LSTA APPLICATION
Application Due: March 15, 2011

LIBRARY / ORGANIZATION NAME University of Florida Libraries/University of Florida
MAILING ADDRESS PO Box 117000, University of Florida, Gainesville, FL 32611-7000
PHONE #352-273-2519 FAX # 352-392-7251
CONTACT PERSON Bess de Farber E-MAIL ADDRESS bdefarber@ufl.edu
FEID OR FLAIRS # 59-6002052
CONTRACTING AGENCY NAME University of Florida

TYPE (check one): □ Public □ K-12 ✗ Academic □ M L C □ Special □ State Library

Public Library has implemented an Internet Safety Education Program? X Yes □ No

CATEGORY (check one)
□ Access for Persons Having Difficulty Using Libraries
 ✗ Library Technology Connectivity and Services

PROJECT NAME Florida Electronic Federal Documents Library – Redesign & Expansion
PROJECT ✗ New □ Continuing If continuing, specify year: ______

LSTA FUNDS REQUESTED $84,535

PRIORITY# #1 OF 3 APPLICATIONS SUBMITTED

LIBRARY SERVICE AREA POPULATION 18,537,969 statewide population through Federal Depositories, University of Florida Digital Collections, Interlibrary Loan, and Cooperative Extension locations; and geographically in Northeast Florida (Alachua, Bradford, Clay, Duval, Flagler, Putnam, and St. Johns Counties)

NUMBER OF PERSONS TO BE SERVED BY PROJECT 18,537,969

TARGETED USER GROUP (Check all that apply)
□ Children □ Youth □ Adults □ Older Adults ✗ Mixed
□ Other, specify__________

Judith C. Russell _______ 03/11/2011
Typed Name and Signature of Library/Organization Director Date
The Florida Electronic Federal Depository Library - Redesign and Expansion

(Note to Reviewers: The UF Libraries is submitting three separate proposals for digitization projects related to benefitting the citizens of Florida. The FEFDL proposal is designated as UF's first priority for funding consideration by LSTA reviewers due to its broadest impact on the state.)

Narrative Introduction:

The University of Florida is located in Gainesville, the county seat and the largest city in Alachua County. According to the US Census Bureau Alachua County's 2009 population estimate was 243,574 and the total land area in 2000 was 874.25 square miles. Besides the main public library headquarters there are 9 satellite public library locations, 8 of the 9 are in the outlying communities. Alachua County, created in 1894, contains 9 municipalities and is located in the heart of northern central Florida. The County is surrounded by 8 other counties. According to the 2009 North Central Florida Regional Planning Council's Annual Report, the north central Florida region contains 11 counties, 33 municipalities and covers over 7,000 square miles.

As both the largest public and academic library in the state, the University of Florida (UF) Libraries' collections are housed in nine libraries across the campus and at many of the remote Institute of Food & Agricultural Sciences research stations throughout the state. As a land grant, sea-grant and space-grant and state funded institution, UF makes every effort to assist the citizens of Florida in addition to the researchers, staff, and students of the university community. The Libraries house more than four million books and the UF Digital Collections (UFDC) contains over 100 unique digital collections, 266,755 items totaling more than six million pages. In 2010 collections in UFDC received over 11 million item views. These digital collections provide statewide stewardship and support in the areas of government documents, digital resources and historic preservation of primary resources. The total budget for FY 2010-2011 was $36,452,985. The materials budget for the Smathers libraries this past year was $10, 911,660; 82% of that budget goes to the purchase of electronic resources. The staff of the UF libraries consists of 260 fulltime and 229 Part-time employees as well as 8 volunteers. There are 70,555 registered UF borrowers which does not include daily visitors using materials in UF Libraries. There are 11 service points for the libraries on campus, and library service also is provided to IFAS Cooperative Extension Offices in each county of Florida (67), which also have 12 Research and Education Centers, and Research and Demonstration Sites.

The UF Libraries are organized through shared governance: collaborative participation of administrators and faculty in the decision and policy making process. The purpose of shared governance is to provide avenues for University improvement and productivity through the creation of a partnership based upon mutual respect and collaboration. Administration and the Faculty Assembly work together following the principles of collegiality, collaboration, transparency, representative participation, and mutual accountability. Bylaws and Standing Rules provide structure and clarity of roles.
UF Libraries serves the state and the nation as the Federal Regional Depository Library for the State of Florida. UF Libraries coordinates and oversees the activities of 35 Federal Depository Libraries (a.k.a. Selectives) of varying types and sizes (see Appendix A for list of libraries). In the spirit of true partnership, these libraries absorb the cost of processing; space and storage; computer hardware, software, and Internet connections; staffing; duplication and interlibrary loan services; and providing training for accessing government publications through outreach and instruction. Selective Depository Libraries select Federal information based on the needs and interests of their user communities including government officials, members of the business and corporate communities, researchers, educators, students, and the general public.

The Regional Federal Depository activities are the responsibility of the Government Documents Department. This department is staffed by four faculty members with a combined total of more than 50 years experience working with government information and a staff of seven, five of whom have Masters Degrees in library science. As the Regional Depository, the department is required by law to receive and retain forever all publications published by the federal government and distributed by the U.S. Government Printing Office via the Federal Depository Program. The Federal Documents collection at UF is the collection of last resort for Florida and has more than two million documents in paper, microfiche, and microprint formats. Documents received after 1976 are reflected in our online catalog.

The Libraries are currently engaged in an ambitious project to catalog over 300,000 pre-1976 Federal documents that are housed in a storage facility. These bibliographic records have been and will continue to be added to OCLC, a world-wide catalog that facilitates borrowing and lending by other libraries. The department maintains its own service desk that is staffed by government information specialists 70 hours per week. In addition staff members provide reference by phone, email and chat.

The Documents department serves as a Center of Excellence for the Association of South East Research Libraries (ASERL) for the official publications of the Panama Canal Zone (PCC) and its preceding institution, the Isthmian Canal Commission (ICC). The UF Libraries have attempted to develop as comprehensive a collection as possible of documents published by PCC and ICC. UF Libraries have cataloged and are working to digitize these publications. UF has entered into a partnership agreement with the Government Printing Office. Under the partnership, the UF Libraries will be sharing bibliographic records for the print and digitized PCC and ICC publications with GPO. The records will be made available through the Catalog of U.S. Government Publications (CGP) following the procedures in the "Cooperative Cataloging Partnerships Guidelines" and will contain a Persistent URL (PURL) to link users directly to the content hosted by the UF Libraries. The Department also has agreed to become a Center of Excellence for House and Senate Congressional Hearings as well as the publications of the National Recovery Administration, the Institute of Museums and Library Services, and the National Commission on Libraries and Information Science. The department is also one of two depositories in Florida for European Union documents and is a depository for publications of the state of Florida. The department
also houses a unique collection of planning documents published by counties and cities in Florida.

Located within the Government Documents department, the Map & Imagery Library has over 500,000 maps and 200,000 aerial photos and satellite images. This library also provides Geographic Information Services (GIS) and spatial data and the computer workstations and software to support patron use of GIS. The Map & Imagery Library is in continual collaboration with the libraries Digital Library Center to digitize as much of the collection as possible in order to provide patron access anywhere at any time. Extensive aerial photography coverage of Florida, from the 1930s to the present, is a top requested resource and invaluable to consultants and researchers. The Map & Imagery Library is among the top five academic map libraries in the United States. It has general map coverage, topographic and thematic, world-wide. Maps ranging from the 15th century to present day are an asset to historians as well as the general public. Specialties of the collection include Florida, Latin America, the United States, Africa, and the Holy Land.

The University of Florida Digital Collections (UFDC) contain over 6.5 million pages of historical documents, archival letters, maps, photographs, museum objects, books, newspapers, and more. UFDC has grown quickly, starting in only 2006, to such a large collection of resources through its effective design as the central hub with many distributed spokes. UFDC is the robust, centralized hub for accessing all of these digital resources and the UF Digital Library Center serves as the support team for the central hub. As the central support team, the UF Digital Library Center staff provide all support for UFDC, set up digital file ingests for materials digitized externally by vendors and partners, support the self-submission system used by partners and researchers to directly contribute materials to UFDC, and provide training and support for dozens of partner institutions which then conduct digitization in their local locations and contribute materials to UFDC as the central repository for access and preservation. Because of UFDC’s robust infrastructure which supports discrete distribution of tasks and operations, UFDC is agile and can easily alter scale and processes to accommodate new and different projects. This allows UFDC to take on many projects at once, provided that components of the work are properly distributed, as they are for this LSTA project.

Although the UF Libraries is submitting 3 of its own proposals and is a partner on another proposal with Hernando County Public Library System digital projects, the DLC staff and Dean of the Libraries agree that this workload in the coming year is not an undue hardship on resources due to the robust nature of DLC operations, outsourced scanning for the FEFDL Project, as well as current automated ingesting processes, as well established procedures for handling digital projects.

What is the context of the project?

The purpose of the project is to expand and enhance the existing FEFDL (Florida Electronic Federal Depository Library) site www.uflib.ufl.edu/fefdl to accommodate digitized Federal documents relating to Florida on the county, Congressional District,
Water management District and state-wide levels. The process will actively involve the 35 selective Federal Depository Libraries in Florida by having librarians identify documents they consider important to the citizens of the Congressional District they represent.

The digitized documents will populate a digital repository of Federal Documents relating to Florida. This repository is an important component of the State Plan for the Selective Depository Libraries in Florida. This aspect of the plan was enthusiastically supported at a meeting held in Tampa four years ago. Documents already digitized by and as part of the Digital Library Collection will also be added to the depository.

**Project Description:**

Selective Federal Depository Libraries will be asked to identify 10 documents that are important to the citizens of the area they serve. The University of Florida will catalog and digitize these documents using Internet Archive and make them available via the FEDL website. The FEDL website will be redesigned to accommodate digitized Federal documents about Florida, 2010 Census data, digital historic aerial photos, digital maps, digital soil surveys, as well as the AskA state-wide chat widget on each page. A landing page will be created for each depository library that will showcase selected documents on each Selective library’s website. Upon completion of the project University of Florida will host a meeting of Florida Selective Depositories to receive feedback about usability and additional ideas for dissemination and outreach.

**What are the influences affecting the organization or community?**

**Background:**

The Federal Depository Library Program (FDLP), administered by the Government Printing Office since 1895, is a partnership between the Federal Government and close to 1,200 Depository Libraries throughout the United States and its Territories. The purpose of the Program is to ensure no-fee public access to federal government information. The Government Printing Office distributes publications to the Depository Libraries in paper, microfiche and electronic format. Examples of items selected by Depository Libraries include: Congressional hearings, public laws, budget, agricultural handbooks, IRS tax publications, and guides to Medicare and Medicaid.

**What is the University of Florida’s role in the FDLP?**

The Documents Department of the Smathers Libraries was designated a Federal Depository Library in 1907. In 1964 it was designated the Regional Depository for Florida and assumed the responsibility of coordinating the activities of the 35 Depository Libraries in the state. As the Regional Library, the University of Florida receives and keeps every document distributed by the Government Printing Office via the Federal Depository Library Program and serves as the state’s permanent archive for Federal documents. This collection now houses more than 633,307 paper items, 2,625,872 pieces of microfiche, and 8,237 cd-roms/dvd’s. In the past two years, approximately
987 paper titles, 7,470 microfiche titles, and 20,537 electronic titles were received by the University of Florida via the FDLP. Publications received since 1976 are fully cataloged and the cataloging records are viewable to all citizens of Florida in our online catalog www.uflib.ufl.edu. The FDLP now distributes approximately 97% of Federal documents in electronic format. These electronic publications are available to all citizens in full text format via our catalog.

Services provided to the 35 Depository Libraries and to the citizens of Florida by the staff of the Documents Department include: interlibrary loan, no-cost fax transmission, no-cost microfiche duplication, scanning/emailing, and general reference. In addition the Documents Department oversees the disposition of documents retained by Selectives for longer than 5 years. Depository Libraries in Florida wishing to discard unwanted material must prepare a list and send it to the University of Florida. Any items on this list not currently held by the University of Florida are added to the collection to ensure availability in the future. The list of items not needed by the Regional is then offered to the other 35 Depository Libraries in the state.

How does the FDLP function in the state of Florida?

Within the state of Florida there are 36 Depository Libraries (including UF) of varying types and sizes (see Appendix A for list of libraries). In the spirit of true partnership, these libraries absorb the cost of processing; space and storage; computer hardware, software, and Internet connections; staffing; duplication and interlibrary loan services; and providing training for accessing government publications through outreach and instruction. Depository Libraries select Federal information based on the needs and interests of their user communities including government officials, members of the business and corporate communities, researchers, educators, students, and the general public.

History of Project:

In 1998 the State Library of Florida awarded an LSTA grant to the Documents Department of the University of Florida to fund the creation of the Florida Electronic Federal Depository Library (FEFDL). The stated need for this web site was: Equitable, no-fee access to Federal Government Information for all citizens of the State of Florida. In 2001, $22,385 in LSTA funding was awarded to add enhancements to FEFDL including interactive reference, updated Census data, usability testing and marketing.
**Impact of these projects:**

- access to 100% of the Federal publications distributed to Depository Libraries
- single source of links to thousands of Federal websites (The Environmental Protection Agency alone provides links to over 1,000 sites)
- easy to use subject index
- search capability
- clickable map of Florida to find nearest Federal Depository Library and a listing of county libraries with electronic contacts (email and webpages) and information about school districts and county government
- interactive electronic services such as interlibrary loan, reference, and duplication requests
- Federal statistical data for the state of Florida in GIS format
- no-cost, rapid communication among the Selective Depository Libraries in Florida
- geographic representations of frequently requested Florida county statistical data
- publicity for the Federal Depository Library Program
- enhanced communication among staff of Selectives that enable the networking of skilled professionals in the state resulting in improved ability to provide a high level of reference service
- electronic directory of Federal Depositories in Florida that is updated regularly
### LSTA Outcomes Plan

**Project Name:** Florida Electronic Federal Depository Library - Redesign and Expansion  
**Project Summary/Program Purpose:**

Purpose of Grant: to expand and enhance the existing FFDL (Florida Electronic Federal Depository Library) site to accommodate digitized Federal documents relating to Florida on the county, Congressional District, Water management District and state-wide levels. The process will actively involve the 36 Selective Federal Depository Libraries in Florida by having those staff identify documents considered to be important to the citizens of the Congressional District represented by the Selective Library. The University of Florida Libraries will lead and execute the activities related to completing the project. Selective Federal Depository Libraries will be asked to identify 10 documents that are important to the citizens of the area they serve. The University of Florida will catalog and digitize these documents using Internet Archive and make them available via the FFDL site. The FFDL website will be redesigned to accommodate digitized documents, 2010 Census data, and aerial photos along with the Ask A state-wide chat widget on each page. Upon completion of the project University of Florida will host a meeting of Florida Selective Depositories to receive feedback about usability and additional ideas for dissemination and outreach.

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<thead>
<tr>
<th>INPUTS</th>
<th>ACTIVITIES</th>
<th>OUTPUTS</th>
<th>OUTCOMES</th>
<th>EVALUATION INDICATORS</th>
<th>SOURCES/METHODS</th>
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</table>
| UF Libraries Staff: 1- Gov. Docs leader/principal investigator, 1-GIS expert/principal investigator, 1-Gov Docs PR coordinator, 1-Website supervisor, 1-Cataloging supervisor, 1-Cataloger, 1-Digital Library Center (DLC) interim director, 1-DLC programmer, 1-DLC project supervisor, 1- shipping coordinator | Project Setup and Structure:  
1) Hire, train, and supervise assistant project manager  
2) Ongoing training/mentoring at UF Libraries for assistant project manager  
3) Hire, train and supervise student technicians | Source Documents and Metadata:  
1) 300 digitized materials 28,800 pages  
2) 300 metadata records | 1. Public uses technology to access information (government agencies, industry, students, faculty, nonprofits and the public use the Web site to access important government sponsored data) | 40,000 users of FFDL and Selective Libraries’ webpages by January 30, 2013 | UF system generated statistics to be collected when complete collection is available |
| Project staff: 1-Project Manager (Lib Assoc. 1); Part-time student technicians | Source Materials  
1) Solicit lists of documents from Selectives  
2) Develop/implement procedures for multiple institution cataloging of materials  
3) Ship materials to Internet Archive for digitization  
4) Manage workflow  
5) Receive digitized files  
6) Add digital files to UFDC production tracking system  
7) Perform OCR processes  
8) Load/archive files to UFDC | Redesign of FFDL Website:  
1) 36 customized landing pages  
2) Ask-A widget available  
3) Search boxes for geographic units available | 2. Public learns to use technology (Electronic mailing lists, such as the Ask A Librarian network, are used to alert public libraries, schools, government agencies, and academic institutions for access to the updated expanded materials and educational resources) | 25,000 users will access LibGuide for assistance  
2b. 10% increase in statewide Ask A Librarian use  
2c. UFDC experiences 5% increase in exposure of FFDL related materials | 2a. LibGuide Vendor produced statistics  
2b. Ask A Librarian statistics  
2c. UF system generated statistics |
| Partners:  
1) 36 Selective federal Depository Libraries  
2) Florida on Florida State Library Program | Redesign of FFDL Website:  
1) Solicit ideas for design of each Selective landing page (36)  
2) Redesign website clickable maps of congressional and water management districts; add Ask A Librarian widget; add site search boxes for each geographic unit  
3) Create separate site for Depository Admin  
4) Integrate FL Aerial Photography Collection by county  
5) Add 2010 census data by state/county/congressional district | Portal Access to UFDC Materials:  
1) Addition of links to UFDC Florida Maps  
2) Addition of links to UFDC Florida Soil Surveys  
3) Addition of links to UFDC Aerials Collection by county | 3. Preservation of FFDL, collections contributed by Selectives according to current standards | 28,800 digital pages accepted into the DAITSS archive for Preservation standards | 3. UF system generated statistics |
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<tr>
<td>Source Materials</td>
<td>Training/Instruction:</td>
<td>Instruction/Training:</td>
<td>1) User-training module available</td>
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<td>Depository Documents (Federal)</td>
<td>1) Develop and post LibGuide for FEDFL use</td>
<td>2) Lib-guide available</td>
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<td>1) 10 documents per Selective Depository</td>
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<td>of importance to each</td>
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<td>Library's service area about Florida</td>
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<td>2) Aerial Photography Collection 120,000</td>
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<td>photographs)</td>
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<td>3) Soil Surveys by county (67)</td>
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<td>4) Florida Digital Newspaper Collection</td>
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<td>1,000,000 plus pages.</td>
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<td>5) Florida Digital Maps 3,624</td>
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<td>Hardware/Storage:</td>
<td>Publicity:</td>
<td>Publicity:</td>
<td>1) Created/distribute 5,000 bookmarks</td>
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<td>1) Data sent to Florida Digital Archive</td>
<td>1) Create/distribute bookmark for each landing page</td>
<td>2) Post to statewide listserv.</td>
<td>2) Post to 5 statewide listserv.</td>
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<td>2) Data available on internal ready-access</td>
<td>2) Post to statewide listserv.</td>
<td>3) Demonstrate FEDFL for FLA Gov Docs Group</td>
<td>3) Demonstrate FEDFL for FLA Gov Docs Group 30</td>
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<td>archive of all files in UFDC</td>
<td>3) Demonstrate FEDFL for FLA Gov Docs Group</td>
<td>4) Demonstrate FEDFL during national meeting (TBA)</td>
<td>4) Demonstrate FEDFL during national meeting (500)</td>
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<td>3) Digital file deployed to UFDC servers</td>
<td>4) Demonstrate FEDFL during national meeting (TBA)</td>
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<td>Software:</td>
<td>Evaluation activity:</td>
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<td>1) Dreamweaver</td>
<td>1) Develop statewide survey for baseline info on users of FEDFL</td>
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<td>2) Survey Monkey</td>
<td>2) Convene Selective librarians for usability dissemination and outreach</td>
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<td>3) UFDC Toolkit</td>
<td>ideas</td>
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<td>4) Adobe Photoshop</td>
<td>3) Design and implement follow-up survey to gauge use of new FEDFL</td>
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<td>4) Compile survey results and make necessary improvements or adjustments to</td>
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<td>new FEDFL</td>
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<td>5) Receive feedback and make improvements to user training module</td>
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NEED Statement:

Equitable, no-fee access to selected Federal government information about Florida in full-text format for local, regional and at-large citizens of the State of Florida

- Recognizing that the citizens of Florida expect their information needs to be met by the internet
- Recognizing that citizens now expect full-text documents and maps to be available online
- Recognizing that most libraries do not have adequate funding to digitize and provide full-text documents on their websites
- Recognizing that citizens now seek information about Florida and local government on government websites

The University of Florida Documents Department will redesign and repurpose the FEFDL website to allow it to serve as a portal for digitized Federal documents selected by each Federal Depository Library in the state along with 2010 Census data and aerial photos for each county. The emphasis will shift from providing access to government agency sites to that of access to the documents produced by the agencies.

The University of Florida will work with the staff of the 35 Selectives to design a landing page for their digitized documents. This will allow the libraries to showcase their collection to the users they serve. (See Appendix B for a sample landing page)

Who is the target population? Size, characteristics, statistics, demographics

The target population for this project includes all 18,537,969 citizens of Florida (Florida Statistical Abstract, 2010) with access to the internet. The Current Population Survey (CPS) on Internet Use in 2009 shows that 71.53% of the households in Florida use the internet. Florida Public Library Statistics for FY 2008-2009 published online by the Florida Department of State, Division of Library and Information Services indicate that every public library in the state provides some level of internet access. The number of terminals ranges from 3 at Maitland Public Library to 1,744,922 at Broward County Division of Libraries. The potential service area population for public libraries in Florida totals 19,004,785.

What are the unmet needs of the target population?

Need for access to digitized Federal documents about Florida to enhance existing State sites that focus on material produced by the state of Florida
Since the creation of the original FEFDL site in 1998, great strides have been made by the state of Florida in organizing and making available information published by and about Florida on the internet (the stated goal of the original FEFDL), most notably MyFlorida.com and the Florida Electronic Library. This project will shift the focus of FEFDL to function as a portal for a digital repository of Federal publications distributed via the FDLP that are important to the citizens of the state of Florida. This change will allow FEFDL to complement, not duplicate the sites mentioned previously. For example, the Florida on Florida component of the Florida Electronic Library provides Florida citizens with access to digitized historical materials on Florida history. The University of Florida’s Digital Library Center (DLC) currently partners with Florida on Florida; digitized materials from the DLC relating to Florida are routinely added to the Florida on Florida site. Since the UF Digital Library Center will be hosting the digital repository described in this proposal, these items also will be routinely added to the Florida on Florida service. This will enhance the content of the Florida Electronic Library while at the same time provide another import access route to the Federal documents digitized and housed in our digital repository.

Need for funding for digitization of Federal documents

A survey completed the summer of 2010 of the Selective Depositories in Florida (88.9% response) asked questions about digitization efforts in their libraries. Of the respondents, only 12 indicated that government documents (any level of government) were included in their library’s digitization program. However, 30 said they would be willing to loan documents to the University of Florida to digitize and add to the digital repository. This indicates that the level of interest among the selectives for the digitization of items in their collections is high but in reality few libraries were actually doing it.

Need for an additional access point for Aerial Photos

The University of Florida houses the largest collection of Florida aerial photographs in the state. The importance of this collection has been demonstrated by the funding of three LSTA grants to digitize the collection as well as its use; it has received 1,034,665 hits from July 2007 to February 2011. This important resource merits additional access points to make it more easily discoverable by the citizens of Florida.

Need for one-stop shopping for accurate and official 2010 Census Data

The redesigned FEFDL will provide access to the 2010 Census data that is currently being released. The data will be presented on the state and county level. The need for Census data applies to government, businesses, community groups, researchers and individual citizens:

State and local government uses:

Drawing legislative boundaries Decisions on redistricting and the determination of state
and local voting district boundaries require accurate census data.

**Education** Accurate census data are critical to local government agencies and school boards trying to determine the need for new schools, including what type (elementary, middle, or high school).

**Infrastructure, public health and environmental protection, and program planning** Numerous state and local government planning responsibilities depend on accurate census data, including determining the need for schools, highways, public transportation, hospitals, libraries, and police and fire protection.

**Disaster relief** Accurate census information helps local governments predict transportation needs in disaster recovery and contingency planning initiatives. The data help governments and relief agencies in assessing the amount of displacement and the shelter and recovery needs of populations affected by natural disasters such as floods, hurricanes, and tornadoes.

**Business uses:**

**Product development and marketing** Accurate census data on where people of different ages live helps businesses of all kinds to develop and market their products.

**Forecasting demand** Businesses forecasting demand for their products require accurate census data to develop these forecasts. Utilities depend on accurate census data to develop long-range plans for new facilities and networks.

**Location decisions** A variety of business location decisions are improved by accurate census data.

**Providing equal opportunities and achieving compliance with Federal law** Accurate census data help businesses set up and monitor affirmative action and anti-discrimination plans. And they help companies to comply with anti-discrimination legislation such as the Equal Employment Opportunities Act.

**Community group uses:**

**Delivering health, social, and educational services** Private social service agencies and community groups have the same needs for accurate census data as state and local government agencies that provide social services. Private groups benefit from accurate census data to set up and administer assistance programs for children, teens, and older persons; to provide services that reflect cultural differences; to teach English, and conduct voter registration drives; to provide housing and job training for displaced homemakers; to provide veteran support services and promote the need for veteran services and facilities.

**Disaster relief** As with social services, non-governmental organizations benefit from accurate census information in much the same way as governments when planning for and responding to disasters like hurricanes, tornadoes, floods, and earthquakes.
Individual uses:

Location decisions: Individuals can make better choices about home-buying, job relocation, or starting a small business if they can take advantage of accurate census information.

How will library meet the needs of target population?

Access to Digitized Federal documents about Florida on the state and local level: The University of Florida will digitize 360 Federal documents selected by the Selective Federal Depositories in Florida. Each Federal Depository Library will identify 10 documents important to their local users. These documents will be cataloged and digitized by Internet Archive. The digitized documents will be available via the UF online catalog, the UF Digital Library Center and the Florida Electronic Library (Florida on Florida). Metadata will be created that will enhance the user's ability to locate these items using a search on Google. These digitized items will be available to all citizens with access to the internet.

Funding for digitization: The University of Florida will assume the cost for the digitization of the Federal documents identified by the Selectives in Florida. In addition, UF will create a landing page for each institution that will allow them to showcase their collection. The expectation is that as funds are available, the institutions themselves will digitize and add documents to their site.

Enhanced access to Florida aerial photos: Links to the Florida aerial photos that were digitized using LSTA funds will be added to the FEDFL site in order to increase awareness of this important collection.

2010 Census Data: The University of Florida will add links to FEDFL at the county and state level for the 2010 Census data.

Benefits:

Providing access to digitized Federal Documents about Florida:

While the Florida Electronic Library provides access to digitized documents about Florida, there are few Federal documents. Devoting a site dedicated to Federal documents complements the material currently available.

Assisting Federal Depositories to fulfill the requirement to make material distributed via the Federal Depository Program available to their users:

The Federal Depository Library Handbook states: As a designated Federal depository, your library is legally REQUIRED to provide free public access to depository information.
resources under the provisions of 44 USC 1911. The digitization of selected Federal depository documents enables the Selectives to reach a wider audience via the internet. It should be noted that documents in electronic format may replace those in paper thus allowing depositories to create needed space by discarding the paper copy.

Preservation of Federal Documents of historical significance

It is expected that the Selectives will identify documents that have historic significance. Digitizing this material will preserve them for their local users as well as the citizens of Florida. Jacksonville Public Library has already suggested some important documents from their collection that fit into this category:

- Examination and survey of St. Johns River, Florida (1910)
- Seminole War (1819)
- Canals Route - Florida (1834)
- Admission of Florida (1839)
- The ports of Jacksonville, Fernandina, Miami, Key West, Tampa and South Boca Grande, Florida (1929 ed.)

Generation of additional digitization projects involving Federal Documents

UF will provide a landing page for each Selective Depository that will allow them to showcase on their library’s website the ten documents digitized selected for digitization. The expectation is that Selectives will choose to digitize items at their own institution and add them to their library’s digital collection that was created by this project. This will be particularly true for libraries that select documents on a theme basis to form their collection. Selective librarians will be encouraged to add items digitized at their institutions to FEFDL using the Digital Library Center’s online self-submittal system.

Generate Publicity for the Federal Depository Library Program and the individual Selective Federal Depository Libraries

This project will promote the importance of Federal Depository collections state-wide by making the material readily available in digital format. The creation of landing pages for each selective will result in local publicity for the Federal Depository Program. Adding this material to the Florida Electronic Library via Florida on Florida will heighten awareness across the state and country.

How does the project relate to Library’s mission, or long range plan goals?

Regional Federal Depository for the State of Florida at the University of Florida has the responsibility for ensuring permanent public access to published Federal Government information by building, preserving and ensuring continued access to tangible Federal Government publications collections and providing public access to a wide array of online Government information resources.
List of Key Personnel, Qualifications, Roles:

Jan Swanbeck, University Librarian, has been Chair of the Documents Department of the University of Florida since 1988. Jan has published articles in the area of government information and co-edited a book with Peter Hernon. She has made numerous presentations at ALA and meetings of the Federal Depository Library Council. She has been active in ALA and has taken a leadership role in the Federal Depository Library community on the national and state levels. Within the libraries Jan has chaired and served on numerous committees. She currently chairs the library-wide Community Campaign Committee and serves on the Library Faculty Assembly's Career Development Committee and assists with training and mentoring of untenured faculty. Project Role: Swanbeck serves at the PI and coordinates all activities of the grant and communicates with Selective Federal Depositories who are partners in the grant.

Joe Aufmuth, GIS Coordinator holds an MS in Civil Engineering, specializing in Geomatics, UF. For the past 20 years Aufmuth has concentrated on Geographic Information Systems and Remote Sensing in private consulting and academic institutions. He serves as the Head of UF Libraries Spatial Information Services. He is also an Affiliated Faculty member in UF's School of Forest Resources and Conservation's Geomatics Program. He has managed numerous GIS projects, including 3 phases of Library Services and Technology Act grants to create spatial indexes to the Library’s 160,000 historic aerial photographs. In addition he served as GIS manager for the Library’s Institute of Museum and Library Services (IMLS) Ephemeral Cities grant. Aufmuth has developed several Mapping sites to provide access to UF collections:
http://smathersnt13.uflib.ufl.edu/fta2/viewer.htm,
http://smathersnt13.uflib.ufl.edu/website/ACF/viewer.htm,
Project role: Aufmuth serves as the projects Co-PI and will oversee integration of UF Libraries previously digitized spatial resources as they relate to the areas served by Florida’s Federal Depository Libraries.

Paul McDonough has a Masters Degree in Library Science from Florida State University and an undergraduate degree from the University of Florida. Paul has worked at the UF libraries since 1997 holding positions in the Circulation Department, the Reference Department, the Information Technology Department and the Documents Department. Paul currently hires trains and supervised the students who staff the Documents public service desk evenings and weekends. In addition, Paul is responsible for adding content and the maintenance of the FEFDL website, a site that has over 5,000 pages of county level information and a section covering the administration of Federal Depository Libraries in Florida. In this position, Paul works with the Library Webmaster who is responsible for library-wide web design to ensure conformity with library and university policies. Project role: As Project manager McDonough will hire, train and supervise the assistant project manager. He will coordinate the redesign of the FEFDL web site and incorporation of the Selective’s landing pages.
Chelsea Dinsmore has an undergraduate degree in history from New College/USF, in Sarasota, FL, an MA in history from the University of Florida and an MLIS from the University of Texas at Austin. After several years at the Harry Ransom Humanities Research Center in Austin, she returned to Gainesville, where she joined the University of Florida Library Faculty in 2004 as the International and State Documents Librarian. Her research interests include how to bring people into the library and into the government documents department in particular. Chelsea is coordinating the development of a Center of Excellence for the Panama Canal at the University of Florida, as part of a collaborative federal depository program originating with the Association of South East Research Libraries (ASERL) and is looking forward to the April, 2011 opening of the Crocheted Coral Reef exhibit in the Marston Science Library for which she is a co-curator. Project Role: Dinsmore will be the project’s liaison to Internet Archive digitization services and will train the project manager on procedures for submitting items to Internet Archive.

Randall Renner, Project Manager for Operations & Digital Projects holds an MFA degree in Creative Photography, UF. Before coming to the Digital Library Center in 2002, Renner taught college level courses on computer art and montage, mixed media studio classes, black and white photography, training seminars on various computer applications, and worked as a photographer, photographing rare books, artwork, and 3-D models, in a studio environment and on location. His experience in photography spans the entire process, from image capturing via digital or analog methods to the printing and display of the captured images. Renner is an imaging expert for two and three dimensional objects. He supervises all of the production units in the DLC including copy control/ingest; main, newspaper, and large format imaging; A/V digitization; quality control; text processing and archiving, to ensure quality control of all production in regards to preservation and presentation. Project role: Renner supervises all image capture and production units. He will train the assistant Project Manager on copy control/ingest and will provide technical expertise on functional operations, and provide production support.

Laurie Taylor, PhD, Interim Director of UF Libraries’ Digital Library Center, has served on a review panel for the Digital Humanities Start-up grants for the NEH. Her current projects include continued development of the UF Digital Collections (UFDC), including existing projects and initiating discussions for potential new projects and partners. She is the technical director for the Digital Library of the Caribbean, technical director for the Florida Digital Newspaper Library, and co-PI for America's Swamp: the Historical Everglades, a project to digitize six archival collections. Her current research explores methods to digitally represent and contextualize archival materials, as well as other issues related to digital collections from cultural heritage institutions. She has published refereed articles on collaborative international digital libraries, digital media, library and information science, open access, and literature; and she co-edited a collection on digital representations of history and memory, Playing the Past: Video Games, History, and Memory. Project role: Taylor will provide management oversight for the digitization portion of this project and monitors the workflow between digitization units, including tracking production schedules, facilitating communication and trouble-shooting.
between units. She will be responsible, in conjunction with Digital Library Center staff, for the archiving of the TIFF masters with the Florida Center for Library Automation.

Mark Sullivan, Digital Library Center/Systems Programmer Sullivan is the lead developer responsible for creating a suite of digital library tools and software in the DLC, including: 1) SobekCM, the enterprise-level open source digital library management system that powers the UF Digital Collections, the Digital Library of the Caribbean, and the Historic Newspaper Catalog; 2) Digital Library of the Caribbean (dLOC) Toolkit, an internationally acclaimed metadata submission toolkit that enables more than 30 partners to digitize and transfer files and metadata to the centralized repository for access and archiving; 3) DLC Toolkit, a specialized, enterprise, production-scale version of the dLOC Toolkit that has been adopted as the official digital production software by the Digital Initiatives Subcommittee of the State University Libraries of Florida; 4) myUFDC and myDLOC, online patron tools and a full suite of collection managers, partner tools, and administrative tools for the SobekCM digital library management system. He plays an integral role in the application of all existing and new technological innovations to improve accessibility and usability of resources. Sullivan also collaborates with other scholars, publishing and presenting frequently on research on and using digital library technologies. Project role: Sullivan will train a part time programmer to assist in ingesting digitized items and creating UFDC metadata. Sullivan will also train and perform oversight and testing of any and all customizations and modifications needed to the system to incorporate all requests from the partnering agencies.

Barbara Hood is the senior information specialist for the libraries where she generates and coordinates public relations efforts on behalf of the libraries as a whole and individual programs, events and initiatives. She works closely with the library administration, faculty and staff, UF News Bureau and UF Foundation, Inc. to disseminate information and promote the libraries to the academic, library and general public communities at the local, state and national levels. She describes library projects, especially those receiving external support, in news articles and with the university's News Bureau to assist in releasing the information to the media. Hood also organizes programs and grasps opportunities for developing library education and social events in conjunction with specific development efforts, educational campaigns or academic events. She earned her bachelor's degree in visual arts from the University of South Florida. Project role: Hood will promote the project to the appropriate media outlets, both internal and external to the University of Florida.
Partners:

**Partnering Agencies*  
Library Services and Technology Act Grant  
Project Name: The Florida Electronic Federal Depository Library - Redesign and Expansion**

<table>
<thead>
<tr>
<th>Academic Library</th>
<th>Institution</th>
<th>Location</th>
<th>Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 S.H. Coleman Library</td>
<td>Florida A&amp;M University</td>
<td>Tallahassee</td>
<td>form</td>
</tr>
<tr>
<td>2 S.E. Wimberly Library</td>
<td>Florida Atlantic University</td>
<td>Boca Raton</td>
<td>form, letter</td>
</tr>
<tr>
<td>3 Evans Library</td>
<td>Florida Institute of Technology</td>
<td>Melbourne</td>
<td>form</td>
</tr>
<tr>
<td>4 Law Library</td>
<td>Florida State University</td>
<td>Tallahassee</td>
<td>form, letter</td>
</tr>
<tr>
<td>5 Robert Manning Stozler Library</td>
<td>Florida State University</td>
<td>Tallahassee</td>
<td>form, letter</td>
</tr>
<tr>
<td>6 Information Resource Center</td>
<td>Hodges University</td>
<td>Fort Myers</td>
<td>form, letter</td>
</tr>
<tr>
<td>7 Indian River State College Library</td>
<td>Indian River State College</td>
<td>Fort Pierce</td>
<td>form</td>
</tr>
<tr>
<td>8 Carl S. Swisher Library</td>
<td>Jacksonville University</td>
<td>Jacksonville</td>
<td>form</td>
</tr>
<tr>
<td>9 Lake-Sumter Community College Library</td>
<td>Lake-Sumter Community College</td>
<td>Leesburg</td>
<td>form</td>
</tr>
<tr>
<td>10 Jane Bancroft Cook Library</td>
<td>New College of Florida</td>
<td>Sarasota</td>
<td>form</td>
</tr>
<tr>
<td>11 Law Library</td>
<td>Nova Southeastern University</td>
<td>Ft. Lauderdale</td>
<td>form, letter</td>
</tr>
<tr>
<td>12 Olin Library</td>
<td>Rollins College</td>
<td>Winter Park</td>
<td>form, letter</td>
</tr>
<tr>
<td>13 duPont-Ball Library</td>
<td>Stetson University</td>
<td>DeLand</td>
<td>form, letter</td>
</tr>
<tr>
<td>14 University of Central Florida Library</td>
<td>University of Central Florida</td>
<td>Orlando</td>
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</tr>
<tr>
<td>15 Legal Information Center</td>
<td>University of Florida</td>
<td>Gainesville</td>
<td>form</td>
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<tr>
<td>16 Macdonald-Kelce Library</td>
<td>University of Tampa</td>
<td>Tampa</td>
<td>form, letter</td>
</tr>
<tr>
<td>17 John C. Pace Library</td>
<td>University of West Florida</td>
<td>Pensaola</td>
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<td>Public Library</td>
<td>County</td>
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<td>Source</td>
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<td>Ft. Lauderdale</td>
<td>form, letter</td>
</tr>
<tr>
<td>2 Jacksonville Public Library</td>
<td>Duval County</td>
<td>Jacksonville</td>
<td>form, letter</td>
</tr>
<tr>
<td>3 Selby Public Library</td>
<td>Sarasota County</td>
<td>Sarasota</td>
<td>form</td>
</tr>
</tbody>
</table>

*Partnership forms were mailed to all 35 Selective depositories in self-addressed stamped envelopes. This list includes those received at the time of submission of this proposal. For the purposes of this grant, all Selective depositories are considered to be partners. We are digitizing for all 36 depositories – 35 Selectives and UF, the Regional. The State Library is a selective and we have included them in the budget for digitization. They could not, however, submit a letter of support.*
## Timeline:

<table>
<thead>
<tr>
<th>Month(s)</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oct/Nov 2011</td>
<td>Recruit/hire/train assistant project manager</td>
</tr>
<tr>
<td>Nov 2011</td>
<td>Develop statewide survey to provide baseline information on users of FEFDL</td>
</tr>
<tr>
<td>Oct – Dec 2011</td>
<td>• Solicit from Selective Depositories, lists of documents important to their users/constituents</td>
</tr>
<tr>
<td></td>
<td>• Solicit ideas for design of individual Selective landing pages (36)</td>
</tr>
<tr>
<td>Oct – Dec 2012</td>
<td>Re-design FEFDL web site and create Selective’s landing pages. Add the state-wide chat/AskA Librarian widget.</td>
</tr>
<tr>
<td>Oct – July 2012</td>
<td>Develop/implement procedures for multiple institution cataloging of material to be digitized in accordance with national standards</td>
</tr>
<tr>
<td>Oct – July 2012</td>
<td>• Send federal documents provided by Selective Depositories to Internet Archive for digitization using existing procedures/workflow</td>
</tr>
<tr>
<td></td>
<td>• Manage workflow</td>
</tr>
<tr>
<td>Nov 2012</td>
<td>Create separate site for Depository Administration (now part of FEFDL) that is linked to the UF Libraries’ Documents Department homepage</td>
</tr>
<tr>
<td>Jan 2012</td>
<td>Add/integrate Aerial Photograph Collections by county</td>
</tr>
<tr>
<td>Feb 2012</td>
<td>Add 2010 census data by state/county/congressional district</td>
</tr>
<tr>
<td>Jan – Sept 2012</td>
<td>Receive digitized files</td>
</tr>
<tr>
<td></td>
<td>• Add files to UFDC production system for tracking</td>
</tr>
<tr>
<td></td>
<td>• Perform OCR processes</td>
</tr>
<tr>
<td></td>
<td>• Load digital files to UFDC</td>
</tr>
<tr>
<td></td>
<td>• Archive digital files to UFDC Government Documents Library</td>
</tr>
<tr>
<td></td>
<td>Populate website landing pages (36)</td>
</tr>
<tr>
<td>August 2012</td>
<td>Host meeting of Federal Depository Libraries at UF to receive feedback about usability and additional ideas for dissemination and outreach</td>
</tr>
<tr>
<td>July – Sept 2012</td>
<td>Implement plan for promoting FEFDL:</td>
</tr>
<tr>
<td></td>
<td>• Develop and post LibGuide for FEFDL use</td>
</tr>
<tr>
<td></td>
<td>• Create bookmark for each landing page</td>
</tr>
<tr>
<td></td>
<td>• Distribute bookmarks to Selectives</td>
</tr>
<tr>
<td></td>
<td>• Post to statewide listservs</td>
</tr>
<tr>
<td></td>
<td>• Upload links at all 36 Depositories</td>
</tr>
<tr>
<td></td>
<td>• Post to Florida on Florida site</td>
</tr>
<tr>
<td></td>
<td>• Demonstrate FEFDL for FLA Gov Docs Group</td>
</tr>
<tr>
<td></td>
<td>• Demonstrate FEFDL during national meeting (TBA)</td>
</tr>
<tr>
<td>Oct 2012</td>
<td>• Design and implement follow-up survey to gauge use of FEFDL</td>
</tr>
<tr>
<td></td>
<td>• Compile survey results and make necessary improvements or adjustments to redesigned FEFDL website</td>
</tr>
</tbody>
</table>
Project Activities:

Initial FEFDL Web Site Redesign

The UF Libraries will redesign and expand the FEFDL site (http://www.uflib.ufl.edu/efedl/) available to all libraries and citizens in the state of Florida. Prior to site redesign current users of FEFDL will be solicited for input concerning the sites new focus and which elements of the current site best meet their needs. The survey will use Survey Monkey to voluntarily solicit responses about the user’s interaction with the current site. Survey results will be compiled and used to guide elements of the redesigned site.

The assistant project manager (TBD) in collaboration with UF Library’s web team will redesign the FEFDL web site to shift its current focus from a portal of government links and sites to a repository for digitized Federal Documents about Florida. The site also will include access to 2010 Census data, a widget to the state-wide chat/AskA Librarian service, as well as links to previously digitized collections of Florida maps, aerials, and soil surveys. Initial landing pages for each Selective will be created.

Beyond making these important documents accessible to broader audiences, UF Libraries will integrate 120,000 digital photographs from the Aerial Photography of Florida Collection (http://ufdc.ufl.edu/aerials) (digitized and made electronically available through LSTA funds) by region to provide easy access and promote increased use. Other collections will also be integrated within FEFDL by county, including Soil Surveys (http://ufdc.ufl.edu/results/?t=florida%20soil%20survey), Florida Digital Newspapers (http://ufdc.ufl.edu/fdn1), and Florida Digital Maps (http://ufdc.ufl.edu/sanborn).

Selective’s Materials and Landing Pages

Participating Selective Depository Libraries each will provide a list of 10 regionally important federal documents, averaging 80 pages each. Arrangements will be negotiated to loan documents to UF for digitization, if not already part of the Regional Depository Documents Collection for digitization. The documents will be processed and uploaded to the redesigned FEFDL site. Documents selected may focus on such topics as coastal waterways, ports, hurricanes, citrus, or soil depending of the specific needs and interests of local communities. Selectives may also include documents published from the 19th century through the present, thus covering major historical events as well. Simultaneously Selectives will be asked to provide feedback on the design of individual landing pages thus making each one unique and customized.

Materials Cataloging, Digitizing, Ingest Processing, and Archiving

UF’s Cataloging and Metadata Department will oversee the multiple-institution cataloging of material to be digitized. Procedures and workflows developed during the Panama Canal Center of Excellence project will be implemented to catalog this project’s materials prior to digitization.
The process used for digitizing, ingesting and archiving materials held by Florida Depository Libraries will follow standard University of Florida Libraries’ practices for digitization projects. UF has developed standard practices for creating high quality digital objects that meet national digitization standards. Due to the often varied nature of the materials held in UF collections, they may be scanned either locally, in our Digital Library Center (DLC) or externally, using a scanning and posting service from Internet Archive (IA). During this project it is predicted that most all of the items will be digitized through IA.

**Standard Practices for Digitization Projects**

Regardless of scanning location, materials are identified and gathered. Their physical condition is assessed and fold outs, spreads, damaged pages, etc. are noted. A quality control step is undertaken and the completeness of each volume/issue is confirmed at the page level. Bibliographic records for the materials are examined for accuracy and upgraded as needed. Necessary metadata is pulled from the bibliographic records and placed into a spreadsheet. Some of the fields included are: Title (MARC 245), Author/Agency (MARC 100/700 or 110/710), Publisher, Dates, and Subject Headings.

The materials are sent to the appropriate scanning location, while a copy of the metadata spreadsheet is forwarded electronically. Upon completion of scanning, links to the electronic files are returned to the project manager. A page level post scanning quality control step is carried out, confirming the accuracy and quality of the scan. Upon verification, the electronic files are ingested by the DLC and the physical materials are returned to the appropriate location and re-shelved.

The basic specifications for Internet Archive (IA) digitization projects are that documents scanned by IA are available in these formats:

a. Color images in JPEG2000 format
b. OCR in 2 XML formats: ABBYY and DJVU formats. ABBYY 8.0 is used, with its quality. As new versions and alternative vendors become available, a review will be coordinated between NLOS and the Library before implementation. OCR XML character format is UTF-8.

c. XML for metadata from MARC.
d. XML for operational metadata collected during scanning.
e. Searchable PDF.
f. XML structural metadata for monographs include page numbers when apparent on the pages that is checked by the scanner operator.

These formats will be delivered from the Internet Archive servers the Internet via HTTP, RSYNC, or OAI.

**Post Digitization**

After IA digitization, the UF Digital Library Center will ingest all files for each object from Internet Archive, and then convert the JPEG2000 files into uncompressed TIFF (ITU
T.6) images, create additional derivative JPG files and metadata files, conduct quality control review for correct metadata, markup, and image quality, as well as archive the full digital packages permanently to the UFDC Government Documents Library Archive, the UF Libraries internal tape archive, and the Florida Digital Archive (FDA).

Although the UF Libraries is submitting 3 of its own proposals and is a partner on another proposal with Herenando County Public Library System digital projects, the DLC staff and Dean of the Libraries agree that this workload in the coming year is not an undue hardship on resources due to the robust nature of DLC operations, outsourced scanning for the FEFDL Project, as well as current automated ingesting processes, as well established procedures for handling digital projects.

Redesigned Web Site Evaluation

Evaluation of the redesigned Florida Electronic Federal Depository Library will be based on three factors: 1) the number of users of the site 2) unsolicited comments provided by users, and 3) feedback from state wide Selectives.

Use of the new site will be monitored through web log analysis which provides the number of times the site is accessed as well as the number of separate sessions which accessed the site. The number of sessions provides a rough estimate of the number of separate times the site has been independently accessed. While this does not necessarily measure the number of people using The Florida Electronic Federal Depository Library, it is an important indicator of the volume of use.

Comments from users of the site also will be solicited electronically using a “request for comments” message on the first page of The Florida Electronic Federal Depository Library. These comments will be relayed to the project manager’s email address.

UF will convene a meeting of Selective Libraries to review the webpages created for statewide contributions as well as general outreach and instruction resources. The Selectives will provide feedback for making necessary changes and improvements to the website, to best meet patron needs and access. Those unable to participate in real time will provide feedback electronically for inclusion in the evaluation of the site.

Project Publicity and Dissemination of the new Florida Electronic Federal Depository Library (FEFDL)

Distribution of government information to libraries is one of the nation’s oldest traditions. With the advent of the internet library users increasingly expect material to be available online in electronic format. FEFDL will bring together a collection of Federal documents related to Florida. In order to make citizens of Florida aware of this electronic collection, the project calls for the implementation of a plan to promote FEFDL.

A LibGuide will be developed that explains the purpose and use of FEFDL. This guide will be shared with the Selectives in Florida and they will be encouraged to add a link to
their library website. It will also be available via the UF library website and discoverable via the Google search engine.

A bookmark will be created to promote the digital collection developed for each Selective Library. This bookmark will replicate the design of the landing page that will be created by the project manager in consultation with the staff of the Selective Library. Copies will be distributed to each Selective to allow them to promote their digital collections locally.

Information about the redesigned FEDFL will be sent to various email lists within the State of Florida. In addition a notice will be sent to the administrator of the Florida On Florida site requesting that the digital repository be added as a separate collection.

The site will be demonstrated to representatives of the Florida Selective Depositories at the meeting to be held in August where we will solicit feedback on the site. It will also be presented at meetings on the state and national level upon completion.

**Media Plan**

A media plan will be developed to promote the project internally at UF and externally through newsletters, news releases, email lists, social networks and other media outlets.

**Follow-up Survey**

The final evaluation of the redesigned FEDFL site will involve a follow-up survey to gauge use of FEDFL. The survey will use Survey Monkey to voluntarily solicit responses about the user's interaction with the site. Survey results will be compiled and necessary improvements or adjustments will be made.

**Sustainability Plan**

The redesign of FEDFL allows it to accommodate full-text digitized Federal documents for the citizens of the State of Florida and the users of Selective Federal Depositories in Florida. The digitization of these documents will provide needed space for all Federal Depositories in Florida by allowing libraries to substitute the digital version for the print version. The digitization of these documents will also preserve and ensure continued access to tangible Federal Government publications collections and provide public access to them by any citizen in Florida with access to the internet.

The redesign of FEDFL will eliminate duplication of effort. The site will no longer focus on access to information about Florida government since this is now being done by MyFlorida.com.

The University of Florida will provide each library with a landing page that promotes the documents they have selected for digitization. It is assumed that this will encourage the
The Florida Electronic Federal Depository Library - Redesign and Expansion
University of Florida Libraries and Partnering Selective Depositories

creation of library specific digital collections beyond the ten documents digitized for this project. The University of Florida will work with the Selectives to add additional digitized Federal documents to the repository using the Digital Library Center's online self-submittal system. This new digital material will subsequently be added to the Florida Electronic Library via Florida on Florida making it available to all citizens.

Another outcome of this project will be publicity for the Federal Depository Library Program. The anticipated result is an increased use of the tangible and electronic collections currently available in the 35 Selective Depositories as well as the Regional collection at the University of Florida.

The University of Florida remains committed to maintaining FEFDL through daily assigned duties of its staff.
BUDGET (round all amounts)

<table>
<thead>
<tr>
<th>SALARIES &amp; BENEFITS</th>
<th>LSTA</th>
<th>LOCAL/STATE MATCH</th>
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<tbody>
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<td>Aso Univ Librarian (Aufmuth)</td>
<td>0.10</td>
<td>7,596</td>
</tr>
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<td>Ast Univ Librarian (Taylor)</td>
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<td>IT Expert (Sullivan)</td>
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<td>Library Associate 3 (Renner)</td>
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<td>605</td>
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<td>Library Associate 3 (Smith)</td>
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<td>Library Associate 1 (McDonough)</td>
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<td>11,385</td>
</tr>
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<td>Library Assistant 3 (Frey)</td>
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<tr>
<td>Library Assistant 3 (Shorey)</td>
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<td>1,305</td>
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<td>Sr Clerk (Word)</td>
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<td>421</td>
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<tr>
<td>Asst. Project Manager (Lib Asso 1-TBA)</td>
<td>1.00</td>
<td>41,306</td>
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<td>OPS (TBA)</td>
<td>0.50</td>
<td>9,994</td>
</tr>
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<td>OPS (TBA)</td>
<td>0.50</td>
<td>21,504</td>
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<tr>
<td><strong>TOTAL SALARIES</strong></td>
<td><strong>$ 72,805</strong></td>
<td><strong>$ 40,735</strong></td>
</tr>
</tbody>
</table>

| CONTRACTUAL SERVICES          |        |                    |
| Internet Archive              | 4,320  |                    |
| **TOTAL CONTRACTUAL SERVICES**| **$ 4,320** | **$**             |

| LIBRARY MATERIALS             |        |                    |
| **TOTAL LIBRARY MATERIALS**   | **$**   | **$**             |

| SUPPLIES                      |        |                    |
| **TOTAL SUPPLIES**            | **$**   | **$**             |
| TRAVEL                        | $ 3,750 |                    |
| **TOTAL EQUIPMENT**           | **$**   | **$**             |

| OTHER (specify)               |        |                    |
| CNS/Data Space Storage       | $ 3,660 |                    |
| **TOTAL OTHER**               | **$ 3,660** | **$**             |

**TOTAL**                      | **$ 84,535** | **$ 40,735**       |

**= $ 125,269**
The Florida Electronic Federal Depository Library - Redesign and Expansion
Budget Narrative
October 1, 2011 through September 30, 2012

The following cost share will be contributed to the project:

Jan Swanbeck, Principal Investigator, University Librarian, (10% FTE @ $8,650 including benefits) will provide overall project management and coordinates all activities of the grant and communicates with Selective Federal Depositories who are partners in the grant.

Joe Aufmuth, Co-Principal Investigator, Associate University Librarian, (10% FTE totals $7,596 including benefits) will assist the PI and oversee integration of UF Libraries previously digitized spatial resources as they relate to the areas served by Florida’s Federal Depository Libraries.

Randall Renner, Project Manager for Operations & Digital Projects, (1% FTE totals $605 including benefits) will supervise all digital production units, provide oversight for digitization workflow between units, track production schedules, and facilitate communication and trouble-shooting between units.

Laurie Taylor, Interim Director of the UF Digital Library Center, (1% FTE totals $706 including benefits) will provide oversight of the digital collection online presence and be responsible, in conjunction with Digital Library Center staff, for the archiving of the TIFF masters with the Florida Center for Library Automation.

Chelsea Disnmore, Assistant University Librarian, (5% FTE totals $3,409 including benefits) will be the project’s liaison to Internet Archive digitization services and will train the project manager on procedures for submitting items to Internet Archive.

Mark Sullivan, Digital Library Center Programmer, (5% FTE totals $3,944 including benefits) will train and support a part time programmer to assist in ingesting digitized items and creating UFDC metadata.

Douglas Smith, Library Associate 3, (1% FTE totals $548 including benefits) will oversee the multiple-institution cataloging of material to be digitized.

Paul McDonough, Library Associate 3, (25% FTE totals $11,385 including benefits) will hire, train and supervise the assistant project manager. He will coordinate the redesign of the FEFDL web site and incorporation of the Selective’s landing pages.

Cynthia Frey, Library Assistant 3, (5% FTE totals $2,165 including benefits) will create and add records to the UF catalog.
Christine Shorey, Library Assistant 3, (3% FTE totals $1,305 including benefits) will review, log, and send paper materials to IA.

Brian Word, Senior Clerk, (1% FTE totals $421 including benefits) will coordinate shipping activities.

The following expenses relate to the LSTA funding request for UF Libraries:

**Assistant Project Manager, (temporary Outside Professional Services 1 FTE $30,711 plus $10,595 benefits, totals $41,306)** will assist in all aspects of the project. The full time position liaises between the Documents department, all 35 Selectives, the statewide Ask-A Librarian service, the State Library, UFDC, and UF Libraries Public Information Office. The position supervises an Outside Professional Services student and is responsible for gathering Selective materials, creating material lists, reviewing cataloging records, and prepping materials for shipment to Internet Archive digitizing services, as well as quality controlling IA digital objects prior to UFDC ingesting. The position will organize and coordinate UF’s 2012 Selective’s meeting, and collect and organize Selective comments about their individual landing pages. Additionally the position will assist in the development of on-line user surveys about FEFDL, and collection and categorization of survey responses. The assistant project manager will also assist in education and publicity efforts through evaluating the FEFDL LibGuide, creating and distributing FEFDL bookmarks, and preparing materials to be used in FEFDL demonstrations at state and national meetings.

**Assistant Programmer, (temporary Outside Professional Services for 1,440 hours @ $14.58 per hour, totals $21,504)** The half-time programming position will perform many essential tasks needed for the implementation and integration of the different components of the overall site. The appropriate candidate will create or adapt software for ingesting of digitized materials from Internet Archives into the Florida Electronic Federal Depository library presence and each individual partner’s presence within the system. This position will assist with the implementation of a discovery system to search the web site content, as well as the digital content within the library, and display the results in an integrated, organized fashion. The position additionally will provide technical assistance as needed for remote self-submitting of materials into the library by the partner agencies and assist with the creation of customized landing pages for each partner agency with the digital library. This position also will be available to create necessary widgets and java script for partner pages, such as ask-a-librarian and individual search scripts and html elements.

**Student Employee, (temporary Outside Professional Services for 976 hours @ $10 per hour, totals $9,994)** will gather and prepare paper materials for pre IA processing, quality control digitized images, and return paper materials to Selectives.

**Data space storage** will be provided by the University of Florida’s Computer and Networking Services to set up the collection for long-term and redundant storage for digital content of 36 participating repositories, for a total cost of $3,680. UF’s existing
open access servers have the necessary memory and storage to support and deliver all of the digital images and metadata created during the project. As the project continues to grow beyond the grant period, DLC can easily scale if needed because UF has commodity storage and hosting supported through the Open Systems Group at UF which has a state of the art data center and bills for commodity-based storage services on a monthly basis. The UF Open Systems Group costs are dramatically lower than any commercial services and their services are offered to UF entities at costs. As their costs fall, which is a gradual process for enterprise level storage, the annual costs to the UF Libraries will similarly reduce. However, the annual costs will be nearly the same for the immediate future. The storage costs included in this grant are based on two times the actual costs the UF Libraries will incur for handling these files for the grant year. This is doubling of the annual cost is based on Princeton’s DataSpace pricing model recommended for pricing support for sustainable storage for projects needing ongoing support (http://dataspace.princeton.edu/jspui/about/home.jsp).

**Travel** In August of 2012 the University of Florida will convene at UF a meeting of Selectives. The purpose of the meeting is to demonstrate the redesigned FEFDL site, review the individual landing webpages created for statewide contributions, as well as reviewing general outreach and instruction resources. The Selectives will provide feedback for making necessary changes and improvements to the website, to best meet patron needs and access. Those unable to participate in real time will provide feedback electronically for inclusion in the evaluation of the site. The total cost for lodging for 30 individuals for one night is $3,750.
Partnership Agreement
Library Services and Technology Act Grant

An agreement should be completed between the library and each partner. If another agreement or contract is already in place, it can be substituted for this form as long as the conditions listed below are included.

Library/Organization Name: University of Florida Libraries
Partnering Agency Name: S.H. Coleman Library, Florida A & M University
Partner Mailing Address: 1500 S. Martin Luther Kind Blvd., Tallahassee, 32307-4700
Project Name: Citizen Access to Digitized Federal Documents about Florida

We, the undersigned agree to provide the following programs, services, or activities:
1. Provide a list of 10 regionally important Federal documents and make arrangements to ship them to UF if they are not part of the Regional Depository Documents Collection.
2. Review webpage created for each library’s contributions as well as general outreach and instruction resources and provide feedback.
3. Promote FEFDL to local users

We further agree to each of the following:
X To implement the project as presented in the project application and any project revisions.
X That funds or services received will be used in accordance with the application and any applicable laws and regulations.
X Services will be provided at no charge and will be available to the target population.

Signature of Authorized Library Official
Judith C. Russell
Name of Authorized Library Official
( print or type)
Dean of University Libraries
Title of Authorized Library Official
February 18, 2011
Date

Signature of Authorized Partner Official
Cynthia Hughes Harris
Name of Authorized Partner Official
( print or type)
Provost & Vice President, Academic Affairs
Title of Authorized Partner Official
March 1, 2011
Date

Approved as to form
FAMU Attorney's Date
Partnership Agreement
Library Services and Technology Act Grant

An agreement should be completed between the library and each partner. If another agreement or contract is already in place, it can be substituted for this form as long as the conditions listed below are included.

Library/Organization Name: University of Florida Libraries
Partnering Agency Name: S.E. Wimberly Library, FAU
Partner Mailing Address: PO Box 3092, Boca Raton, 33431-0992
Project Name: Citizen Access to Digitized Federal Documents about Florida

We, the undersigned agree to provide the following programs, services, or activities:
1. Provide a list of 10 regionally important Federal documents and make arrangements to ship them to UF if they are not part of the Regional Depository Documents Collection.
2. Review webpage created for each library’s contributions as well as general outreach and instruction resources and provide feedback.
3. Promote FEFDL to local users

We further agree to each of the following:
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X That funds or services received will be used in accordance with the application and any applicable laws and regulations.
X Services will be provided at no charge and will be available to the target population

Signature of Authorized Library Official
Judith C. Russell
Name of Authorized Library Official
(print or type)
Dean of University Libraries
Title of Authorized Library Official
February 18, 2011
Date

Signature of Authorized Partner Official
William Miller
Name of Authorized Partner Official
(print or type)
Dean of Libraries
Title of Authorized Partner Official
2/28/11
Date

LSTA Application
Chapter 1B-2.011(2)(d), Florida Administrative Code, DLIS/LSTA01, Effective-11/20/2001
Partnership Agreement
Library Services and Technology Act Grant

An agreement should be completed between the library and each partner. If another agreement or contract is already in place, it can be substituted for this form as long as the conditions listed below are included.

Library/Organization Name: University of Florida Libraries
Partnering Agency Name: Evans Library, FL Institute of Technology
Partner Mailing Address: 150 West University Boulevard Melbourne FL 32901-6988
Project Name: Citizen Access to Digitized Federal Documents about Florida

We, the undersigned agree to provide the following programs, services, or activities:
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2. Review webpage created for each library’s contributions as well as general outreach and instruction resources and provide feedback.

3. Promote FEFDL to local users

We further agree to each of the following:

X To implement the project as presented in the project application and any project revisions.
X That funds or services received will be used in accordance with the application and any applicable laws and regulations.
X Services will be provided at no charge and will be available to the target population.

________________________________________  ________________________________________
Signature of Authorized Library Official     Signature of Authorized Partner Official

Judith C. Russell                           Celine Lang
Name of Authorized Library Official         Name of Authorized Partner Official
(print or type)                             (print or type)

Dean of University Libraries               Dean of University Libraries
Title of Authorized Library Official        Title of Authorized Partner Official
February 18, 2011                           February 24, 2011
Date                                             Date

LSTA Application
Chapter 1B-2.011(2)(d), Florida Administrative Code, DLIS/LSTA01, Effective 11/20/2001
Partnership Agreement
Library Services and Technology Act Grant

An agreement should be completed between the library and each partner. If another agreement or contract is already in place, it can be substituted for this form as long as the conditions listed below are included.

Library/Organization Name: University of Florida Libraries
Partnering Agency Name: Law Library, FSU
Partner Mailing Address: Tallahassee, 32306-1600
Project Name: Citizen Access to Digitized Federal Documents about Florida

We, the undersigned agree to provide the following programs, services, or activities:
1. Provide a list of 10 regionally important Federal documents and make arrangements to ship them to UF if they are not part of the Regional Depository Documents Collection.

2. Review webpage created for each library's contributions as well as general outreach and instruction resources and provide feedback.

3. Promote FEFDL to local users

We further agree to each of the following:
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X That funds or services received will be used in accordance with the application and any applicable laws and regulations.
X Services will be provided at no charge and will be available to the target population.

Signature of Authorized Library Official
Judith C. Russell
Name of Authorized Library Official
(print or type)
Dean of University Libraries
Title of Authorized Library Official
February 18, 2011
Date

Signature of Authorized Partner Official
Jaye E. Jones
Name of Authorized Partner Official
(print or type)
Director Professor, Florida State University
Title of Authorized Partner Official
February 23, 2011
Date

LSTA Application
Chapter 1B-2.011(2)(d), Florida Administrative Code, DLIS/LSTA01, Effective-11/20/2001
Partnership Agreement
Library Services and Technology Act Grant

An agreement should be completed between the library and each partner. If another agreement or contract is already in place, it can be substituted for this form as long as the conditions listed below are included.

Library/Organization Name: University of Florida Libraries
Partnering Agency Name: Robert Manning Stozier Library, FSU
Partner Mailing Address: Documents/Maps/Micromaterials, Tallahassee, 32306-2047
Project Name: Citizen Access to Digitized Federal Documents about Florida

We, the undersigned agree to provide the following programs, services, or activities:
1. Provide a list of 10 regionally important Federal documents and make arrangements to ship them to UF if they are not part of the Regional Depository Documents Collection.
2. Review webpage created for each library’s contributions as well as general outreach and instruction resources and provide feedback.
3. Promote FEFDL to local users

We further agree to each of the following:
X To implement the project as presented in the project application and any project revisions.
X That funds or services received will be used in accordance with the application and any applicable laws and regulations.
X Services will be provided at no charge and will be available to the target population.

[Signatures]
Signature of Authorized Library Official
Judith C. Russell
Name of Authorized Library Official
(print or type)

Signature of Authorized Partner Official
Marcia Gorin
Name of Authorized Partner Official
(print or type)

Dean of University Libraries
Title of Authorized Library Official

University Librarian
Title of Authorized Partner Official

February 18, 2011
Date

2/23/11
Date

LSTA Application
Chapter 1B-2.011(2)(d), Florida Administrative Code, DLIS/LSTA01, Effective-11/20/2001
Partnership Agreement
Library Services and Technology Act Grant

An agreement should be completed between the library and each partner. If another
agreement or contract is already in place, it can be substituted for this form as long as the
conditions listed below are included.

Library/Organization Name: University of Florida Libraries
Partnering Agency Name: Hodges University, Information Resource Center
Partner Mailing Address: 2655 Northbrooke Drive Naples, FL 34119
Project Name: Citizen Access to Digitized Federal Documents about Florida

We, the undersigned agree to provide the following programs, services, or activities:

1. Provide a list of 10 regionally important Federal documents and make arrangements to ship
them to UF if they are not part of the Regional Depository Documents Collection.

2. Review webpage created for each library's contributions as well as general outreach and
instruction resources and provide feedback.

3. Promote FEFDL to local users

We further agree to each of the following:

X To implement the project as presented in the project application and any project revisions.
X That funds or services received will be used in accordance with the application and any applicable
laws and regulations.
X Services will be provided at no charge and will be available to the target population.

__________________________
Signature of Authorized Library Official
Judith C. Russell

__________________________
Signature of Authorized Partner Official
Carolynn Volz

__________________________
Name of Authorized Library Official
(print or type)
Dean of University Libraries

__________________________
Name of Authorized Partner Official
(print or type)
Title of Authorized Library Official

February 18, 2011
Date

__________________________
Title of Authorized Partner Official

3/7/11
Date
Partnership Agreement
Library Services and Technology Act Grant

An agreement should be completed between the library and each partner. If another agreement or contract is already in place, it can be substituted for this form as long as the conditions listed below are included.

Library/Organization Name: University of Florida Libraries
Partnering Agency Name: Indian River State College Library
Partner Mailing Address: 3209 Virginia Avenue Fort Pierce FL 34981-5599
Project Name: Citizen Access to Digitized Federal Documents about Florida

We, the undersigned agree to provide the following programs, services, or activities:
1. Provide a list of 10 regionally important Federal documents and make arrangements to ship them to UF if they are not part of the Regional Depository Documents Collection.

2. Review webpage created for each library’s contributions as well as general outreach and instruction resources and provide feedback.

3. Promote FEFDL to local users

We further agree to each of the following:
X To implement the project as presented in the project application and any project revisions.
X That funds or services received will be used in accordance with the application and any applicable laws and regulations.
X Services will be provided at no charge and will be available to the target population.

Signature of Authorized Library Official
Judith C. Russell
Name of Authorized Library Official (print or type)
Dean of University Libraries
Title of Authorized Library Official
February 18, 2011
Date

Signature of Authorized Partner Official
PATRICIA C. PROFETA, PH.D.
Name of Authorized Partner Official (print or type)
DEAN OF COLLEGE LIBRARIES
Title of Authorized Partner Official
Date 2/28/11

LSTA Application
Chapter 18-2.011(2)(d), Florida Administrative Code, DLIS/LSTA01, Effective-11/20/2001
Partnership Agreement
Library Services and Technology Act Grant

An agreement should be completed between the library and each partner. If another agreement or contract is already in place, it can be substituted for this form as long as the conditions listed below are included.

Library/Organization Name: University of Florida Libraries
Partnering Agency Name: Carl S. Swisher Library, Jacksonville University
Partner Mailing Address: University Boulevard North Jacksonville FL 32211-3393
Project Name: Citizen Access to Digitized Federal Documents about Florida

We, the undersigned agree to provide the following programs, services, or activities:
1. Provide a list of 10 regionally important Federal documents and make arrangements to ship them to UF if they are not part of the Regional Depository Documents Collection.

2. Review webpage created for each library’s contributions as well as general outreach and instruction resources and provide feedback.

3. Promote FEFDL to local users

We further agree to each of the following:
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X That funds or services received will be used in accordance with the application and any applicable laws and regulations.
X Services will be provided at no charge and will be available to the target population.

Signature of Authorized Library Official
Judith C. Russell
Name of Authorized Library Official
(print or type)
Dean of University Libraries
Title of Authorized Library Official
February 18, 2011
Date

Signature of Authorized Partner Official
David M. Jones
Name of Authorized Partner Official
(print or type)
Director of the Library
Title of Authorized Partner Official
Date

LSTA Application
Chapter 1B-2.011(2)(d), Florida Administrative Code, DLIS/LSTA01, Effective-11/20/2001
Partnership Agreement
Library Services and Technology Act Grant

An agreement should be completed between the library and each partner. If another agreement or contract is already in place, it can be substituted for this form as long as the conditions listed below are included.

Library/Organization Name: University of Florida Libraries
Partnering Agency Name: Lake-Sumter State College Library, Lake-Sumter Comm. College
Partner Mailing Address: 9501 U.S. Highway 441 Leesburg FL 34788-8751

Project Name: Citizen Access to Digitized Federal Documents about Florida

We, the undersigned agree to provide the following programs, services, or activities:
1. Provide a list of 10 regionally important Federal documents and make arrangements to ship them to UF if they are not part of the Regional Depository Documents Collection.

2. Review webpage created for each library's contributions as well as general outreach and instruction resources and provide feedback.

3. Promote FEDL to local users

We further agree to each of the following:

X To implement the project as presented in the project application and any project revisions.
X That funds or services received will be used in accordance with the application and any applicable laws and regulations.
X Services will be provided at no charge and will be available to the target population.

Judith C. Russell
Signature of Authorized Library Official

Denise K. English
Signature of Authorized Partner Official

Name of Authorized Library Official
(print or type)

Name of Authorized Partner Official
(print or type)

Dean of University Libraries

Title of Authorized Library Official

Director of Library Services

Title of Authorized Partner Official

February 18, 2011
Date

February 28, 2011
Date

LSTA Application
Chapter 1B-2.011(2)(d), Florida Administrative Code, DLIS/LSTA01, Effective-11/20/2001
Partnership Agreement
Library Services and Technology Act Grant

An agreement should be completed between the library and each partner. If another agreement or contract is already in place, it can be substituted for this form as long as the conditions listed below are included.

Library/Organization Name: University of Florida Libraries
Partnering Agency Name: Jane Bancroft Cook Library, New College of Florida
Partner Mailing Address: 5700 North Tamiami Trail, Sarasota FL 32707
Project Name: Citizen Access to Digitized Federal Documents about Florida

We, the undersigned agree to provide the following programs, services, or activities:
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2. Review webpage created for each library’s contributions as well as general outreach and instruction resources and provide feedback.

3. Promote FEFDL to local users

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X That funds or services received will be used in accordance with the application and any applicable laws and regulations.
X Services will be provided at no charge and will be available to the target population.

______________________________  ________________________________
Signature of Authorized Library Official  Signature of Authorized Partner Official
Judith C. Russell  Briana Doherty
Name of Authorized Library Official  Name of Authorized Partner Official
(print or type)  (print or type)
Dean of University Libraries  Dean of the Library
Title of Authorized Library Official  Title of Authorized Partner Official
February 18, 2011  3/2/11
Date  Date

LSTA Application
Chapter 1B-2.011(2)(d), Florida Administrative Code, DLIS/LSTA01, Effective-11/20/2001
Partnership Agreement
Library Services and Technology Act Grant

An agreement should be completed between the library and each partner. If another agreement or contract is already in place, it can be substituted for this form as long as the conditions listed below are included.

Library/Organization Name: University of Florida Libraries
Partnering Agency Name: Law Library, Nova Southeastern University
Partner Mailing Address: 3305 College Avenue  Fort Lauderdale FL 33314
Project Name: Citizen Access to Digitized Federal Documents about Florida

We, the undersigned agree to provide the following programs, services, or activities:
1. Provide a list of 10 regionally important Federal documents and make arrangements to ship them to UF if they are not part of the Regional Depository Documents Collection.

2. Review webpage created for each library’s contributions as well as general outreach and instruction resources and provide feedback.

3. Promote FEFDL to local users

We further agree to each of the following:
X To implement the project as presented in the project application and any project revisions.
X That funds or services received will be used in accordance with the application and any applicable laws and regulations.
X Services will be provided at no charge and will be available to the target population.

[Signatures]
Signature of Authorized Library Official
Judith C. Russell
Name of Authorized Library Official
(print or type)
Dean of University Libraries
Title of Authorized Library Official
February 18, 2011
Date

Signature of Authorized Partner Official
Eric W. Yang
Name of Authorized Partner Official
(print or type)
Assistant Dean For Law Library and Technology Service
Title of Authorized Partner Official
3/7/11
Date

LSTA Application
Chapter 18-2.011(2)(d), Florida Administrative Code, DLIS/LSTA01, Effective 11/20/2001
Partnership Agreement
Library Services and Technology Act Grant

An agreement should be completed between the library and each partner. If another agreement or contract is already in place, it can be substituted for this form as long as the conditions listed below are included.

Library/Organization Name: University of Florida Libraries
Partnering Agency Name: Olin Library, Rollins College, Documents Dept.
Partner Mailing Address: 2744 1000 Holt Avenue Winter Park FL 32789-4499
Project Name: Citizen Access to Digitized Federal Documents about Florida

We, the undersigned agree to provide the following programs, services, or activities:

1. Provide a list of 10 regionally important Federal documents and make arrangements to ship them to UF if they are not part of the Regional Depository Documents Collection.

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3. Promote FEFDL to local users

We further agree to each of the following:

X To implement the project as presented in the project application and any project revisions.
X That funds or services received will be used in accordance with the application and any applicable laws and regulations.
X Services will be provided at no charge and will be available to the target population.

Judith C. Russell
Name of Authorized Library Official

J. Miller
Name of Authorized Partner Official

February 18, 2011
Date

3/3/2011
Date

LSTA Application
Chapter 1B-2.011(2)(d), Florida Administrative Code, DLIS/LSTA01, Effective-11/20/2001
Partnership Agreement
Library Services and Technology Act Grant

An agreement should be completed between the library and each partner. If another agreement or contract is already in place, it can be substituted for this form as long as the conditions listed below are included.

Library/Organization Name: University of Florida Libraries
Partnering Agency Name: duPont-Ball Library, Stetson University
Partner Mailing Address: Campus Unit 8418 DeLand FL 32723
Project Name: Citizen Access to Digitized Federal Documents about Florida

We, the undersigned agree to provide the following programs, services, or activities:
1. Provide a list of 10 regionally important Federal documents and make arrangements to ship them to UF if they are not part of the Regional Depository Documents Collection.

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3. Promote FEFDL to local users

We further agree to each of the following:

X To implement the project as presented in the project application and any project revisions.

X That funds or services received will be used in accordance with the application and any applicable laws and regulations.

X Services will be provided at no charge and will be available to the target population.

______________________________  ________________________________
Signature of Authorized Library Official  Signature of Authorized Partner Official
Judith C. Russell  Betty D. Johnson
Name of Authorized Library Official  Name of Authorized Partner Official
(print or type)  (print or type)
Dean of University Libraries  Library Director
Title of Authorized Library Official  Title of Authorized Partner Official
February 18, 2011  3/1/11
Date  Date

LSBA Application
Chapter 1B-2.011(2)(d), Florida Administrative Code, DLIS/LSTA01, Effective-11/20/2001
Partnership Agreement
Library Services and Technology Act Grant

An agreement should be completed between the library and each partner. If another agreement or contract is already in place, it can be substituted for this form as long as the conditions listed below are included.

Library/Organization Name: University of Florida Libraries
Partnering Agency Name: University of Central Florida Library, UCF
Partner Mailing Address: P. O. Box 162666 Orlando FL 32816-0666
Project Name: Citizen Access to Digitized Federal Documents about Florida

We, the undersigned agree to provide the following programs, services, or activities:
1. Provide a list of 10 regionally important Federal documents and make arrangements to ship them to UF if they are not part of the Regional Depository Documents Collection.
2. Review webpage created for each library’s contributions as well as general outreach and instruction resources and provide feedback.
3. Promote FEFDL to local users

We further agree to each of the following:
X To implement the project as presented in the project application and any project revisions.
X That funds or services received will be used in accordance with the application and any applicable laws and regulations.
X Services will be provided at no charge and will be available to the target population.

Signature of Authorized Library Official
Judith C. Russell
Name of Authorized Library Official
(print or type)
Dean of University Libraries
Title of Authorized Library Official
February 18, 2011
Date

Signature of Authorized Partner Official
BARRY F. BAKER
Name of Authorized Partner Official
(print or type)
Title of Authorized Partner Official
February 28, 2011
Date

LSTA Application
Chapter 1B-2.011(2)(d), Florida Administrative Code, DLIS/LSTA01, Effective-11/20/2001
Partnership Agreement
Library Services and Technology Act Grant

An agreement should be completed between the library and each partner. If another agreement or contract is already in place, it can be substituted for this form as long as the conditions listed below are included.

Library/Organization Name: University of Florida Libraries
Partnering Agency Name: Legal Information Center, University of Florida, Holland Hall
Partner Mailing Address: P.O. Box 117628, Gainesville FL 32611-7628
Project Name: Citizen Access to Digitized Federal Documents about Florida

We, the undersigned agree to provide the following programs, services, or activities:
1. Provide a list of 10 regionally important Federal documents and make arrangements to ship them to UF if they are not part of the Regional Depository Documents Collection.
2. Review webpage created for each library’s contributions as well as general outreach and instruction resources and provide feedback.
3. Promote FEFDL to local users

We further agree to each of the following:
X To implement the project as presented in the project application and any project revisions.
X That funds or services received will be used in accordance with the application and any applicable laws and regulations.
X Services will be provided at no charge and will be available to the target population.

__________________________
Signature of Authorized Library Official
Judith C. Russell
Name of Authorized Library Official
(print or type)
Dean of University Libraries
Title of Authorized Library Official
February 18, 2011
Date

__________________________
Signature of Authorized Partner Official
Arthur R. Donnelly
Name of Authorized Partner Official
(print or type)
Interim Director, Legal Information Center
Title of Authorized Partner Official
24 FEB 2011
Date

LSTA Application
Chapter 1B-2.011(2)(d), Florida Administrative Code, DLIS/LSTA01, Effective-11/20/2001
Partnership Agreement
Library Services and Technology Act Grant

An agreement should be completed between the library and each partner. If another agreement or contract is already in place, it can be substituted for this form as long as the conditions listed below are included.

Library/Organization Name: University of Florida Libraries
Partnering Agency Name: Macdonald Kelce Library, University of Tampa
Partner Mailing Address: 401 West Kennedy Boulevard, Tampa FL 33606-1490
Project Name: Citizen Access to Digitized Federal Documents about Florida

We, the undersigned agree to provide the following programs, services, or activities:
1. Provide a list of 10 regionally important Federal documents and make arrangements to ship them to UF if they are not part of the Regional Depository Documents Collection.
2. Review webpage created for each library’s contributions as well as general outreach and instruction resources and provide feedback.
3. Promote FEFDL to local users

We further agree to each of the following:
X To implement the project as presented in the project application and any project revisions.
X That funds or services received will be used in accordance with the application and any applicable laws and regulations.
X Services will be provided at no charge and will be available to the target population.

[Signatures]
Judith C. Russell
Name of Authorized Library Official
Date

[Signatures]
Marilyn R. Pathe
Name of Authorized Partner Official

[Signatures]
Director, Macdonald-Kelce Library
Title of Authorized Partner Official

February 18, 2011
Date

Feb 28, 2011
Date

LSTA Application
Chapter 1B-2.011(2)(d), Florida Administrative Code, DLIS/LSTA01, Effective-11/20/2001
Partnership Agreement
Library Services and Technology Act Grant

An agreement should be completed between the library and each partner. If another agreement or contract is already in place, it can be substituted for this form as long as the conditions listed below are included.

Library/Organization Name: University of Florida Libraries
Partnering Agency Name: John C. Pace Library, University of West Florida
Partner Mailing Address: 11000 University Parkway, Pensacola FL 32514-5750
Project Name: Citizen Access to Digitized Federal Documents about Florida

We, the undersigned agree to provide the following programs, services, or activities:
1. Provide a list of 10 regionally important Federal documents and make arrangements to ship them to UF if they are not part of the Regional Depository Documents Collection.

2. Review webpage created for each library’s contributions as well as general outreach and instruction resources and provide feedback.

3. Promote FEFDL to local users

We further agree to each of the following:
X To implement the project as presented in the project application and any project revisions.
X That funds or services received will be used in accordance with the application and any applicable laws and regulations.
X Services will be provided at no charge and will be available to the target population.

Signature of Authorized Library Official

Judith C. Russell
Name of Authorized Library Official
(print or type)
Dean of University Libraries
Title of Authorized Library Official
February 18, 2011
Date

Signature of Authorized Partner Official

Robert E. Diges
Name of Authorized Partner Official
(print or type)
Dean of University Libraries
Title of Authorized Partner Official
March 7, 2011
Date

LSTA Application
Chapter 1B-2.011(2)(d), Florida Administrative Code, DLIS/LSTA01, Effective-11/20/2001
Partnership Agreement
Library Services and Technology Act Grant

An agreement should be completed between the library and each partner. If another agreement or contract is already in place, it can be substituted for this form as long as the conditions listed below are included.

Library/Organization Name: University of Florida Libraries
Partnering Agency Name: Broward County Main Library
Partner Mailing Address: 100 S. Andrews Avenue, Ft. Lauderdale, 33301
Project Name: Citizen Access to Digitized Federal Documents about Florida

We, the undersigned agree to provide the following programs, services, or activities:
1. Provide a list of 10 regionally important Federal documents and make arrangements to ship them to UF if they are not part of the Regional Depository Documents Collection.
2. Review webpage created for each library’s contributions as well as general outreach and instruction resources and provide feedback.
3. Promote FEDFL to local users

We further agree to each of the following:
X To implement the project as presented in the project application and any project revisions.
X That funds or services received will be used in accordance with the application and any applicable laws and regulations.
X Services will be provided at no charge and will be available to the target population.

[Signatures]
Judith C. Russell
Signature of Authorized Library Official

[Title]
Dean of University Libraries
Name of Authorized Library Official

[Date]
February 18, 2011
Date

Robert E. Cannon
Signature of Authorized Partner Official

[Title]
Director, Broward County Libraries Division
Name of Authorized Partner Official

[Date]
March 7, 2011
Date

LSTA Application
Chapter 18-2.011(2)(d), Florida Administrative Code, DLIS/LSTA01, Effective-11/20/2001
Partnership Agreement
Library Services and Technology Act Grant

An agreement should be completed between the library and each partner. If another agreement or contract is already in place, it can be substituted for this form as long as the conditions listed below are included.

Library/Organization Name: University of Florida Libraries
Partnering Agency Name: Clearwater Public Library
Partner Mailing Address: 100 North Osceola Avenue Clearwater FL 33755
Project Name: Citizen Access to Digitized Federal Documents about Florida

We, the undersigned agree to provide the following programs, services, or activities:
1. Provide a list of 10 regionally important Federal documents and make arrangements to ship them to UF if they are not part of the Regional Depository Documents Collection.

2. Review webpage created for each library’s contributions as well as general outreach and instruction resources and provide feedback.

3. Promote FEFDL to local users

We further agree to each of the following:
X To implement the project as presented in the project application and any project revisions.
X That funds or services received will be used in accordance with the application and any applicable laws and regulations.
X Services will be provided at no charge and will be available to the target population.

[Signature]
Judith C. Russell
Name of Authorized Library Official
(please type)
Dean of University Libraries
[Signature]
Barbara J. Pickell
Name of Authorized Partner Official
(please type)
Title of Authorized Library Official
February 18, 2011
Date

[Signature]
[Signature]
Name of Authorized Partner Official
(please type)
Title of Authorized Partner Official
March 2, 2011
Date

LSTA Application
Chapter 1B-2.011(2)(d), Florida Administrative Code, DLIS/LSTA01, Effective-11/20/2001
Partnership Agreement
Library Services and Technology Act Grant

An agreement should be completed between the library and each partner. If another agreement or contract is already in place, it can be substituted for this form as long as the conditions listed below are included.

Library/Organization Name: University of Florida Libraries
Partnering Agency Name: Jacksonville Public Library
Partner Mailing Address: 303 N. Laura St. Jacksonville, FL 32202
Project Name: Citizen Access to Digitized Federal Documents about Florida

We, the undersigned agree to provide the following programs, services, or activities:
1. Provide a list of 10 regionally important Federal documents and make arrangements to ship them to UF if they are not part of the Regional Depository Documents Collection.

2. Review webpage created for each library’s contributions as well as general outreach and instruction resources and provide feedback.

3. Promote FEFDL to local users

We further agree to each of the following:

X To implement the project as presented in the project application and any project revisions.

X That funds or services received will be used in accordance with the application and any applicable laws and regulations.

X Services will be provided at no charge and will be available to the target population.

Signature of Authorized Library Official
Judith C. Russell
Name of Authorized Library Official
( print or type)
Dean of University Libraries
Title of Authorized Library Official
February 18, 2011
Date

Signature of Authorized Partner Official
Barbara A.B. Gubbin
Name of Authorized Partner Official
( print or type)
Director, Jacksonville Public Library
Title of Authorized Partner Official
March 3, 2011
Date

LSTA Application
Chapter 1B-2.011(2)(d), Florida Administrative Code, DLIS/LSTA01, Effective-11/20/2001
Partnership Agreement
Library Services and Technology Act Grant

An agreement should be completed between the library and each partner. If another agreement or contract is already in place, it can be substituted for this form as long as the conditions listed below are included.

Library/Organization Name: University of Florida Libraries
Partnering Agency Name: Miami-Dade Public Library
Partner Mailing Address: 101 West Flagler Street Miami FL 33130-1523
Project Name: Citizen Access to Digitized Federal Documents about Florida

We, the undersigned agree to provide the following programs, services, or activities:
1. Provide a list of 10 regionally important Federal documents and make arrangements to ship them to UF if they are not part of the Regional Depository Documents Collection.
2. Review webpage created for each library's contributions as well as general outreach and instruction resources and provide feedback.
3. Promote FEFDL to local users

We further agree to each of the following:
X To implement the project as presented in the project application and any project revisions.
X That funds or services received will be used in accordance with the application and any applicable laws and regulations.
X Services will be provided at no charge and will be available to the target population.

Signature of Authorized Library Official
Judith C. Russell
Name of Authorized Library Official (print or type)
Dean of University Libraries
Title of Authorized Library Official
February 18, 2011
Date

Signature of Authorized Partner Official
Raymond Santiago
Name of Authorized Partner Official (print or type)
Director
Title of Authorized Partner Official
3/16/11
Date

LSTA Application
Chapter 18-2.011(2)(d), Florida Administrative Code, DLIS/LSTA01, Effective-11/20/2001
Partnership Agreement
Library Services and Technology Act Grant

An agreement should be completed between the library and each partner. If another agreement or contract is already in place, it can be substituted for this form as long as the conditions listed below are included.

Library/Organization Name: University of Florida Libraries
Partnering Agency Name: Selby Public Library
Partner Mailing Address: 1331 First Street Sarasota FL 34236
Project Name: Citizen Access to Digitized Federal Documents about Florida

We, the undersigned agree to provide the following programs, services, or activities:

1. Provide a list of 10 regionally important Federal documents and make arrangements to ship them to UF if they are not part of the Regional Depository Documents Collection.

2. Review webpage created for each library's contributions as well as general outreach and instruction resources and provide feedback.

3. Promote FEFDL to local users

We further agree to each of the following:

X To implement the project as presented in the project application and any project revisions.
X That funds or services received will be used in accordance with the application and any applicable laws and regulations.
X Services will be provided at no charge and will be available to the target population.

______________________________________________________________
Signature of Authorized Library Official
Judith C. Russell
Name of Authorized Library Official (print or type)
Dean of University Libraries
Title of Authorized Library Official
February 18, 2011
Date

______________________________________________________________
Signature of Authorized Partner Official
Susan K. Mason
Name of Authorized Partner Official (print or type)
Government Documents Librarian
Title of Authorized Partner Official

2-25-11
Date

LSTA Application
Chapter 1B-2.011(2)(d), Florida Administrative Code, DLIS/LSTA01, Effective-11/20/2001
CERTIFICATION OF CREDENTIALS

(Complete this form only if your library entity does not receive State Aid to Libraries or Multitype Library Cooperative grant funding.)

The University of Florida
(name of library governing body)

governing body for the George A. Smathers Libraries
(name of library/organization)

hereby certifies that the incumbent library administrative head,

Judith C. Russell
(name of incumbent)

has completed a library school program accredited by the American Library Association and is thereby eligible to apply for and administer a Library Services and Technology Act (LSTA) grant.

Signature

Authorized Representative

Type name and title of authorized representative below:

Joseph Glover
Name

Provost
Title

There has been no change in the leadership of the UF Libraries.
Letters of Support and Commitment from Selective Depositories

Academic Institutions

1. Florida Atlantic University
2. Florida State University
3. Hodges University
4. Rollins College
5. Stetson University
6. University of Central Florida
7. University of Tampa

Public Libraries

1. Broward County Public Library System
2. Jacksonville Public Library
February 15, 2011

Ms. Jan Swanbeck  
Chair, Documents Department  
Box 117013  
Marston Science Library  
University of Florida  
Gainesville, FL 32611-7013

Dear Ms. Swanbeck:

The Florida Atlantic University Libraries (FAU) would like to extend our support to the Florida Federal Depository Libraries’ proposed “Citizen Access to Digitized Federal Documents about Florida.” We will participate in this project by identifying ten items of local or statewide interest which can be digitized, providing feedback on its development, and promoting its use when completed.

FAU Libraries believe it is important that documents of local and state interest be digitized in order to increase their accessibility. This project will also make available materials from other libraries in the state which will give our users additional valuable full text resources. In addition, it will supplement our own efforts to highlight and promote the increasing amount of government information provided in digital format.

Sincerely,

[Signature]

William Miller  
Dean of Libraries

XC: Smith, Barron
February 8, 2011

Ms. Jan Swanbeck  
Chair, Documents Department  
Box 117013  
Marston Science Library  
University of Florida  
Gainesville, FL 32611-7013  

Dear Ms. Swanbeck:

I am writing this letter in support of the University of Florida’s grant proposal to create a digital repository for Federal documents associated with Florida, and to redesign the existing Florida Federal Depository Library website in order to accomplish this. The Florida State University Libraries started collecting Federal documents many years before we became a federal depository library in 1941. We have many Federal documents about Florida that we are willing to send to the University of Florida for inclusion in this project. Such documents could serve researchers looking for the following kind of information: Florida industry and labor, Florida geological and environmental history and studies, Florida education, prisons and health institutions, and Seminole Indians.

This project is very important because it will provide researchers at Florida State University, Florida citizens living in Florida and throughout the world and others interested in our state with access to these difficult-to-find government documents.

We look forward to participating in collaborative efforts to make this project a success.

Sincerely,

Julia Zimmerman  
Dean of University Libraries
March 7, 2011

Bess de Farber, Grants Manager
University of Florida
George Smathers Libraries Administration
Gainesville, FL 32611

Dear Bess,

In 2004, the Hodges University library became a digital material only, depository library for Southwest Florida. As an electronic only depository, expanding the titles that are available to our users digitally, especially those about Florida and issues relevant to Floridians would be extremely beneficial to us.

While I support and have signed the enclosed partnership agreement, it will be very difficult to find 10 regionally important Federal documents and ship them to the project. Hopefully, our part of the project can be something else to support the programs and activities of the grant. We look forward to participating in some way.

Sincerely,

Carolynn Volz
February 16, 2011

Jan Swanbeck, Chair
University of Florida
Marston Science Library
Documents Department
Box 117013
Gainesville, FL 32611-7013

Dear Ms. Swanbeck:

The Olin Library supports the project Citizen Access to Digitized Federal Documents about Florida.
This project would enhance our effort to provide expanded, accessible electronic Florida resources that support our curriculum. The study of Florida is strongly studied in the areas of environment, politics, history and urban planning at Rollins.

We look forward to being a part of this collaborative effort that would provide opportunities for broader, more diverse services and collections for our users. Count us in as a partner in the documents selection process and whatever else we might be able to do.

Sincerely,

[Signature]

Jonathan Miller, Ph.D.
Director, Olin Library
Rollins College
1000 Holt Avenue – 2744
Winter Park, FL 32789
407-646-2306
jmiller@rollins.edu
February 15, 2011

Jan Swanbeck
Chair, Documents Department
Box 117013
Marston Science Library
University of Florida
Gainesville, FL 32611-7013

I'm writing in support of the grant application by the University of Florida Documents Department to fund the project "Citizen Access to Digitized Federal Documents about Florida."

The need for an expanded and redesigned Florida Electronic Federal Depository Library Web site, where the University of Florida will take the lead in digitizing federal documents that are of special significance to the citizens of the state, is essential. There are numerous smaller federal depository libraries scattered throughout Florida, each with its own specialized collections and areas of collection strength. However, because of the size of the state of Florida, there are great physical distances between these libraries that often makes it difficult for a citizen to get access to needed federal documents. Digitizing the documents that are of particular interest to the people of Florida is the only rational solution to this problem and the University of Florida is uniquely qualified to coordinate this effort and perform the actual digitization work.

Stetson University was designated a Federal Depository Library in 1887, making it the first in the state of Florida. As such, we have a unique and rich collection of historical federal documents. We are eager to expand citizen access to these materials through digitization and will enthusiastically partner with the University of Florida Documents Department to do so.

Sincerely,

Betty D. Johnson
Library Director
February 25, 2011

Ms. Jan Swanbeck
Chair, Documents Department
Box 117013
Marston Science Library
University of Florida
Gainesville, FL 32611-7013

Dear Ms. Swanbeck:

The University of Central Florida Libraries supports the effort of the University of Florida Libraries to obtain LSTA grant funding for the Florida Electronic Federal Depository Library (FEFDL). The UCF Libraries plans to participate in this project, which includes the redesign of the FEFDL (Florida Electronic Federal Depository Library) web site and the addition of digitized Federal documents to the site, led by the University of Florida Libraries.

UCF's participation will include selection of federal documents from UCF's collection which fill any gaps that exist in the FEFDL collection, or add value to the digitized FEDL collection. Mr. Rich Gause, UCF's Government Documents librarian, will be happy to participate in documents selection for the FEFDL. UCF commits to sending Mr. Gause to the meeting of the Selective Depository Libraries at the conclusion of the project.

The UCF Libraries experience in collaborative digitization projects has been positive. UCF Libraries has played an important role in the regional Central Florida Memory project, which has made a substantial difference in the accessibility of historical resources to the citizens of our region by digitizing selected holdings from partner libraries and museums, and making them available on an attractive, user-friendly website. Making federal resources about Florida available at an easy-to-use website adds another perspective to the growing wealth of local, regional and statewide information for—and about—Floridians. UCF has experienced great interest in our digitized resources from a wide constituency, ranging from students to scholarly researchers to hobbyists, from Central Florida to visitors from other countries. The FEFDL is certain to receive a great response from a variety of researchers.

Usability testing of the new FEFDL site, the quick link to Ask A Librarian, and some of the exciting content that will be available, such as the aerial photos of Florida, will add value to this collaborative effort. UCF wholeheartedly commits to supporting University of Florida's effort in building a valuable repository of Florida-focused documents, the Florida Electronic Federal Depository Library.

Sincerely,

Barry B. Baker
Director of Libraries
Making documents available electronically greatly aids students and researchers, planning officials, and other users of government information by making the information available at anytime, anywhere, to anyone who needs it.

Sincerely,

Robert E. Cannon, Director
Broward County Libraries Division

REC:kcc

Enclosure

cc: Elizabeth Prior, Assistant Director, Libraries Division
    Julie Hunter, Associate Director Public Services, Libraries Division
    Cindy Shulman, Regional Library Manager, Main Library
    Marlene Widrich, Assistant Regional Library Manager, Main Library
    Helene Palmer, Librarian III, Business, Law & Government, Main Library
    Tom Fischlschweiger, Government Documents Librarian, Main Library
    Tara Zimmerman, Grants Officer, Libraries Division
February 4, 2011

Jan Swanbeck, Chair
Documents Department
Box 117013
Marston Science Library
University of Florida
Gainesville FL 32611-7013

Dear Jan:

The Macdonald-Kelce Library at the University of Tampa has been a Federal Depository Library since 1953 and we support this system and the principles behind free access to information. This letter is being written in support of the “Citizen Access to Digitized Federal Documents about Florida” project. As one of the three selective depository libraries in Hillsborough County, we look for projects of this nature that can benefit our patrons both locally and remotely.

In a constantly changing technological environment, we feel this project will provide increased access and usage. This project will also help answer the increased demand for electronically available information. This project also supports the federal governments’ paper reduction initiative and promotes a greener environment. The Macdonald-Kelce Library will be happy to identify documents of importance to our users for digitization in this project.

We appreciate the continued leadership and innovation that we receive from our Regional Depository in Gainesville at the University of Florida. As a small, private institution, we are unable to undertake or fund some of the initiatives that the Regional Depository is able to do.

Sincerely,

Marilyn Pethe, Director

Elizabeth Barron, Depository Librarian
March 8, 2011

Bess de Farber, Grants Manager
University of Florida
George A. Smathers Libraries Administration
P. O. Box 117000
Gainesville, FL 32611-7000

Dear Bess de Farber:

Electronic access to government information is the driving force behind an ongoing review of the Federal Depository Library Program, major changes in the business model of the Government Printing Office, and restructuring of the documents collections of Federal Depository Libraries nationwide. While in excess of 90% of federal documents are now created in some digital form, there is a vast legacy collection of documents not available in any digital form.

The University of Florida's Citizen Access to Digitized Federal Documents about Florida project is an initial step in developing a central, focused digital collection of documents and information about Florida, its environment, and its people. The Broward County Public Library supports the efforts of the University of Florida to make this important information available to the residents of Florida and the nation.

It is the intention of the Broward County Library to work with University of Florida staff to evaluate and submit items for inclusion in the digitization effort which will have the most value and impact for Florida residents, as well as information about Florida which will be useful to government information users everywhere.

While some government agencies are making great strides in digitizing certain collections such as the Soil Surveys and Topographic Maps from the U.S. Geological Survey, many documents of regional or local importance, such as environmental impact statements, are often only produced and disseminated in print and may not be digitized for many years, if ever. Such a digitization program is important to libraries throughout Florida since it can serve to make larger portions of their collections accessible to those who may not be able to travel to the physical location housing the documents. A secondary, but none the less important component of the program is that many documents become more fragile with age or are lost or damaged through constant use.

A digitized repository of such documents ensures that the information will remain accessible even if the physical copies have disappeared. In the current economic climate, resources for many institutions have been reduced, and digitization projects that may have been undertaken at the local level are being curtailed or eliminated.
Making documents available electronically greatly aids students and researchers, planning officials, and other users of government information by making the information available at anytime, anywhere, to anyone who needs it.

Sincerely,

Robert E. Cannon, Director
Broward County Libraries Division

REC:kcc

Enclosure

ec: Elizabeth Prior, Assistant Director, Libraries Division
Julie Hunter, Associate Director Public Services, Libraries Division
Cindy Shulman, Regional Library Manager, Main Library
Marlene Widrich, Assistant Regional Library Manager, Main Library
Helene Palmer, Librarian III, Business, Law & Government, Main Library
Tom Fischischweiger, Government Documents Librarian, Main Library
Tara Zimmerman, Grants Officer, Libraries Division
Jan Swanbeck  
Chair, Documents Department  
Box 117013  
Marston Science Library  
University of Florida  
Gainesville, FL 32611-7013

Dear Ms. Swanbeck:

We at the Jacksonville Public Library support the Federal Depositories of Florida’s “Citizen Access to Digitized Federal Documents about Florida”. We plan on participating in the project by identifying and making available for digitization the following ten items:

- The ports of Jacksonville, Fernandina, Miami, Key West, Tampa and South Boca Grande, Florida (1929 ed.) – 2 copies
- Examination and survey of St. Johns River, Florida (1910) – 6 copies
- Seminole War (1819) – 55 copies
- Canals Route – Florida (1834) – 8 copies
- Admission of Florida (1839) – 11 copies
- Decennial Census of United States Climate – Jacksonville, FL (1962) – 2 copies
- 1980 Block Statistics Maps, Jacksonville, FL (1980) – 1 set
- FIRM, Flood Insurance Rate Maps, City of Jacksonville, FL (1989 ed.)- 1 set
- Notes on the Spanish American War (1899) – 166 copies
- The history of Castillo de San Marcos and Fort Matanzas (1955 ed.)- 42 copies

I have included both the year of publication and the number of copies owned by libraries in WorldCat.

This project of digitizing Federal documents is important as it will allow us to make materials available to a wide range of customers outside our standard service area. Additionally, our local constituents will have greater access to items at depositories with different collections and focuses.

When the University of Florida is ready to receive the items, staff at the Jacksonville Public Library will package them and send them via special handling to Gainesville.

Sincerely,

Barbara A.B. Gubbin  
Director

Start Here. Go Anywhere.  
Main Library • 303 North Laura Street • Jacksonville • Florida • 32202-3505 • 904/630/1994 • FAX 904/630/1343 • http://jpl.coj.net
Appendix A
Depository Libraries in Florida

**Broward County Main Library**
Broward County Florida Library
100 S. Andrews Avenue
Fort Lauderdale FL 33301

Contacts:

Mr. Robert E. Cannon, Director rcannon@browardlibrary.org
Mr. Tom Fischlschweiger, Librarian tfischls@browardlibrary.org

**Clearwater Public Library**
100 North Osceola Avenue
Clearwater FL 33755
(727) 562-4970 x5032
SC 944-6800
FAX (727) 562-4975

Contacts:

Ms. Barbara Pickell, Library Director barbara.pickell@myleanwater.com
Ms. Michelle Arnold, Documents Librarian michelle.arnold@myleanwater.com

**S. H. Coleman Library**
Florida A & M University
1500 S. Martin Luther King Blvd.
Tallahassee FL 32307-4700
(850) 599-3714
SC 286-3714
FAX (850) 561-2203

Contacts:

Dr. Lauren B. Sapp, Library Director lauren.sapp@famu.edu
Ms. Jeanette Cox, Documents Librarian jeannette.cox@famu.edu
Ms. Lillie Muse, Library Tech lmuse@fam
S. E. Wimberly Library
Florida Atlantic University
P. O. Box 3092
Boca Raton FL 33431-0992
(561) 297-3788
SC 238-3788
FAX (561) 394-8829

Contacts:

Dr. William Miller, Library Director miller@fau.edu
Ms. Dawn Smith, Director of Public Services dsmith@fau.edu
Mr. Bruce Barron, Government Documents Librarian bbarron@fau.edu

Evans Library
Florida Institute of Technology
150 West University Boulevard
Melbourne FL 32901-6988
(321) 674-7531
FAX (321) 724-2559

Contacts:

Dr. Celine Lang, Library Director celine@fit.edu
Ms. Debra Cook, Government Information Librarian debcook@fit.edu

Stephen & Dorthea Green Library
Florida International University
Government Documents Department
Tamiami Trail
Miami FL 33199
(305) 348-2481
SC 441-2481
FAX (305) 348-6355

Contacts:

Ms. Laura Probst, Library Director probslt@fiu.edu
Ms. Lori Driver, Archivist driverl@fiu.edu
Ms. Cerenita Peters, Senior Library Technical Assistant peterscy@fiu.edu

Law Library
Florida State University
Tallahassee FL 32306-1600
(850) 644-7479
SC 264-7479
FAX (850) 644-5216

Contacts:

Ms. Faye Jones, Library Director fejones@law.fsu.edu
Ms. Patricia Simonds, Documents Librarian tsimonds@law.fsu.edu
Robert Manning Strozier Library
Florida State University
Documents/Maps/Micromaterials
Tallahassee FL 32306-2047
(850) 644-6081
SC 284-6081
FAX (850) 644-3190

Contacts:
Ms. Julia Zimmerman, Library Director jzimmerman@fsu.edu
Ms. Marcia Gorin, Documents Librarian mgorin@fsu.edu

Florida Supreme Court Library
Documents Department
Supreme Court Building
Tallahassee FL 32399-1926
(850) 488-8919
SC 278-8919

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Hodges University
Information Resource Center
2655 Northbrooke Drive
Naples, FL 34119
(239) 513-1122
(800) 466-8017
FAX (239) 513-9696

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Ms. Susan Smith, Librarian ssmith1@hodges.edu

Indian River State College Library
3209 Virginia Avenue
Fort Pierce FL 34981-5599
(772) 462-4346
SC 246-4346
FAX (772) 462-4780

Contacts:
Dr. Patricia Profetta, Associate Dean of Learning Resources pprofetta@irs.edu
Ms. Alexis Neson, Reference Librarian aeneson@irs.edu
Ms. Angela Seiph, Technical Services Specialist aseiph@irs.edu

Depository Number: 109
Year Established: 1941
OCLC Symbol: FDA
State Depository: Yes

Depository Number: 110A
Year Established: 1974
OCLC Symbol: FSZ
State Depository: No

Depository Number: 103C
Year Established: 2003
OCLC Symbol: F08
State Depository: No

Depository Number: 112B
Year Established: 1975
OCLC Symbol: FIC
State Depository: No
Jacksonville Public Library
Business Science & Documents Department
122 North Ocean Street
Jacksonville FL 32202
(904) 630-1994
FAX (904) 630-2431
Depository Number: 106
Year Established: 1914
OCLC Symbol: JPL
State Depository: Yes

Contacts:
Ms. Barbara Gubbin, Library Director bgubbin@coj.net
Ms. Kathleen Krizek, Documents Librarian kkriek@coj.net

Carl S. Swisher Library
Jacksonville University
University Boulevard North
Jacksonville FL 32211-3993
(904) 256-7267
FAX (904) 256-7259
Depository Number: 106A
Year Established: 1962
OCLC Symbol: FJU
State Depository: Yes

Contacts:
Mr. David Jones, Library Director djones1@ju.edu

Lake-Sumter State College Library
Lake-Sumter Community College
9501 U.S. Highway 441
Leesburg FL 34786-8751
(352) 365-3563
SC 840-1566
FAX (352) 365-3590
Depository Number: 104A
Year Established: 1963
OCLC Symbol: FSF
State Depository: No

Contacts:
Ms. Nora B. Rackley, Documents Librarian rackley@lscc.edu

Lakeland Public Library
100 Lake Morton Drive
Lakeland FL 33801-5347
(863) 284-4265 or 284-4266
FAX (863) 284-4293
Depository Number: 107
Year Established: 1928
OCLC Symbol: FLM
State Depository: No

Contacts:
Ms. Lisa Lillyquist, Library Director lisa.lillyquist@lakelandgov.net
Mr. Vic Nunez, Government Documents vareck.nunez@lakelandgov.net
Manatee County Public Library System
1301 Barcarrota Blvd. W.
Bradenton FL 34205
(941) 749-5555
FAX (941) 749-7155

Contacts:
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Mr. Kevin Beach, Collection Development and Acquisitions

Miami-Dade Public Library
101 West Flagler Street
Miami FL 33130-1523
(305) 375-5575
FAX (305) 375-5232

Contacts:
Mr. Raymond Santiago, Library Director santiagor@mdpls.org
Ms. Min Shaheen, Documents Librarian

Law Library
Nova Southeastern University
3305 College Avenue
Fort Lauderdale FL 33314
(954) 262-6213
FAX (954) 262-3840

Contacts:
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Olin Library
Rollins College
Documents Department - 2744
1000 Holt Avenue
Winter Park FL 32789-4499
(407) 646-2693
FAX (407) 646-1515

Contacts:
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Ms. Naomi Harrison, Documents Librarian pharrison@rollins.edu
Saint Petersburg Public Library
3745 9th Avenue North
Saint Petersburg FL 33713
(727) 893-7928
FAX (727) 892-5432
Contacts:
Ms. Laurel Gustafson, Library Director laurel.gustafson@stpete.org
Mr. Matthew Knight, Documents Librarian matthew.knight@stpete.org
Depository Number: 102A
Year Established: 1965
OCLC Symbol: FPE
State Depository: Yes

Saint Thomas University Library
Saint Thomas University
16400 NW 32nd Avenue
Miami FL 33054
(305) 474-6860
FAX (305) 474-6666
Contacts:
Dr. L. Bryan Cooper, Library Director bcooper@stu.edu
Mr. Larry Treadwell, Instructional Coordinator ltreadwell@stu.edu
Depository Number: 106B
Year Established: 1966
OCLC Symbol: FBM
State Depository: No

Selby Public Library
1331 First Street
Sarasota FL 34236
(941) 861-1164
FAX (941) 316-1189
Contacts:
Ms. Liz Nolan, Library Manager lnolan@sarasota.lib.fl.us
Ms. Susan Mason, Documents Librarian smason@sarasota.lib.fl.us
Depository Number: 109A
Year Established: 1970
OCLC Symbol: FSP
State Depository: No

State Library of Florida
R. A. Gray Building
500 South Bronough
Tallahassee FL 32399-0250
(850) 245-6600
SC 205-6600
FAX (850) 487-6242
Contacts:
Ms. Judith Ring, Library Director jring@dps.state.fl.us
Depository Number: 102
Year Established: 1929
OCLC Symbol: FBA
State Depository: Yes
duPont-Ball Library
Stetson University
Campus Unit 8418
DeLand FL 32723
(386) 822-7185
FAX (386) 740-3626

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Ms. Susan Ryan, Associate Director sryan@stetson.edu
Ms. Barbara Costello, Government Documents Librarian bcostell@stetson.edu

Charles A. Dana Law Library
Stetson University College of Law
1401 61st St. South
Gulfport FL 33707-3299
(727) 562-7826
FAX (727) 345-8973

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Ms. Earlene Kuester, Head of Technical Services kuester@law.stetson.edu
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Tampa/Hillsborough County Public Library
John F. Germany Library
Business and Government Department
900 North Ashley Drive
Tampa FL 33602
(813) 301-7187
FAX (813) 272-5739

Contacts:
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Ms. Jessica Rehbaum, Documents Librarian rehbaum@hillsboroughcounty.org

George A. Smathers Libraries (REGIONAL)
University of Florida
Documents Department
120 Marston Science Library - PO Box 117011
Gainesville FL 32611-7011
(352) 273-0367
SC 622-0367
FAX (352) 392-3357
SC FAX 622-3357

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Ms. Jan Swanbeck, Head Documents Librarian janswan@uflib.ufl.edu
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<td>1996</td>
<td>FHC</td>
<td>No</td>
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</table>

**Contacts:**

- Ms. Janet Williams, Documents Librarian [williail@law.ufl.edu](mailto:williail@law.ufl.edu)
- Ms. Lisa Fish, Library Director [sfish@miami.edu](mailto:sfish@miami.edu)
- Mr. John Renaud, Associate Professor [jrcaud@miami.edu](mailto:jrcaud@miami.edu)
- Dr. Shirley Hallblade, Dean of the Library [shirley.hallblade@unf.edu](mailto:shirley.hallblade@unf.edu)
- Ms. D. Courtenay McLeland, Documents Librarian [d.c.mcleland@unf.edu](mailto:d.c.mcleland@unf.edu)
- Mr. Brian Doherty, Library Director [bdoherty@ncf.edu](mailto:bdoherty@ncf.edu)
Tampa Campus Library
University of South Florida
4202 East Fowler Avenue
Tampa, FL 33620-5400
(813) 974-2729
SC 574-2729
FAX (813) 974-7787

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Macdonald Keelce Library
University of Tampa
401 West Kennedy Boulevard
Tampa FL 33606-1490
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FAX (813) 251-0016

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John C. Pace Library
University of West Florida
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Pensacola, FL 32514-5750
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SC 880-2410
FAX (850) 474-3338

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FAX (386) 257-6026

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Mr. Dale Grussing, Documents Librarian dgrussing@co.volusia.fl.us
Appendix B
The Jacksonville Public Library is contributing to these materials to the digital repository for Florida as part of the Federal Depository Library Program:

- The ports of Jacksonville, Fernandina, Miami, Key West, Tampa and South Boca Grande, Florida
- Examination and survey of St. Johns River, Florida (1910)
- Seminole War (1819)
- Canals Route - Florida (1834)
- Admission of Florida (1839)
- Decennial Census of United States Climate - Jacksonville, FL (1962)
- FIRM, Flood Insurance Rate Maps, City of Jacksonville, Florida (1989 ed.)
- Notes on the Spanish American War (1899)
- The History of Castillo de San Marcos and Fort Matanzas (1955 ed.)

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