

Abstract of Proposal

The University of Florida seeks support from the National Endowment for the Humanities for a two-year project titled, Phase IV Cataloguing and Creating Access to American and British Children's Literature Collection (undated), to catalog and digitize volumes from the Baldwin Library of Historical Children's Literature which were ineligible for earlier NEH grant projects. Three previous grant awards provided cataloging and microfilming or digitization of American and British children's literature dated 1850-1869, 1870-1889, and 1890-1910, which excluded thousands of undated books held by the Baldwin Library of Historical Children's Literature.

The Baldwin Library, housed in the University of Florida's Department of Special and Area Studies Collections, is one of the largest collections of English-language children's literature in the world. It contains approximately 103,000 titles published in the United States and Great Britain from 1656 through 2009. The Library is of international significance for growing numbers of researchers from a variety of humanities disciplines who study the historical, cultural, social and literary aspects of children's literature. It supports research in areas such as education and upbringing; family and gender roles; civic values; racial, religious, and moral attitudes; literary style and format; textual criticism; and the arts of illustration and book design.

The cataloging portion of the project will provide detailed bibliographic records for approximately 4,900 undated titles through either original or enhanced copy cataloging. From the previous three cataloguing and microfilming/digitization projects, the project team discerned that approximately half of the cataloging records produced will be original records, indicating that the Baldwin Library holds the only known copy. The items to be digitized, approximately 2,400, will be selected from these unique titles.

All cataloging records will be contributed to the national database, OCLC/Worldcat. These records will include access points for authors, illustrators, printers, and publishers, as well as enhanced subject access through both topical and genre terms. The bibliographic record for titles already in the national database will be enhanced with these access points as well, and will also be available through the national database and in the on-line catalog of the University of Florida, which is freely available to anyone with internet access. The digitized titles will be uploaded to the Baldwin Library Digital Collection (<http://www.uflib.ufl.edu/ufdc/UFDC.aspx?c=juv>) providing access and full-text searching of the titles for anyone with internet access.

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Peter Bolt	Moore College
Kenneth Kidd	University of Florida
Donelle Ruwe	Northern Arizona University
Lynne Vallone	Rutgers University
John Cech	University of Florida
Megan Norcia,	SUNY, Brockport

Significance and Impact

The Baldwin Library

The Baldwin Library of Historical Children's Literature is part of the Department of Special and Area Studies Collections at the University of Florida (UF) and contains approximately 103,000 books published for children in the United States and Great Britain from 1656 through 2009. Ruth Baldwin spent 40 years building the collection, casting a wide net so as to include all kinds of books read by children, not just the well known classics. Tony Watkins, in an essay entitled "History, Culture and Children's Literature" notes: "The rise of newer forms of literary historicism is connected, in part, with social change and the effort to recover histories for...minority groups within society. In turn, these social aims are linked with the recuperation of forgotten texts, including texts that have never been considered worthy of academic study." (*International Companion Encyclopedia of Children's Literature*, 1996, p. 4) Although the Baldwin contains all the classics of children's literature in many different editions, it also has thousands of unknown books written by unknown authors, including Watkins' "forgotten texts" which were widely read by children at the time of publication. It is this depth and breadth that makes the Baldwin Library unique and such an important repository of social and cultural information for the humanities scholar.

Scholars are delighted by the opportunity to delve into the unknown parts of the collection. Dr. Kenneth Kidd, Associate Director of UF's Center for the Study of Children's Literature & Culture, states "Ruth Baldwin collected materials that others deemed insignificant but that have proven immensely instructive," and Megan Norcia, Assistant Professor at SUNY-Brockport, writes "I have... spoken about the collection at national conferences like the British Women Writers Conference, the 19th-Century Studies Association, and the Postcolonial Studies Conference. At these venues, I am consistently asked where I located such fascinating primary sources, far off the well-trodden path of "classic" literature; I always point interested colleagues back to the Baldwin." These statements attest to the importance of the unique texts held by the Baldwin Library and the necessity of detailed access points to facilitate discovery.

The vast scope of intellectual content within the collection accommodates and supports research in a variety of humanities disciplines. David Greenspoon, a Ph.D. candidate in History at Pennsylvania State University, used Baldwin materials to research his dissertation, entitled *Children's Mite: Juvenile Philanthropy in America, 1815-1865*. Mr. Greenspoon is researching the role played by reformers who encouraged children to charity and participation in philanthropic organizations. In a paper for a graduate English seminar at the University of Florida, Lisa Dusenberry compared the first edition of the Nancy Drew series with later editions and discovered that in the latter edition racial stereotypes had been expunged, but gender stereotypes reinforced.

As awareness of and access to the collection expands and the potential for multi-disciplinary use increases, more professors will follow the lead of their History of Science colleagues who have already directed one master's degree candidate to use the collection in the area of natural history and domesticity for a master's thesis entitled *The Child and the Bee: Natural Theology and Insect Science in Children's Literature, 1825-1855*. Deeb Kitchen received his Masters degree in Sociology at UF, using Baldwin materials to write a thesis entitled *Little Golden Fathers* which analyzed the role of the father in the Little Golden Books series. Mr. Kitchen focused on the differences in the engagement of fathers and mothers, what fathers and mothers were depicted as doing with their children, and how the images changed over time. Dr. Elise Smith, Professor of Art History at Millsaps College, is working on a book exploring the role of women in the domestication of the English landscape from 1750-1850, using a wide range of texts by women, including children's books. She has been particularly interested in garden scenes in the illustrations of Baldwin Library material.

The Library holdings can also accommodate different research approaches of scholars. Some scholars bring to the collection a broad area of interest and use the collection as a base for exploration before narrowing a topic. Others bring a very specific research agenda to the collection. With its extensive holdings, the Baldwin Library is capable of serving both needs.

For example, Dr. Maude Hines, Professor of English at Portland State University, visited the Baldwin Library to research boys' adventure novels of the late 19th-century published in America, and became interested, while browsing through the novels, in scenes of economic exchange including missionary capitalism and savagery being equated with not understanding the European/American market economy. Most useful to her was the subject access assigned to the bibliographic records which included such terms as "national characteristics" and "missionaries." During the course of the week she narrowed her topic to "Missionary Capitalism in Nineteenth Century U.S. Boys' Adventure Novels." Nearly half of the books she discovered and used were not available at other collections.

On the other hand, Dr. Phil Nel of Kansas State University, came to the Library with very specific intentions. He wanted to see R. F. Outcault's story "Buster Brown Plays David and Goliath" to determine its appropriateness for his book, *Tales for Little Rebels: A Collection of Radical Children's Literature*, published by New York University Press in 2008. Dr. Nel used little-known stories such as Outcault's as examples of leftist political/social content in children's books. What all these research efforts elucidate is the variety of topics available for inquiry and the interdisciplinary approaches supported by the extensive material in the Baldwin Library. (See Appendix 1 for recent publications based on research in the Baldwin Library).

Significance of the Targeted Texts

The selected texts for this project will draw primarily from two basic groups of undated literature published for children: tracts and other publications issued by religious societies and

organizations and 19th century British imprints. Although some of this material, notably the religious publications, was the most widely distributed and read children's literature thanks to its low cost and to its placement in free Sunday School libraries, it is also among the most ephemeral material published for children.

Lucy Rollin, children's literature critic, author and Professor Emerita of Children's Literature at Clemson University, wrote in her letter of support for an earlier proposal to the National Endowment for the Humanities (NEH), of the importance of such ephemeral literature: "[o]ur culture creates, uses, and responds to literature, even what might be considered ephemeral, for it is in the ephemera, really, that a culture truly reveals itself; such artifacts are its unguarded moments." This project will open a path into this rich repository of literature which comprises the chorus of other voices that surround and provide a larger cultural background for classic titles and well-known authors.

The Baldwin Library contains thousands of religious tracts and publications issued for children throughout the late 18th and 19th centuries. Although these small books, which rarely exceeded 3 x 5 inches and 16 pages of text, were never intended for posterity, they none-the-less provide a fascinating glimpse into the religious values and behavior adults wanted to teach children and what kinds of knowledge they thought it important for children to absorb. These selected texts will include material from The Religious Tract Society and The Society for Promoting Christiana Knowledge, British publishers, and the American Tract Society and The American Sunday School Union, American publishers.

These obscure texts can hold exactly what a scholar is seeking. While researching the publications of Reverend William Cowper (1778-1858), Dr. Peter Bolt, Head of New Testament at Moore College, New South Wales, discovered that one of the religious tracts he sought was not available in Australia, Great Britain, or the Library of Congress, but, by searching WorldCat, he discovered it was held by the Baldwin Library. A digitized copy was made for him which he then accessed via the Baldwin Library Digital Collection. Dr. Bolt writes, "in short, it [this tract] has not only been helpful to me in my narrow interests for Cowper's biography, but it will also proved to be a useful primary source for Australian Colonial History, hitherto unavailable."

A second group of texts to be selected for this project is 19th century British publications. British publishing houses generally did not include the publication date on children's books, therefore, the books have not been catalogued during previous grant projects. About half the books from prolific publishing houses, such as Raphael Tuck & Sons, George Routledge & Sons, Frederick Warne, T.C. and E.C. Jack, Blackie & Sons, Frederick A. Stokes, and Ernest Nister will require original records and the remaining records will be upgraded with subject headings and other access points. One of the strengths of the Baldwin Library is the presence of parallel editions of a title published in both Great Britain and the United States and creating the detailed bibliographic records for the British imprints increase their visibility opportunity for comparison with American editions.

Besides these two major groups, the project will also include some interesting miscellaneous ephemeral material like *Care of the Teeth*, published by the Metropolitan Life Insurance Company and *What Two Little Girls Did*, published by the National Temperance Society.

Much of the research highlighted in the first section of the narrative was accomplished thanks to the subject headings and genre terms added to bibliographic records for 19th century children's books during the previous three project phases. A current PhD student at the University of Florida is interested in social justice issues in children's literature and one of her chapters focuses on how the law, justice, prisons, and court proceedings were portrayed in Victorian children's literature. She searched for books using such terms as "prisons," "trials," "justice," "criminals," "thieves," etc., and gathered a number of the fully catalogued books, both fiction and non-fiction, which proved useful to her topic. This is exactly the kind of access the Phase IV proposed project will provide for undated books, drawing on a largely hidden collection that maps an unexplored cultural and social landscape for the adventurous researcher.

Baldwin Library materials are cataloged individually, so that each book and each tract, no matter how small, will be given complete title, date, publisher, printer, illustrator and subject access. Of the approximately 50% of titles for which some level of cataloging exists on OCLC/Worldcat, less than 5% include subject or genre access, and the majority of records do not include sufficient data for scholarly use. Inclusion of genre terms is appropriate in this context because researchers in children's literature seek access not only through traditional author, title, and subject approaches, but through a term descriptive of the over 50 types into which it falls, e.g. Toy and movable books, Imaginary voyages, Alphabet books, Captivity narratives, and Chapbooks.

Currently, access is provided through a printed guide to the collection produced in 1981, a local card catalog, the University of Florida on-line catalog (<http://www.uflib.ufl.edu/>) and the University of Florida Digital Collections (UFDC) (<http://www.uflib.ufl.edu/UFDC/UFDC.aspx?c=juv>). All Baldwin Library books have a record in the University of Florida on-line catalog. Approximately 40,000 of those books are represented with full bibliographic records and 60,000 with brief provisional records accessible by title and date only. Digital versions of over 5,299 Baldwin Library books are currently available on-line through UFDC.

The Baldwin Library's aggregation of well-known and little-known titles has formed a unique collection with a depth and breadth that other collections of similar material do not duplicate. Although several collections of historical children's literature have received grant funds to support preservation and improve access to their collections in the past, the portion of the Baldwin collection that is the focus of this project will not significantly overlap with these other major holdings. The American Antiquarian Society, which has a valuable collection of historical children's books, holds only titles published in America before 1876. The children's literature collections at the deGrummond Collection at the University of Southern Mississippi and the

Kerlan Collection at the University of Mississippi, both focus on author manuscripts and illustrators' original art and the bulk of their collections are 20th-century. The Arne Nixon Center for Children's Literature at California State University Fresno, holds primarily 20th-century publications and California authors. Most digitization projects of children's literature collections focus on books recognized as classics, as representatives of a particular theme, or as the work of a well known author or artist, and while the mass digitization of academic library collections has received attention and support in recent years, few of those collections include historical children's books to any great extent. Many of Phase IV targeted books were considered truly ephemeral by authors and publishers. Once properly cataloged, these ephemeral works will support scholars who often seek the story behind the story.

The University of Florida understands the importance of children's literature and demonstrates its commitment by supporting faculty and programs dedicated to children's literature. An NEH reviewer for one of the previous proposals commented, "More than 200 U.S. universities now offer courses in this [children's] field in their literature departments, and the University of Florida is a leading center for this kind of study." There are 20 MA and PhD students in UF's English Department with an area of concentration in children's literature; and more than 150 other graduate students take children's literature classes annually. This is a reflection of the national trend of increased scholarly interest in children's literature. In the fall of 2008, 12 UF students participated in a graduate seminar, "Into the Archive: Readings in the Baldwin Library." This seminar provided students the opportunity to explore in depth the Baldwin Library and utilize its materials in their seminar papers. Most of these papers were accepted for presentation at the 2009 annual conference of the Children's Literature Association, the national association for scholars of children's literature. The enhanced bibliographic records of the Baldwin Library greatly facilitate this kind of research and inquiry and the cataloging of the undated material will encourage other such graduate level seminars.

The Center for the Study of Children's Literature and Culture (<http://www.clas.ufl.edu/cclc/>) at the University of Florida has collaborated with the Baldwin Library to create *Conversations in Children's Literature*, a series of presentations and discussions about various aspects of children's literature and culture. The series is aimed at teachers, librarians, academics, writers, and all adults who value the books and cultural materials produced for children. Both the Center and the Baldwin Library personnel plan an inclusive, multidisciplinary look at children's literature; therefore, the series approaches the creation, distribution, and uses of children's books from a multitude of perspectives. A talk, followed by discussion, takes place monthly. In June, Linda Martin, the 2009 Bechtel Fellow, discussed "Storytelling in the Content Areas," specific ways in which stories can be used as a framework for teaching a variety of subjects in science, math and the language arts in the modern classroom.

Linda Martin's research at the Baldwin shows the breadth of scholarship possible with Baldwin materials. Since 1993, the American Library Association's Association for Library Service to Children (ALSC) has awarded from one to three Bechtel Fellowships to its members for a month

of study and research at the Baldwin Library. The Fellows have studied 19th-century series books, pop-up books, folk tales, family stories from the 1930s and 1940s, 19th- and 20th-century editions of *Cinderella*, and 19th-century alphabet books. This research has resulted in articles and a book, as well as programs which are shared through public library programs and other community presentations. Requests for information and anecdotal evidence indicate the digitized books have been accessed by children, scholars, and home-schoolers.

Intellectual access to the Baldwin Library for such varied research activities will be expanded through cataloging the material and adding the detailed bibliographic records to the national database, OCLC/Worldcat, and through the creation of harvestable metadata to access the project's digital component. The digital component will make all aspects of the uniquely-held books, including text, design, illustrations, bindings, and typography, freely available to anyone with Internet access via the University of Florida Digital Collections initiative (<http://www.uflib.ufl.edu/UFDC/UFDC.aspx?c=juv>). The three earlier NEH funded projects (2000-2002, 2004-2006, and 2007-2009) covering from 1850 to 1869, 1870 to 1889, and 1890 to 1910 respectively, were very successful. Although use statistics for the source material fluctuate between 700 and 1,200 items per 12 months depending largely on the number of children's literature classes taught at the UF in any given year, the use of the digitized material has steadily increased. The Baldwin Library Digital Collection registered 27,000 user sessions between 2006 and 2009. Already, in the first four months of 2009, there have been more than 6,000 sessions. This grant project will fill in some of the gaps left by undated volumes that were not included in the earlier grant projects, and will build upon that legacy of success to catalog and digitize a set of materials that will further enhance this collection's value to all Internet users.

The physical collection does not circulate. It is currently housed in closed stacks in a humidity-, temperature-, and light-controlled environment. The materials are used in the secure reading room of the Department of Special and Area Studies Collections. Some of the books are quite brittle and special care will be taken during the digitization process to handle the books in ways that produce the least amount of damage. The digitization portion of the project will place 2,400 of children's books from the late 18th- and 19th-centuries on the Internet at no cost to the user and with minimum damage to the physical item. Digital access will benefit the academic community who will be able to read the books from their home base as well as people of all ages who enjoy children's literature and would never encounter the language and art of these older books, except through digitized versions. A Spanish publishing company has used Baldwin texts available on the Internet to create Spanish language editions that are reaching an audience that the original authors and publishers would never have imagined.

History, Scope and Duration

This grant application for a two-year project is a continuation of three earlier Baldwin Library proposals that were funded by the National Endowment for the Humanities in 2000, 2004 and 2007. These three projects have been quite successful, producing 21,000 original and enhanced

bibliographic records which were contributed to OCLC/WorldCat, microfilming 5,898 titles (2000 grant project) and digitizing and uploading over 5,200 titles, thereby providing free access to a very large unique collection of 19th century books. Authority records for series were contributed to the Name Authority Cooperative Program (NACO). The detailed bibliographic MARC records have provided increased access to these resources for scholars and researchers working in the field of historical children's literature; additionally, the availability of selected titles on the Internet has made a substantial collection of 19th century books available to a world-wide audience. The proposed project will make equally accessible an additional 2,400 undated books and ephemeral publications.

The University of Florida Library stands firm in its commitment to provide increased access to the Baldwin Library. While the support of the NEH has expedited the cataloging and digitization of large numbers of items, and contributed greatly to the accessibility of this collection of historical children's literature, additional Library staff members continue to catalog other material held by the Baldwin Library as part of their job regular assignments. The Library's financial commitment is supported by the decision to set up and manage its own digital library, by purchasing equipment best suited to the efficient and careful handling of material, and by providing staff skilled in the management and maintenance of digital collections and in the operation of the sophisticated equipment. (See Appendix 2 for an institutional statement of commitment). The Baldwin Library Digital Collection is only one of a number of such collections (www.uflib.ufl.edu/UFDC/UFDC.aspx?) supported and managed by the University of Florida Libraries and the Libraries anticipate adding other important collections as well as increasing its web presence for many years to come. (For specific information on maintenance of digital collections, see "Storage, Maintenance and Protection" section in the "Digitizing the Source Document," below)

Methodology and Standards

This project consists of two major components that will be discussed in this section. First, 4,900 titles are to be cataloged either in original or enhanced copy cataloging, and second, 2,400 of the cataloged volumes that are uniquely held by the Baldwin Library will be digitized and made available freely over the Web.

Cataloging Printed Works

Approximately 100 titles a week will be removed from the Special Collections stacks and transported on book carts to the Cataloging Unit of the Cataloging and Metadata Department, which is located in the same building. The Library Assistant II assigned to the project will check the books into the department electronically, using the bar code assigned to each title. This information will be on the catalog record and alert the public that the book is in the process of being cataloged. If a patron requests use of a book while it is in cataloging, the book will be retrieved for the patron to use in the Special Collections Reading Room. During the cataloging

process, the books will be stored in a locked metal bookcase near the catalogers' desks. After cataloging, the books that are going to be digitized will be checked out of cataloging and into the Conservation Unit; books that are not going to be digitized will be checked out of the cataloging department and sent back to the Baldwin Library stacks. The books will never be removed from the building since all departments involved in the cataloging and digitization processes are located in the same building as the stacks where the books are permanently housed.

Cataloging will conform to the requirements of full-level Anglo-American Cataloging Rules, 2nd edition (2002 revision) (AACR2R) and to the guidelines already established at the University of Florida libraries for the enhanced access cataloging of the Baldwin materials (http://www.uflib.ufl.edu/alephpro/NEH_Baldwin_Project_Monograph_Cataloging_Procedure.htm). All cataloging will include Library of Congress Subject Headings, subject access through genre terms (MARC21 655 field), using a list of subject and genre terms (<http://web.uflib.ufl.edu/alephpro/BaldwinSubjects.htm>) and access by publisher, printer and illustrator, (700 or 710 field). Of the approximately 50% of titles for which some level of cataloging already exists, less than 5% include genre access. The majority of records include only author, title and publisher information. The records created for the digital version will have an active MARC21 856 field, and follow established standards for cataloging electronic resources. All access points for names and subjects will be verified in local and national databases for consistency in form and heading.

All cataloging will be completed with the original item in hand and subsequently a record will be derived for the digital versions. (See Appendix 3 for samples of enhanced copy and original catalog records from previous NEH-funded projects and for a list of the genre terms to be applied in MARC21 655 field).

Digitization of Uniquely Held Volumes

In this fourth phase, digitization will be employed as both an access and as a preservation strategy. All volumes selected for digitization are in the public domain. The digitization plan offers both Internet availability and ensures fitness-for-purpose in secondary uses, such as facsimile reproduction and classroom uses. To increase discovery of and access to the Baldwin volumes, UF will continue to contribute to the freely available International Children's Digital Library (<http://www.icdlbooks.org/>), and to the Open Content Alliance (<http://www.opencontentalliance.org/>). (See Appendix 4 for a description of these entities)

Preparation and processing for digitization

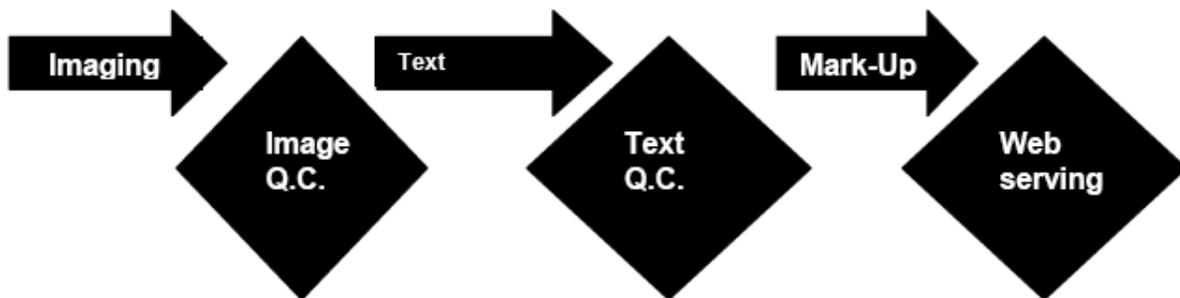
The Conservation Unit Head, John Freund, will work with the Digital Library Center (DLC) and the Curator of the Baldwin Library to monitor and mitigate the effects of handling during cataloging and digitization. After cataloging, the books to be digitized will be transported to the Conservation Unit where Freund will review the physical volumes, noting the condition of the books previous to digitization. After digitization, he will again review the condition, making

repairs and recommending adjustments in the digitization processes if necessary. Protective enclosures will be purchased to house volumes with structural damage that, as a result of their brittle nature, cannot be repaired.

After conservation assessment, books will be transported to the DLC from the Conservation Unit after they are cataloged and after the conservator has reviewed them. Each book will be checked into the DLC electronically, using the bar code assigned to each title. This information will be on the catalogue record and alert the public that the book is in the process of being digitized. If a patron requests use of a book while it is in the DLC, the book will be retrieved for the patron to use in the Special Collections Reading Room.

Once received into the DLC, Nelda Schwartz, Coordinator of Bibliographic Control, will capture the MARC record for each volume. This record will run through a batch importer program that creates both the XML bibliographic data files and adds similar bibliographic data to DLC's internal tracking database. Tracking slips will be inserted into each book and then the books will be transferred to the imaging unit. At the end of the digitization process which includes searchable text creation, Schwartz will return the books to the conservator.

The schematic below shows the basic workflow for bringing these digitized volumes to a global audience: quality-controlled digital page images are passed to a text-processing unit for text conversion and mark-up and from there into the web served collections.



Scanning Plan: The digitization plan assures highest quality capture with the lowest risk of damage to nineteenth- and early twentieth-century bindings with brittle animal glues.

All images will be captured at bit depths and resolutions appropriate to textual and binding characteristics. Tightness of binding, fragility of paper and/or binding, type face characteristics, and physical size of the item necessitate use of various capture devices. Past experience indicates that only 50% of the volumes are likely to be suitable for capture by the fastest method: the Copibook scanner. Other volumes will need to be scanned by slower but less rigorous methods using the Microtek 9800 XL flatbed scanner, an Epson 1640 XL flatbed scanner, or a 13.7-MP (mega-pixel) Kodak DCS 14n planetary digital camera. When appropriately calibrated, this equipment achieves highly accurate capture in grey scale and color. Capture will be

sufficient to meet Quality Index requirements as calculated by Cornell University and widely used within the library digitization community as a standard for determining requisite digital resolution, i.e., dpi. (See Benchmarking for Digital Capture (<http://www.library.cornell.edu/preservation/tutorial/conversion/conversion-04.html>) and Establishing a Central Depository for Preserving Digital Image Collections (<http://www.library.cornell.edu/impls/image%20deposit%20guidelines.pdf>) Specifications for the capture equipment and the book cradle used with the Kodak camera are given in Appendix 5.

Scanning methods chosen will depend on the document characteristics, but will follow the principals and recommendations set forth in Moving Theory into Practice: Digital Imaging for Libraries and Archives (Anne R. Kenney and Oya Y. Rieger [Mountain View, Ca : Research Libraries group, 2000]) and Cornell University's Digital Imaging Tutorial (<http://www.library.cornell.edu/preservation/tutorial/contents.html>).

Digital Images: The Guidelines for Master TIFF Image Files (<http://palmm.fcla.edu/strucmeta/tiff.html>) employed by this project are those established by the University of Florida for the PALMM cooperative. The master files are uncompressed TIFF (ITU T.6) images. Scans are scaled to 100% of the source document dimensions. Bit-depth is 24-bit color or 8-bit gray scale; dpi is 300 at a minimum. Color space is sRGB with scanning software calibrated to a standard RGB palate. Derivative jpg2000 zoomable images and jpg files will be created for use in OCRing and for web serving.

Images are captured onto 8 TB (terabyte) storage area network (SAN) connected via network cabling to computer workstations running Microsoft Windows XP or higher and Adobe Photoshop CS 4 or higher. Image processing routines are conservative and are intended to maintain original image quality. Image de-skew, cropping, and color correction are the common corrections needed.

Because color management of images is important in this project, calibration of equipment will be monitored continuously. Digital camera color fidelity is achieved by color balancing the digital camera with ANSI IT8.7/2-1993 (Graphic Technology _Color Reflection Target for Input Scanner Calibration. Washington, D.C.: American National Standards Institute, last revised 1993) compliant specifications through the use of targets such as Kodak Q-60 and Q-13. Flatbed scanner color fidelity is achieved through bundled Q-60 based calibration programs, and the CopiBook is calibrated through its integrated calibration utility. Monitor gamma and color calibration is achieved through Monaco Optix 2.0. The supervising technicians have academic training in both photographic and digital imaging techniques and will determine the correct tonal values for the 24-bit image according to Q-60 and Q-13 calibrations and adjust each image to optimize tone and contrast, assuring color fidelity.

Quality Control Review: Quality control plays a prominent role in all UF Digital Library Center imaging operations. Visual inspection, together with a query of the file header, will be

completed by spot check. Spot check requires inspection of every image in thumbnail view and of no less than 10% of the images in full-image view. Spot check against file header is an automated process that alerts Quality Control Technicians to deficiencies of image files. The Quality Control Unit performs the visual inspection. This work team uses specially designed software programs (Pre-QC and Quality Control Applications) to derive jpg images used in the text conversion, to verify completeness of image capture, and to create the basic structural metadata.

Text Conversion: Accepted page image files for each volume are saved to a portable hard drive that is connected to a text-conversion workstation. This station is an Intel Xeon 3 GHz with Windows XP.

The page images are processed by Prime Recognition optical character recognition (OCR) (<http://www.primerecognition.com/>) software. Prime Recognition software is also used by the digital programs at the University of Michigan and the University of Kentucky and processes images against a battery of six optical character recognition engines. It chooses the best engine for the fonts and font sizes on the page. Depending on printed text characteristics, conversion, together with some automated and dictionary aided correction, can achieve up to a 99.99% accuracy, depending on printed text characteristics.

Pages are processed out of Prime Recognition as plain text (TXT) and PRO files that contain the coordinates for the text location on the page images. For this project, no text tagging is proposed. UF utilizes locally programmed routines to create METS (Metadata Encoding and Transmission Standard, <http://www.loc.gov/standards/mets/>) files that identify and tag structural metadata (e.g., covers, preliminaries, title pages, chapters, etc.) and will also add bibliographic and administrative metadata including responsibility statements.

Text Verification and Mark-Up: The text output is manually reviewed and corrected as necessary. Prime Recognition was chosen by UF primarily because it features six OCR engines governed by a voting algorithm. This software is recognized as an industry leader in producing accurate text conversion. Structural mark-up information, e.g., title, bibliographic information, table-of-contents, chapter headings, etc. will be corrected to 100% accuracy. Other texts will not be corrected outside Prime's normal dictionary aided correction routines until a later date and only as needs dictate.

Once the digital packages are successfully created, they will be deployed to Web servers for public access: Baldwin Library of Historical Children's Literature, International Children's Digital Library, and the Open Content Alliance. Digital packages containing TIFFs are archived permanently the Florida Digital Archive and the metadata becomes available for harvesting by service providers. The details of access and preservation are more fully described in the sections below.

Organization of and access to material

Discovery of digitized texts can occur in several ways: 1) MARC records with linked 856 fields will be in the online catalogs of the University of Florida, the Florida state university union catalog, WorldCat, etc.; 2) OAI compliant metadata is served for harvesting by repositories; 3) open search engine access to the Baldwin Library of Historical Children's Literature are enabled by sitemaps and static pages (built simultaneously by the UF Digital Collection system); and 4) complete electronic packages will continue to be contributed to other online collections such as the International Children's Digital Library, Literature for Children, and the Open Content Alliance. The primary access into the digital collection is through the Baldwin Library homepage (<http://www.uflib.ufl.edu/ufdc/UFDC.aspx?c=juv>). This interface has been developed by the University of Florida as part of its broader digital collection architecture and is based on the Greenstone Digital Library System. This system and its associated resources are discussed below. An overview of the search and display functionalities of this system is found in Appendix 6.

Greenstone Architecture: Greenstone's Digital Library System (<http://www.greenstone.org/cgi-bin/library>) was chosen as the full text indexing, metadata storage, retrieval, and search engine for all University of Florida Digital Collections (UFDC) including the Baldwin Library of Historical Children's Literature Digital Collection. Greenstone is an open-source digital library system produced and maintained by the New Zealand Library Project at the University of Waikato. It is promoted by the United Nations to many of our partners in Africa, the Caribbean, and Latin America. Greenstone has two main components, the metadata portion and the display portion. While the metadata portion is strong, the display portion did not provide all functionalities we required. As a result, only the metadata portion of Greenstone is currently used. All the bibliographic data ultimately resides in Greenstone 2.81 running under Linux. Greenstone's indexing is robust for collections of under a million pages and/or with minimal language requirements. However, as the University of Florida (UFDC) grew to many millions of pages and over a dozen languages, a more powerful indexing solution became necessary and all UFDC, including the Baldwin Library of Historical Children's Literature, now uses Apache Lucene (<http://lucene.apache.org/java/docs/>) for indexing. Apache Lucene is an open-source, indexing and text search engine natively supported in Greenstone 2.81.

The UF Digital Library Center chose to build a multi-tier architecture with a custom presentation layer. Greenstone forms the foundation of UFDC. A presentation layer created in C#, utilizing ASP.net provides access to the web user. The presentation layer will read all bibliographic data from Greenstone and interact with Greenstone in real-time to perform searches. The Greenstone server will continue to serve both the data and the image. However, the user will interact with the presentation layer outside of Greenstone.

There are several advantages to this architecture beyond its total control over look and feel. This provides for platform independence. Greenstone could be removed from the data layer and a variety of other digital library management systems could be used. We can build a hierarchical collection structure with collection groups, collections, and sub-collections. This architecture

also allows us to store session state and develop user portfolios. These are currently in development in the form of user bookbags or bookshelves for saving and sharing results and favorites. This architecture can read data from a variety of sources besides Greenstone, and it allows the data and images to appear under the same interface. This provides users with a continuity in look and feel regardless of the source of the images and data. Technical specifications and documentation for UFDC development may be found at <http://www.uflib.ufl.edu/ufdc/technical/>.

Database: Data needed to drive the presentation layer is placed in a Microsoft SQL Server database. This database mainly stores display information. The appearance of collections depends partly on data stored in the database. This data tells the presentation layer where to look for the style sheets and banners. It also contains the information about the hierarchy of collections. The bridge between the presentation layer and the Greenstone collection(s) is stored in this database.

The database also stores basic information to assist with the display of items from Greenstone. This includes the watermarks (or icons) on the left navigation bar, downloads, and the table of contents. The tables and relationships supporting the presentation layer are given in a diagram at <http://www.uflib.ufl.edu/ufdc/technical/>.

Metadata (MARC): As noted above in the methodology for cataloging, MARC records will be created for all volumes. These records will be added to the UF online catalog (<http://uf.aleph.fcla.edu/F>), and within scheduled load periods in the OCLC WorldCat. As part of this project, the Table of Contents for the volumes digitized will be sent to RichCAT which is part of the Library of Congress's Bibliographic Enrichment initiative (<http://www.loc.gov/catdir/beat/>). This initiative is designed to "enhance the content of Library of Congress bibliographic records and improve access to the information which the records contain." The UFDC system will continue to automatically generate MARCXMO records that are openly available for use and download into other catalog systems.

Metadata (METS and Greenstone): For volumes that are uniquely-held and are digitized, national Metadata Encoding and Transmission Standard (METS) metadata will be created. The METS files will continue to include structural data about each image file related to a bibliographic resource, as well as descriptive and administrative information. The bibliographic, or descriptive, data for these METS files will be imported from the catalog records that will be created during the cataloging phase. METS files will be created by an in-house Quality Control Application (see Quality Control Review above) and the output will be reviewed and enhanced, as needed, by our text technicians. METS files will be viewed by selecting METS Metadata under the Technical Data menu on the navigation bar to the left of an item being viewed. Also viewable will be the Greenstone derivative metadata format that will continue to be automatically created for internal Greenstone use when items are loaded. METS records will be OAI compliant and harvestable. Information on the metadata used in the UFDC may be found at

<http://www.uflib.ufl.edu/ufdc/technical/index.htm#mets>. Samples of the record displayed to the public and of the Greenstone XML metadata are shown in Appendix 7.

Because the METS records will continue to be harvestable, it is expected that they will be incorporated into the metadata repositories of multiple service providers. OAIster (<http://oaister.umdl.umich.edu/o/oaister/>) at the University of Michigan and UIUC Digital Gateway to Cultural Heritage Materials (<http://nergal.grainger.uiuc.edu/cgi/b/bib/bib-idx/>) have harvested the Baldwin metadata from Phase I-III projects.

Because UFDC represents the largest set of digital collections supported by Greenstone, a great deal of supporting programming has been done and will continue to be done to create needed functionalities in terms of search and display. As presently configured, the full text searching capabilities of Greenstone are not as robust as desired. Ideally, the result sets will highlight the search term in the text or metadata wherever found. Additionally, page images are more useful if displayed in the jpg2000 format which allows zooming in and out, and volumes can be browsed more easily with thumbnail images for all page images. Programming to support the jpg2000 zoomable viewing is now in place, as is support for a volume thumbnail view that allows users to "flip" through the volume quickly. Baldwin Library volumes currently online without zoomable views are being reprocessed and loaded to take advantage of the enhanced functionality. These desired enhancements are queued for future implementation by DLC staff and will occur concurrently with the grant period; however, grant funds are not being requested to implement these processes.

Storage, maintenance, and protection of data

Preservation of original paper-based materials: As outlined more fully in both the Work Plan and other portions of the Methodology & Standards section, the physical volumes themselves will be monitored at all stages in the project. The volumes will never leave the Smathers Library building and are stored in secure areas during all parts of the project, limiting opportunities for theft or misplacement. The book cradle as described in Appendix 5: Imaging Equipment will only open the volume to a 120 degree angle, 40 to 50 degrees less than a microfilm camera and up to 60 degrees less than a flat bed scanner, minimizing the damage caused to the spine of the volume during imaging. The amount of UV light the volume will be exposed to during the scanning process is equivalent to that of normal reading or photocopying. Storage conditions in the Special Collections stacks are cool and dry. Finally, all volumes will be returned to the Special Collections stacks after the project is completed and will be available for future researchers. No titles will be withdrawn.

Archiving of the electronic output of the digitization project

In practice consistent for all UF digital projects, redundant digital archives are maintained. An in-house DLC archive is created by burning TIFF masters, derivatives, and METS files to gold-based DVDs, which are retained in environmentally controlled storage (cf. Guidelines at <http://palmm.fcla.edu/strucmeta/tiff.html>). Disks and their contents are logged in the DLC Tracking Database, which queues disks and files for inspection every 3 years and migration every 10 years or upon format obsolescence. The primary archive is maintained by the Florida Center for Library Automation (FCLA). Completed by the FCLA in 2005, the Florida Digital Archive (FDA) (<http://www.fcla.edu/digitalArchive/Index.htm>) is available at no cost to Florida's public university libraries. Should future storage costs become necessary, the UF Libraries will cover all costs associated with UFDC collections including UFDC collections including the Baldwin texts.

The software programmed to support the FDA is modeled on the widely accepted Open Archival Information System. The Florida Digital Archive software, DAITSS (<http://www.fcla.edu/digitalArchive/pdfs/DAITSS.pdf>) [Dark Archive In The Sunshine State], is designed to implement the functional OAIS model and performs traditional repository functions such as ingest, data management, including all associated metadata, and dissemination of digital content. It is a dark archive and no public access functions are provided. It supports the preservation functions of format normalization, mass format migration and migration on request. An action plan that details how forward migration will occur has been written for TIFF 6.0 files (http://www.fcla.edu/digitalArchive/pdfs/action_plans/tiff_6.pdf). Preservation of Baldwin TIFF files in the FDA will assure future access. Checksum data are tracked for each file by DAITSS and used to confirm the accuracy of the ingest process. Formal contracts signed between the Florida Center for Library Automation and the University of Florida Libraries specify the tasks and reporting that are associated with the curation and retention of all UFDC collections. Laurie Taylor, Interim Director and Mark Sullivan, Digital Library Programmer of the UF Digital Library Center are the FDA authorized users from the University of Florida.

As Baldwin Library objects for Phase IV will be loaded into UFDC for public access, a command in the METS header will direct a copy of the files to the Florida Digital Archive (FDA). The process of forwarding original uncompressed TIFF images to the FDA will continue to be the key component in the University of Florida's plan to store, maintain and protect electronic data for the long term. The Phase IV project also will ensure the continued preservation of these collections. The originals will remain open to researchers, but requests for reproductions received from off-site researchers will be reduced, and there may be a reduction in requests from researchers on campus as well. A reduction in requests for physical access will result in less handling and a reduced possibility of risk.

University of Florida's plan to store, maintain and protect electronic data including the Baldwin texts for the long term.

Work Plan

Selection of the Target Collection

Rita Smith, Curator of the Baldwin Library, will select all titles of the target collection from the Baldwin Library (i.e. children's literature published in the English language lacking publication dates). Items for selection will be identified through the on-line catalog. Student assistants, trained and supervised by the Curator, will pull from 80 to 100 books a week from the shelves and add location codes and bar codes to acid free strips which will be inserted in each book. A database will be established to indicate that a book has been pulled from the stacks, pre-processed by the student and sent to cataloging.

Cataloging Workflow and Procedures

When the books arrive in cataloging, they will be checked into cataloging using the bar code associated with each book. The selected titles will be searched initially in ALEPH, the state university libraries' on-line catalog. Titles already in ALEPH will have Baldwin Library holdings added. Titles not found in ALEPH will be searched on OCLC. If copy for the book is found, a Library Associate I-level technical support person will assure quality control by verifying authority work. This staff member will bring the record up to full AACR2R cataloging standards and enhance it with access points for publisher, printer, illustrator (MARC21 700, 710), and subject genre terms (MARC21 655) as required by the Baldwin Cataloging guidelines and added to the national databases. This work will be carried out under the supervision of the grant-funded Project Cataloger. After enhancement, UF holdings will be added and the record exported into ALEPH. This portion of the project will be assigned to a Library Assistant III (.33 FTE). For titles lacking copy in OCLC, a full AACR2R record will be created and added to the national databases by the Project Cataloger. Both the Project Cataloger and the Library Associate I also will be responsible for contributing series, personal and corporate name authority records to the National Authority Cooperative (NACO) where necessary and deemed feasible. All cataloging will conform to AACR2R rules and MARC21 Bibliographic Format Standards.

Based on 65 months of experience cataloging Baldwin Library texts during previous phases, the complete copy cataloging sequence for a record, from searching for copy through the creation of a full AACR2R enhanced catalog MARC record, with associated NACO participation, requires approximately 75 minutes per title. Using that figure, it will take approximately 3,120 hours to complete the copy cataloging of 2,500 titles. The complete original cataloging sequence for a record, with associated NACO participation, due to the complexity of working with undated publications, requires approximately 104 minutes per title. Using that figure, it will take approximately 4,160 hours to complete the original cataloging of 2,400 titles. The project will therefore provide cataloging for 4,900 titles.

Following cataloging of the source document, items that are not going to be digitized will be returned to the Baldwin Library, checked in and re-shelved by students under the supervision of the Curator of the Baldwin Library.

Conservation Review

Following cataloging of the source document, the uniquely held items will be checked out of the Cataloging Department and into the Conservation Unit. Each week a book cart of approximately 50 cataloged books will be sent from the Cataloging Department to the Conservation Unit. John Freund, Head of the Conservation Unit, will review the books, noting problems or physical conditions affecting digitization. While the books are in the Conservation Unit, they will be locked in a secure room. After his review, he will deliver the books to the DLC. After the books have been digitized, they will be returned to Freund for further review. The books will then be returned to the Baldwin Library/Special Collections stacks and will be available to future researchers.

Digitization Workflow and Procedures

When items enter the digitization workflow from the Conservation Unit, they are checked out of the Conservation Unit and into the DLC, using the bar code that is attached to each book. The doors to the DLC are always locked and the workspace is considered a secure area.

Nelda Schwartz, Coordinator of Bibliographic Control receives the books and captures the MARC record for each volume. This record is run through a batch importer program that creates both the XML bibliographic data files and adds similar bibliographic data to DLC's internal tracking database. Items entered receive bibliographic identification numbers that are used throughout the digitization process and are retained in the administrative metadata of the final digital package. Tracking slips are inserted into each book and then the books are transferred to the imaging unit.

Imaging the item (detailed above in Methodology and Standards, Digitizing of uniquely held volumes) includes scanning the physical object to create the digital images, and post image processing, e.g., cropping, de-skewing, and color correction. This work is carried out by a number of scanning technicians who are trained and supervised by Randall Renner, Image Capture Coordinator; Lourdes Santamaria, Imaging Tech Supervisor; and Traveler Wendell, Image Processor.

Acceptable scanned images are transferred to the Quality Control Unit where they are processed through two software packages especially designed for the DLC: Pre-QC and Quality Control Applications. These programs derive jpg and thumbnail jpg images, jpg2000 images, verify image capture settings are valid, and create basic structural metadata. The jpg and jpg2000 images are checked for missing pages through the spot checking procedure described in the

Quality Control Review above, and the basic structural metadata is verified and amended as needed. All of these activities are under the supervision of Jane Pen, Image Quality Specialist.

This process is followed by text conversion and mark-up where metadata is enhanced, text created, and both verified for accuracy (detailed above in Methodology and Standards, Text Conversion and Text Verification and Mark-Up). Text conversion and mark-up are supervised by Matt Mariner, Head of Text Markup.

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This process is followed by text conversion and mark-up where metadata is enhanced, text created, and both verified for accuracy (detailed above in Methodology and Standards, Text Conversion and Text Verification and Mark-Up). Text conversion and mark-up are supervised by Matt Mariner.

Numerical Project Objectives

The following table represents ideal rates of productivity for all project objectives. The rates reflect lower production figures for quarters with major holidays and/or anticipated summer vacation schedules.

Schedule of Objectives (Number of Titles) Year-One:

	Document Source: Cataloging	Document Source: Digitization
Months 1-3	480	300
Months 4-6	580	300
Months 7-9	690	300
Months 10-12	700	300
Year-One Totals	2,450	1,200

Schedule of Objectives (Number of Titles) Year-Two

	Document Source: Cataloging	Document Source: Digitization
Months 1-3	600	300
Months 4-6	650	300
Months 7-9	650	300
Months 10-12	550	300
Year-Two Totals	2,450	1,200
Grand Totals	4,900	2,400

Staff

Department of Special and Area Studies Collections

The George A. Smathers Libraries' Department of Special and Area Studies Collections holds the primary source research collections of the University of Florida. The named collections include the P.K. Yonge Library of Florida History, the Baldwin Library of Historical Children's Literature, and the Belknap Collection for the Performing Arts. The area studies collections are comprised of African, Asian, Jewish, and Latin American materials. The general collections consist of Manuscripts, Rare Books, and University Archives. Total holdings are 750,000 volumes, 60,000 microfilms, 10 million manuscripts and archival items. Staff include 24 FTE. The Department maintains a separate reading room and security stacks for the rare books, manuscripts, university archives, and the named collections, including the Baldwin Library.

Nancy M. Poehlmann, Co-Principal Investigator, will provide 0.2 FTE in cost share to this project. Her responsibilities will be to assist in hiring and training personnel involved in cataloging the materials, and to monitor financial aspects of the grant. Poehlmann holds a Masters degree in Library Science from Indiana University, and a Masters degree in Comparative Literature, also from Indiana. As Head, Humanities and Special Collections Cataloging Unit from 2007 to the present, she was responsible for ongoing supervision of project staff involved in cataloging the source documents, both original and copy records, and liaison between the Project Director and the Cataloging Unit to insure consistency in record creation and statistical reporting on one earlier (2007-2009) NEH-funded Baldwin Library Preservation and Access project.

Rita J. Smith, Curator of the Baldwin Library, will provide 0.1 FTE in cost share. Her responsibilities will be to select the titles to be cataloged, and to resolve questions of curatorial complexity for the collection. Smith holds a Masters degree in Library Science from the University of Michigan. She has worked in the Baldwin Library of Historical Children's Literature since 1989, first as Coordinator of Academic Support Services, and, since 1995, as Curator of the Baldwin Library and Associate University Librarian in the Department of Special and Area Studies Collections. She served as Project Cataloger from 1990 through mid-1991 for a U.S. Department of Education Title IIC grant to catalog 4,000 titles held by the Baldwin Library. Smith served as co-principal investigator for two earlier (2000-2002 and 2004-2006) and as principal investigator on one earlier (2007-2009) NEH-funded Baldwin Library Preservation and Access projects.

Student Assistants (540 hours) will remove and replace titles selected for cataloging, digitization, and conservation review. They will assign location codes and affix bar codes to acid-free strips before the books are sent to be catalogued. They will work under the supervision of Rita Smith.

Cataloging and Metadata Department

Jane Anne Carey, Co-Principal Investigator, will provide 0.2 FTE in cost share. Her responsibilities will be to hire and train personnel involved in cataloging the materials, and ongoing supervision of project staff involved in cataloging the source documents, both original and copy records. Carey has a Masters degree in Library Science from South Florida. She served as Project Archivist on one earlier (2000-2002), and as Project Cataloger on two earlier (2004-2006, 2007-2009) NEH-funded Baldwin Library Preservation and Access projects.

The Cataloging and Metadata Department staff is responsible for creating and maintaining an ALEPH-based on-line catalog. They contribute original bibliographic and authority records and holdings information to the OCLC national database and participate in the CONSER, BIBCO, NACO, SACO and OCLC Enhance national cooperative programs. The Department has previously participated in the National Endowment for the Humanities and U.S. Department of Education Title IIC Project (RC-21593-88) for National Database Access to Library Resources for Latin American Studies through Retrospective Conversion of Latin American Library Materials (1988-1991), the U.S. Department of Education Title IIC Project for Access to Library Resources in the Baldwin Library, University of Florida (1990-1991), the National Endowment for the Humanities US Newspaper Program: Florida Newspaper Project, (1995- to date), and in the Research Libraries Group's Great Collections Microfilming Project, Phase II and Phase IV, as well as the Research Libraries Group's Archives Preservation Microfilming Project. The Department also participated in the earlier (2000-2002, 2004-2006, 2007-2009) NEH-funded Baldwin Library Preservation and Access projects.

The proposed NEH-funded Project Cataloger (1.0 FTE) will be primarily responsible for creating original bibliographic description and access records for selected titles, contributing these

original records to the OCLC database, and assisting other staff in doing the same. S/he will create original authority records for series and personal and corporate names when none exists in the national authority file, contribute these authority records to the NACO database, and supervise the project Library Associate I in doing the same. The Project Original Cataloger will be responsible for the final quality of all bibliographic and authority records created for this project.

The proposed NEH-funded Library Associate I (.80 FTE) will be responsible for 1) enhancing all copy cataloging records on OCLC to conform to Baldwin Cataloging Guidelines, and importing them into the ALEPH database, 2) assisting the Project Cataloger in creating original bibliographic description and access records for selected titles, 3) collaborating with other grant staff to create original series and personal and corporate name authority records when none exists in the national authority file, and 5) contributing these authority records to the NACO database.

A Library Assistant III (LibAsst) (TBD) in the Resource Services Department of the Libraries will provide 0.33 FTE to this project. The LibAsst will be responsible for: 1) all required searching for existing records in the local database and searching in OCLC for member copy; evaluating this member copy and selecting best matching record, 2) importing member copy into the local database from OCLC and creating copy holdings records, 3) picking up materials to be cataloged and distributing searched materials to Project Cataloger and to the Library Associate I for original and enhanced copy cataloging.

Preservation Department, Conservation Unit

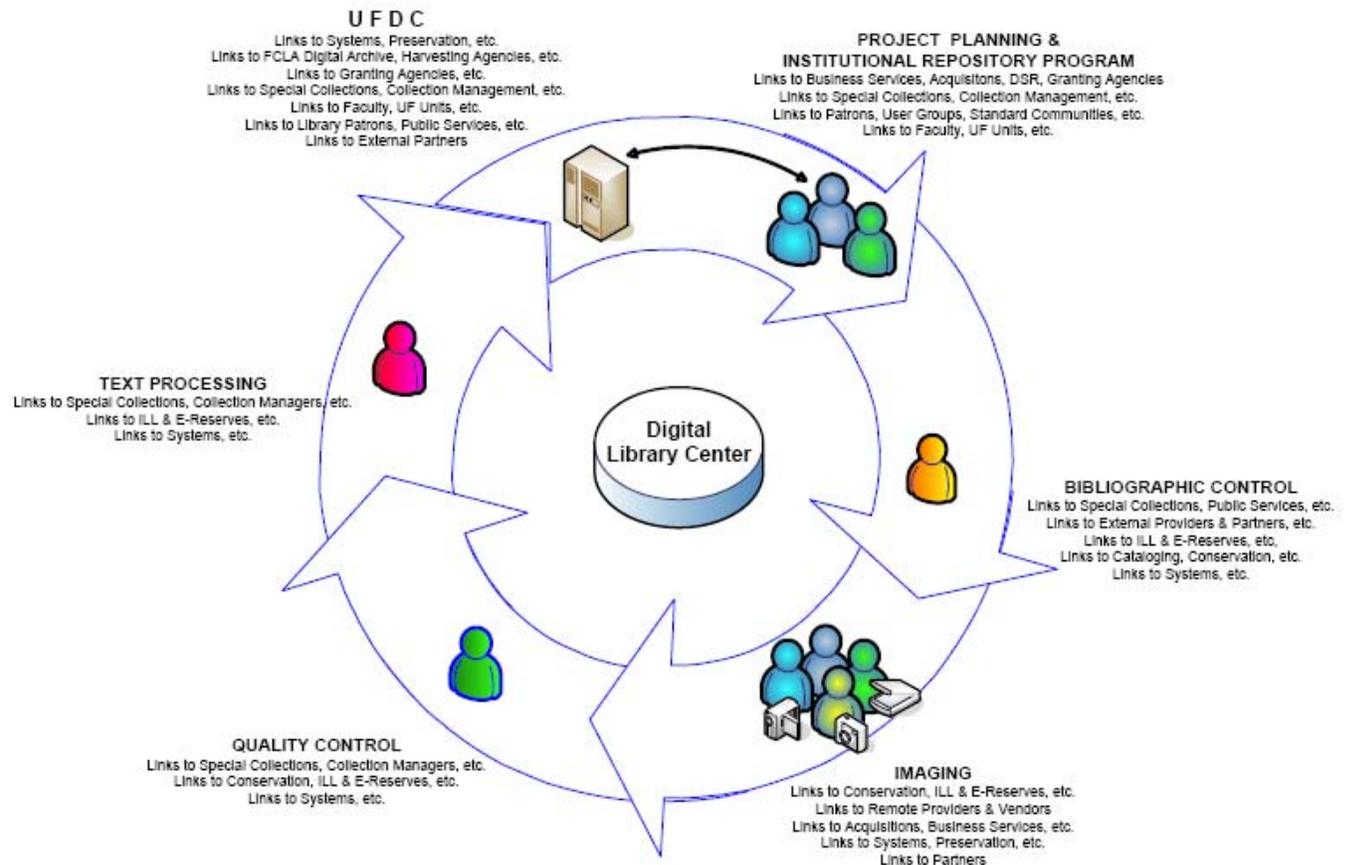
The Preservation Department has been recognized as a full-service preservation facility since 1987 and maintains the most advanced and comprehensive conservation labs in Florida. The Department is staffed by a total of full-time staff. It is charged with preserving and making accessible archival and library materials in all formats. The Conservation Unit of the Preservation Department is responsible for the physical condition of the collections of the UF Libraries. Services include repair and restoration, rebinding, de-acidification, encapsulation, construction of protective enclosures, and environmental monitoring.

John Freund (0.10 FTE) will be responsible for completion of conservation assessments and, as required, conservation treatments. Freund has served as the Preservation Department's Chief Conservator since 1988. He holds a Certificate of Book Restoration and Binding from the College of Art and Design at San Francisco State University.

UF Digital Library Center (DLC)

The Digital Library Center was established in 1999 as an off-shoot of several digitization projects based in the Preservation Department and the Marston Science Library, including the brittle books and microfilming programs. Today, it is responsible for the creation and maintenance of Digital Collections from traditional library and museum materials for use in

teaching and research. DLC's program management structure invites faculty collaborations both within and beyond the Libraries and University of Florida. Partners include the Florida Museum of Natural History, the Matheson Historical Trust, Florida's State Library and Archives, other state university libraries and university libraries across Florida, and university and special libraries beyond Florida including the international project the Digital Library of the Caribbean. DLC also maintains active liaison with the Florida Center for Library Automation's Digital Library Services division and is a major contributor to the PALMM Collections. DLC also develops innovative projects that make materials accessible and usable in new ways. The Ephemeral Cities project allows users to browse through cities spatially, showing one new method for accessing materials in relation to each other geographically and in relation to the cities themselves. Allowing users to see and use materials in new ways creates new information, new types of information, and new avenues for research.



Laurie Taylor, Interim Director of the Digital Library Center, provides management oversight for the digitization portion of this project and monitors the workflow between digitization units and will provide cost share in the amount of 0.10 FTE in year one and 0.10 FTE in year two. She tracks production schedules and facilitates communication and trouble-shooting between units. Taylor is a co-principal investigator of the NHPRC funded America's Swamp project and works extensively on humanities-related digital projects. Taylor holds a doctorate from the University of Florida and has served on a review panel for the Digital Humanities Start-up grants for the National Endowment for the Humanities. She will be responsible, in conjunction with Digital Library Center staff, for the archiving of the TIFF masters with the Florida Center for Library Automation.

Randall Renner, Coordinator of Image Capture Operations, will provide cost share in the amount of 0.41 FTE in year one and 0.32 FTE in year two. He supervises all image capture units. Renner will train student imaging staff on new equipment and will provide technical expertise on functional operations. Renner holds a Master of Fine Arts (Photography) from the University of Florida's College of Fine Arts.

Lourdes Santamaria, Imaging Technician Supervisor, will provide 0.30 FTE in cost share. She will hire trains, and supervises all of the students who scan Baldwin volumes. She will assign Baldwin Library image related tasks to Traveler Wendell and maintain workflow between imaging and the Quality Control Unit.

Jane Pen, Image Quality Specialist, will contribute 0.50 FTE in cost share. She will supervise the quality control assessment of the images and the creation of the preliminary XML used to create the metadata. Pen holds the equivalent of the Master of Library Science degree from Taipei (Taiwan/Republic of China).

Nelda Schwartz, Coordinator of Bibliographic Control, will contribute 0.20 FTE in cost share. She will supervise the tracking of all items through the digitization chain. Schwartz will 1) verify the creation of all cataloging records, 2) capture data for XML creation and for the tracking database, and 3) verify completion of digital package before item is returned.

Matt Mariner, Head of Text Mark-Up, will contribute 0.20 FTE in cost share. He will 1) supervise the text extraction (OCR) of all texts scanned, 2) verify or completes bibliographic and structural metadata, 3) supervise the archiving of digital packages, and 4) coordinate their delivery to FCLA and UFDC.

Traveler Wendell, Image Processor, will contribute 0.30 FTE in cost share. He will assist Lourdes Santamaria with image creation, enhancement of scanned images, and in the supervision and training of student assistants.

Dissemination

The University of Florida Libraries will distribute MARC cataloging records of both the physical book and the digitized version generated by this project through three bibliographic networks: the University of Florida on-line catalogue (ALEPH) and the national database of OCLC/Worldcat. In addition to this bibliographic access, the uniquely held volumes will be available in their entirety in digital form at no cost to the user as part of the University of Florida Digital Collections at <http://www.uflib.ufl.edu/UFDC/?c=juv>. As mentioned in previous sections, they will also be made available to other web servers for public access: the International Children's Digital Library and the Open Content Alliance. The physical book may be consulted in the Special Collections Reading Room on the University of Florida campus.

The Libraries' staff associated with past Baldwin Library cataloguing and digitization projects have had a history of presenting papers at the American Library Association's annual conference. We propose to send one staff member to ALA in year-two to build awareness of the project, and the resulting new cataloguing records and digitized volumes. Beyond this, articles will be published in the Libraries' printed and online newsletters which have a wide distribution beyond UF, to the general public, alumni and other academic institutions. The Curator of the Baldwin Library normally attends the Children's Literature Association's annual conference, a gathering of international professors and graduate students working in the field of children's literature. Project staff anticipate that awareness will grow through these and other promotional initiatives yet to be planned.

History of Grants

1989: US Dept. of Education – \$64,000 for retrospective cataloguing

2000: NEH - \$381,220 – Phase I to catalog and microfilm Baldwin materials dated from 1850-1869

2000: Northeast Florida Library Information Network - \$9,240 – retrospective cataloging

2001: Northeast Florida Library Information Network - \$10,710 – retrospective cataloging

2004: NEH - \$295,507 – Phase II to catalog and digitize Baldwin materials dated from 1870-1889.

2007: NEH - \$284,288 – Phase III to catalog and digitize Baldwin materials dated from 1890-1910.

Total awarded: \$1,044,965

**Sample Listing of Recent Books, Articles, Theses and Dissertations
Based on Baldwin Library Research**

Books:

Mickenberg, Julia L. and Philip Nel, eds. *Tales for Little Rebels, A Collection of Radical Children's Literature*, New York University Press, 2008

Humphrey, Mary. *Living the Hero's Quest: Character Building Through Action Research*, Westport, Conn.: Libraries Unlimited, 2005

Darton, Lawrence. *The Dartons: An Annotated Check-List of Children's Books Issued by Two Publishing Houses, 1787-1876*, New Castle, Delaware: Oak Knoll Press, 2002.

Books in Progress

Megan Norcia, *X Marks the Spot: British Women Writers Map the Empire, 1790-1895*, (forthcoming) University of Ohio Press.

Articles/Chapters

Caponegro, Ramona, "The Accidental Sleuth: Investigating Mysteries and Class in Three Series for Girls," in *Clues: A Journal of Detection*, Vol. 27, No. 1, Spring 2009, p. 11-21

Charmette Kendrick, "The Goblins Will Get You! Horror in Children's Literature from the 19th Century," in *Children & Libraries*, Vol. 7, No. 1, Spring 2009

Jacquelyn S. Rogers, "Picturing the Child in Nineteenth-Century Literature: The Artist, the Child and a Changing Society," in *Children & Libraries*, Vol. 6, No. 3, Winter, 2008

Smith, Elise L. "Centering the Home-Garden: The Arbor, Wall, and Gate in Moral Tales for Children." in *Children's Literature* 36 (2008): 24-48.

Barban, Leslie. "The Evolution of Children's Literature," in *Children & Libraries*, Chicago: American Library Association, v.3, no. 1 Spring 2005

Sierra, Horatio. "La Leyenda Negra in British and American Children's Literature: 1583 to the Present" in *Mester*, Los Angeles: University of California, Los Angeles, v. 34, 2005.

Hines, Maude. "Implanting Sympathy in Nineteenth-Century Anglo-American Children's Literature," in *Wild Things: Children's Culture and Ecocriticism*,

Sidney I. Dobrin and Kenneth B. Kidd, eds. Detroit: Wayne State University Press, 2004.

Dissertations/Theses

Julie Sinn, *Golden Mean: Commercial Culture, Middle-Class Ideals, and the Little Golden Books*, PhD 2008 University of Florida

Martin, Cathlena. *Charlotte's Website: The Changing Nature of Children's Literature and Culture*, MA, 2008 University of Florida

Kitchen, Deeb. *Little Golden Fathers*, MA 2007 University of Florida

Caponegro, Ramona. *Prisoners of Innocence: American Justice, Children, and Children's Books, 1865-1920*. MA 2006 University of Florida

Norcia, Megan. "X" Marks the Spot: *Victorian Women Writers Map the Empire*, PhD 2004 University of Florida.

Lambert, Cornelia C. *The Child and the Bee: Natural Theology and Insect Science in Children's Literature, 1825-1885* MA 2001 University of Florida.

Dissertations/Theses in Progress

Aaron, Talbot, *Peculiar Information, Partic'lar Friends: How American Literature and Culture Know Horatio Alger, Jr.*, PhD (2009) University of Florida

Caponegro, Ramona, *Weighed in the Balance: The Law and Criminal Justice Systems in Children's and Young Adult Literature*, PhD (2010) University of Florida

Mann, Jaimy, *The Transracial Politics of Cute*, PhD (2010) University of Florida

Keebaugh, Cari, *Into the Woods: Intertextuality in Children's and Young Adult Fantasy Literature*, PhD (2011) University of Florida,

Linda Martin, *The Professionalization of Storytelling*, PhD (2011) University of Georgia

Greenspoon, David, *Children's Mite: Juvenile Philanthropy in America, 1815-1865*, PhD (2011) Pennsylvania State University

Dusenberry, Lisa, *Interfacing Childhood: Texts Mediated for and through the "Child,"* PhD (2011) University of Florida



George A. Smathers Libraries

Office of the Associate Dean for Technology & Support Services

535 Library West
 PO Box 117000
 Gainesville, FL 32611
 352-273-2505
 352-392-7251 Fax
www.uflib.ufl.edu

Nancy Poehlmann, Rare Books Librarian
 George A. Smathers Libraries
 University of Florida
 P.O. Box 117005
 Gainesville, FL 32611-7005

June 24, 2009

Dear Nancy,

The George A. Smathers Libraries of the University of Florida have made great strides in the phased digitization and cataloging of the Baldwin Collection of Children's Literature with the generous and gracious support from the National Endowment for the Humanities (NEH). This assistance has made possible access to more than 25,000 items, with full color digitization of much of the collection. The Baldwin is the largest collection to be digitized at the University of Florida, with a total of 1,957 NACO (Name Authority Co-Operative) records added to the Library of Congress. The NACO work has been a worthwhile and national outcome from the cataloging of this important collection.

Concurrent with multiple grants, the Digital Library Center of the University of Florida continues to build its other humanities-related digital collections—often making these collections accessible for the first time—to the world. Our commitment to the preservation of historical collections is well known, in part, through our Digital Library of the Caribbean, Florida Digital Newspaper Library, Women in Development, Oral Histories, Florida Architecture, and the Popular Culture Collection that draws from the Belknap Collection for the Performing Arts.

In August of 2005, the University of Florida Libraries signed an agreement with the Florida Center for Library Automation (FCLA) to archive our digital collections in the Florida Digital Archive. This long-term commitment to digital preservation will insure the Baldwin's future accessibility. Since all eighteenth and most nineteenth century dated items held by the Baldwin Library of Historical Children's Literature have been catalogued, this final phase of the project proposes to catalogue all of the remaining undated items and to digitize those which have no other copy of record in the national database (OCLC).

The collaboration between the NEH and the University of Florida Libraries has been a very successful event providing access and digital preservation of the Baldwin Collection. It is with great pleasure I write this letter of support for your efforts to continue this fine project.

Sincerely,

A handwritten signature in cursive script that reads 'Rachel A. Schipper'.

Dr. Rachel A. Schipper, Associate Dean
 Technology & Support Services

The Foundation for The Gator Nation

An Equal Opportunity Institution

OCLC 7391153 No holdings in FUG - 5 other holdings; 1 other IR

Rec stat c	Entered 19810505	Replaced 20080521			
Type a	ELvl l	Src e	Audn j	Ctrl	Lang eng
BLvl m	Form	Conf 0	Biog	MRec	Ctry mau
	Cont	GPub	LitF 1	Indx 0	
Desc	Ills f	Fest 0	DtSt s	Dates 1904 ,	

010 04024574
 040 DLC #c NGU #d OCLCG
 029 1 AU@ #b 000028362248
 050 0 PZ7.B59 #b Bo
 090 #b
 049 FUGG
 100 1 Blanchard, Amy Ella, #d 1856-1926.
 245 1 0 Bonny Lesley of the border, #c by Amy E. Blanchard; illustrated by William F. Stecher.
 260 Boston, #a Chicago, #b W.A. Wilde #c [1904]
 300 331 p. #b front., 4 pl. #c 20 cm.
 490 0 Her The Pioneer series

Delete Holdings- Export- Label- Produce- Submit- Replace- Report Error- Update Holdings- Validate-
 Workflow-In Process

OCLC 7391153 Held by FUG - 5 other holdings; 1 other IR

Rec stat c	Entered 19810505		Replaced 20090602		
Type a	ELvl l	Srcce	Audn j	Ctrl	Lang eng
BLvl m	Form	Conf 0	Biog	MRec	Ctry mau
	Cont	GPub	LitF f	Indx 0	
Desc a	Ills af	Fest 0	DtSt s	Dates 1904 ,	

010 04024574
 040 DLC #c NGU #d OCLCG #d FUG
 029 1 AU@ #b 000028362248
 050 0 PZ7.B59 #b Bo
 090 #b
 049 FUGG
 100 1 Blanchard, Amy Ella, #d 1856-1926.
 245 1 0 Bonny Lesley of the border / #c by Amy E. Blanchard ; illustrated by William F. Stecher.
 260 Boston ; #a Chicago : #b W.A. Wilde Company, #c c1904.
 300 331, [4] p., [5] leaves of plates : #b ill. ; #c 20 cm.
 490 1 Pioneer series
 500 Publisher's advertisements precede and follow text.
 650 0 Youth #x Conduct of life #v Juvenile fiction.
 650 0 Conduct of life #v Juvenile fiction.
 650 0 Grandfathers #v Juvenile fiction.
 650 0 Cousins #v Juvenile fiction.
 650 0 Frontier and pioneer life #v Juvenile fiction.
 650 0 Indians of North America #v Juvenile fiction.
 650 0 Courtship #v Juvenile fiction.
 655 7 Publishers' advertisements #y 1904. #2 rbgenn
 700 1 Stecher, William F. #q (William Frederick), #d b.1864. #4 ill
 710 2 W.A. Wilde Company. #4 pbl
 752 United States #b Massachusetts #d Boston.
 752 United States #b Illinois #d Chicago.
 800 1 Blanchard, Amy Ella, #d 1856-1926. #t Pioneer series.

Delete Holdings-	Export-	Label-	Produce-	Submit-	Replace-	Report Error-	Update Holdings-	Validate- Workflow-In Process
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OCLC 972831 Held by FUG - 16 other holdings

Rec stat c	Entered 19740806	Replaced 20001204			
Type a	ELvl l	Srce d	Audn	Ctrl	Lang eng
BLvl m	Form	Conf 0	Biog	MRec	Ctry mau
	Cont	GPub	LitF 1	Indx 0	
Desc	Ills af	Fest 0	DtSt s	Dates 1872	

040 OUN #c OUN #d OCL #d FUG
090 PS1534.D3 #b F56x
049 FUGG
100 1 De Mille, James, #d 1833-1880.
245 1 0 Fire in the woods.
260 Boston, #b Lee and Shepard, #c 1872.
300 323 p. #b illus. front., plates. #c 18 cm.
490 0 B.O.W.C. series, #v 4
599 002391402

Delete Holdings- Export-C Label- Produce- Submit- Replace- Report Error- Update Holdings-C Validate-
Workflow-In Process

Cataloging Record from another institution (see previous record) enhanced for University of Florida, NEH Grant 2004-2006

OCLC 972831 Held by FUG - 19 other holdings

Rec stat c	Entered 19740806		Replaced 20050318		
Type a	ELvl l	Srce d	Audn j	Ctrl	Lang eng
BLvl m	Form	Conf 0	Biog	MRec	Ctry mau
	Cont	GPub	LitF f	Indx 0	
Desc a	Ills af	Fest 0	DtSt t	Dates 1872 ,	1871

040 OUN #c OUN #d OCL #d FUG
 043 n-cn-ns
 090 PS1534.D3 #b F56x
 090 #b
 049 FUGG
 100 1 De Mille, James, #d 1833-1880.
 245 1 0 Fire in the woods.
 260 Boston : #b Lee and Shepard ; #a New York : #b Lee, Shepard, and Dillingham, #c 1872, c1871 #e ([Boston] : #f Boston Stereotype Foundry)
 300 323, [10] p., [3] leaves of plates : #b ill. ; #c 18 cm.
 490 1 B.O.W.C. series ; #v 4
 500 Publisher's catalogue follow text and on endpapers.
 520 Fourth volume in a series about a boy's club at the Grand Pré Academy in Grand Pré, Nova Scotia, called the Brethren of the Order of the White Cross, who embark on perilous adventures.
 650 0 Voyages and travels #v Juvenile fiction.
 650 0 Adventure and adventurers #v Juvenile fiction.
 650 0 Boarding school students #v Juvenile fiction.
 650 0 Survival skills #v Juvenile fiction.
 650 0 Sailing #v Juvenile fiction.
 651 0 Grand Pré (N.S.) #v Juvenile fiction.
 655 7 School stories #y 1872. #2 local
 655 7 Publishers' catalogues #y 1872. #2 rbgenr
 710 2 Lee and Shepard. #4 pbl
 710 2 Lee, Shepard, and Dillingham. #4 pbl
 710 2 Boston Stereotype Foundry. #4 str
 752 United States #b Massachusetts #d Boston.
 752 United States #b New York #d New York.
 800 1 De Mille, James, #d 1833-1880. #t B.O.W.C. series ; #v 4.

Delete Holdings-	Export-Label- Produce-	Submit- Replace-	Report Error-	Update Holdings-	Validate- Workflow-In Process
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5/31/2006

Original Record, University of Florida, NEH Grant 2004-2006

OCLC 58796201 Held by FUG - 1 other holding

Rec stat c	Entered 20050404	Replaced 20050621			
Type a	ELvl l	Srcce d	Audn j	Ctrl	Lang eng
BLvl m	Form	Conf 0	Biog	MRec	Ctry enk
	Cont	GPub	LitF f	Indx 0	
Desc a	Ills af	Fest 0	DtSt s	Dates 1872 ,	
040	FUG #c FUG #d OCL				
043	po----				
090	#b				
049	FUGG				
100 1	Ballantyne, R. M. #q (Robert Michael), #d 1825-1894.				
245 1 4	The coral island : #b a tale of the Pacific Ocean / #c by Robert Michael Ballantyne ; with illustrations by Dalziel.				
260	London ; #a Edinburgh ; #a New York : #b T. Nelson and Sons, #c 1872.				
300	438, [8] p., [8] leaves of plates : #b ill. ; #c 18 cm.				
520	Three English boys, shipwrecked on a deserted island, create an idyllic society despite typhoons, sharks, wild hogs, and hostile visitors, and then pirates kidnap one of the boys whose adventures continue among the South Sea Islands.				
500	Added title page, engraved.				
500	Publisher's catalogue follows text.				
650 0	Adventure and adventurers #v Juvenile fiction.				
650 0	Islands #v Juvenile fiction.				
650 0	Outdoor life #v Juvenile fiction.				
650 0	Survival skills #v Juvenile fiction.				
650 0	Natural history #v Juvenile fiction.				
650 0	Survival after airplane accidents, shipwrecks, etc. #v Juvenile fiction.				
650 0	Pirates #v Juvenile fiction.				
650 0	Rescues #v Juvenile fiction.				
650 0	Christian life #v Juvenile fiction.				
651 0	Oceania #v Juvenile fiction.				
655 7	Robinsonades #y 1872. #2 rbgenr				
655 7	Publishers' catalogues #y 1872. #2 rbgenr				
710 2	Thomas Nelson & Sons. #4 pbl				
710 2	Dalziel Brothers. #4 ill				
752	England #d London.				
752	Scotland #d Edinburgh.				
752	United States #b New York #d New York.				

Delete Holdings-	Export-Label-	Produce-	Submit-	Replace-	Report Error-	Update Holdings-	Validate- Workflow-In Process
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5/31/2006

Original Record, University of Florida, NEH Grant 2000-2002

OCLC 47224033 Held by FUG - no other holdings

Rec stat n	Entered 20010702			Replaced 20011027		
Type a	ELvl l	Srce d	Audn j	Ctrl	Lang eng	
BLvl m	Form	Conf 0	Biog	MRec	Ctry enk	
	Cont	GPub	LitF f	Indx 0		
Desc a	Ills af	Fest 0	DtSt s	Dates 1857 ,		

040 FUG #c FUG
 090 #b
 049 FUGG
 100 1 Elwes, Alfred. #d 1819?-1888.
 245 1 4 The adventures of a bear, and a great bear too / #c by Alfred Elwes ; with nine illustrations by Harrison Weir.
 260 London ; #a New York : #b George Routledge and Co., #c 1857 #e (London : #f Thomas Harrild)
 300 60 p., [8] leaves of plates : #b ill. ; #c 22 cm.
 500 Illustrations engraved and signed by various artists, including W. Wight, J. Greenaway. A.J. Mason, J. Cooper, and W. Measom drawn after Harrison Weir.
 650 0 Bears #v Juvenile fiction.
 650 0 Temper #v Juvenile fiction.
 650 0 Quarreling #v Juvenile fiction.
 650 0 Success #v Juvenile fiction.
 650 0 Wit and humor, Juvenile.
 650 0 Dogs #v Juvenile fiction.
 650 0 Animal welfare #v Juvenile fiction.
 655 7 Pictorial cloth bindings (Binding) #y 1857. #2 rbbin
 700 1 Weir, Harrison, #d 1824-1906. #4 ill
 700 1 Greenaway, John, #d 1816-1890. #4 egr
 700 1 Mason, Abraham John, #d 1794-1858. #4 egr
 700 1 Wright, William, #d 1830-1889. #4 egr
 700 1 Measom, William. #4 egr
 700 1 Cooper, James Davis, #d 1823-1904. #4 egr
 700 1 Harrild, Thomas. #4 prt
 710 2 G. Routledge & Co. #4 pbl
 752 England #d London.
 752 United States #b New York #d New York.

Delete Holdings-	Export-Label- Produce-	Submit-	Replace-	Report Error-	Update Holdings-	Validate- Workflow-In Process
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5/31/2006

International Digital Children's Library

<http://www.icdlbooks.org/>

The *International Children's Digital Library* (ICDL) provides free access to children's books from around the world. By ensuring access to books from many cultures and in diverse languages, it fosters a love of reading, a readiness to learn, and a response to the challenges of world illiteracy.

ICDL began as a partnership between the University of Maryland and the Internet Archive, collecting largely contemporary and highly illustrated books for children. Funded originally by the Institute for Museum and Library Services, the Library is now supported in part by a Foundation at the University of Maryland. The University of Maryland continues to administer and grow the Library. The Library continues to request assistance from granting agencies, and, is currently seeking project funding from the National Endowment for the Humanities – also in this round – for development of historical children's literature. ***Though the University of Florida will contribute to the ICDL, no funds for the University of Florida contributions are requested by the ICDL grant in this round.***

Legal: The University of Florida's relationship with the *International Children's Digital Library* is based on a memorandum of understanding, recently revised, with the University of Maryland. (See p. XXX for a copy of the memorandum)

Data Transfer: The University of Florida contributes new content to the International Children's Digital Library via large-capacity external hard drives. Original transfers were made via FTP and then via disk. Files transferred are in METS wrappers, containing check-sums, metadata (MODS, UFDC, DAITTS, etc.), and image (digital master and derivatives for Internet access) and text files. Drive transfers are on-going..

Why: The University of Florida contributes to the *International Children's Digital Library* to ensure the most comprehensive collection of children's literature – historic and contemporary and to doubly insure the preservation of these resources.

Perhaps the most pertinent question is not “why contribute to ICDL?” but, rather, “why continue to maintain a separate collection at the University of Florida?” Firstly, University of Florida collections exist within a context; we are committed to maintaining that context for researchers. Our 18th and 19th century holdings co-exist with other special collections in the social sciences, humanities and the arts. Children's literature, together with other holdings, informs research in various fields: for example, civil and moral education; abolition, slavery and race relations, etc. Secondly, maintenance of a local collection ensures our ability to support *intermediated uses*: to tag and mine textual data for specialized uses, e.g., extraction of geographic data, concept mapping, and even integration with map interfaces – uses and methods not supported by ICDL or any of the other digital libraries to which we contribute.

Open Content Alliance

<http://www.opencontentalliance.org/>

The Open Content Alliance (OCA) reflects the collaborative efforts of a group of cultural, technology, nonprofit, and governmental organizations from around the world that will help build a permanent archive of multilingual digitized text and multimedia content.

OCA, in a sense, is a successor of the Internet Archive. OCA is administered from offices in the Internet Archive and thrives on technologies supported by the Internet Archive.

Legal: While the University of Florida is not yet listed as a contributor to OCA, it is our intent to become a contributor. Our content is already available in the Internet Archive and our permission has been granted to migrate the data forward into OCA holdings. We anticipate that this relationship will be formalized with an exchange of letters of understanding before Baldwin NEH Phase 3 funding has been granted.

Data Transfer: The University of Florida contributes new content to Internet Archive via disk transfer. Original transfers were made via FTP. Disk transfers allow us to send content first to the International Children's Digital Library, now solely maintained by the University of Maryland, and on to the Internet Archive/Open Content Alliance. Investigation of alternate transfer methods – including FTP or large-capacity drive transfer, is on-going as we anticipate additional contributions to the Open Content Alliance. Files transferred are in METS wrappers, containing check-sums, metadata (MODS, UFDC, DAITTS, etc.), and image (digital master and derivatives for Internet access) and text files. The International Children's Digital Library (ICDL) now accepts historic children's literature. DVD data disk transfers are on-going.

Why: The University of Florida contributes to the Internet Archive in appreciation of its free access/open content model. We get absolutely nothing from participation other than knowing that the partnership is able to extend the useful life and educational purpose of the content.

Why: The University of Florida participates in the BEAT program as one of several institutions working to enhance records for improved access to bibliographic information and, where URLs exist, to freely available openly accessible content for our patrons and the patrons of our partners in the Caribbean, Africa and Florida.

Imaging Equipment

Four different types of imaging equipment are used to capture volumes depending on the physical characteristics of volume and its condition. They are the Kodak DCS 14n megapixel DSLR camera mounted on a copystand with a book cradle, the CopiBook stand-alone scanning station, Microtek 9800XL flatbed scanners, and an EPSON 1640SU flatbed scanner.

DSLR Cameras:

The Kodak DCS 14n digital cameras are mounted on planetary copystands with a specially constructed book cradle horizontally positioned under the camera.

Specifications for Kodak DCS 14n:

<http://www.kodak.com/global/en/professional/products/cameras/dcsPro14n/specs.jhtml?id=0.1.2.2.28.3.14.18.14&lc=en>

Independent Product Review:

<http://www.dpreview.com/reviews/kodakdcs14n/>

Capture:

The lossless DCS camera Raw file format will be converted to TIFFs.

Bit-depth:

24-bit color for color images

8-bit grayscale for tonal black and white images

Pixel Resolution:

4500 x 3000 or 3000 x 4500 pixels, depending upon orientation.

Effective Resolution:

Size of Page.....	Effective Resolution
5" x 7" page	600 x 642 dpi
6" x 8" page	500 x 562 dpi
7" x 9" page	428 x 500 dpi
8" x 10" page	375 x 450 dpi
9" x 11" page	333 x 409 dpi
10" x 12" page	300 x 375 dpi

Both the minimum digital resolution threshold for the defacto commercial printing standard and the optimal resolution setting for Optical Character Recognition systems is 300 dpi.

Lens:

Nikon Nikor 60mm f/2.8D AF Micro-Nikkor lenses are used.

Specifications: (<http://nikonusa.com/template.php?cat=1&grp=5&productNr=1987>)

Mounting:

Bogen / Manfrotto Super-Repro Copystand 48”

(<http://www.bhphotovideo.com/bnh/controller/home?O=productlist&A=details&Q=&sku=5094&is=REG&addedTroughType=categoryNavigation>)

Lighting:

Cool Touch (Two Twin 130 watt Fluorescent Work Light Stand)

(http://www.naturallighting.com/order/store.php?crn=568&rn=2329&action=show_detail).

Daylight bulbs balanced to 6500K are used.

Connections:

Cameras operate tethered via a Firewire (IEEE-1394) connection to the computer, with alternate storage to 2 GB Compact Flash card on the camera.

The DSLR cameras are used in conjunction with book cradles that have been especially designed for this project and are similar to “preservation book cradles” in use at the E-texts Center at the University of Virginia, the national Library of Scotland, and elsewhere. The University of Florida design, however, is simplified.

The University of Florida’s book cradle resembles that used by the University of Virginia’s E-Text center [<http://etext.lib.virginia.edu/eaf/cradle.html>], but the design is altered to better seat the book spine and to accommodate variable spine sizes. In this regard, the University of Florida design resembles the Conservation by Design Ltd. “Preservation Book Cradle” [<http://www.conservation-by-design.co.uk/sundries/sundries38.html>].



University of Florida's Simplified Book Cradle

The University of Florida book cradle utilizes a stationary base, parallel to the film plane. To expedite imaging, all odd pages are imaged followed by all even pages. This is fairly typical of European cradle design. At the University of Florida, a bulk file renaming software utility is used to achieve correct pagination. The Virginia design, while it allows the volume to be imaged in one pass, requires that the cradle rock on its base and continually be moved beneath the camera, thereby necessitating continual adjustment of the camera's height and focus.

Like the University of Virginia cradle, the University of Florida cradle, seen above, places the book into a position open to less than 120 degrees, the extent of openness common for reading. Then Florida cradle design, however, has a moveable raised arm that slides in and out to accommodate the width of the spine and a hammock between the base and moveable arm to seat and support the spine. The Florida cradle shares this characteristic but is less mechanical. The Florida design requires fewer initial adjustments and has a more ergonomic form.

Copibook:

Oversized volumes and volumes not requiring special handling are captured using the newly available CopiBook.



CopiBook RGB shown

Specifications for the CopiBook:

http://www.iiri.com/copibook/copibook_iiri.pdf

Capture:

TIFF will be used

sRGB color-space will be used

Images are captured directly to USB 2.0 Western Digital 80 GB removable hard drives.

(<http://westerndigital.com/en/products/products.asp?driveid=109&language=en>)

Pixel Resolution:

300 dpi

Bit-depth

24-bit color for color images

8-bit grayscale for tonal black and white images

Bitonal for text images

Lighting:

Cool Touch (Two 65 watt Fluorescent Work Light Stand)

(http://www.naturallighting.com/order/store.php?crn=568&rn=2329&action=show_detail).

Daylight bulbs balanced to 6500K are used.

Microtek and Epson Scanners:

A very few selected volumes, those bound in pamphlet style (similar to today's Time or Newsweek magazines) may be imaged on flatbed scanners. The Digital Library Center operates Microtek 9800XL (<http://www.microtekusa.com/sm9800xl.html>) and Epson Expression 1640XL (<http://files.support.epson.com/pdf/per16u/per16usl.pdf>) scanners. Each is color calibrated weekly utilizing Kodak Q-60 color targets.

Keyword
search on
kittens



BALDWIN LIBRARY OF CHILDREN'S LITERATURE
Digital Collection

HOME ADVANCED SEARCH ALL ITEMS NEW ITEMS BY GENRE

Search Collection:

Include full text?

[SHOW SUBCOLLECTIONS](#)

The Baldwin Library of Historical Children's Literature in the Department of Special Collections at the University of Florida's George A. Smathers Libraries contains more than 100,000 volumes published in Great Britain and the United States from the early 1700s through the current year. Its holdings of more than 800 early American imprints is the second largest such collection in the United States.

The product of Ruth Baldwin's 40-year collection development efforts, this vast assemblage of literature printed primarily for children offers an equally vast territory of topics for the researcher to explore: education and upbringing, family and gender roles, civic values, racial, religious, and moral attitudes, literary style and format, and the arts of illustration and book design.

A great strength of the collection is the many English and American editions of the same work. Other strengths of the collection include 300 editions of Robinson Crusoe, 100 editions of Pilgrim's Progress, fables, juvenile biography, 19th century science and natural history, 19th century alphabet books, moral tales, fairy tales, 19th century juvenile periodicals, 19th century boys' adventure stories, 20th century boys' and girls' series, Little Golden Books, and juvenile publications of the American Sunday School Union and other tract societies. Scholars, students, and researchers from the University of Florida and worldwide continue to request assistance from this collection.



Results:
Brief view displays
Thumbnail,
Title, Year,
Publisher,
Format



BALDWIN LIBRARY OF CHILDREN'S LITERATURE
Digital Collection

HOME REFINED YOUR SEARCH NEW SEARCH

Your search of *Baldwin Library of Historical Children's Literature* for 'kittens' in metadata only resulted in 98 items in 95 titles. Sort By: Rank ▾

1 - 20 of 95 matching titles NEXT ▶ LAST ▶▶

BRIEF VIEW TABLE VIEW THUMBNAIL VIEW FULL VIEW



1

Title: **3 little kittens**

Date: 1890

Publisher: McLoughlin Bros. (New York)

Format: 11 p. : ill. (some col.) ; 20 cm.



Title: **Denslow's Three little kittens**

Date: 1904

Results:
Table view displays title
date



BALDWIN LIBRARY OF CHILDREN'S LITERATURE
Digital Collection

HOME REFINED YOUR SEARCH NEW SEARCH

Your search of *Baldwin Library of Historical Children's Literature* for 'kittens' in metadata only resulted in 98 items in 95 titles. Sort By: Rank ▾

1 - 95 of 95 matching titles NEXT ▶ LAST ▶▶

BRIEF VIEW TABLE VIEW THUMBNAIL VIEW FULL VIEW

No.	Title	Date
1	3 little kittens	1890
2	Denslow's Three little kittens	1904
3	3 little kittens	1890
4	story of the three little kittens	1892
5	3 little kittens	1890
6	Wonderful history of three little kittens who lost their mittens	1858
7	More about the three little kittens	circa 1900
8	three little kittens	1891
9	Three little kittens	1896
10	Cats and kittens ABC	1890's
11	Three little kittens	circa 1900

Results:
Thumbnail
View
displays a
JPG image of
the cover or
title page
and lists the
title

BALDWIN LIBRARY OF CHILDREN'S LITERATURE
Digital Collection

HOME REFINED YOUR SEARCH NEW SEARCH

Your search of *Baldwin Library of Historical Children's Literature* for 'kittens' in metadata only resulted in 98 items in 95 titles. Sort By: Rank

1 - 30 of 95 matching titles

BRIEF VIEW TABLE VIEW THUMBNAI VIEW FULL VIEW

3 little kittens

Denslow's Three little kittens

3 little kittens

Results: Full
View
displays a
Larger JPG
image of the
cover or title
page along
with the
title. Full
view is
optimized
for easy
browsing of
covers and
for a larger
view on
mobile
devices.

BALDWIN LIBRARY OF CHILDREN'S LITERATURE
Digital Collection

HOME REFINED YOUR SEARCH NEW SEARCH

Your search of *Baldwin Library of Historical Children's Literature* for 'kittens' in metadata only resulted in 98 items in 95 titles. Sort By: Rank

1 of 95 matching titles

BRIEF VIEW TABLE VIEW THUMBNAI VIEW FULL VIEW

Group Title: Pleasewell series
Title: The 3 little kittens
Full Item: [Click for full item](#)

PREVIEW CITATION PREVIEW IMAGE FULL ITEM

Main Item View
 Top tabs for viewing: Citation, Thumbnails, Page Image, Zoomable page images, selecting pages and paging through.

Left side:
 Text Search
 clickable
 Table of Contents
 (which can be expanded or collapsed)

SEARCH

Search This Document

TABLE OF CONTENTS

Front Cover
 Frontispiece
 The story of three little...
 Back Cover



Group Title: Pleasewell series
 Title: The 3 little kittens

CITATION THUMBNAILS PAGE IMAGE ZOOMABLE

Go To: Page 1



Left-side
 with Table
 of Contents
 collapsed

SEARCH

Search This Document




Group Title: Pleasewell series
 Title: The 3 little kittens

CITATION THUMBNAILS PAGE IMAGE ZOOMABLE

Go To: Page 1



Results of
Text Search:
Mittens is
found on
the five
pages listed.



[CITATION](#) [THUMBNAILS](#) [PAGE IMAGE](#) [ZOOMABLE](#)



The 3 little kittens

Main Publisher: McLoughlin Bros.

Format: Book, [11] p. : ill. (some col.) ; 20 cm.

Your search within the full text of this volume for pages with 'mittens' resulted in **5 matching pages.**

- [Page 2](#)
- [Page 3](#)
- [Page 5](#)
- [Page 6](#)
- [Page 8](#)

Thumbnail View:

Displays all images for an easy overview.

Group Title: Pleasewell series

Title: The 3 little kittens

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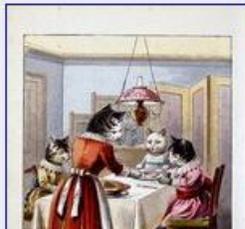
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The story of three little...

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Citation Standard view: public record for a digitized volume in the Baldwin Library of Historical Children's Literature	Group Title: Pleasewell series
	Title: The 3 little kittens
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	Full Citation
	STANDARD VIEW MARC VIEW METADATA
	Permanent Link: http://www.uflib.ufl.edu/ufdc/?b=UF00080125&v=00001
	Material Information
	Title: The 3 little kittens
	Series Title: Pleasewell series
	Uniform Title: Three little kittens
Format: Book	
Physical Description: 11 p. : ill. (some col.) ; 20 cm.	
Language: English	
Creator: McLoughlin Bros., inc (<i>Publisher</i>)	
Publisher: McLoughlin Bros.	
Place of Publication: New York	
Publication Date: c1890	
Subjects	
Subject: Kittens -- Juvenile fiction (<i>lcsh</i>) Cats -- Juvenile fiction (<i>lcsh</i>) Children's poetry -- 1890	

Citation
MARC
view:
public
record for a
digitized
volume in
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Title: The 3 little kittens

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LDR 01391nam^22003971a^4500
001 (UFDC)UF00080125_00001
005 20090304121915.0
006 m
007 crma^mp
008 080208s1890^nyua^s^000^0^eng^d
035 9 |a 001589969 |b UF
035 9 |a AHL3946 |b UF
040 |a FUG |c FUG
130 0 |a Three little kittens.
245 04 |a The 3 little kittens |h [electronic resource].
260 |a New York : |b McLoughlin Bros. |c c1890.
300 |a [11] p. : |b ill. (some col.) ; |c 20 cm.
490 |a Pleasewell series.
500 |a Cover title.
500 |a Caption title: Three little kittens.
500 |a In verse.
500 |a Printed paper cover.
530 |a Electronic reproduction of copy from George A. Smathers Libraries, University of Florida also available.
530 |a Also available in print.
533 |a Electronic reproduction. |b Gainesville, Fla. : |c University of Florida, George A. Smathers Libraries, |d 2008. |f (University of Florida Digital Collections) |f (Children's Literature)|n Mode of access: World Wide Web. |n System requirements: Internet connectivity; Web browser software.
599 |a UIU |c UIU |d FUG
650 0 |a Kittens |v Juvenile fiction.

<p>Citation METS view: Standard view: public records for a digitized volume in the Baldwin Library of Historical Children's Literature</p>	<div style="border: 1px solid black; padding: 10px;"> <p>Group Title: Pleasewell series</p> <p>Title: The 3 little kittens</p> <p style="text-align: center;"> CITATION THUMBNAILS PAGE IMAGE ZOOMABLE </p> <p style="text-align: center;">Full Citation</p> <p style="text-align: right;"> STANDARD VIEW MARC VIEW METADATA </p> <p>The data about this digital resource is available in a variety of metadata formats. For more information about these formats, see the Metadata Section of the Technical Aspects information.</p> <p>View Complete METS</p> <p>This metadata file is the source metadata file submitted along with all the digital resource files. This contains all of the citation and processing information used to build this resource. This file and the next both follow the established Metadata Encoding and Transmission Standard.</p> <p>View UFDC Service METS</p> <p>When this item was added to the digital library, this additional METS file is written for active use by the UFDC software. This METS file includes all of the citation information from the file above, but archive information is removed to decrease file size. In addition, technical metadata is added for each of the service copy files used during resource display. This METS file was just read when this item was loaded into memory and used to display all the information in the standard view and marc view within the citation.</p> <p>View Greenstone XML File</p> <p>Most searches within this library are done in the background against an instance of the Greenstone library. When an item is loaded into this library, the original METS is used to create this Greenstone XML file to allow the item to be searched.</p> </div>
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Sample: Metadata for the same Baldwin volume consisting of METS header <metsHdr>, Descriptive metadata <dmdSec>, Administrative metadata <amdSec>, filesection <fileSec>, and Structure map <structMap>. A complete discussion of metadata may be found at <http://www.uflib.ufl.edu/ufdc2/technical/Metadata/metadata.htm>

Sample:

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  xmlns:mods="http://www.loc.gov/mods/v3"
  xmlns:ufdc="http://www.uflib.ufl.edu/digital/metadata/ufdc2/"
  xmlns:xlink="http://www.w3.org/1999/xlink"
  xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance"
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    http://www.loc.gov/standards/mets/mets.xsd
    http://www.loc.gov/mods/v3
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    </METS:agent>
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                <mods:genre authority="lcsh">Children's
poetry</mods:genre>
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inc</mods:namePart>
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                </mods:role>
            </mods:name>
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xlink:href="00001.pro" />
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xlink:href="00002.pro" />
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xlink:href="00003.pro" />
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xlink:href="00006.pro" />
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xlink:href="00007.pro" />
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  <METS:FLocat LOCTYPE="OTHER" OTHERLOCTYPE="SYSTEM"
xlink:href="00008.pro" />
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  <METS:FLocat LOCTYPE="OTHER" OTHERLOCTYPE="SYSTEM"
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```

```
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xlink:href="00004.txt" />
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xlink:href="00005.txt" />
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xlink:href="00006.txt" />
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xlink:href="00000thm.jpg" />
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</METS:fileGrp>
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TYPE="main">
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TYPE="Page">
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LABEL="Default View">
    <METS:mechanism LABEL="Viewer for JPEGs" LOCTYPE="OTHER"
OTHERLOCTYPE="UFDC Procedure" xlink:type="simple" xlink:title="JPEG_Viewer()"
/>
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  <METS:behavior GROUPID="VIEWS" ID="VIEW2" STRUCTID="STRUCT1"
LABEL="Alternate View">
    <METS:mechanism LABEL="Viewer for zoomable JPEG2000s"
LOCTYPE="OTHER" OTHERLOCTYPE="UFDC Procedure" xlink:type="simple"
xlink:title="JP2_Viewer()" />
  </METS:behavior>
  <METS:behavior GROUPID="VIEWS" ID="VIEW3" STRUCTID="STRUCT1"
LABEL="Alternate View">
    <METS:mechanism LABEL="Related image viewer shows thumbnails for
each image" LOCTYPE="OTHER" OTHERLOCTYPE="UFDC Procedure" xlink:type="simple"
xlink:title="Related_Image_Viewer()" />
  </METS:behavior>
</METS:behaviorSec>
<METS:behaviorSec ID="INTERFACES" LABEL="Banners or interfaces which this
resource can appear under" >
  <METS:behavior GROUPID="INTERFACES" ID="INT1" STRUCTID="STRUCT1"
LABEL="Default Interface">
    <METS:mechanism LABEL="UFDC Interface" LOCTYPE="OTHER"
OTHERLOCTYPE="UFDC Procedure" xlink:type="simple"
xlink:title="UFDC_Interface_Loader" />
  </METS:behavior>
</METS:behaviorSec>
</METS:mets>
```

Vita of
Jane Pen

Education

- | | |
|--|---|
| 2002—present:
Program | <i>Santa Fe College, Gainesville, FL</i>
Continuing education in computer science |
| 1998-2001:
Graduation
Major | <i>Santa Fe Community College, Gainesville, FL</i>
AAS - Spring 2002
Software Applications Technologies |
| 1979-1983:
Degree
Major | <i>Tamkang University, Taipei, Taiwan</i>
Bachelor of Arts
Educational Media and Library Science |

Work Experience

- 2001-present:** Coordinator for Quality Control. *Digital Library Center, University of Florida, Gainesville, FL*
Oversee the Quality Control Unit to ensure the quality, consistency, and completeness of digital products, including textual, visual, and metadata contents; supervise student assistants; expanded and continue to enrich the digital collection's holdings for Asian Studies.
- 1997-2001:** Library Assistant. *Alachua County Library District, Gainesville, FL*
Assist patrons with information inquiry; resolve account problems; issue library cards; and perform customer services including data entry using SIRSI and office equipment maintenance.
- 1996-1997:** Library Assistant. *Schaumburg High School, Schaumburg, IL*
Assisted students with reference inquiry; helped media center director with material ordering, processing, and displaying. Also assisted computer lab manager with equipment maintenance and inventory.
- 1988-1996:** Senior Cataloger: *Follett Library Resources Co., McHenry, IL*
Assisted department head with cataloging and bibliographies consulting, sales support, and customer service. Reduced production cost of over \$5000 per budget year by rearranging workflow.
- Nuclear Engineering Departmental Library, National Tsing Hua University, Hsinchu, Taiwan*
Immediately upon my graduation from Tamkang University, I accepted a position as a departmental library manager for 3 years before I moved to the United States.

Nancy Mitchell Poehlmann
P. O. Box 117005
Gainesville, FL 32611-7005
(352) 273-2728
npoehlmann@ufl.edu

EDUCATION

Doctor of Philosophy, in progress

Comparative Literature Department, Indiana University, Bloomington, IN. **Minors:** English, French. **Languages:** French, German, Latin. **Dissertation (in progress):** *The C. Hystories of Troye: An Edition of Robert Wyer's Translation of Christine de Pizan's Epistre d'Othéa.*

Master of Library Science, 1985

School of Library and Information Science, Indiana University, Bloomington, IN

Certificate in Medieval Studies, 1982

Institute for Medieval Studies, Indiana University, Bloomington, IN

Master of Arts, 1982

Comparative Literature Department, Indiana University, Bloomington, IN. **Thesis:** *Signposts to the Celestial Jerusalem: Precious Gem Symbolism in Pearl and the Roman d'Enéas.*

Bachelor of Arts, 1976

Agnes Scott College, Decatur, GA. **Majors:** English, French.

EXPERIENCE

Rare Books Librarian, Associate Librarian, 2009- , George A. Smathers Libraries, University of Florida, Gainesville, FL

- Responsible for developing and managing the Rare Book Collection.
- Develop and maintain contacts with dealers, donors, and other sources for acquisitions.
- Set priorities for cataloging and preserving materials in the Rare Book Collection.
- Prepare workshops and classes about rare books for faculty, students, librarians, and other interested groups.

Head, Humanities and Special Collections Cataloging Unit, Associate Librarian, 2007-2009 George A. Smathers Libraries, University of Florida, Gainesville, FL

- Coordinated cataloging workflow, assesses output, and evaluates the effectiveness of the unit, consisting of 6 FTE
- Participated in national cooperative cataloging programs such as BIBCO, CONSER, NACO, and SACO

- Established unit cataloging priorities in keeping with library and department goals and in consultation with selectors and curators

Cataloging and Documents Librarian, Associate Librarian, 2004-2007; Assistant Librarian, 1999-2004. Notre Dame Law School, Notre Dame, IN

- Created original cataloging for all materials in all formats and all Western European languages acquired by the Law Library, including rare books. Upgraded complex copy for all materials acquired in all formats and all Western European languages

Principal Cataloger, 1990-1994. University of Washington Libraries, Seattle, WA

- Created training materials and taught over 30 professional and paraprofessional staff involved in cataloging activities for the Libraries

NCCP Cataloger, 1987- 1990. Indiana University Libraries, Bloomington, IN

- As the Libraries' NCCP cataloger, added original cataloging records into the Library of Congress database for materials in Spanish and Portuguese.

Monographic Cataloger, 1986-1987. University of Chicago Libraries, Chicago, IL

- As part of a pilot project with the Library of Congress and Harvard University, added original cataloging records into the Library of Congress database for rare science materials in the John Crerar Library, using the standards in *The Description and Cataloging of Rare Books*.
- Created original cataloging for rare books acquired by the University of Chicago as well as materials in all Western European languages.

PUBLICATIONS

- Co-author, with Jimmie Lundgren and Carrie Newsom. "Genre Terms for Chemistry and Engineering: Not Just for Literature Anymore." In *Cataloging & Classification Quarterly* 46:4 (2008), 412-424.
- Co-author, with Joel Fishman, Adrienne Adan, Laura Bedard, Margaret Duczynski, Christopher Knott, and Nancy McMurrer. "Bibliography of Legal History Articles in *Law Library Journal*, Volumes 1-94 (1908-2002)." In *Law Library Journal* 95:2 (2003), 217-278.
- Translation of Klapisch-Zuber, Christiane. "Women Servants in Florence during the Fourteenth and Fifteenth Centuries." In Hanawalt, Barbara, A., ed. *Women and Work in Preindustrial Europe*. Bloomington, IN: Indiana University Press, 1986, 56-80.

Randall David Renner
Gainesville, Florida
renner@ufl.edu

Education

1994 - 1997 **University of Florida**, Gainesville, Florida.
Master of Fine Arts Degree in Creative Photography.

1987 - 1990 **Florida State University**, Tallahassee, Florida.
Bachelor of Fine Arts Degree in Photography; cum laude

Employment

2002-Present
University of Florida, George A. Smathers Libraries, Digital Library Center.
Library Associate 3.
Supervision of daily operations of the Digital Library Center which includes Bibliographic Control, Imaging, Quality Control, OCR, and Archiving.

8/2001-10/2002
University of Florida, Office of Academic Technology.
Photography Department.
Photographer
Responsible for implementation and daily operation of digital imaging services for the campus wide photographic service bureau; including equipment specification, integration, production, and quality control. Additional responsibilities included photographing museum and library special collections, artwork, and other subjects, both in a studio environment and on location. Other technical duties included traditional black and white photographic printing and processing, E-6 processing and maintenance, and other technical photographic processes.

1/2001–8/2001
University of Florida, Office of Academic Technology.
Center for Instructional Technology and Training.
Training Specialist
Responsible for conducting training seminars of graphic software programs to faculty and staff. This included development and revision of new graphic software training programs, and development of the Instructional Computing Activities Training Program. Specific seminar content included: Introduction to Digital Media, Web Site Development, Introduction to Photoshop, Intermediate Photoshop, Graphics for the Web, Digital Video, Acrobat, FrontPage, PowerPoint, and The Effective Use of Laptops.

1999 – 2000
University of Florida, Department of Art and Art History.
Adjunct Assistant Professor
Responsible for instruction, evaluation, and curriculum development of the introductory digital arts class, Computer Art: Montage.

1998 – 2000
University of Florida Brain Institute, Teaching Lab Resources.
Audio Visual Specialist
Management of multimedia and classroom support activities within the Brain Institute, including multimedia auditorium, conference rooms, audio/video building distribution and Surgical Research and Training Lab. Scheduling, setup and maintenance of all multimedia and teleconferencing equipment. Performed preventive and corrective maintenance, and operational instruction of multimedia resources to faculty and staff.

1994 – 1997

University of Florida, Biomedical Media Services, Photography/Graphics Departments.

Photographer

Responsibilities included the design and creation of photographic and graphic media including images, text, charts, and graphs. The processing, printing and digital transfer of biomedical, scientific, and public relations subjects in both film based and digitally generated formats for teaching, research, publication and display.

1994 - 1997

University of Florida, Department of Art, Gainesville, Florida.

Graduate Teaching Assistant / Instructor

Fully responsible for instruction, evaluation and curriculum development of beginning photography courses in the Fine Arts department. Courses taught included Black and White Photography, Figure/Ground, and Image/Order/Idea.

1991 - 1993

U - Mac International Language Academy, Nishi-Koiwa, Tokyo, Japan.

Program Coordinator / Instructor

Developed specialized English language curriculum, and provided English language instruction to Japanese students of all age groups in classroom and individualized settings.

1988 - 1991

Florida State University, Department of Art, Tallahassee, Florida.

Color Darkroom Manager

Designed, supervised and maintained the art department's color darkroom facility consisting of a photographic studio, a 10 workstation color darkroom, and a Durst RCP-50 processor.

EDUCATION

- 2005 – 2009 University of Florida, Gainesville, FL
Masters of Arts in Museology
Project-in-lieu-of-thesis: “Digitizing Museum Collections: The Elmer Harvey Bone Photographic Collection”
- 1999 – 2003 University of Florida, Gainesville, FL
Bachelor of Fine Arts in Creative Photography, Minor in Art History
Cum Laude

EMPLOYMENT

- 2006 – present Technical Trainer, Consultant, and Translator, Digital Library of the Caribbean
- Train partner institutions in the digitization process, including metadata creation, specific equipment use, current standards and image manipulation
 - Contribute and translate content for the multi-lingual technical manual, website, and software
- 2005 – present Digital Production Supervisor, Digital Library Center, Gainesville, FL
- Supervise imaging of books, documents, photographs, and other materials
 - Supervise imaging staff, including part-time and full-time employees
 - Train staff on digitization equipment, including flatbed, high speed/rotary, negative/slide, microfilm, and CopiBook scanners as well as digital SLR cameras
 - Prepare archival and library materials for digital imaging
- 2003 – 2004 Digital Technician, Flair Pro Color Lab, Gainesville, FL
- Prepared digital files for printing, including color correction, image sizing, and digital manipulations

EXHIBITIONS

- 2008 *Between the Beads: Reading African Beadwork*, Samuel P. Harn Museum of Art, Gainesville, FL
- Photographed and uploaded exhibit objects for accompanying websites
 - <http://www.uflib.ufl.edu/ufdc/?s=artaf> and <http://www.harn.ufl.edu/beadwork>
 - Coordinated imaging and metadata creation between library and museum staff
- 2008 *Pop-up, Spin, Pull, Fold: Toy Books from the Baldwin Library*, George A. Smathers Libraries, Gainesville, FL
- Assisted exhibit preparation and layout
- 2007 *Photographic Formalities: from Ansel Adams to Weegee*, Samuel P. Harn Museum of Art, Gainesville, FL
- Researched artworks/artists and created exhibit labels
- 2007 *The Afterlife of Alice in Wonderland*, George A. Smathers Libraries, Gainesville, FL
- Assisted exhibit preparation and layout

PROFESSIONAL ACTIVITY

- 2009 Society of Florida Archivists Annual Meeting, Gainesville, FL
- Co-Presenter "The Basics of Digitizing Collections"
- 2008 Florida Association of Museums Annual Conference, Miami, FL
- Co-Presenter "Developing Collaborative Opportunities to Increase Accessibility to Exhibitions and Collections Online"

Nelda M. Schwartz

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neldas@ufl.edu
home/352.378.3219 office/352.273.2900

EDUCATION

UNIVERSITY OF FLORIDA. Gainesville, Florida
College of Education
Spring 1970. Bachelor of Science.
Major: Library Science.

INDIAN RIVER JUNIOR COLLEGE. Ft. Pierce, FL
April 1968. Associate of Arts.

WORK EXPERIENCE

Sr. Archivist/Library Associate II
Smathers Libraries. Digital Library Center
University of Florida, Gainesville, Florida 32611-7007
August 2004 to present

Responsible for maintaining tracking database for materials entering and leaving the DLC, locating or creating brief bibliographic records; implementing and analyzing condition surveys; supervising, training and coordinating student assistants;

Previously spent time developing and documenting procedures for the web-based manual for brittle books and sales/distribution of reformatted materials; coordinating brittle books reformat preparations and materials routing; initiating replacement orders for brittle materials and cataloging preservation microforms.

Archivist, Sr. Archivist
Smathers Libraries. Preservation Department
University of Florida, Gainesville, Florida 32611-7007
1990 July 2004

Responsible for cataloging preservation microforms; implementing and analyzing condition surveys; supervising, training and coordinating student assistants; developing and documenting procedures for the web-based manual for microfilming, brittle books and scanning; coordinating brittle books reformat preparations and materials routing; initiating replacement orders for brittle materials; occasional serials, theses and monograph binding.

Library Technical Assistant II

Smathers Libraries. Catalog Department

University of Florida, Gainesville, Florida 32611-7007
1975-1989

Responsible for cataloging periodicals and other serials; supervising and training student assistants; distribution and bibliographic searching of serials; catalog maintenance; developing and documenting procedures.

Library Assistant

Smathers Libraries. Catalog Department

University of Florida, Gainesville, Florida 32611-7007
1973-1975

Responsible for distribution of materials to be cataloged; cataloging new monographic editions; bibliographic searching of serials; adds; catalog maintenance.

Clerk-Typist II,III

Smathers Libraries. Catalog Department

University of Florida, Gainesville, Florida 32611-7007
September 1970-1973

Responsible for organization and distribution of unit work; train and supervise other clerk-typists; preliminary cataloging of theses; secretarial duties.

**COMPUTER
EXPERIENCE**

Operating Systems (OS) experience

Windows 2000, XP

Programming Language experience

HTML mark-up, including forms, tables

**PROFESSIONAL
ORGANIZATIONS**

Florida Library Association (1994)

Co-organized Paraprofessional Workshop

Library Paraprofessional Development Group (1991-1995)

Co-organized three Paraprofessional Conferences having national attendance.

Developed a procedural manual for planning and hosting workshops and conferences.

References Upon Request.

Rita J. Smith
Associate Librarian and Curator
The Baldwin Library of Historical Children's Literature
Department of Special and Area Studies Collections
University of Florida Libraries, Gainesville, FL 32611

Date June 17, 2009

Recent Work Experience:

January 1994 – Present:

Curator, Baldwin Library of Historical Children's Literature, University of Florida Library

June 2006-June 2007 Chair, Department of Special and Area Studies Collections

June 1992-December 1993:

General Humanities Cataloger, University of Florida Library

October 1989-May 1992

Project Cataloger, University of Florida Library, on U.S. Department of Education Title IIC grant to catalogue books from the Baldwin Library of Historical Children's Literature

Education:

BA in English, Goshen College, May 1967

MA in Library Science, University of Michigan, June, 1972

Publications/Exhibits:

Exhibit: "Pop-up, Spin, Pull, Fold: Toy Books from the Baldwin Library," an exhibit of 50 items from the Baldwin Library, Smathers Library Exhibit Area, September 2-October 31, 2008.

Exhibit: "Alice Ever After," Various editions of *Alice's Adventures in Wonderland*, Harn Museum of Art, August-November 2008

Exhibit: "The Afterlife of Alice In Wonderland," an exhibit on cultural reincarnations and uses of Lewis Carroll's *Alice's Adventures In Wonderland*. Library East Exhibit Area, October 15, 2007 - January 15, 2008.

"The Baldwin Library of Historical Children's Literature," in *Journal of Children's Literature*, vol. 31, no. 1, Spring, 2005. pp. 48-53.

"Life Is Short, Art Is Long: Randolph Caldecott, 1846-1886," *The Newbery and Caldecott Awards: A Guide to the Medal and Honor Books*, p. 11-17. Chicago: American Library Association, 2000.

"Recess!" Over 160 essays written for Recess!, a 3-minute program recorded at the University of Florida and aired nationwide over National Public Radio, September 1999-August 2007

"Caught Up in the Whirlwind: Ruth Baldwin," *The Lion and the Unicorn*, p. 289-302, Vol. 22, No. 3, September 1998.

Papers, Speeches, Presentations:

- “Randolph Caldecott and the Caldecott Award,” Presentation for the Conversations In Children’s Literature monthly meeting, February 17, 2009
- “The First Alice,” Presentation at the Harn Museum of Art, Gainesville, Florida, on first editions of *Alice’s Adventures in Wonderland*, October 12, 2008
- “Claiming New Territory: Louise Seaman Bechtel and the Establishment of Juvenile Departments in American Publishing Houses,” A Paper Presented at the Children’s Literature Association Annual Conference, Newport News, Virginia, June 15, 2007.
- “The Quest for the Quotidian,” a paper presented as part of a panel entitled *Culture of Comics: The Sol and Penny Davidson Special Collection at the University of Florida*. Popular Culture Association Annual Conference, April 13-15, 2006, Atlanta.
- “The History of the Baldwin Library.” NEFLIN Workshop, University of Florida, March 17, 2006
- “Collecting the Everyday: Popular Culture, the Academic Library and the Scholar,” Paper presented at the Conference on Comics and Childhood, University of Florida, February 24, 2006
- “Children’s Science Books to 1900,” A talk and visual presentation on the history of children’s science books. “Transforming Encounters II: Children and Science, Imagination and Inquiry,” a colloquium, at the University of Florida, February 18-19, 2005.

Grants:

- October, 2007. Principal Investigator. 21 month National Endowment for the Humanities grant to catalog items from the Baldwin Library published from 1890 through 1905 and to digitize and make available through the internet those items with color illustrations. \$285,000
- March, 2004. Co-Principal Investigator. Two year National Endowment for the Humanities grant, to catalogue Baldwin Library holdings dated 1870-1889 and to digitize and make available through the internet those items from that time period which contain color illustrations. \$298,185
- May, 2000. Co-Principal Investigator. Two year National Endowment for the Humanities grant, to catalogue and microfilm Baldwin Library holdings from 1850-1869 and to digitize and make available through the internet those items with color illustrations. \$381,220

University Service

Associate Director, Center for the Study of Children’s Literature and Culture, an interdisciplinary center housed in the UF English Department. June, 1997-Present.

National Service:

- American Library Association, Association of Library Service to Children, Bechtel Fellowship Award Committee member, 1998-Present
- American Library Association, Association of Library Service to Children, 2005 Caldecott Award Selection Committee, 2003-2005, Appointed, Member

Traveler R. Wendell

Imaging Assistant, Digital Library Center
University of Florida Libraries
P.O. Box 117007
Gainesville, FL 32611-7007

2006 – Present

Imaging Assistant, Library Technical Assistant Digital Library Center

Digitization of books, use of Copibook Digital Scanner, PhaseOne FX Large Format Digital Scanback Copy System, Epson 1640XL Color Flatbed Scanner, Microtek Scanmaker 9800XL Color Flatbed Scanner, Panasonic High Speed Color Scanner and various Digital SLRs. Rotational 3-D Imaging, Filming and Editing of Training Videos, Architectural Photography, Supervise Fifteen students. Troubleshooting of all digitization equipment and computer interfaces.

2005 – 2006

OPS Reprographics Technician Digital Library Center

Filming of Newspapers, use of Zeutschel large format camera, Kodak MD2 large format camera, Kodak film processor. Various Photoshop duties. Digital imaging using Digital SLRs. Supervised Eight students. Troubleshooting of all camera equipment, film processor, and computer interfaces.

2004 - Present

Small Business Owner AgoraPhoto Custom Photography

Photographing various subjects and events including nature, weddings, parties, still lifes, car shows, sports (including University of Florida for the University Athletic Assoc.), local human interest stories, promotional photos; filming and editing of entertainment, wildlife and documentary video; logo and web page creation; web page updating and maintenance; digital image manipulation using Adobe Photoshop. Scanning of photographs for digital manipulation. Designed and built complete mobile processing, scanning and printing lab for instant production of photos in the field.

1992 - 2008

Freelance Photographer and Journalist Williston Pioneer and Chiefland Citizen Newspapers

Photographed local sporting events, car shows, various other functions and news stories. The manipulation of digital images using various graphics programs such as Adobe Photoshop, Paint Shop Pro. Wrote weekly column including the use of various word processor and desktop publisher programs; gathered information from county courthouse and city police department including the retrieval of information from various databases.

Equipment Experience:

Cameras....Copibook Digital Scanner, PhaseOne FX Large Format Digital Scanback Copy System,, Zeutschel Large Format, Kodak MD2 Large Format, Canon 10-D DSLR, Nikon DSLR, Olympus DSLR, Pentax ZX-50 35mm SLR, Olympus Digital C-211 Zoom, Canon Powershot A300 Digital, Sony Cybershot DSC-H series, Canon GL1 Video Camera, Sony DCR-HC52 Handycam Camcorder, Sony DCR-SR47/R Handycam Camcorder.

Scanners ...HP Scanjet 2400, Apollo P-2100. Epson 1640XL Color Flatbed Scanner, Microtek Scanmaker 9800XL Color Flatbed Scanner, Panasonic High Speed Color Scanner.

PrintersEpson C84, Epson R300, HP Color Laser Jet 4500, HP Laser Jet 5N, various HP Inkjets.

Software Experience:

Microsoft Windows 3.0 – Vista Professional, Microsoft Office 95 – 2007, Adobe Photoshop 5.0 – CS3, Adobe Go-Live CS, Adobe Elements, Adobe Acrobat.



MOORE COLLEGE

1 King St, NEWTOWN NSW 2042
Australia

Nancy Pehlmann,
George A Smathers Libraries
University of Florida

30 May 2009

Dear Ms Pehlmann,

I am an academic from Sydney, Australia, and I am currently researching the life of an influential early Australian, Rev. William Cowper (1778-1858). I came across a reference in one of his letters which referred to a small tract he had published, based upon a real-life incident in his pastoral ministry. I guessed that he would have published it under the name of the girl it concerned, Margaret Gold, and with the Religious Tract Society, and attempted to find whether this tract was still in existence or not.

I was unable to find it in any online catalogues of libraries in Australia, or the British Library, the University of Cambridge Library, or the Library of Congress. But then World Cat turned the volume up for me in the University of Florida, the tract being bound in with about 25 others, catalogued as: *The wren's nest*. London: Religious Tract Society, [185-?].

I emailed the librarian, and was soon contacted by Rita J. Smith, Curator of The Baldwin Library of Historical Children's Literature, who found the tract and arranged for its digitization for me.

This has been immensely helpful for my research. This little tract provides an insight into the pastoral ministry of the Rev. Cowper, by giving a slice-of-life which we have not previously had access to. It also provides a window into one of the early colonial institutions, the Female School of Industry. It provides another example of the 'dying well' stories popular in the Victorian era. In short, it has not only been helpful to me in my narrow interests for Cowper's biography, but it will also prove to be a useful primary source for Australian Colonial History, hitherto unavailable.

As far as I know, this may be the only copy of this tract that has survived. By digitization, I have been able to view it in my own environment, without the trouble and expense of a trip to Florida (as much as that would have been delightful, no doubt!). The digitization also ensures that this tract will now be available to other scholars for their own research, and so we are all the richer for this kind action.

It has also made me wonder how many more such gems might be hidden in libraries like this one. Cowper also wrote another tract, which I still have not managed to track down. The Religious Tract Society published thousands of these. Further digitization projects will, no doubt, be able to discover and make such items widely available. I look forward to this with keen eagerness.

I am most grateful to Ms Smith, to the Baldwin Library, the digitization team, and to the University of Florida for their assistance to me in this matter.

A handwritten signature in black ink, appearing to read "Peter Bolt". The signature is written in a cursive style with a large initial "P" and a long, sweeping underline.

Dr Peter G. Bolt
Head of New Testament



UNIVERSITY OF FLORIDA

College of Liberal Arts & Sciences
Department of English

4008 Turlington Hall
PO Box 117310
Gainesville, FL 32611-7310
(352) 392-6650
Fax: (352) 392-0860

May 27, 2009

Nancy Poehlmann
Rare Books Librarian
George A. Smathers Libraries
University of Florida
PO Box 117000
Gainesville, FL 32611-7000

Dear Nancy:

I am very pleased to support your application for grant support toward the goal of cataloguing and digitizing select materials from UF's Baldwin Historical Library of Children's Literature. The Baldwin is one of the premier archives of historical children's literature in the world, and provides invaluable research opportunities for scholars working in children's literature, British and American literary studies, religion, history, and related fields. Particularly unique and significant about the Baldwin is the range and diversity of its holdings, even within a decade or two (most such collections show diversity but only across a longer historical period). Furthermore, Ruth Baldwin collected materials that others deemed insignificant but that have proven immensely instructive. Thus the Baldwin makes possible projects that aren't viable anywhere else. The focus of the proposed digitization project –materials without clear publication dates, and most likely original materials with no other existing copies – strikes me as particularly important, as these materials are more likely to disappear and/or to be overlooked even by serious scholars. These are materials that the Baldwin may alone hold.

Already the collection has facilitated important scholarship both locally and internationally. Gillian Avery, the distinguished children's literature scholar, came from Britain to work in the Baldwin while researching and writing *Behold the Child: American Children and Their Books, 1621-1922* (Johns Hopkins, 1994). Other scholars have made substantial use of the holdings as well, including Lynne Vallone, Lucy Rollins, Mary Lenard, Claudia Nelson, and Donelle Ruwe. In the Department of English a good number of MA and PhD students have embarked on large-scale research in the Baldwin, most notably Megan Norcia, who studied late nineteenth-century geography primers and adventure stories. Her dissertation landed her a tenure-track job at SUNY-Brockport, and her research resulted not only in a fine dissertation but also in a book

manuscript now under contract with Ohio University Press.

In Fall 2004 and again in Fall 2008, Baldwin Curator Rita Smith and I co-taught a graduate seminar called “Into the Archive: Readings in the Baldwin,” in which students developed individual research projects in the Baldwin and reported regularly on their ongoing work, in a remarkably collaborative spirit. Several publications came out of that research and several more are in process now. Two years ago, in conjunction with a graduate seminar I taught on Golden Age children’s literature, Rita and her colleagues curated a terrific exhibit on *Alice on Wonderland*, featuring special editions, contemporaneous and subsequent *Alice* variants, photographs from early stage productions, and other materials. We also hosted contemporary artist Maggie Taylor, whose new book of illustrations based on *Alice* is the subject of an exhibit at the Harn Museum of Art. Additionally, three years ago, a group of our advanced graduate students hosted the Eighteenth and Nineteenth Century British Women Writers Conference, and curated an exhibit based on Baldwin materials and other holdings. One of the keynotes for that conference (delivered in the Special Collections reading room) was given by Lynne Vallone, who spoke on narratives about Mary Queen of Scots, including biographies for children. Lynne and other scholars attending the conference took time to explore the holdings while in town for the conference. In short, the Baldwin Library continues to be an invaluable resource for scholars, and I anticipate that more and more people will make use of it, especially as more materials are available online.

Especially in recent years, and certainly lately with the downturn in the economy, many scholars do not have sufficient funds from their home institutions to do archival research. Some scholars will be able to conduct most if not all of their research online, and will in turn help promote the Baldwin. The digitization of these materials will allow greater access to the Library, allowing scholars to view materials without traveling to Florida and/or to plan their research time here more strategically.

I’m very excited about this opportunity to improve access to the Baldwin. Please let me know how I can be of further assistance.

Sincerely,



Kenneth B. Kidd
Associate Professor
Associate Director, Center for Children’s Literature and Culture
kbkidd@ufl.edu



NORTHERN ARIZONA
UNIVERSITY
College of Arts & Letters

Department of English

Northern Arizona University
PO Box 6032
Flagstaff, AZ 86011-6032

928-523-4911
928-523-7074 fax
nau.edu/english

Nancy Poehlmann
Rare Books Librarian
George A Smathers Libraries
University of Florida
PO Box 11700
Gainesville, FL 32611-7000

June 9, 2009

Dear Ms. Poehlmann,

I write in support of the grant proposal to digitize and catalog the Baldwin Library of Historical Children's Literature. The Baldwin contains an extraordinary collection of early children's works and is the repository of numerous undated and virtually unknown early texts. I work at a large public university in Arizona, and without the efforts of libraries such as the Baldwin, I would not have access to any rare book collections in the field of children's literature. I teach courses in early children's literature, and too often my courses and my scholarship are limited by the availability of texts. I am thrilled that the Baldwin Library is committed to making publicly accessible digital collections of children's books available on-line.

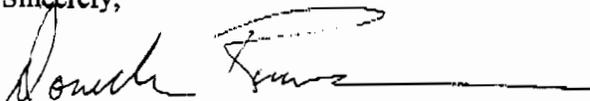
I was privileged to visit the library in 2006. The policies of the library at that time were extremely generous to visiting scholars--I was given permission to use my digital camera to record images and pages from multiple books which were essential to my research project on early British children's writing (1780-1840). Most of these works were illustrated and many of the children's poetry works had been set to music. The ability to have a photographic image of an illustrated or musical text is essential to both my research and my teaching. One simply cannot take effective handwritten notes that will allow one to describe an image and, further, to describe the subtle variations between illustrations from one text to another. To copy down musical notation is an arduous and time consuming task, and one that is fraught with potential copying errors. Now that these texts are gradually being digitized, I can access the works directly from my home university. For a course I am teaching in the fall on eighteenth-century children's literature, I am embedding links to Baldwin Library materials so that my course can provide a truer picture of the rich variety of children's work from this period.

During my research stay at the Baldwin, I was able to read virtually unknown books of early children's fairy tales. One of these books, *The Ruby Ring*, is by a little known woman author and is a fascinating retelling of an Arabic story--there are only two extant copies of the book, and only one of these, the one at the Baldwin, is in North America. At the time of my visit, I was preparing a chapter for a reference work on women's fantasy poetry of the nineteenth century. My discovery of *The Ruby Ring* was extremely important in that this poem is the first oriental poetic tale authored by a woman in the nineteenth century. Without the copy at the Baldwin

being made available to me, I would not have had any awareness of the text. Other books that I accessed at the Baldwin were beautifully illustrated copies of children's fantasy poetry. Many of these texts had marginalia, bookplates, and inscriptions by children and parents. Such ephemeral markings--available only on original copies of work--are the only way that scholars can gain a sense of the readership of children's literature. For example, which books were most often given as school reading prizes (and, hence, contained school prize book plates)? which books appeared to be much loved by children (and therefore contain scribbles and appear battered)? which books contained objectionable material that was inked out by parental hands? By digitizing the actual pages of books (rather than the earlier form of digitizing which created html documents of only the words of the text), this marginalia will be readily available.

I strongly support the cataloguing and digitizing efforts of the Baldwin Library of Historical Children's Literature, and I hope that grant monies will enable them to continue this important service to the academic community.

Sincerely,

A handwritten signature in black ink, appearing to read "Donelle Ruwe", with a long horizontal flourish extending to the right.

Donelle Ruwe, Ph.D.
Associate Professor of English
Coordinator of English Graduate Studies

June 9, 2009

Nancy Poehlmann
Rare Books Librarian
George A. Smathers Libraries
University of Florida
P. O. Box 117000
Gainesville, FL 32611-7000

Dear Nancy Poehlmann:

I am writing in enthusiastic support of the continued cataloguing and digitizing of the Baldwin Library of Historical Children's Literature. I am a Children's Literature scholar (now working in a Department of Childhood Studies) whose work focuses on British and American children's books of the eighteenth and nineteenth centuries, so my interest in the Baldwin Collection and its accessibility is especially keen. The proposed plan to catalogue and digitize undated books unrecorded in other libraries and to make these copies freely available is of particular importance to researchers and students alike.

The depth and breadth of the collection make the Baldwin the "holy grail" of children's literature special collections. I have visited the Baldwin library when attending a conference at the University of Florida and have found the facilities, support materials, and especially the collection itself to be most impressive. The reading room is among the most beautiful I have seen and I yearned to stay and work there. However, most children's literature scholars from around the country and around the world—not to mention their thousands of students—cannot visit the Baldwin Library itself. Here is where the continuation of the catalogue and digitization projects becomes most important for scholarship and for teaching.

Through grants to the Baldwin collection to date, many works from the library are already available and accessible to a world-wide audience. Digitizing the large number of undated (and potentially original) books would provide researchers and students with access to an unprecedented archive of public domain works. This material will be an extremely useful resource for scholars and students of children's literature as visiting the website is the closest thing to an actual visit to the library. In fact, the searchable nature of the catalogue and records makes the website an invaluable research and teaching tool. The site is easy to navigate and the digitized books are large, clear, and beautifully presented. Given all of these facts, it is especially important to bring the collection cataloguing and digitization to completion. I can imagine numerous creative and

innovative courses in children's literature that will be enhanced through the use of the Baldwin Library's website offerings of currently undated and original materials.

The multiple access points enabled by the full catalogue records supports research at the undergraduate, graduate and professional levels. Providing the illustrator, printer, and genre (sometimes it is difficult to tell the genre of a work from its title), among other record locators assists scholars working on history of the book projects, as well as less-bibliographically-oriented research projects. Scholars can access lesser-known works and thus enrich their research by considering a wide range of primary materials not readily accessible in other forms. I find the full-catalogue entries to be very research-friendly and a model for other special collections to follow.

I hope that this project is fully funded. Historical children's literature is a growing and vibrant sub-field within children's literature studies, yet it is one that is heavily reliant upon access to rare books. By funding a continued cataloguing and digitizing project, the granting agencies will enable scholars and students world-wide to increase their knowledge and enhance their scholarship. I give the grant applications my highest recommendation.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'Lynne Vallone', with a stylized, flowing script.

Lynne Vallone
Professor and Chair



College of Liberal Arts & Sciences
Department of English

PO Box 117310
4008 Turlington Hall
Gainesville, FL 32611-7310
(352) 392-6650
Fax: (352) 392-0860

June 19, 2009

Nancy Poehlmann
Rare Books Librarian
George A. Smathers Libraries
University of Florida
PO Box 117000
Gainesville, FL 32611-7000

Dear Ms. Poehlmann:

I am delighted to be able to renew my support of the National Endowment for the Humanities grant for which the Baldwin Library and Special Collections are currently reapplying. Such continuing grant funding would help in significant ways to advance the process of digitizing and thus preserving and making available the extraordinary resources of a collection that is, in my judgment, a national treasure in the field of children's literature.

As I have written in earlier letters for the original grant proposal and its renewals, the Baldwin Library is one of the truly unique places in this country where one can study the progression of the visual revolution of the past three hundred years, as it was registered in books for children. The grant that began this enterprise has made many of the important historical works among the Baldwin's holdings readily available to scholars, critics, and students in the field, and we are seeing important research into this fascinating, vital area -- interest that has been sparked by this ongoing program of digitization. As word of these efforts continues to spread, there promises to be an even greater expansion of the awareness and use of these valuable, historical resources.

As you know, the University of Florida's Center for Children's Literature and Culture shares the Baldwin's and Special Collection's interest in make these materials accessible to a broader, general audience.

We look forward to continuing to work with you on a variety of projects that will bring the remarkable holdings of the Baldwin Library to national attention. The public radio program, "Recess!" was one of the most visible (and audible) of these undertakings. In the eight years it was on the air, this daily, three-minute program about children's culture, past and present, was produced here, at the University of Florida, and then made available nationally via the Public Radio Satellite System and via the internet to the 500 inter-linked stations in the network. Based on audience profiles for the stations that aired the program, WUFT-FM, our co-producer of the program, estimated that "Recess!" read a potential daily audience of 20 million listeners. This program regularly included an extremely popular weekly feature by Rita Smith, the Curator of the Baldwin Library, that drew on historical material from the Baldwin's holdings and thus began the process of public education about the collection. Over eight years of production, "Recess!" broadcast over 2,000 programs, with hundreds of these devoted to works in the Baldwin Library. The transcripts for these programs were posted on the "Recess!" website (www.recess.ufl.edu), and these transcripts, in turn, linked the listener to the Baldwin Library and thus to its on-line resources.

As we develop a redesigned version of the Center's website, we will be working closely with the Baldwin Library to include images from the historical material that has already been digitized through your current and, hopefully, future grants. This will serve to further spread the word about the singular nature of this superb collection.

Please let me know how I may be of help in the coming months with your important work.

Yours sincerely,

A handwritten signature in black ink that reads "John Cech". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

John Cech
Professor of English
Director, Center for Children's
Literature and Culture



SUNY BROCKPORT
Department of English

The Baldwin Library, Department of Special Collections
George A. Smathers Libraries
P.O. Box 117007
University of Florida
Gainesville, FL 32611

It is my honor to write a letter in support and praise of the Baldwin Collection of Historical Children's Literature at the University of Florida. A fourth NEH grant would enable additional cataloging and digitizing of rare materials which are critical to the study of nineteenth-century childhood as well as women's studies, postcolonial studies, and literature. As an alumna of Florida, I was fortunate to spend hours researching in this collection during my PhD work; the quality and breadth of the collection especially in the nineteenth-century is on par with the British Library and Toronto's Osborne Collection, two other archival sources I have where I have also conducted research since my Baldwin days. I am currently an assistant professor in the English Department at SUNY Brockport, doing final revisions on my book manuscript, *X Marks the Spot: British Women Map the Empire, 1790-1895*, currently under contract at the University of Ohio Press. This manuscript is driven by my research of geography primers which I conducted at the Baldwin.

The collection is unique in the digital world in that it has made available fascinating texts which enable scholars, students, and the general public the opportunity to study social codes, imperialism, gender performance, and systems of religious belief. It is the only resource of its kind, and in terms of quality, accessibility, and coverage, it is becoming the most respected site for historical children's literature online, offering a resource comparable to the Library of Congress' American Memory project or Cornell/Michigan's Making of America endeavor. Though more narrowly focused than these two endeavors, the UF Baldwin Library Digital project nonetheless has a broad appeal to those interested in studying, reading, or researching children's literature, cultural studies, women's studies, postcolonial studies, and history.

Digitizing these texts democratizes access to this rich collection-- scholars will no longer have to travel to Florida just to read these texts; high-quality reproductions online will enhance our ability to think and know about the child-rearing practices of another era. As well, digitizing these texts also allows students to have the experience of plumbing the archive for wonders, an opportunity heretofore available only to scholars with the time, means, and credentials to travel. I included several of the conduct books already online in my Fall 2006 Young Adult Literature course as well as the geography texts like Favell Lee Mortimer's *Far Off* in my Fall 2006 Children's Literature course; as well, I guided students through the castaway tales for my Fall 2008 and Spring 2009 courses. From my familiarity with the collection (which became the focus of my dissertation during my graduate work at the University of Florida), I know that there are additional gems of value and rarity in the collection which further scanning would reveal to the wider community of readers and scholars. Reference to these texts will facilitate students' understanding of the period and will offer an excellent means of contextualizing course texts like

Treasure Island or Captains Courageous or The Secret Garden.

In addition to encouraging scholarship and research, digital versions of these texts will also assist in preservation of the fragile originals and will offer students the chance to apply new tools to these old texts and to read them in new and different ways. For instance, the rich metadata, the inclusion of Library of Congress subject headings operating beneath the text will allow students to utilize robust search tools to browse the collection by keyword concepts and to make connections across diverse texts which would not be possible through access to print analogues even if they were physically available.

The collection has been important to me both personally and professionally and I would love to see others benefit from it as well. The work I did while at the Baldwin launched my career and led to a string of publications. I have published four articles on the Baldwin texts in *Victorian Review*, *Children's Literature*, *Victorian Literature and Culture*, and *The Lion and the Unicorn*:

- "The Imperial Food Chain: Eating as an Interface of Power in Women Writers' Geography Primers." *Victorian Literature and Culture* 33.1 (2005): 253-68.
- "Playing Empire: Children's Parlor Games, Home Theatricals, and Improvisational Play." *Children's Literature Association Quarterly*. 29.4 (Winter 2004): 294-314.
- "Angel of the Island: L.T. Meade's New Girl as Heir of a Nation-Making Robinson Crusoe." *The Lion and the Unicorn* 28.3 (September 2004): 345-62.
- "The Adventure of Geography: Women Writers Un-Map and Re-Map Imperialism." *Victorian Newsletter* 103 (Spring 2003): 19-28.

My current work on children's nineteenth-century guidebooks to London is also drawn from research I conducted at the Baldwin in the summer of 2008. I have presented on this research at the Midwest Victorian Studies Association and Children's Literature Association conferences in the spring and summer of 2009. Over the summer, I will revise this for publication as well.

I have also spoken about the collection at national conferences like the British Women Writers Conference, the Nineteenth-Century Studies Association, and the Postcolonial Studies Conference. At these venues, I am consistently asked where I located such fascinating primary sources, far off the well-trodden path of "classic" literature; I always point interested colleagues back to the Baldwin. There is definitely a ready and eager audience for this collection. Once these texts are digitally available, these primary sources can be the subject of study by a wider range of historians and literary critics. The fact that my publications and conferences have not exclusively been in children's literature demonstrates the broad appeal of the collection to nineteenth-century scholars of both British and American literature, culture, and history.

Please contact me by email (mnorcia@brockport.edu) if I can offer any additional support for the creation of this necessary and valuable resource.

Sincerely,



Megan A. Norcia, PhD
Assistant Professor, SUNY Brockport

**National Endowment for the Humanities
Budget Form
Project Title: Phase IV**

Section A-Year #1
Budget detail for the period from: June 1, 2010 - May 30, 2011

1. Salaries & Wages

Name/Title of Position	Computation Method	NEH Funds (a)	Cost Share (b)	Total (c)
Project Cataloger	100% of \$42,000	\$ 42,000	\$ -	\$ 42,000
Project Library Associate I	80% of \$31,228	\$ 24,982	\$ -	\$ 24,982
N. Poehlmann, PI, Rare Books Librarian	20% of \$52,020	\$ -	\$ 10,404	\$ 10,404
J.A. Carey, Metadata Resource Management Librarian	20% of \$45,714	\$ -	\$ 9,143	\$ 9,143
Library Assistant III	33% of \$30,652	\$ -	\$ 10,115	\$ 10,115
R. Smith, Baldwin Library Curator	10% of \$55,135	\$ -	\$ 5,514	\$ 5,514
L. Taylor, DLC Director	10% of \$55,045	\$ -	\$ 5,505	\$ 5,505
J. Pen/Image Quality Specialist	50% of \$35,255	\$ -	\$ 17,628	\$ 17,628
R. Renner/Coordinator Image Capture	41% of \$40,770	\$ -	\$ 16,716	\$ 16,716
L. Santamaria/Imaging Tech. Supervisor	30% of \$33,447	\$ -	\$ 10,034	\$ 10,034
M. Mariner, Head, Text Mark Up	20% of \$33,447	\$ -	\$ 6,689	\$ 6,689
T. Wendell, Image Processor	30% of \$24,597	\$ -	\$ 7,379	\$ 7,379
Student Assts/Paging	216 hrs. @ \$7.25	\$ -	\$ 1,566	\$ 1,566
Student Assistants/QC/Preliminary Metadata	534 hrs @ \$8.13	\$ 4,341	\$ -	\$ 4,341
Student Assistants/Mark Up	184 hrs @ \$8.13	\$ 1,496	\$ -	\$ 1,496
Student Assistants/Scanning Staff	4,540 hrs @ \$7.25	\$ 32,915	\$ -	\$ 32,915
Subtotal Salaries & Wages		\$ 105,735	\$ 100,692	\$ 206,427

2. Fringe Benefits

Rate	Salary Base	NEH Funds (a)	Cost Share (b)	Total (c)
33.1%	\$ 76,049	\$ 8,269	\$ 16,903	\$ 25,172
42.1%	\$ 17,494	\$ -	\$ 7,365	\$ 7,365
27.8%	\$ 72,565	\$ 11,676	\$ 8,497	\$ 20,173
0.5%	\$ 40,318	\$ 194	\$ 8	\$ 202
Subtotal Fringe Benefits		\$ 20,139	\$ 32,773	\$ 52,912

3. Consultant Fees

Name or Type of Consultant	No. of days in project	Daily rate of compensation	NEH Funds (a)	Cost Share (b)	Total (c)
			\$ -	\$ -	\$ -
SUB-TOTAL			\$ -	\$ -	\$ -

NEH Budget Form

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4. Travel

From/To	#	* Subsistence Costs +	Transportation Costs =	NEH Funds (a)	Cost Share (b)	Total (c)
				\$ -	\$ -	\$ -
SUB-TOTAL				\$ -	\$ -	\$ -

5. Supplies and Materials

Item	Computation Method	NEH Funds (a)	Cost Share (b)	Total (c)
Tivoli Tape Archiving for in-house storage	150 @ \$1.50	\$ 225	\$ -	\$ 225
4 workstations/OptiPlex GX620 DT	4 @ \$2,207	\$ 8,828	\$ -	\$ 8,828
4 USB 2.0 80GB External harddrives	4 @ \$85	\$ 340	\$ -	\$ 340
4 pks Adobe Photoshop CS 2	4 @ \$129	\$ 516	\$ -	\$ 516
SUB-TOTAL		\$ 9,909	\$ -	\$ 9,909

6. Services

SUB-TOTAL		\$ -	\$ -	\$ -
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NEH Budget Form

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7. Other Costs

Item	Basis/Method of Cost Computation	NEH Funds (a)	Cost Share (b)	Total (c)
SUB-TOTAL		\$ -	\$ -	\$ -

8. Total Direct Costs

\$ 135,783 \$ 133,465 \$ 269,247

9. Indirect Cost Computation

This budget item applies only to institutional applicants. If indirect costs are to be charged to this project, CHECK THE APPROPRIATE BOX BELOW and provide the information requested. Refer to the budget instructions for explanations of these options.

Current indirect cost rate(s) has/have been negotiated with federal agency. (Complete items A and B.)

Indirect cost proposal has been submitted to a federal agency, but not yet negotiated. (Indicate the name of the agency in Item A and show proposed rate(s) and base(s) and the amount(s) of indirect costs in item B.)

Indirect cost proposal will be sent to NEH if application is funded. (Provide in Item B an estimate of the rate that will be used and indicate the base against which it will be charged and the amount of indirect costs.)

Applicant chooses to use a rate not to exceed 10% of direct costs, less distorting items, up to a maximum charge of \$5,000 per year. (Under Item B, enter the proposed rate, the base against which the rate will be charged, and the computation of indirect costs or \$5,000 per year, whichever value is less.)

For Public Program projects only: Applicant is a sponsorship (umbrella) organization and chooses to charge an administrative fee of 5% of total direct costs. (Complete Item B.)

Item A. Name of federal agency: DHHS

Date of agreement: 07/06/06

Item B.

Rate(s)	Base(s)	NEH Funds (a)	Cost Share (b)	Total (c)
33.60%	\$ 269,247	\$ 45,623	\$ 44,844	\$ 90,467
TOTAL INDIRECT PROJECT COSTS		\$ 45,623	\$ 44,844	\$ 90,467
10. Total Project Costs		\$ 181,406	\$ 178,309	\$ 359,715

(Direct and Indirect) for budget period

Section A-Year #2
 Budget detail for the period from: June 1, 2011 - May 30, 2012

1. Salaries & Wages

Name/Title of Position	Computation Method	NEH Funds (a)	Cost Share (b)	Total (c)
Project Cataloger	100% of \$42,000	\$ 42,000	\$ -	\$ 42,000
Project Library Associate I	80% of \$31,228	\$ 24,982	\$ -	\$ 24,982
N. Poehlmann, PI, Rare Books Librarian	20% of \$52,020	\$ -	\$ 10,404	\$ 10,404
J.A. Carey, Metadata Resource Management Librarian	20% of \$45,714	\$ -	\$ 9,143	\$ 9,143
Library Assistant III	33% of \$30,652	\$ -	\$ 10,115	\$ 10,115
R. Smith, Baldwin Library Curator	10% of \$55,135	\$ -	\$ 5,514	\$ 5,514
L. Taylor, DLC Director	10% of \$55,045	\$ -	\$ 5,505	\$ 5,505
J. Pen/Image Quality Specialist	50% of \$35,255	\$ -	\$ 17,628	\$ 17,628
R. Renner/Coordinator Image Capture	32% of \$40,770	\$ -	\$ 13,046	\$ 13,046
L. Santamaria/Imaging Tech. Supervisor	30% of \$33,447	\$ -	\$ 10,034	\$ 10,034
M. Mariner, Head, Text Mark Up	20% of \$33,447	\$ -	\$ 6,689	\$ 6,689
T. Wendell, Image Processor	30% of \$24,597	\$ -	\$ 7,379	\$ 7,379
Student Assts/Paging	216 hrs. @ \$7.25	\$ -	\$ 1,566	\$ 1,566
Student Assistants/QC/Preliminary Metadata	534 hrs @ \$8.13	\$ 4,341	\$ -	\$ 4,341
Student Assistants/Mark Up	184 hrs @ \$8.13	\$ 1,496	\$ -	\$ 1,496
Student Assistants/Scanning Staff	4,540 hrs @ \$7.25	\$ 32,915	\$ -	\$ 32,915
Subtotal Salaries & Wages		\$ 105,735	\$ 97,022	\$ 202,757

2. Fringe Benefits

Rate	Salary Base	NEH Funds (a)	Cost Share (b)	Total (c)
33.1%	\$ 72,380	\$ 8,274	\$ 15,698	\$ 23,972
42.1%	\$ 17,494	\$ -	\$ 7,367	\$ 7,367
27.8%	\$ 72,565	\$ 11,676	\$ 8,497	\$ 20,173
0.5%	\$ 40,318	\$ 194	\$ 8	\$ 202
	Subtotal Fringe Benefits	\$ 20,144	\$ 31,570	\$ 51,714

3. Consultant Fees

Name or Type of Consultant	No. of days in prc compensation	Daily rate of compensation	NEH Funds (a)	Cost Share (b)	Total (c)
			\$ -	\$ -	\$ -
SUB-TOTAL			\$ -	\$ -	\$ -

4. Travel

From/To	#	Subsistence * Costs +	Transportation Costs =	NEH Funds	Cost Share	Total
Gainesville FL/Chicago IL	1		\$314	\$ 314	\$ -	\$ 314
SUB-TOTAL				\$ 314	\$ -	\$ 314

5. Supplies and Materials

Item	Computation Method	NEH Funds (a)	Cost Share (b)	Total (c)
SUB-TOTAL		\$ -	\$ -	\$ -

6. Services

SUB-TOTAL		\$ -	\$ -	\$ -
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7. Other Costs

Item	Basis/Method of Cost Computation	NEH Funds (a)	Cost Share (b)	Total (c)
SUB-TOTAL			\$ -	\$ -

8. Total Direct Costs

\$ 126,193 \$ 128,592 \$ 254,785

9. Indirect Cost Computation

This budget item applies only to institutional applicants. If indirect costs are to be charged to this project, CHECK THE APPROPRIATE BOX BELOW and provide the information requested. Refer to the budget instructions for explanations of these options.

Current indirect cost rate(s) has/have been negotiated with federal agency. (Complete items A and B.)

Indirect cost proposal has been submitted to a federal agency, but not yet negotiated. (Indicate the name of the agency in Item A and show proposed rate(s) and base(s) and the amount(s) of indirect costs in item B.)

Indirect cost proposal will be sent to NEH if application is funded. (Provide in Item B an estimate of the rate that will be used and indicate the base against which it will be charged and the amount of indirect costs.)

Applicant chooses to use a rate not to exceed 10% of direct costs, less distorting items, up to a maximum charge of \$5,000 per year. (Under Item B, enter the proposed rate, the base against which the rate will be charged, and the computation of indirect costs or \$5,000 per year, whichever value is less.)

For Public Program projects only: Applicant is a sponsorship (umbrella) organization and chooses to charge an administrative fee of 5% of total direct costs. (Complete Item B.)

Item A. Name of federal agency: DHHS

Date of agreement: 07/06/06

Item B.

Rate(s)	Base(s)	NEH Funds (a)	Cost Share (b)	Total (c)
33.60%	\$ 254,785	\$ 42,401	\$ 43,207	\$ 85,608
TOTAL INDIRECT PROJECT COSTS		\$ 42,401	\$ 43,207	\$ 85,608
10. Total Project Costs		\$ 168,593	\$ 171,799	\$ 340,393

(Direct and Indirect) for budget period

National Endowment for the Humanities
Summary Budget
Project Title: Phase IV

	First Year	Second Year	TOTAL COSTS FOR ENTIRE GRANT PERIOD
1. Salaries & wages	\$ 206,427	\$ 202,757	\$ 409,184
2. Fringe benefits	\$ 52,912	\$ 51,714	\$ 104,626
3. Consultant fees	\$ -	\$ -	\$ -
4. Travel	\$ -	\$ 314	\$ 314
5. Supplies & materials	\$ 9,909	\$ -	\$ 9,909
6. Services	\$ -	\$ -	\$ -
7. Other costs	\$ -	\$ -	\$ -
8. Total direct costs	\$ 269,247	\$ 254,785	\$ 524,032
9. Indirect costs	\$ 90,467	\$ 85,608	\$ 176,075
10. Total project costs	\$ 359,715	\$ 340,393	\$ 700,107

1. REQUESTED FROM NEH

Outright	\$ 349,999
Federal Matching	\$ -
TOTAL NEH FUNDING	\$ 349,999

2. COST SHARING

Applicant's contributions	\$ 350,108
Third-party contributions	\$ -
Project income	\$ -
Other federal agencies	\$ -
TOTAL COST SHARING	\$ 350,108

3. TOTAL PROJECT FUNDING (Total NEH Funding + Total Cost Sharing): \$ 700,107

List of Participants

Carey, Jane Anne	University of Florida
Freund, John	University of Florida
Mariner, Matthew	University of Florida
Pen, Jane	University of Florida
Poehlmann, Nancy	University of Florida
Renner, Randall	University of Florida
Santamaria, Lourdes	University of Florida
Schwartz, Nelda	University of Florida
Smith, Rita	University of Florida
Taylor, Laurie	University of Florida
Wendell, Traveler	University of Florida

Letters of Support

Bolt, Peter	Moore College
Cech, John	University of Florida
Kidd, Kenneth	University of Florida
Norcia, Megan	SUNY, Brockport
Vallone, Lynne	Rutgers University
Ruwe, Donelle	Northern Arizona University

Letter of Commitment

Schipper, Rachel	University of Florida
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