**dLOC Executive Board Meeting Notes**

dLOC Executive Board Meeting

Nassau, The Bahamas

Thursday, June 12, 2014; 7:00-8:30 am

**dLOC Board 2013-2014**

**Chair:** Margo Groenewoud, Director, University of Curaçao Library

**Vice-Chair:** Barry Baker, Director of Libraries, University of Central Florida

**Secretary:** Sandra Barker, Caribbean Community

**Member:** Dulce María Núñez de Taveras, Director, Biblioteca, Pontificia Univ. Madre y Maestra

**Member:** Astrid Britten, Director, Aruba National Library (Biblioteca Nacional Aruba)

**Member:** Joy Ysaguirre, Chief Librarian, Belize National Library Service & Information System

**3 Members:** elected and confirmed: Bernado Alexis, Marie-France Guillaume, and Ashley Till

**Host Institutions:** Anne Prestamo, Dean of Libraries, Florida International University, and Judith C. Russell, Dean of University Libraries, University of Florida

**dLOC Institutional Member Representative:** pending election

**Scholarly Advisory Board Chair:** pending election

**Past-Chair (non-voting):**

Jean Wilfrid Bertrand, Director, Archives Nationales d'Haïti

Judith Rogers, Manager, Library and Faculty Technology Services, Univ. of the Virgin Islands

**Meeting Notes (following order listed in agenda)**

**General**

All members of the board were in attendance, except for the newly elected representatives, Jean-Wilfrid Bertrand, Brooke Wooldridge, Sandra Barker, and Dulce María Núñez de Taveras.

**1. Sustainability Planning**

1. **Update 2013-2014**
2. **Begin Planning for Business Plan 2015-2018**

*Decisions/Actions:*

Approved transfer of $30,000 into foundation/endowment account

**2. Governance**

1. **Approve Elections for the Executive Board (3 new member positions)**
2. **Leadership positions - Extend current leadership one year (2012-2015). Elections for 2015-2017)**
3. **Scholarly Board Changes**

*Decisions/Actions:*

Extended current leadership one year

Elected and confirmed: Bernado Alexis, Marie-France Guillaume, and Ashley Till

*Scholarly Advisory Board/Scholars Council*

* Approved charging of dLOC team to develop plan/proposal for expanded dLOC scholarly board, including possible renaming as scholars council, etc.
* Due by next ACURIL, and better if available sooner
* Ask partners to identify possible faculty collaborators at each institution, and to assess and share on needs/interests from scholars (opportunity for partners to query and meet scholars)
* Need to ensure CSA attendance or mode of communication with scholars
* Margo Groenewoud is interested as core collaborator on this

Possible partner change; Margo Groenewoud will contact KITLV:

* KITLV closing, collections going to University of Leiden and collections are being digitized with copies to their areas (e.g., Aruba, Curacao, etc.; Margo is a core contact if any additional information is needed)

**3. Funding**

1. **Current financial overview**
2. **Budget for 2014-2015**

*Decisions/Actions:*

Approved transfer of $30,000 into foundation/endowment account

Review of budget activities, and discussion

Suggestion to seek out new dLOC members, as paying members, from Law Libraries (lesson learned with new connections with LLMC project)

**4. Collection Development Goals, Training and Collaborative Projects**

*Discussion:* Collection development plans:

* FIU: phonebooks
* UF: (PCM) yearbooks
* Agriculture; sugar plantations
* UVI: newspapers and audio (opportunity to research copyright for older audio in USVI)
* Cuban law
* Newspapers, ongoing

*Discussion and updates on various topics, including:*

Equipment document listing for EOS camera for digitization of newspapers

dLOC awards

Online exhibit training

Advanced training, in planning for 2015

**5. Any Other Business**

Celebration of dLOC 10th birthday will continue again next year, when we hope to have cupcakes in Suriname.