dLOC Training Program: Pre-Assessment (Modules 1-3)

Name: ___________________________________________ Date: _______________

Please answer the following questions. This will help us to prepare the training and document the
learning that happens this week. We do not expect you to know all the answers. Thank you.

About dLOC, Primary Contacts, Selection and Copyright (Module 1)

1. Who has access to the materials available in the Digital Library of the Caribbean?

_________________________________________________________________________

_________________________________________________________________________

2. What are some of the ways you can search for materials?

_________________________________________________________________________

_________________________________________________________________________

_________________________________________________________________________

_________________________________________________________________________
Imaging (Module 3)

3. Would you scan this document in grey scale (8 bit) or color (24 bit)?

What resolution? _____dpi

Why? ____________________________
______________________________
______________________________

4. Would you scan this document in grey scale (8 bit) or color (24 bit)?

What resolution? _____dpi

Why? ____________________________
______________________________
______________________________
5. What is the generally recommended resolution for this photo (assume it is 4x6)? _____ dpi

![Photo of a building](image)

6. What is the **archival file format** most recommended for preservation of images?
   a) TIFF  b) JPEG  c) PDF  d) GIF
   Why? ___________________________________________________________
   _______________________________________________________________
   _______________________________________________________________
   _______________________________________________________________

7. When correcting textual images, do you usually straighten or crop the image first? ________
   Why? __________________________________________________________
   _______________________________________________________________
   _______________________________________________________________
**Metadata (Module 2)**

8. Please fill out the metadata practice sheet for the selected item.

Metadata Practice / Pratique Metadata

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Title / Titre</td>
</tr>
<tr>
<td>2.</td>
<td>Other Title / Autre Titre</td>
</tr>
<tr>
<td>3.</td>
<td>Type / Type</td>
</tr>
<tr>
<td>4.</td>
<td>Physical Description / Description Physique</td>
</tr>
<tr>
<td>5.</td>
<td>Language / Langue</td>
</tr>
<tr>
<td>6.</td>
<td>Identifier / Identifiant</td>
</tr>
<tr>
<td>7.</td>
<td>Holding Location / Endroit de la Source</td>
</tr>
<tr>
<td>8.</td>
<td>Source Institution / Établissement De Source</td>
</tr>
<tr>
<td>9.</td>
<td>Creator / Créateur</td>
</tr>
<tr>
<td>10.</td>
<td>Publisher / Éditeur</td>
</tr>
<tr>
<td>11.</td>
<td>Place of Publication / Endroit de Publication</td>
</tr>
<tr>
<td>12.</td>
<td>Date of Publication / Date Éditée</td>
</tr>
<tr>
<td>13.</td>
<td>Subjects / Sujet</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td>14.</td>
<td>Spatial Subject / Couverture Spatiale</td>
</tr>
<tr>
<td>15.</td>
<td>Coordinates / Coordonnées</td>
</tr>
<tr>
<td>16.</td>
<td>Abstract / Résumé</td>
</tr>
<tr>
<td>17.</td>
<td>Note / Note</td>
</tr>
</tbody>
</table>
ONE BROWN GIRL AND—

A JAMAICA STORY.

BY

TOM REDCAM.

AUTHOR OF BECKA'S BACKRA BABY.

JAMAICA TIMES PRINTERY,
16 King Street, Kingston.

1899.
The Beautiful Inkberry Tree

A Christmas Story
For Young Virgin Islanders
THE BEAUTIFUL INKBERRY TREE

A Story for Young Virgin Islanders

PREPARED UNDER THE AUSPICES OF ESEA TITLE III
DEPARTMENT OF EDUCATION

December 1969

Written by: Ruth Moslenaar,
Project Coordinator-
Project Introspection,
ESEA Title III