infrastructure of the Florida Studies Center, as well, to the Advisory Board. The Center’s affiliates include research and teaching faculty in all areas of Florida studies: history, sociology, politics, agriculture, transportation, law, economics, religion, etc.

Raymond Neal

Mr. Raymond Neal serves as Senior Librarian of the Florida Collection at Jacksonville Public Library, one of Florida’s largest public libraries. The Collection serves the entire northeastern Florida region, with particular strength in Jacksonville history.

The Collection and Mr. Neal’s understanding of Jacksonville history are particularly important. At the start of the Twentieth Century, Jacksonville was Florida’s largest, most industrial and most vibrant city. Key West, Miami, Pensacola and Tampa were distant rivals. Located not far from the Georgia boarder, on the major north/south rail lines, and Florida’s largest port, Jacksonville was, for many, the gateway to Florida. Many of the state’s influential newspapers of the decade 1900-1910 were published in Jacksonville. The most important event of Jacksonville and, some would say, of Florida’s history for this period was the Great Fire of 1901 that leveled the City. Jacksonville’s reconstruction and the ascendancy of its rivals is well documented in these newspapers.

Prior to becoming head of the Florida Collection, Mr. Neal was Project Librarian for the Jacksonville Public Library Digital Library Collection (DLC). The DLC (http://jpl.coj.net/DLC/DLC.html) is an effort to digitize the library’s more notable holdings, including rare books, manuscripts, a sizeable postcard collection, photographs and other assorted items.

Arva Moore Parks

Ms. Arva Parks is a Florida writer and illustrator from south Florida. Her most recent publication is Miami Then and Now (Miami, FL: Thunder Bay Press, 2003). Originally published in 1992 and republished in 2003, it is an illustrated historical account of Miami’s growth. Her other publications include:

- The Forgotten Frontier: Florida through the Lens of Ralph Middleton Munroe (Miami, FL: Banyan Books, 1977)
- Where the River Found the Bay: Historical Study of the Granada Site, Miami, Florida. (Tallahassee, FL: Florida Department of State, [1985])
- Harry Truman and the Little White House in Key West (Miami, FL: Centennial Press, 1991)
- Miami: the Magic City (Miami, FL: Centennial Press, 1991)
- Miami Beach: a History (edited by Ms. Parks; Miami, FL: Centennial Press, 1994)
Ms. Parks' career as an historian of Miami and south Florida have examined the history of Miami, particularly during the heady Boom years of 1890-1920.

David Shedden

Mr. David Shedden directs the Eugene Patterson Library at the Poynter Institute in St. Petersburg, Florida. The Poynter Institute is one of the country's foremost independent schools of journalism.

In addition to serving as the Institute’s library director, Mr. Shedden is also a researcher for the Poynter Online website. Since 1995 he has maintained an online resource center of journalism bibliographies and research links (http://poynter.org/resource_center/). Topics covered include journalism history, media ethics, diversity, reporting, new media, and many other journalism subjects.

From 1984-1986 Mr. Shedden was a volunteer interviewer and archivist for Florida Governor Bob Graham's Oral History Program. In the mid 1990s he served on the statewide committee for the Florida / U.S. Newspaper Program. Shedden is the author of the American Society of Newspaper Editors report, "Preserving a Newspaper's Past: A Guide to Developing a Newspaper Oral History Program" and he was a contributor to the ASNE publication, "The Learning Newsroom." This past summer he published the Poynter Online article, "The First Convention Broadcast: Radio at the 1924 Conventions." An earlier project, "Florida Newspapers Chronology (1783-2000)", was recently posted on the Internet.

Barbara Stites

Ms. Barbara J. Stites serves as Executive Director of the Southwest Florida Library Network (SWFLN) in Fort Myers, which serves libraries throughout the multi-county region of Florida's rapidly developing southwestern counties. She also serves as a Florida Library Network Council member, an advisory board for the Florida Electronic Library (http://www.flelibrary.org/). She has written on Internet access in Florida's public libraries. And, she is the Principal Investigator for a LSTA-funded digitization project.

Ms. Stites joined SWFLN in 1999. Prior to that, she served on the Board of Directors for the Tampa Bay Library Consortium (TBLC) and later worked as the Executive Director of TBLC. Barbara is also an affiliate of the Center for Leadership and Innovation at Florida Gulf Coast University (FGCU). She has been employed as a school librarian, an elementary school teacher, a law librarian, and as an information specialist for Price Waterhouse. She brings a knowledge of how school and special libraries use information and newspapers to the Advisory Board.
6.7 Appendix G
Digitization and Preservation Microfilming Grants
University of Florida

Major Digitization Projects

State University Libraries of Florida: Florida Heritage. 1999 – continuing
Project Co-founder.
Principal Project Director for the University of Florida.
Supported by the State of Florida via the State University Libraries.
Digitization, textual conversion, and indexing of a broad range of Florida topics and materials.
Minimum amount funded annually: $7,500 for the University of Florida
Additional funds for projects collaborated with partner institutions (University of North Florida, Florida Agricultural and Mechanical Institution, etc.)
See: PALMM Collections (http://palmm.fcla.edu/) for a full list of public collections. Many of these collections were created with one-time funding sources or endowment, e.g., Sanborn Maps of Florida funded by State of Florida allocation @ $9000. In addition to these collections, three major collections are in process with scheduled launch dates within the next year. These include:

• Florida Oral History Collections, funded by gift (3000 transcripts in @45,000 pages, project cost $2500);
• Great Floridians/Florida Archival Collections (endowment, lead collection = 23,549 searchable text pages, project cost $35,000)
• Digital Library of the Caribbean (an umbrella collection including Haiti: Istwa e Kulcha, Los Mayas, and El Arte del Sol – gift funded; component collections available but not yet completely mounted include: Virgin Islands History and Culture and Eric Eustace Williams Collection.)

Planning Team member and Digitization coordinator.
Supported by the National Endowment for the Humanities.
Digitization component targets color in children's literature; cf, http://palmm.fcla.edu/juv/
Funding: $295,507 grant + $102,612 state match

East Florida Papers: Digital Conversion. 2004
Co-Principal Investigator.
Supported by the St. Augustine Historical Society.
Digitization, textual conversion, and indexing of the East Florida Papers calendar documenting life in Spanish Florida.
Amount funded: $5,000

Florida Humanities Council – Teachers’ Seminars: Support Site. 2004 – continuing
Co-Principal Investigator for digitization and web site support.
Supported by the National Endowment for the Humanities, sub-contracted by the Florida Humanities Council.
Creation of web-site for teachers, their lesson plans and course content.
Amount funded: $12,000
Ephemeral Cities. 2003-2004
P.I. and Coordinator.
- Supported by the Institute for Museum and Library Services.
- Multi-Institution digitization and GIS project to link library and museum resources to geographic and temporal systems interfaces via the Internet
- Award: $184,000

From the Air: Florida Aerial Photography. Phases I & II, 2002-2004
Principal Investigator.
- Supported by the State of Florida, Dept. of State, Library Services & Technology Assistance Program.
- Digitization and indexing of aerial photography covering Florida.
- Amount funded: $190,000 (Phase I) and $120,000 (Phase II); Phase III (final) in planning

Planning Team member and Digitization coordinator.
- Supported by the National Endowment for the Humanities.
- Digitization component targets color in children’s literature; cf, http://palmm.fcda.edu/juv/color.html
- Digitization expenditures to date: $50,000 grant + $40,000 state match

Caribbean Newspaper Imaging Project.
Principal Investigator.
- Supported by the Andrew W. Mellon Foundation.
  - High-speed newspaper microfilm conversion model, study of image quality (analog input & digital output).
  - Imaging of Diario de la Marina (Havana, Cuba) and Le Nouvelliste (Port-au-Prince, Haiti) and construction of CD-ROM distribution network.
  - Amount funded: $23,000
- Co-Principal Investigator.
  - Phase II : OCR Gateway to Indexing (1998-1999)
    - Examination of off-the-shelf optical character recognition, zoning methods, and other issues of text conversion and accuracy for indexing.
    - Amount funded: $12,000

Linking Florida’s Natural Heritage Project. 1998-
Institute of Museum and Library Services funded digitization project.
Project planning team member. Principal Investigator for reprographic sub-contract.
Amount funded: $12,000 digitization only

Principal Investigator at the University of Florida.
- Supported by the National Endowment for the Humanities; a national project, coordinated from Cornell University.
- Amount funded: @ $50,000

Planning Team member and Preservation Microfilming coordinator.
- Supported by the National Endowment for the Humanities; a state project, coordinated from the University of Florida.
- Amount funded: @ $50,000 funded + @ $20,000 state match
University of Florida coordinator for several regional grants. 
Supported by the National Endowment for the Humanities. 
Microfilming of research collections, including: Caribbean history; French revolutionary history; Florida history; and Scottish Theology. 
Preservation microfilming expenditures exceeded: $500,000

University of Florida coordinator for several national grants. 
Supported by the National Endowment for the Humanities. 
Microfilming of research collections, including: African history; Caribbean history; and French revolutionary drama. 
Preservation microfilming expenditures exceeded: $500,000

University of Florida coordinator for several national grants. 
Supported by the National Endowment for the Humanities. 
Microfilming of the Samuel Ashe Swann Papers. 
Preservation microfilming expenditures exceeded: $50,000 
Experience gained from this project contributed to the RLG Archives Microfilming Manual (Mountain View, CA : RLG, 1994). Both the University of Florida's Curator of Manuscripts and its Preservation Librarian contributed to the Manual.
6.8 Appendix H

*The PALMM Collections*

http://palmm.fcla.edu/

**ABOUT US**

Publication of Archival, Library & Museum Materials (PALMM) is a cooperative initiative of the public universities of Florida to provide digital access to important source materials for research and scholarship. PALMM projects may involve a single university or may be collaborative efforts between a university and partners within or outside of the state university system. PALMM projects create high-quality virtual collections relevant to the students, research community and general citizenry of Florida.

Materials in most PALMM collections can be found by searching a union database of PALMM materials (click on button). A small number of collections are not included in the union database. To search within a specific collection, see the list below.

**SEARCH FOR MATERIALS IN PALMM COLLECTIONS**

**THE PALMM COLLECTIONS**

Aerial photography Florida is a collection of aerial photographs taken between 1930 and 2000. Literally, a portrait of the State, the collection will be comprised of hundreds of thousands of aerial photographs documenting the land use of Florida over time.

Florida Environments Online contains both digital full text materials and research bibliographies about the ecology and environment of Florida. Digitized materials include more than 200 seminal texts on species and ecosystems selected by scientific experts throughout the state of Florida and digitized specifically for the Linking Florida's Natural Heritage project. They also include the publications of the Florida Geological Society, and agricultural documents created by the Agricultural Experiment Station/Extension Service (IFAS) and the Florida Department of Agriculture and Consumer Affairs, as well as engineering documents created by the UF Engineering and Industrial Experiment Station.
Appendix H

The PALMM Collections
(Continued)

The Florida Heritage Collection is an ongoing cooperative project of the libraries of the state universities of Florida to digitize and provide online access to materials broadly representing Florida's history, culture, arts, literature, sciences and social sciences. Thematic areas in this growing collection include Native American and minority populations, exploration and development, tourism, the natural environment, and regional interests. Materials are taken from archives, special collections, and libraries of the ten state universities.

Florida Historical Legal Documents is a growing collection of primary source materials surveying changes in Florida law from the time it became a territory in 1822 through 1845 when Florida became a state. The collection includes the complete Florida Territorial Laws, a time capsule of Florida history documenting the establishment of the territorial court system based on British Common Law as of July 4, 1776. Other materials in the collection offer supplementary information about the legal, political and social history of Florida before and after its Territorial period. Most materials, including Florida Territorial Laws, can be searched in full-text; others are available only as page-images.

Floridiana on the Web is a unique and dynamic website devoted to the history and culture of Florida, focusing primarily on the Tampa Bay Region. "Floridiana" provides resources for Florida students ranging from kindergarten to the university level, as well as for scholars of any age, anywhere, who have an interest in the history of Florida. It includes images, documents, E-Books, and audio & video recordings drawn from collections held throughout the USF Libraries.

Linking Florida’s Natural Heritage: Science and Citizenry is a project funded by the Institute of Museum and Library Services to create a virtual library of Florida ecological information from heterogeneous museum, library, and citation databases throughout the state of Florida. This is a model program of cooperation between the Florida Museum of Natural History; the libraries of the University of Florida, Florida International University, and Florida Atlantic University; and the Florida Center for Library Automation. Museum specimen databases, library catalogs, and other citation databases can be queried for taxonomic and topical information from the LFNH website. The Florida Environments Online database is searchable through this site.
Appendix H

The PALMM Collections

(Continued)

**Literature for Children** is a collection of the treasures of children's literature published largely in the United States and Great Britain from before 1850 to beyond 1950. At the core of this Collection are books from the Baldwin Library of Historical Children's Literature, housed in the Department of Special Collections and Area Studies at the University of Florida. Books from the Departments of Special Collections at the Florida Atlantic University, Florida State University, and the University of South Florida join volumes from the Baldwin Library to complete the Collection.

**The Miami Metropolitan Archive (MMA)** is a cooperative effort of the Urban, Regional & Local Government Documents Department at Florida International University Libraries and the City of Miami City Clerk's Office to provide digital access to important source materials on Miami-Dade County urban development. Currently, early City of Miami City Council meeting minutes, charters, departmental annual reports, and planning documents from 1896 to 1966 are archived here with more collections and services to come.

**Psychological Study of the Arts** explores literary questions using psychology, often psychoanalytic psychology. The materials collected here address such questions as, Why does this writer write the way he or she does? Why do different people read differently, as they do? How can we understand such-and-such a character or genre psychologically? They deal with the processes of perception, memory, word recognition, cognitive development, metaphor, and personal identity in both the creation and reading of literature. The concepts explored have natural extensions to media other than words on paper, to film, video, the visual arts, and so on.

**Reclaiming the Everglades** documents the history of the Everglades and the south Florida environment from 1884-1934. The digitized items represent a rich diversity of unique or rare materials: personal correspondence, essays, typescripts, reports and memos; photographs, maps and postcards; and publications from individuals and the government. The collection is a collaboration between the libraries at the University of Miami, Florida International University, and the Historical Museum of Southern Florida. Reclaiming the Everglades is an LC/Ameritech award-winning collection, also available through the Library of Congress's American Memory.
The Ringling Collection is comprised of cabinet cards, postcards and photographs of 19th Century American and British actors and actresses. There are more than 6,000 images in this digital collection depicting more than 3,000 actors and actresses. The Collection is important not simply for its pictures of the idols of a bye-gone era but for its depictions of clothing, hair styles, and other indicators of the period's social mores and attitudes. The original collection is housed in the Belknap Collection for the Performing Arts in the Smathers Libraries' Department of Special Collections at the University of Florida.

The Sanborn® Fire Insurance Company Maps of Florida comprise a collection of more than 300 bibliographic units in more than 3,000 map sheets. The maps were mainly designed to help fire insurance agents determine the degree of damage to a property and show accurate information to help them determine risks and establish premiums. Along with fire stations, you could also find water facilities, sprinklers, hydrants, cisterns, and alarm boxes as well as firewalls, windows, doors, elevators and chimneys and roof types. The maps included street names, property boundaries and lot lines, and house and block numbers.

This site is a collection of recent and historical scientific information related to the environment of Southwest Florida, the Caloosahatchee River and its watershed. There are reports, surveys, monographs and other materials.

Textual Collections contains collections of books, journal issues, newspapers, legal documents and other publications intended to be read. (See Visual Collections for art images and other materials intended to be viewed.) Some items in Textual Collections have searchable full text, some are page images or PDF files only, and some can be viewed in multiple ways.
Appendix H

The PALMM Collections (Continued)

United States Virgin Islands History and Culture is a collection of archival, library, and museum materials documenting Virgin Islands' heritage and social life and customs. The materials in this collection were selected from a group of items digitized as part of a National Leadership grant entitled Digitization for Access and Preservation, from the Institute of Museum and Library Services (IMLS) to the University of the Virgin Islands Libraries in partnership with the Virgin Islands Division of Libraries, Archives and Museums.

Visual Collections contains collections of photographs, maps and other visual materials. Descriptions of the items in the collections can be searched by creator, title, subject, geographic area, medium, and other relevant characteristics. Maps and other large-sized materials are represented by scalable (zoomable) images that can be enlarged or made smaller.

The University of Florida Herbarium Collections Catalog is a searchable database of the label data for about 23,000 of the approximately 400,000 herbarium specimens on file in the vascular plant and bryophyte and lichen collections. (Wood, seed and fungal specimens are not included.) This catalog is cross-linked with the catalog of the PALMM Collection Type Specimens in the University of Florida Herbarium where type details are provided. High-resolution digital images are available for selected specimens including certain type specimens and poisonous plants.

The Eric Eustace Williams Collection is both a bibliography and a growing library of digitized works by and about Dr. Williams, the first Prime Minister of Trinidad and Tobago who is often called "the father of the Nation". Dr. Williams' importance as an historic figure is as much as a philosopher as a politician. The works listed and collected here include Dr. Williams' many monographs and essays, together with his political speeches and other published works. Also included is a characterization of Dr. Williams’ political life as reported by the Trinidad Guardian.
Appendix H

The PALMM Collections
(Continued)

World Map Collections are a cooperative project of several public and private universities of Florida and the Florida Department of Environmental Protection to make digitized modern and antique maps available on the Web. The Florida and Caribbean collections are particularly strong, but Africa, the Americas, and the Middle East are also represented. These are growing collections; new maps are added weekly.

The PALMM HOMEPAGE is intended primarily for use by staff at participating institutions. It includes links to PALMM guidelines and procedures, national standards and resources, grant funding opportunities, and downloadable promotional materials. The PALMM site also links to a searchable database of PALMM collections, proposed PALMM collections, and related digital collections.
Digital Library Center 2003-2004 Fiscal Year Report

The Digital Library Center's collection catalog include both umbrella and sub-collections, as well as some minor divisions of sub-collections. Hierarchy is noted in the statistical tabulation.

Production statistics are always counted at the lowest level. The World Map Collections, for example includes several sub-collections: African Map Collection, Caribbean Map Collection, Florida Map Collection, etc. Items and images counted for the sub-collection are not rolled into the counts for the umbrella collection. Umbrella collection counts are general items/images that are not specific to a sub-collection.

The University of Florida contributes all of its digitized collections to the PALMM Collections. And, while it leads development of many PALMM Collections it deploys in most cases under the PALMM banner to encourage contribution and shared ownership. The following statistics represent University of Florida contributions alone. Partners are listed in the narrative that follows.

All of the University of Florida's digital masters, consistent with analog/preservation microfilming practice, are doubly stored, each with MD5 checksums at file level in separated databases also noting file name, file format, file size, creation date and methods, and other archival information, much of it derived from the file header. Applications monitor dates and files, sending inspection and migration notices/triggers. The Digital Library Center (DLC) maintains a CD-ROM or DVD-ROM archive on gold based media. The Florida Center for Library Automation (FCLA) Digital Archive maintains a second digital master in off-line MAGSTAR tape format under a maintenance agreement with the Northeast Regional Data Center (NERDC) and in accord with archive policy found at http://www.fcla.edu/digitalArchive/.

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### Appendix I

**Digital Library Center FY2003-2004 Annual Report (continued)**

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### Appendix I

**Digital Library Center FY2003-2004 Annual Report**

(continued)

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Appendix I

**Digital Library Center FY2003-2004 Annual Report**
(continued)

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<td><strong>TOTAL</strong></td>
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<td>178,264</td>
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Scanned = digitized; FTPed = sent to FCLA for load into test or public collection.
Appendix I

Digital Library Center FY2003-2004 Annual Report

(continued)

OTHER HIGHLIGHTS OF THE YEAR

- Florida Center for Library Automation loaded new versions of XPAT/Search System software for Archives, Text and Image classes.
  - Collaborated with the DLC to build Archives Class behaviors (not completed)
  - Collaborated with the DLC to build support for new Text Search product created by the DLC.

- University of Florida Herbarium Collections remain our most heavily used digital collection.

- Acquired PrimeRecognition optical character recognition (OCR) software (http://www.primerecognition.com/), with 6 voting engines, for text conversion.
  - Average accuracy for text conversion: 99.95%
  - Liaison with FCLA to configure XPAT to support PrimeRecognition product (PDF with hidden text)
  - Initiated programming of a zoning tool for newspapers

- Acquired Mekel 525 GS high-speed microfilm scanner.
  - Difficulty using the scanning at high speed. Similar problem reported by Georgia State Archives and University of Kentucky (UK). UK's IMLS-funded "Beyond the Shelf" (http://www.uky.edu/Libraries/BTS/) project reports having to use the Mekel “by hand”.

- Mark Sullivan (Systems Dept./DLC applications) and Gus Clifton (DLC Text Conversion & Mark-up) program new METS/MXF metadata packaging applications.
  - Application allows the aerial photography project to gain labor/cost saving efficiencies. The application also supports automated header inspection to determine compliance with imaging specifications.
  - Application allows metadata wrappers to be constructed quickly and efficiently with minimal human intervention.
  - Application supports semi-automated quality control and structural metadata creation; and it builds TEI shell. It also generated reports on rejected images.
  - Application builds on PrimeRecognition output to automate table of contents creation and other tagging.
  - Application implements GATE and ANNIE scripts for intelligent/semantic name recognition. It speeds text quality control review and semi-automates name authority tagging and geographic referencing within texts.
Appendix I
Digital Library Center FY2003-2004 Annual Report
(continued)

• Institute for Museum and Library Services awards the Ephemeral Cities project.
  • Project will link archival, graphical, and print resources to interactive maps using a geographic information system with temporal layers, using highly detailed Sanborn® maps.
  • Erich Kesse delivers presentations on the project at WebWise 2004 (Chicago, IL) and SOLINET's annual membership meeting (Atlanta, GA)
  • Mark Sullivan (Systems Dept./DLC applications) programs new METS-compliant metadata tool for the project's "Community Days" (a kind of antiques road show with digitization and preservation advice for artifacts brought in by the community). FCLA suggests the tool might replace its MXF client, used by the other State University Libraries to package metadata.

• Sanborn® Fire Insurance Maps of Florida
  • Entered its second phase: georectification and indexing of structures.
  • Work on Gainesville, Key West and Tampa funded by the IMLS-funded Ephemeral Cities project.
  • Work on Miami and Fort Lauderdale funded by the Southeast Florida Water Management District – georectification only.
  • Stephanie Haas initiated discussions with other water management districts to fund additional geo-rectification.

• Library Services and Technology Assistance (Florida program) awards the second phase of the From the Air project (a.k.a., Aerial Photography : Florida)
  • Project exceeds the target of 35,000 images by 13,230 within original budget.
  • Availability generates tremendous interest and request for access to high resolution digital masters.
    • Stephanie Haas and Mark Sullivan respond for tens of thousands of images, most provided on a quid-pro-quo basis, exchanging images for additional geographic referencing information.
    • Erich Kesse initiates discussions with a local donor to fund a JPEG2000 server that will deliver high resolution copies.

• St. Augustine Foundation funds East Florida Papers project.
  • Jim Cusick, Curator, P.K. Yonge Florida History Library authors grant.
  • The first of several planned New World Collections projects, East Florida Papers card calendar is digitized and parsed text into a searchable database.
National Digital Newspaper Program (NDNP):
Florida Newspapers, 1900-1910

Appendix I
Digital Library Center FY2003-2004 Annual Report
(continued)

- Literature for Children continue to process materials.
  - The NEH-funded Baldwin Library cataloging and preservation project
    generated thousands of titles, only a quarter of which are currently available
    on-line.
  - Hybrid method, combining color digitization from source integrated with
    microfilm digitization, proves cost-effective but more time-consuming than
    projected.
  - Processing was halted pending UF DLC installation of PrimeRecognition
    optical character recognition (OCR) application of FCLA modification of XPAT
    search engine to accommodate its out-put. New method will make
    keyed/human entry of table of contents metadata obsolete.
  - OCR will make all text searchable, supporting literary and social studies.
  - John Ingram (Director for Collections) and Rita Smith (Curator, Baldwin
    Library of Historical Children's Literature) procure funding for continued
    digitization, albeit fully digital (abandoning the hybrid model).

- Linking Florida's Natural Heritage and other collections begin to repurpose page-
  image resources using PrimeRecognition optical character recognition (OCR)
  application to enhance search and access.

- Name authority is the name of the game.
  - Preparations for migration of Ringling Collection to RLG's Cultural Materials
    collections and issues associated with name and place queries in the
    Ephemeral Cities project make apparent the importance of name authority.
    Discussions with Catalog Department are on-going.

- Great Floridians project continued to be delayed by release of new XPAT Archives
  Class from the University of Michigan.
  - Deployment under previous XPAT systems was kluged. Substantial work will
    be required to redeploy this project.
  - Includes the Papers of Governor C. Farris Bryant (23,000+ digitized items
    linked via Encoded Archival Description (EAD)).
  - John Nemmers (Dept. Spec. & Area Studies Coll.) has tagged (EAD) more
    than 50 additional collections: to be mounted, pending new Archives Class.
    Prominent among them is the Papers of Napoleon Bonaparte Broward,
    governor during the period covered by the IMLS-funded Ephemeral Cities
    project and during the NEH-projected National Digital Newspapers Program.
    Together with resources in the Florida Environments OnLine, Florida
    Heritage, Florida Historical Legal Documents collections, the papers of
    Governor Broward will create an information continuum.
Appendix I

Digital Library Center FY2003-2004 Annual Report
(continued)

- Toward a Florida Newspaper Collection
  - The PALMM partnership (i.e., the statewide Digitization Projects Planning Committee) declined UF’s suggestion to fund newspaper digitization pending standardization of newspaper encoding and delivery technologies.
  - IMLS-funded Ephemeral Cities project, allows us to open a back-door, allocating funds for digitization and text conversion of 1900-1910 newspapers from Gainesville, Key West and Tampa/Ybor City.
    - Microfilm sent to vendor at end of FY; product not yet scheduled for return.
  - FCLA investigate support for newspapers under various platforms/software applications. XPAT does not readily accept newspaper test product. Greenstone, with iArchives’ modifications proven to accept test product, but Greenstone behaviors are not entirely satisfactory. Olive Active Paper™ assessed to have the best interface and behaviors but DTD is proprietary and not public (raises questions about ongoing maintenance & viability of future migrations), its maintenance costs are high as are OCLC’s production fees and server costs.
  - UF DLC conducts research into newspaper mark-up methods (DTDs) and asks NISO to empanel a standards committee to move forward a public standard. The effort receives wide-spread support and endorsements from DLF member institutions and the Executive Director of the Coalition for Networked Information. But, it is eventually blocked, reportedly by a NISO vendor member marketing one of the newspaper applications.

- Staff Assignments: National
  - Stephanie Haas sat on a NSF panel
  - Erich Kesse sat on an IMLS panel
  - Stephanie Haas server as President/Past-President of IAMSLIC
  - Erich Kesse continues to serve on NISO committee: Technical Metadata for Digital Still Images (http://www.niso.org/committees/committee_au.html)
  - Erich Kesse presented papers on the IMLS-funded Ephemeral Cities project at Web Wise 2004 (Chicago, IL) and the SOLINET Annual Membership Meeting (Atlanta, GA). A version of the paper can be found at http://web.uflib.ufl.edu/digital/collections/ephemeralcities.
  - Erich Kesse presented a paper on OAI in the AmericanSouth.org project. The paper is collected at: http://metascholar.org/word/MetaScholar FindingsProceedings.doc, pp. 56 forward.
Appendix I

Digital Library Center FY2003-2004 Annual Report
(continued)

- OAI and other Contributions
  PALMM Collections now are contributed selectively to the following “harvesters”
  - AmericanSouth.org
  - RLG Cultural Materials Collections
  - National Digital Science Library
  - International Digital Children’s Library

- Assistance Provided
  The Digital Library Center recognizes that collections can be made more complete and, therefore, more useful to the University of Florida community through partnerships. The Center maintains the following content development or technology assistance partnerships. Statistical tallies do not currently report this effort.
  - Alachua County Public Library District
    Shared collection development of the IMLS-funded Ephemeral Cities project.
  - Alachua County Public Records Office
    Image & metadata collection service.
    Directs county public documents, genealogical information, etc. into the Florida Heritage Collection
    A no-fee pass-through partnership.
    Also, shared collection development of the IMLS-funded Ephemeral Cities project.
  - El Pilar Archaeological Reserve for MAYA Flora & Fauna
    A partnership providing the Reserve’s publications to a planned The Classic Maya / Los Mayas clásicos Collection, scheduled for FY2004-2005 public release.
  - Eric Eustace Williams, Estate of
    Shared collection development of the Eric Eustace Williams Collection, including a pass-through partnership with the University of the West Indies' St. Augustine (Trinidad) campus (UWI-TT), which houses the Eric Williams Memorial Collection, a UNESCO World Heritage Collection.
  - Florida Agricultural and Mechanical University (FAMU)
    Digital imaging, text conversion, mark-up, etc. for FAMU’s Florida Heritage Collection contributions.
    A fee for services partnership.
  - Florida Atlantic University (FAU)
    Shared collection development for a planned Judaica Collections.
    FAU is developing collection infrastructure; UF will contribute content.
• **Florida International University (FIU)**
  Shared collection development for the *Digital Library of the Caribbean*, including a pass-through partnership with the *Bibliothèque Nationale d'Haïti* for a planned *Haïti: Istwa e Kulcha / Haiti : History and Culture / Haiti : Histoire et Culture* Collection scheduled for FY2004-2005 public release. Shared collection development of the IMLS-funded *Ephemeral Cities* project.

• **Panhandle Library Network (PLAN)**
  Metadata assistance to facilitate direct entry of PLAN member institution content directly into PALMM Collections.
  Provides textual and graphical resources on the Panhandle of Florida, including military history.
  A one-time no-fee partnership to build state infrastructure.

• **Matheson Historical Center (MHC)**
  Training in digital imaging; arranged gifting of computer and scanning equipment; staffing through grant funds.
  Some services provided with grant funding. Others represent a one-time no-fee partnership to build state and local infrastructure.
  Also, shared collection development of the IMLS-funded *Ephemeral Cities* project.

• **Monroe County Public Library (MCPL)**
  SID compression of its LSTA-funded *Mile Markers* project
  Provides graphical resources on the Florida Keys.
  A one-time no-fee partnership to build state infrastructure.
  Also, shared collection development of the IMLS-funded *Ephemeral Cities* project.

• **Southwest Florida Library Network (SWFLN)**
  Database and metadata assistance with its LSTA project, to eventually facilitate direct entry of PLAN member institution content directly into PALMM Collections.
  Provides graphical and textual resources on southwest Florida, e.g., Big Cypress National Park, Koreshan State Historic Site, and Sanibel Island National Park.
  A one-time no-fee partnership to build state infrastructure.

• **University of Central Florida (UCF)**
  UCF also agreed to become an alpha-test institution for our text zoning application when it becomes available in FY2004-2005. The application increase the accuracy of optical character recognition (OCR), particularly of newspaper pages.
Appendix I

*Digital Library Center FY2003-2004 Annual Report*

(continued)

- **University of North Florida (UNF)**
  Digital imaging, text conversion, mark-up, etc. for UNF’s Florida Heritage Collection contributions.
  A fee for services partnership.

- **University of the Virgin Islands (UVI)**
  Image and metadata collection service.
  A no-fee pass-through partnership.
  Also, UF contributes its own new content to build a stronger U.S. Virgin Islands Collection.

The Center also maintains collection development partnerships with other PALMM contributing member institutions: Florida Agricultural & Mechanical University, Florida Atlantic University, Florida Gulf Coast University, Florida International University, Florida State University, University of Florida, University of Central Florida, University of North Florida, University of South Florida, and University of West Florida, as well as other divisions of the University of Florida, principally: the Florida Center for Library Automation, the Florida Museum of Natural History and notably its University of Florida Herbarium, the Howard T. Odum Center for Wetlands and other units of the Institute for Food and Agricultural Sciences, and the Institute for Psychoanalytic Study of Art.

In FY2003-2004, it also initiated discussions to extend partnerships to International Consortium of Psychoanalytic Study of Art, Jacksonville University, the University of Miami, the Bibliothèque Nationale d'Haiti, University of Puerto Rico, University of the West Indies, CARICOM, UN-ECLAC, National Library of Jamaica, and other Caribbean institutions. Additionally, it continued partnership discussions the University of Florida's climate centers (Land Use and Environmental Change Institute (LUECI) & Florida Institute of Paleoenvironmental Research (FLIPER)).

Discussions were also initiated by the Libraries Government Documents Department with the Super-Intendent of Documents on participation in retrospective digitization of government documents. The Digital Library Center digitize U.S. government documents meeting the collection development criteria of the *Florida Heritage Collection*, the *Puerto Rico Collection* and the *U.S. Virgin Islands History and Culture Collection* as demonstration of imaging and text conversion and mark-up capabilities.
6.10 Appendix J

Letters of Support

Mrs. Dale Canelas
Letter of Commitment, University of Florida Libraries

Mr. James Corey
Letter of Commitment, Florida Center for Library Automation

Mr. Robert H. McDonald
Letter of Commitment, Florida State University Libraries

Judith A. Ring
State Librarian
Florida Department of State, Division of Library and Information Services

Poynter Institute
Karen Brown Dunlap, President, Poynter Institute
Howard Finberg, Interactive Learning Faculty
David Shedden, Director, Eugene Patterson Library

Dr. Craig Thompson
Associate Professor, Department of History, University of Central Florida
Editor, Florida Historical Quarterly

Ms. Mary M. Flekke
Society of Florida Archivists

Dr. Julian M. Pleasants
Professor, Department of History, University of Florida
Director, Samuel Proctor Oral History Program, University of Florida

Dr. Brian Peterson
Associate Professor, Department of History, Florida International University

Arva Moore Parks
Independent Florida writer and illustrator.

Barry B. Baker
Director of Libraries, University of Central Florida

Ms. Melanie V. Barr
Historic Preservation Consultant

Dr. William A. Link
Professor of History, Department of History, University of Florida

Dr. Jack E. Davis
Professor of History, Department of History, University of Florida

Mr. John D. Hales, Jr.
Director, Suwannee River Regional Library

Mr. Sol M. Hirsh
Director, Alachua County Library District

Confirmations of agreement to serve on the Advisory Board

Confirmations of agreement to serve on the Advisory Board
5 October 2004

Mr. Brian Pringle
Associate Director of Research
University of Florida
Grinter Hall
Gainesville, FL 32611

Dear Mr. Pringle,

The University of Florida Libraries commits to undertake the National Digital Newspaper Project: Florida Newspapers 1900-1910. For the project period, the Libraries will contribute $130,599.27. This cost share will be contributed from staff time and supply budgets.

This project will be highly beneficial to all of Florida’s SUS universities and to many public libraries besides. All the universities and k-12 schools in Florida teach Florida history. We all have programs in history, sociology, agriculture, transportation, political science, etc. that would use this enormous new source of information if the project is funded. In addition, many public libraries have urged us to do the project because of the usefulness of material contained in these papers for genealogical tasks.

This project puts the University of Florida and the State of Florida on the road to making the largest source of textual information on Florida Internet searchable. The events and people that shaped Florida are revealed in these pages. A previous project funded by the Institute for Museum and Library Services, “Ephemeral Cities”, has begun to demonstrate the value of newspaper texts in historical and sociological studies, among others. We look forward to this grant as the first of several grants that will not only provide successive funding for additional Florida newspapers but private and additional state funding for this and other research information projects.

With all good wishes

Dale B. Canelas
Director of University Libraries and
Director of the George A. Smathers Libraries

An Equal Opportunity Institution
Appendix J: Letters of Support: Commitment
Mrs. Dale Canelas, Director of Libraries, University of Florida
Appendix J: Letters of Support: Commitment
James F. Corey, Director, Florida Center for Library Automation

September 29, 2004

Brian Pringle
Associate Director of Research
University of Florida
Grinter Hall
Gainesville, Florida 32611

Dear Mr. Pringle:

The Florida Center for Library Automation (FCLA) commits to undertake the collaborative project with the University of Florida Libraries described in the grant proposal National Digital Newspaper Program (NDNP): Florida Newspapers, 1900-1910. For the period of the project, FCLA will contribute 5% of the time of Lu Ai, Systems Librarian, and 5% of Priscilla Caplan, Assistant Director, equivalent to $8144 in salaries and benefits. FCLA will also contribute archival storage media worth $4460.

Sincerely,

[Signature]

James F. Corey
Director
Appendix J: Letters of Support: Commitment
Robert H. McDonald, Assistant Director of Libraries, Florida State University

October 4, 2004

National Endowment for the Humanities
1100 Pennsylvania, NW
Washington, DC 20506

To Whom It May Concern:

I am writing to enthusiastically support the National Digital Newspaper Project: Florida Newspapers grant proposal and its application for funding by the National Endowment for the Humanities. I have every confidence that this project will enhance the overall goals of the National Digital Newspaper Project.

The Technology Division of the Florida State University Libraries looks forward to the access to the newspapers described in this grant in order to enhance online access to early Florida newspaper content. Currently much of our early newspaper content is only available via micro format within our research library facility. However, Florida State University offers several online degree programs which would benefit from the access which this project would enable and which we are unable to offer via micro format to students who are unable to physically visit our research library.

Our Electronic Resource Management Department is extremely interested in participating in the user interface design assessment project which we are supporting as part of this initiative. We view this work as an extension of our current areas of interest in digital libraries and electronic resources and have every reason to believe that our work will facilitate the best use of this worthwhile digital content.

Sincerely,

Robert H. McDonald
Assistant Director of Libraries
Florida State University

www.fsu.edu/~library • Fax: (850) 644-5016
Appendix J: Letters of Support
Judith A. Ring, State Library of Florida

September 29, 2004

Helen C. Agiera
Senior Program Officer
Division of Preservation and Access
National Endowment for the Humanities

Dear Ms. Agiera:

I am writing in support of the University of Florida's application for funding through the National Endowment for the Humanities' grant application to the National Digital Newspapers Project.

Libraries have been reshaped through access to digital information. The University of Florida is regarded as a statewide leader in the distillation and distribution of historical and cultural resources through digitization projects. The University of Florida has demonstrated a past history of collaboration for digitization that has resulted in broad impact on Florida residents.

As you may know, Florida has had great success in bridging the digital divide through the state based LSTA program and the E-Rate. As more and more low-income Floridians gain access to computers and the Internet through our efforts, there is a need for relevant and useful content that can be used to enrich the lives of a diverse population such as the one found in Florida. This project expands access to historical resources providing new opportunity for learning to people who may not be able to travel to access collections where print and microform resources are housed.

In our complex, multifaceted world, it takes a strong coalition of educational partners to serve the needs of our culturally diverse communities. This project represents a model for collaboration that is crucial to our success in benefiting all of our communities. I encourage you to fund this project. It will make a strong contribution to our efforts in Florida to provide library access for all.

Sincerely,

Judith A. Ring
State Librarian

JR/mf
September 28, 2004

Erich Kesse
Digital Library Center
200 Smathers Library
PO Box 117007
Gainesville, FL 32611-7007

Dear Mr. Kesse,

The Poynter Institute is a nonprofit school for journalists, future journalists, and teachers of journalists. It is dedicated to teaching and inspiring journalists and media leaders. Nelson Poynter, chairman of the St. Petersburg Times and its Washington affiliate, Congressional Quarterly, founded the school in 1975.

As a journalism school located in Florida we are especially interested in your Newspaper Digitization Project. Each generation of Florida journalists has reported the news that becomes tomorrow’s history, and in the process they have created one of the most innovative newspaper states in the country.

We can easily imagine researchers in our Eugene Patterson Library using your online resources. Scholars and journalists will be able to view early twentieth century newspapers currently available only on microfilm.

During the past few weeks, journalists have been reporting on one of the most serious hurricane seasons in Florida history. Wouldn’t it have been great to see how the Pensacola Journal described the 1909 hurricane? Your project will allow us to do that.

Please consider this a letter of support for your “National Digital Newspaper Project: Florida Newspapers” proposal. This important project will not only help us research old news, but it will also help us remember the unique role our state’s newspapers have played in the history of Florida.

Sincerely,

Karen Brown Dunlap
President

Howard Finberg
Interactive Learning Faculty

David Shedden
Library Director
30 September 2004

Erich Kesse, Director
Digital Library Center
George A. Smathers Libraries
200 Smathers Library
PO Box 117007
Gainesville, FL 32611-7007

Dear Mr. Kesse:

I understand that the University of Florida, acting on behalf of the State of Florida, is planning to build a digital library of Florida newspapers and is submitting a proposal to the National Endowment for the Humanities. I fully support this project and strongly encourage your financial commitment to it.

Unfortunately, library resources are not equally distributed throughout the state university system, leaving many scholars and students without access to the materials requisite to teaching and research. In programs like ours, where we train public historians and graduate students, access to Florida newspapers will aid our students’ preparation and research, and greatly assist in many of our own research projects.

As editor of the Florida Historical Quarterly, I also understand the difficulties faced by many of the most prominent researchers of Florida history who do not live in Florida. Access to primary sources is minimal at best. If we are to expect research into Florida’s past and present to be accurate and useful, we must make newspapers and other primary sources more readily accessible.

Thank you for considering my endorsement of the digital library and the funding to support it.

Sincerely,

Craig Thompson Friend
associate professor of history
and editor, Florida Historical Quarterly

Department of History, CNH 551, University of Central Florida,
Orlando, FL 32816-1350
(407) 823-6421 • FAX (407) 823-3184 • email: fhisqtr@mail.ucf.edu
Erich Kesse, Director  
Digital Library Center  
George A. Smathers Libraries  
200 Smathers Library  
PO Box 117007  
Gainesville, FL 32611-7007  

Dear Mr. Kesse:

I understand that the University of Florida, acting on behalf of the State of Florida, is planning to build a digital library of Florida newspapers and is submitting a proposal to the National Endowment for the Humanities.

On behalf of the Society of Florida Archivists who represent 185 individual archivists, as well as educational institutions, historical societies, museums, city archives, church archives and corporate archives; I would like to support the proposal for a digital library of Florida newspapers. Being a researcher myself and an archivist and librarian, I greatly value accessibility of newspapers, and would hope that at some point this project would go beyond the years you are looking at presently, both forward and backwards.

Newspapers provide a great deal of knowledge of societal concerns from basic day to day life to the larger historical events. They fill in many gaps in knowledge where individuals or institutions have not seen fit to keep their own historical information.

Personally, I work at Florida Southern College and have been researching several projects in the history of the college. Having newspapers in a digital format would make searching a much easier process as opposed to sitting in front of a reel of microfilm hours on end reading every page for references to a topic.

Digitizing newspapers is a project that can have ramifications for not only professional researchers, but for individuals and students doing any manner of research. I would strongly encourage the National Endowment for the Humanities to fund this project as so many of our young people and children coming up are already of the mindset that the only research they can do is on computer.

Sincerely,

Mary M. Flekke  
President  
Society of Florida Archivists
September 22, 2004

To: Helen Aguera  
National Endowment for the Humanities.

I am pleased to support the project proposal from the University of Florida's Smathers Library: The National Digital Newspapers Project: Florida Newspapers.

The proposal concerns Florida newspapers, with which I am very familiar, having completed a book, Orange Journalism, about that subject. In writing this book, I discovered the extraordinary influence that newspapers have had on the history and the development of the fourth-largest state in the nation. Florida has been blessed with some of the best newspapers in the country and Florida newspapers have demonstrated that excellence by winning 37 Pulitzer Prizes.

Florida is important for the number and diversity of its newspapers. There are the daily papers (375 in the state, including The Miami Herald and The St. Petersburg Times. The latter two are usually listed as among the top papers in the country) and almost 900 weeklies. There are 280 Spanish language papers, 52 African-American titles, 47 college newspapers and 40 papers representing the religious press. The diversity in the state's newspapers is illustrated by such titles as the Florida Catholic, printed in Orlando; the Kreyol Connection, a trilingual paper (Haitian Creole, French and English); La Gaceta in Tampa, America's only English, Spanish and Italian paper; and the Seminole Tribune, the official organ of the Seminole Tribe, Inc. Florida newspapers are thus a microcosm of the United States and would be a vital source for researchers. Since this compilation will be accessible through the Library of Congress website, the resource will be widely used by scholars throughout the country.

I have had experience working with the Digital Library Center at the University of Florida as they are close to completing the digitization of 3,000 interviews from the Proctor Oral History Program. I have been very impressed with their knowledge, efficiency and professionalism.

The digitizing of Florida newspapers would not only be a significant aid to research done by Florida scholars on the faculty, it would also be an important component of the university's strong emphasis on Florida studies.

Sincerely, 

Julian M. Pleasants  
Director and Professor of History

An Equal Opportunity / Affirmative Action Institution
Appendix J: Letters of Support
Dr. Brian Peterson

September 27, 2004

Erich Kesse
Digital Library Center
University of Florida

Dear Mr. Kesse:

It gives me great pleasure to express my support for your project of digitizing Florida newspapers that date from the period of 1900 to 1910. I regularly work with classes in Florida History that utilize newspapers for term paper research, and this project will be of considerable assistance to my students.

Students at Florida International University are also involved in writing master's theses and doctoral dissertations on Florida history, and it will be a great advantage to them to have these newspapers available online.

I put out a daily e-zine on education in Miami, and often use the digitized archive of the Miami Herald which goes back only to 1982. I have often wished that earlier years were available in online form. So I see your current project as an essential step in achieving complete coverage of past issues of key local newspapers.

Thank you very much for your work in preserving Florida's historical record.

Sincerely,

Brian Peterson
Associate Professor of History
Appendix J: Letters of Support
Arva Parks

September 22, 2004

Erich Kesse
Director, Digital Library Center
200 Smathers Library
University of Florida
PO Box 117007
Gainesville, FL 32611-7007

Re: Florida Digital Newspaper Program Advisory Committee

Dear Mr. Kesse:

I am honored by your request to become a member of the University of Florida Digital Newspaper Program Advisory Committee. I accept the invitation to serve on this very necessary Committee. I look forward to meeting with the other members of this Committee.

Cordially,

Arva Moore Parks
Arva Parks & Company
Centennial Press
September 30, 2004

Mr. Erich J. Kesse
Director, Digital Library Center
University of Florida
200 Smathers Library - 117007
Gainesville, Florida 32611-7007

Dear Erich,

I am pleased to support the University of Florida Libraries' National Digital Newspapers Project which will digitize approximately fifty Florida newspaper titles and will provide optical character recognition of the content. I am also honored to serve as a member of the Florida Digital Newspaper Program Advisory Committee.

Having served as the Project Director for the Georgia Newspaper Project of the NEH United States Newspaper Project while I was at the University of Georgia, I am very much aware of the importance of newspapers and their influence on many elements of our history and society. I am particularly excited about the optical character recognition facet of this project as it will make more easily accessible the content of these newspapers to researchers and scholars.

The University of Florida Libraries' Digital Library Center has provided leadership in the area of digitization within the state and region and certainly has the resources and the expertise to make this project a success.

I am looking forward to working with you on this important project.

Sincerely,

Barry B. Baker
Director of Libraries
September 30, 2004

Helen Aguera
Senior Program Officer
Preservation and Access Division
National Endowment for the Humanities

Dear Ms. Aguera,

I am a historic preservation consultant who always consults newspapers for information about the occupants or owners of the buildings I am researching. If I could do a search by merely keying in their name it would seem almost miraculous to someone who has been flipping through pages in bound volumes of newspapers, or through reels of microfilm, looking randomly for the names of people associated with my projects for nearly 30 years.

For example, I placed some buildings in Live Oak FL on the National Register and was pleased to have access to the original bound volumes of the Suwannee Democrat, but it was a laborious process, turning page after page in the original newspaper, hoping that something would turn up on my subject properties. I was able to glean some information, but not nearly as much as I could if I was able to simply enter a person's name and see a list pop up indicating which issues mentioned the person. Further, I was horrified when I read that the Suwannee Democrat's offices were burned by an arsonist in the 1980s, and all the original volumes were destroyed. If something were to happen to the microfilm before the text is digitized the loss would be even more immense.

The buildings that I research usually fall within the time period of approximately 1880 to 1940, and the builders were usually prominent individuals who often were mentioned in the newspaper during the decade of 1900 to 1910. Therefore, this particular decade is ideal for my research. For example, Historic Gainesville Inc. has had a spring tour of homes for nearly 30 years and I normally write the histories of the houses for each tour. Almost every house was built by an old family who made an impact on Gainesville history during the time period of 1900-1910. I would be thrilled if the Gainesville newspapers were digitized from that decade because I could do my work much more quickly.

Please give every consideration to funding this project. Not only will it aid researchers from all over the world, but one never knows when the next disaster will strike, whether it is a hurricane or a fire. The library would not lose irreplaceable historical information from 1900-1910 if the texts were digitized and preserved in a manner other than microfilm or in a bound volume.

Sincerely,

Melanie V. Barr

Melanie V. Barr
214 NE 5th Street
Gainesville FL 32601
Phone/Fax 352-377-4217
mvbarr@bellsouth.net
September 21, 2004

Mr. Erich Kesse  
Director, Digital Library Center  
University of Florida Library

Dear Erich:

I am delighted to endorse your project, NATIONAL DIGITAL NEWSPAPER PROJECT: FLORIDA NEWSPAPERS. For the past twenty-five years, as a scholar of southern history, I have spent a good part of my professional life researching and using newspapers. In my view, although newspapers are a wonderful source, they are among the most difficult source to use and among the most inaccessible. Your project promises to make Florida newspapers of a crucial period available to scholars in an easy-to-use, digitized format. I expect that completion of this project should further stimulate research, particularly in the fascinating era of post-Reconstruction Florida.

Good luck with this very worthy project.

Yours sincerely,

William A. Link  
Richard J. Milbauer Professor
Dear Erich:

I'm writing to offer my complete and enthusiastic support for the proposal to digitize Florida newspapers. Having access to historical newspapers on-line would offer valuable scholarly and pedagogical benefits.

As a scholar of southern, Florida, and environmental history, I am increasingly making use of primary sources that have been digitized and made available on-line. Digital technology has made historical documents more easily available and allowed access to obscure materials that I may never have discovered. Hardly a day passes, for example, in which I don't access one or more of the various databases on PALMM. They are an important source to me as a scholar, and I have posted links to several of these databases on my web site. What has been largely missing to date is the availability of newspapers on-line from the state that has the oldest European- and African-based history and that experienced the most dynamic growth in the twentieth century. They will make the perfect complement to those sources now available on PALMM.

As a teacher, I also make extensive use of digitized original materials. First, they provide information for classroom lectures. Second, in each of my upper-level undergraduate courses, I have adopted an assignment that requires students to organize a short research paper around digitized primary sources. This allows students to sharpen their Internet skills and gives them experience in searching for materials on-line and in working with reliable historical sources. I developed this assignment after coming to the University of Florida in 2003, and its success is greater than I expected. Because they have access to a whole world of sources that are not available at a single physical venue, the students invariably find information that interests them. Ultimately, they exhibit a level of enthusiasm for the assignment—which is designed to develop their cognitive and communication skills along with their research skills—not evident with other assignments. Digitized Florida newspapers will fill a noticeable gap in the historical documents now available on-line. I can, in fact, envision myself designing a course project around digitized Florida newspapers.

I should add that there are environmental benefits that come with digitizing newspapers, benefits that offset costs we don't normally factor into various projects we consider or undertake. We all know that parking on the state's university campuses and traffic on the state's roadways are a festering problem. Digitized historical...
documents available from the computer at home and office help keep cars off the road and out of overflowing parking lots. Because I can now take fewer research trips to Tallahassee or Miami or Tampa, I spend less time burning fossil fuels and help lessen the burden of traffic on local and state roads. The same holds true for students engaged in an assignment using digitized materials.

Again, I offer my fullest endorsement for a project to digitize Florida newspapers.

Sincerely,

Jack E. Davis
Associate Professor

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Erich Kesse

From: Jack E. Davis [emerson21@juno.com]
Sent: Friday, October 01, 2004 1:42 PM
To: kesse@ufl.edu
Subject: letter in rtf
Attachments: fl-newspapers.rtf

fl-newspapers.rtf
(249 KB)

Jack E. Davis
Associate Professor
Department of History
University of Florida
October 4, 2004

Helen C. Ágüera
Senior Program Officer
Division of Preservation and Access
National Endowment for the Humanities

Dear Ms. Ágüera:

As Library Director of the Suwannee River Regional Library I strongly urge funding for the digitization of Florida newspapers at the University of Florida.

The University of Florida collection houses many of the only copies of small town newspapers from North Florida, which generated most of Florida's early 20th Century history. In the case of Suwannee all back copies in Live Oak, Florida have been lost to a downtown fire that gutted the Suwannee Democrat archives.

Although we have purchased at this library many rolls of the microfilmed volumes held at the University of Florida, a digitization project would be ideal for these back issues to provide indexing, easier access, and widespread electronic use.

Please give this worthy project grant funds for the purpose of digitizing Florida's early newspapers.

Sincerely,

[Signature]

John D. Hales, Jr.

Suwannee River Regional Library
1846 Ohio Avenue South
Live Oak, Florida 32064
(386) 362-2317 • FAX (386) 364-6071

JOHN D. HALES, JR.
DIRECTOR OF LIBRARIES

SERVING:
HAMILTON COUNTY  MADISON COUNTY  SUWANNEE COUNTY

TOTAL P. 02
October 5, 2004

Ms. Helen Aguera
Senior Program Officer
Preservation and Access Division
National Endowment for the Humanities

Dear Ms. Aguera:

Please accept this letter as an enthusiastic endorsement for the University of Florida's proposed project National Digital Newspaper Program: Florida Newspapers, 1900-1910.

Speaking from first-hand experience, digitizing historical documents is a great idea. Recently, through an LSTA-funded grant in partnership with the Northeast Florida Library Information Network (NEFLIN), the Alachua County Library District (ACLD) had an opportunity to digitize its collection of over 250 local historic photographs. Entitled the Heritage Collection, these photographs are now available on-line and the collection has proven to be a valuable and easily accessible research tool for both patrons and staff.

ACLD has an extensive Gainesville Sun index on microfilm that dates from the turn of the twentieth century through the late 1980's. Despite the obvious drawbacks of microfilm, the index is very popular. Placing century old newspaper articles and obituaries on-line would only serve to enhance their value to historians, genealogists and even casual researchers.

Though ACLD's collection includes a large section on genealogy, our professional staff spends a great deal of time assisting patrons in finding information about their families. A centralized and easily accessible collection of Florida newspapers would be very helpful.

I would urge the National Endowment for the Humanities to give every consideration to funding this project for the reasons I have listed and numerous others.

Sincerely,

Sol M. Hirsch
Library Director
Alachua County Library District
Appendix J: *Letters of Support*

*Agreement to Sit on Advisory Board*

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From: Barry Baker [bbaker@mail.ucf.edu]
Sent: Thursday, September 23, 2004 3:58 PM
To: Erich Kesse
Subject: Re: Florida Newspaper Project: Request

Erich,
I would be happy to participate as a member of the Florida Digital Newspaper Program Advisory Committee. Thanks for the invitation. I look forward to working with you.

-Barry

---

From: William P. Conniff [mailto:wconniff@PLAN.LIB.FL.US]
Sent: Wednesday, September 29, 2004 10:54 AM
To: Erich Kesse
Subject: RE: Florida Newspapers Digitization Project: Request: Advisory Board

Sorry for the delay in responding. Hurricanes and the end of the fiscal year are messing with my schedule. I would be pleased to serve on the committee.

Bill Conniff

---

From: James Cusick
Sent: Thursday, September 23, 2004 11:25 AM
To: Erich Kesse
Cc: Robert Shaddy
Subject: RE: Advisory Committee LETTER.doc

Dear Erich: I'll be happy to serve on the advisory committee. I will be away Oct. 1 in Tampa. I may be working at home part of next week writing a conference paper, so if you could get me a draft of the proposal by Monday or Tuesday, I'd appreciate it.

Jim C.

James G. Cusick
Curator, P.K. Yonge Library of Florida History
Department of Special & Area Studies Collections
George A. Smathers Library
University of Florida
Gainesville, Fla. 32611
(352) 392-9075, ext. 306
Appendix J: Letters of Support

Agreement to Sit on Advisory Board
(Continued)

From: Mark Greenberg
Sent: Monday, September 27, 2004 9:40 AM
To: Erich Kesse
Subject: participating in newspaper project

Erich

I hope Jeanne did not hammer you too bad. I'm sorry for the delay in getting back to you on
the newspaper grant. I will participate.

Regards,

Mark

From: Althea Jenkins [mailto:ajenkins@mailer.fsu.edu]
Sent: Wednesday, September 29, 2004 4:23 PM
To: Erich Kesse
Subject: Re: Florida Newspaper Project: Request

Eric,

This appears to be an exciting proposal for funding.

From: Raymond Neal [mailto:RNeal@coj.net]
Sent: Thursday, September 23, 2004 12:57 PM
To: Erich Kesse
Subject: Re: Florida Newspaper Digitization Project: Request: Advisory Board

Thank you so much for this opportunity. I would be honored to serve on the Advisory
Committee.

Thanks again,
Raymond Neal

Raymond W. Neal, Senior Librarian
Florida Collection
Jacksonville Public Library
rneal@coj.net
Appendix J: *Letters of Support*

*Agreement to Sit on Advisory Board*

(Continued)

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**From:** David Shedden [dshedden@poynter.org]
**Sent:** Thursday, September 23, 2004 4:20 PM
**To:** Erich Kesse
**Subject:** Re: Florida Newspaper Digitization Project

Erich,

Thank you for asking me to join your project's advisory committee.

I would be glad to help anyway I can. We hope to fax you a letter of support in the next few days.

Thank you again for the invitation.

David Shedden
dshedden@poynter.org
Library Director, Eugene Patterson Library
Poynter Institute
(727) 456-2349

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**From:** Stites, Barbara [mailto:bstites@fgcu.edu]
**Sent:** Friday, September 24, 2004 10:05 AM
**To:** Erich Kesse
**Cc:** Castro, Lourdes; Jones, Christopher
**Subject:** RE: Florida Newspapers Digitization Project: Request: Advisory Board

Thank you for this opportunity to be a part of the Digital Newspaper Program. I would be happy to participate on the Advisory Committee.

I look forward to working with you,
Barbara

Barbara J. Stites, Executive Director
Southwest Florida Library Network
FGCU Center for Leadership and Innovation
12751 Westlinks Drive; Building III, Unit 7
Ft. Myers, FL 33913
(239) 225-4225 voice  (239) 225-4229 fax
1-877-SWFLN99 Toll Free  731-4225 SUNCOM
Hi Erich,

I know this is a late response but I have been under the gun lately with Aleph. This grant sounds like a wonderful opportunity and of course we would love to be included.

How would it be if we worked in some sort of consultation fashion for the project. This would lend the grant I think the best expertise that our Digital Library Center has to offer.

sincerely,
robert

Robert H. McDonald wrote:

that sounds great.

I have some background in human computer interaction and so does one of our e-resources librarians Bridget Turnipseed.

Why don't I send you both of our CV's and then that along with Marilyn can serve as your usability assessment committee or team.

thanks,
robert
## Chronology

### 1900

- Florida population: 528,542
- Florida's state flag is adopted.
- Newspapers in Florida begin using stories from the reorganized Associated Press Service.

**DADE COUNTY**

- January 1900 – All of the newspaper's files are destroyed in a fire.

**HARDEE COUNTY**

**Florida Advocate** / later: The Herald-Advocate, Wauchula, 1900-Present

### 1901

- Governor: W.S. Jennings, 1901-1905
- Senators: Stephen R. Mallory; James P. Taliaferro
- May 1901 -- Jacksonville's fire destroys 1700 buildings and leaves 10,000 persons homeless.
- September 6, 1901 -- President McKinley is assassinated during a visit to the Pan-American Exposition in Buffalo, New York.
- U.S. President: Theodore Roosevelt, 1901-1909

**DUVAL COUNTY**

**Florida Labor Templar**, African-American newspaper, Jacksonville, 1901-1920s?

**GADSDEN COUNTY**

**Gadsden County Times**, Quincy, 1901-Present

**ORANGE COUNTY**

**Orlando Daily Herald**, Orlando, 1901-1903

**PINELLAS COUNTY**

**St. Petersburg Times**, St. Petersburg, 1884-Present
- April 1, 1901 -- William Lincoln Straub, A.P. Avery, and A.H. Lindelie buy the St. Petersburg Times from the Gore family for $1,300.

### 1902

- May 21, 1902 -- St. Augustine is hit by a small earthquake shock.
- The annual subscription rate for a typical Florida weekly is approximately $1.50.

**PUTNAM COUNTY**

**Florida Enterprise**, Palatka, 1902-?
1903

- Senators: Stephen R. Mallory; James P. Taliaferro
- Florida officially obtains title to the Everglades from the United States government.

DADE COUNTY
The Miami Evening Record / later: The Miami Herald, Miami, 1903-Present
- Frank B. Stoneman and A.L. LaSalle, who were formally with the Orlando Daily Herald, establish Miami's first daily newspaper.

JACKSON COUNTY
The Graceville News, Graceville, 1903-Present

PINELLAS COUNTY
Tarpon Springs Herald, Tarpon Springs, 1903-?

ST. LUCIE COUNTY
Fort Pierce News / later: The Tribune, Fort Pierce, 1903-Present

1904

- Mary McLeod Bethune opens the Daytona Normal and Industrial Institute, which later becomes Bethune-Cookman College.
- November 8, 1904 -- President Theodore Roosevelt is reelected.
- There are approximately 20 daily and 115 weekly Florida newspapers in 1904.

PASCO COUNTY
Dade City Banner / later: Pasco News, Dade City, 1904-Present

VOLUSIA COUNTY
Daytona Daily News / later: Daytona Beach News-Journal, Daytona Beach, 1904-Present

1905

- Governor: Napoleon Bonaparte Broward, 1905-1909
- Senators: Stephen R. Mallory; James P. Taliaferro
- The Buckman Act consolidates various state-subsidized learning institutions into the University of Florida in Gainesville, Florida State College for Women in Tallahassee, and Florida Agricultural and Mechanical College in Tallahassee.

LEON COUNTY
Weekly True Democrat / later: Tallahassee Democrat, Tallahassee, 1905-Present
- The Weekly True Democrat is founded by Monticello printer John Collins.

PALM BEACH COUNTY
The Daily Lake Worth News / later: Palm Beach Daily News, Palm Beach, 1894-Present
- Henry Flagler's company sells the newspaper to Richard Davies.
1906

- Governor Broward launches the Everglades drainage project.
- Progressive state reforms are made in the areas of education, child labor, health, and public utilities.

ALACHUA COUNTY

The University News / later: The Independent Florida Alligator, Gainesville, 1906-Present
- October 19, 1906 -- The first issue of the University of Florida's student newspaper is published. It is originally called The University News, but in 1912 the name is changed to The Florida Alligator. In 1973 it becomes The Independent Florida Alligator.

DUVAL COUNTY


ORANGE COUNTY

Orlando Reporter / later: Orlando Sentinel, Orlando, 1876-Present
- The Orlando Reporter and the Orlando Evening Star are merged.

PINELLAS COUNTY

St. Petersburg Independent / later: Evening Independent, St. Petersburg, 1906-1986

1907

- The employment of children becomes a major issue for legislators.
- The United Press news service is formed. In 1909 the International News Service is also offered to newspapers.

CALHOUN COUNTY

The County Record, Blountstown, 1907-Present

DADE COUNTY

Miami Morning News-Record / later: The Miami Herald, Miami, 1903-Present
- The Miami Morning News merges with The Miami Evening Record to create Miami’s first morning daily. Frank B. Stoneman is the editor and A.L. LaSalle and his son are co-owners. Miami Metropolis / later: The Miami News, Miami, 1896-1988
- The newspaper's circulation grows when the Metropolis and Publisher Bobo Dean criticize the powerful Henry Flagler.

PINELLAS COUNTY

St. Petersburg Independent / later: Evening Independent, St. Petersburg, 1906-1986
- November 7, 1907 -- The St. Petersburg Independent changes its name to the Evening Independent.

SANTA ROSA COUNTY

Santa Rosa Press Gazette, Milton, 1907-Present
<table>
<thead>
<tr>
<th>Year</th>
<th>Events</th>
</tr>
</thead>
</table>
| 1908 | - The Choctawhatchee National Forest is established.  
      - Florida becomes a site for the production of silent films. |
|      | **Palm Beach County**  
      *The Palm Beach Post*, West Palm Beach, 1908-Present  
      **Seminole County**  
      *Sanford Herald / later: Seminole Herald*, Sanford, 1908-Present |
| 1909 | - Governor: Albert W. Gilchrist, 1909-1913  
      - Senators: James P. Taliaferro; Duncan U. Fletcher  
      - U.S. President: William H. Taft, 1909-1913  
      - A hurricane halts construction of the overwater railroad to Key West.  
      **Dade County**  
      *Miami Morning News-Record*, Miami, 1907-1910  
      - Frank Shutts takes over the paper and pays off the paper’s debts with Henry Flagler’s backing.  
      **Polk County**  
      *Mulberry Press*, Mulberry, 1909-Present |
| 1910 | - Florida population: 752,619  
      - There is a violent nine-month long cigar strike in Tampa.  
      **Dade County**  
      *Miami Morning News-Record / later: The Miami Herald*, Miami, 1903-Present  
      - December 1, 1910 -- The *Miami Morning News-Record* changes its name and becomes *The Miami Herald*.  
      **Escambia County**  
      **Hillsborough County**  
      *The Tampa Tribune*, Tampa, 1895-Present  
      - *The Tampa Tribune* building is set on fire during a violent Tampa cigar strike.  
      **Pinellas County**  
      *Evening Independent*, St. Petersburg, 1906-1986  
      - September 1, 1910 -- Major Lew B. Brown launches his famous Sunshine Offer where the newspaper is given away free any day the sun does not shine.  
      **Polk County**  
      *Fort Meade Leader*, Fort Meade, 1910-Present |
In deference to the DeFuniak Herald, circa 1914, we like to think that this subscription notice captures the independent, self-deferential spirit of both Florida’s news industry and its people.

Florida’s newspaper preservation microfilming effort retained the spirit. So much so, that Florida was one of the first states to begin microfilming but the last states in the U.S. Newspaper Program (USNP). By time Florida had joined the USNP, we Floridians had already microfilmed more than the lion’s share of our state’s newspapers.

We like to think that this spirit continues with us, in our digitization program. But, we request you patronage and ask you to subscribe us to the National Digital Newspaper Program.