1. University of Florida, Health Science Center Library

2. Member LIBID: FLUFLO

3. Project Manager: Cecilia Botero

4. Title: Associate Dean of the George A. Smathers Libraries and Director of the Health Science Center Libraries

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10. How will you spend the award? (Provide a cost breakdown with a justification for each budget line.)
    NN/LM funds will be used to cover travel related expenses for three planning meetings with leaders of eight academic health science libraries throughout Florida: Florida Atlantic University- Boca Raton, Florida International University-Miami, Florida State University-Tallahassee, Nova Southeastern University- Fort Lauderdale, University of Florida-Gainesville, University of Miami- Coral Gables, University of Central Florida- Orlando, University of South Florida-Tampa, Florida.
    $2,000 for hotel/travel expenses for 9 participants for each session below:
    Planning Meeting 1: (Orlando, July 2010)
    Planning Meeting 2: (Orlando, August 2010)
    Planning Meeting 3: (St. Petersburg, October 2010 - In conjunction with Southern Chapter/FHSLA meeting)
    The average cost per person per meeting is estimated at $222.22.

11. Award should be payable to:
    University of Florida

12. FEIN: 59-6002052

13. Congressional District: 6
14. DUNS Number: 969663814

15. July 1, 2010


17. Project Objectives:
   a) Complete a Strengths/Weaknesses/Opportunities/Threats (SWOT) online survey related to statewide collaboration from which to plan future projects and opportunities
   b) Strategize to eliminate duplication of effort/services especially related to delivering services efficiently as partner members of the NN/LM resource library network (For example, it would be more efficient to designate a primary Loansome Doc provider for the state rather than support duplicate infrastructure in each of our libraries to provide this service.)
   c) Plan for statewide collaborative collection development to conserve funds and eliminate duplication.
   d) Identify new areas of potential collaboration
   e) Ensure a stronger network through shared communication, and knowledge of assets

18. Target audience:
Medical and health science library administrators of universities throughout the state of Florida. Beneficiaries will include the communities served by participating academic libraries, including students, scholars, medical professionals and the general public. Beneficiaries will include the communities served by participating academic libraries

19. Complete objectives
   a) Suzy Burrows serves as facilitator for first meeting and assists with SWOT survey
   b) Schedule meetings and confirm hotel reservations/planning facilities
   c) Create, distribute, complete and analyze the online SWOT survey and collate information which will be used to drive planning agendas
   d) Plan agendas for each meeting
   e) Conduct 2-3 planning meetings, create documents related to results
   f) Complete evaluation/feedback surveys for each meeting
   g) Use consensus building facilitation to finalize strategies and execution of the three-year statewide collaborative plan
   h) Distribute completed plan
   i) Create a statewide collaborative website featuring all participants and their resources
20. List project personnel, their role in this project and experience relevant to this project.
The planning group consists of:
Jennifer Boxen, Assistant University Librarian, FAU
David Boilard, Director of the Medical Library, FIU
Barbara Shearer, Director of Maguire Medical Library, FSU
Kaye Robertson, Director, Health Professions Division Library, NSU
Cecilia Botero, Director of Health Science Center Library, UF (will serve as project PI, coordinate meeting requirements, manage budget and disbursements, and prepare meeting and grant report documentation)
Suzetta Burrows, Director of Library Operations, Louis Calder Memorial Library, UM (will serve as meeting facilitator as necessary and will assist with SWOT survey development/analysis)
Mary Moore, Executive Director, Louis Calder Memorial Library and Biomedical Communications, UM
Nadine Dexter, Director, Health Sciences Center Library, UCF
Beverly Shattuck, Associate VP of Libraries and Director of Shimberg Health Sciences Library, USF

21. List any institutional support that will be provided.
In-state travel expenses beyond those requested will be the responsibility of each participating institution. Below is the list of originating locations for each participant:
Florida Atlantic University- Boca Raton, Florida
Florida International University-Miami, Florida
Florida State University-Tallahassee, Florida
Nova Southeastern University- Fort Lauderdale, Florida
University of Florida-Gainesville, Florida
University of Miami- Coral Gables, Florida
University of Central Florida-Orlando, Florida
University of South Florida-Tampa, Florida

22. List university libraries
Florida Atlantic University, Florida International University, Florida State University,
Nova Southeastern University, University of Florida, University of Miami, University of South Florida, University of South Florida

23. List university libraries and website addresses
Jennifer Boxen, Senior Medical Librarian, S.E. Wimberly Library
Florida Atlantic University, 777 Glades Road Boca Raton, FL 33431
http://www.library.fau.edu
David Boilard, Director, Medical Library, Florida International University, 11200 S.W. 8 St., University Park, Green Library Building, Miami, FL 33139
http://medicine.fiu.edu/library.php

Barbara Shearer, Director of Maguire Medical Library, Florida State University, 116 Honors Way, Tallahassee, FL 32306
http://med.fsu.edu/library/

Kaye Robertson, Director, Health Professions Division Library
Nova Southeastern University, 3200 South University Drive, Ft. Lauderdale, FL 33328
http://www.nova.edu/hpdlibrary/index.html

Suzetta Burrows, Director of Library Operations, and Mary Moore, Executive Director, Louis Calder Memorial Library, University of Miami, PO Box 016950 (R-950), Miami, FL 33101
http://www.calder.med.miami.edu/

Nadine Dexter, Director, Harriet F. Ginsburg Health Sciences Library
P.O. Box 160116, Orlando, FL 32816
University of Central Florida: http://www.med.ucf.edu/library/

Beverly Shattuck, Associate VP of Libraries and Director
Shimberg Health Sciences Library
12901 Bruce B. Downs Blvd., MDC31, Tampa, FL 33612
University of South Florida: http://library.hsc.usf.edu/

24. Outcomes
   a) Establish a process for creating a three-year plan for statewide leveraging of assets
   b) For the first time, create a three-year plan for statewide collaboration
   c) Improve capacity to meet the health information needs of the people of Florida by combining forces
   d) Develop a more efficient approach to coordinating NN/LM SE/A Resource Library services within Florida building on the planning meeting held in February 2010.

25. Evaluation
   a) Participation in the meetings
   b) Feedback from participants at each meeting
   c) Successful completion of a three-year plan using consensus building methods
   d) Document lessons learned and disseminate throughout the state.