

FLORIDA ASSOCIATION OF ARCHITECTS
OF
THE AMERICAN INSTITUTE OF ARCHITECTS

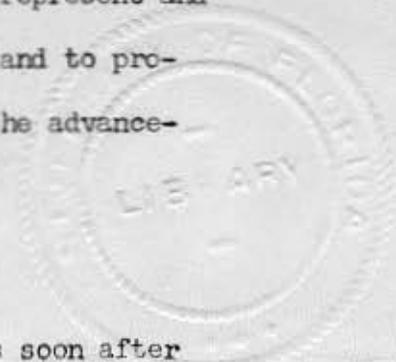


B U L L E T I N

December 10, 1951

Vol. 5, No. 5

OBJECTS: The objects of the Association shall be to unite the architectural profession within the State of Florida to promote and forward the objects of The American Institute of Architects; to stimulate and encourage continual improvement within the profession, cooperate with other professions, promote and participate in the matters of general public welfare, and represent and act for the architectural profession in the State, and to promote educational and public relation programs for the advancement of the profession.



As is customary, this Bulletin is being sent out as soon after the November Convention as possible. The Bulletin of the Minutes and happenings at the Convention are long, and, therefore, these Minutes include only the business sessions.

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MERRY CHRISTMAS!



MINUTES OF
OPEN MEETING OF EXECUTIVE BOARD
FLORIDA ASSOCIATION OF ARCHITECTS, AIA
Roosevelt Hotel
Jacksonville, Florida
November 1, 1951

This Pre-Convention Meeting of the Executive Board was called to order by President Goin at 8:30 p.m., and the following officers and directors were present:

Sanford W. Goin, President
R. Daniel Hart, Secretary-Treasurer
Franklin S. Bunch, First Vice President
George Spohn, Second Vice President
James A. Stripling, Fourth Vice President
Herbert H. Johnson, Fifth Vice President
Gustav A. Maass, Sixth Vice President
Clinton Gamble, Seventh Vice President
Lee Hooper, Director, Florida North Chapter
Laurence W. Hitt, Director, Florida Central Chapter
Francis R. Walton, Director, Daytona Beach Chapter
Raymond H. Plockelman, Director, Palm Beach Chapter
Benmont Tench, Jr., FAA Counsel
Alan Borg, representing Student Chapter, AIA, University of Florida

President Goin introduced Glenn Stanton, President of The American Institute of Architects, and G. Thomas Harmon, Director of the South Atlantic District of The American Institute of Architects.

Minutes of the last Executive Board Meeting were read by Secretary Hart and these Minutes were approved as read.

President Goin requested Secretary-Treasurer Hart to present the Financial Report. Bunch moved that the Financial Report be accepted and acceptance recommended to the Convention, Spohn seconded the motion and motion carried unanimously.

President Goin asked Franklin Bunch, Chairman of the Legislative Committee, for a report, and Bunch reported that certain controversial matters, which were in connection with the Florida State Lien Law, had been handled by our Legislative representative in Tallahassee during the last session of the Legislature and his actions were based on directions from the Chairman of the Legislative Committee. The controversy was between members of the profession and the Chairman of that Committee, and as a result of the action taken in Tallahassee the bill under consideration was killed. Bunch stated that the matter was discussed in the Legislative Committee meeting this afternoon and the group endorsed the action taken by the Chairman. Bunch reported that one of the major actions of the Legislative Committee during the year was to sponsor several meetings of a committee of professions for the purpose of influencing legislation in Tallahassee to the effect that Professional Boards remain as they now exist. Bunch also recommended that the Association continue its activities along this line in promoting the activities of the joint professional group. Bunch stressed the fact that there is more influence in several professions working together than if working independently. Bunch also stated that the Legislative Committee considers it extremely desirable that the Association employ an Executive Secretary, since the Executive Secretary could not only serve in an executive capacity within the Association and as a public relations man, but he could also serve as full time representative in Tallahassee. Discussion followed as to possible action of the Legislature in 1953, and President Goin asked for a report from FAA Counsel, Benmont Tench, Jr., who reported that the greater part of his activities had already been published in the Bulletin and circulated throughout the State, and

suggested that the Association should address themselves to the future and not to the past. He mentioned that there would still be concerted effort on the part of misinformed legislators to abolish the majority of the State Boards, as the legislators do not know what the Boards do and it is up to the professions to educate them, the best way to so being by concerted action through the Committee of Florida Professions. Tench said the proof of his statement is in the meeting that took place just before the Legislature convened in the last session. At that time Representative Andrews of Orlando had prepared a governmental reorganization bill which had the backing of the Retail Merchants Association of the State of Florida, a very potent organization politically. Representative Andrews was contacted by your FAA Counsel, and members of the other professions, and Russell Pancoast representing the State Board. After lengthy discussion Representative Andrews agreed to redraft his bill along lines that were more compatible with the best interests of the State of Florida. Tench urged that members of the Association go back to their legislators and make them aware that architects are a force in their community, and commit them to a policy of keeping our State Board in place.

President Goin stated that at the last convention a special committee was set up by direction of the convention to study the possibility of the employment by the Association of an Executive Secretary. President Goin mentioned the fact that for around forty years the FAA has always gone along by asking one of its practicing members to serve as Secretary to the Association, and that practice worked out fine in the past, but in late years the Association has grown and it now appears that it may no longer be quite fair to call upon a practicing architect to give so much of his time, as is required by the Association. For that reason, an executive secretary was recommended at the last convention and a committee was established headed by Francis Walton, of the Daytona Beach Chapter, as Chairman; Alex Hatton, of the Florida Central Chapter; and Robert M. Little, of the Florida South Chapter, as members. As Robert Little could not be present for the Convention, President Goin asked Russell Pancoast, of the Florida South Chapter, to serve in his place. President Goin called on Francis Walton for a report, and he reported that the committee got together a factual report and submitted it to the Secretary and the President and this report was circulated to the membership so that those members interested could brief themselves on what sort of a person an executive secretary is, and what the duties are. The report did not contain recommendation as to how the money is to be raised for the executive secretary, but did set out six general suggestions as to how money for such a program might be raised and the Committee proposed to the Executive Board a resolution for presentation to the Convention. As this resolution is to be included in the Minutes of the Convention its text is not given here.

James Stripling moved the adoption of the afore-mentioned resolution and that it be placed on the agenda of the Convention as the first order of business Friday morning. Discussion followed, with President of the AIA, Glenn Stanton, giving information as to the experience of other AIA organizations. Walton mentioned that the fund raised by subscription would be the beginning fund and after the first year the Association would know how much our publication, which would logically flow from this thing, would be worth to advertisers, and possibly there might have to be a small increase in dues. Further discussion relative to fund raising and the type of person to be employed as executive secretary, if and when the funds are raised. Stripling's motion was not seconded. Stripling moved the adoption of the resolution and that it be placed on the Convention agenda at the convenience of the President. Walton seconded the motion. Bunch mentioned that in several states such an executive maintains his entire office by the publishing of a bulletin with advertising in it and this seems to be the thought of the Committee and most of the officers of the Association that such a bulletin would be instituted in this state. After further discussion, the motion carried unanimously.

President Goin brought up the matter of dues and mentioned that they have been \$15 for corporate, \$15 for registered associate members and \$1 per year nominal membership for all non-registered associates of the Chapters. Stripling moved that the Board defer action on making recommendation as to dues until after the executive secretary problem is settled. This motion was not seconded. Further discussion followed and Stripling made a new motion that the Board not make any recommendation to the convention and that the dues would be settled on the floor of the convention upon decision or disposition of the matter of the executive secretary being employed. Motion seconded by Maass. Motion did not carry. Gamble moved that the Executive Board recommend to the convention that dues be kept at the same amount as they were last year, Plockelman seconded. Discussion followed and the motion carried. Bunch mentioned that there have been repercussions from sources as to the inequality of the dues, both practicing architects and registered architects who are working in other offices pay the same amount of dues to the FAA, and moved that the Board recommend to the convention the establishment of a special committee to study the problem of equality of dues, based on the income of the individual members of the Association. Motion seconded by Hooper, and after discussion the motion carried.

Applications for membership of the following student associates were approved:

George C. Asklof	Alf O. Barth	Douglas E. Croll
Lewis R. Biggerstaff	Francis G. Bonsey	William B. Wright
Alex W. Browning	Willard F. Burgess	Angus A. McRae
Kenneth Bryce, Jr.	James J. Casey	Jack S. Rilling
James R. Clarke	Leland A. Fisher	Sheldon P. Gans
Robert D. Gunn	Maynard C. Hamblin	Johann K. Eyfells
Robert S. Hensel	James T. Hughes, Jr.	Julio Acuna
Charles F. Knight	Glendale F. Leaich	John E. Piercy
Inman H. Leff	Ralph M. Lemley	Jerome J. Kurth
Charles V. Lowery	William H. Mason	Edward J. Seibert
Edward E. McClure	George R. McElvy	Burton L. Shatz
Eric Meyerhoff	Rosswell W. Munson	Charles E. McCoy
Charles T. Phillips	Richmond H. Peek	Fritz Weohle
Frank T. Pinard, Jr.	Eugene J. Randall	Andrade Gabriel Lleras
Paul L. Reiner	Walter B. Rise, Jr.	John B. Marion
Edward J. Robarts	Newton L. Sayers, Jr.	Coburn C. Eason
Fred W. Schlotterlein	Miss Joan Shumaker	Emil Grant Ball
James B. Sullivan	Raymond A. Thayer, Jr.	Dan Paulk Branch
William R. Upthegrove	Earnest Wolfman	

President Goin called for new business and Dean Arnett gave a report on the situation which has arisen in the Department of Architecture at the University of Florida. He said the school has lost a third of the entire faculty in architecture to other institutions, to practice and to architects' offices and possibly will lose several others in February, due to the financial status, and that he brought this up simply as a matter of information and not requesting action.

Stewart Morrison submitted a resolution concerning the Association censuring those Jacksonville architects involved in alleged unprofessional conduct. The Board recommended that the resolution be re-worded for presentation on the floor of the Convention and President Goin appointed George Spohn, Franklin Bunch and Clinton Gamble to serve as a committee with Morrison and Tench to re-draft the resolution.

Hooper moved and Stripling seconded that it is the sense of this meeting that Convention precedent be changed in that the general expenses of the convention, as well as the similar expenses which are now budgeted, be borne by the membership at large and that the collections at the Convention be limited to such specific expenses as are caused or determined by the individual's attendance. Motion carried.

Meeting adjourned at 11:35 p.m.

R. Daniel Hart, Secretary-Treasurer

ANNUAL CONVENTION
FLORIDA ASSOCIATION OF ARCHITECTS, AIA
Roosevelt Hotel
Jacksonville, Florida
November 2 and 3, 1951

The 37th Annual Convention of the Florida Association of Architects convened at 9:00 a.m., November 2, 1951, in the Grand Ballroom of the Roosevelt Hotel, Jacksonville, Florida, President Sanford Goin presiding.

The Jacksonville architects and other members of FAA with the assistance of the College of Architecture and Allied Arts of the University of Florida cooperated to make this Convention both enjoyable and instructive in their presentation of the Seminar on "Your Client," which was scheduled on both November 2 and 3---the business meetings of the Association being arranged in short sessions between the sessions of the Seminar. Since the papers presented during the Seminar are being made available through another source, these Minutes are confined to the business sessions. Highlights of the Seminar were addresses by President of the AIA, Glenn Stanton, and AIA Director of South Atlantic District, Thomas Harmon.

MEMBERS PRESENT

FLORIDA NORTH CHAPTER

William T. Arnett
William E. Baber
Joseph H. Bryson
Franklin S. Bunch
Arthur L. Campbell, Jr. (Mrs.)
A. Eugene Cellar
Logan S. Chappell
Wellington W. Cumber
Bernard Wells Close
W. Kenyon Drake
Ralph S. Fetner
F. Duane Fullerton
Guy C. Fulton
John L. R. Grand
Mellen C. Greeley
Sanford W. Goin
William Stanly Gordon
Joseph Brooks Haas
Myrl J. Hanes
Taylor Hardwick
Clyde E. Harris
R. Daniel Hart
William Hawkins
George O. Holmes, Jr.
Lee Hooper
Abner C. Hopkins
William K. Jackson
Forrest M. Kelley, Jr.
William D. Kemp
H. J. Klutho
Thomas Larrick
Harry Lee Lindsay
Glenn D. Moore
Jack Moore
Harry C. Powell
Jefferson D. Powell

N. Ray Roddenberry
H. F. Saxelbye
Walter B. Schultz
Olof E. Segerberg
Lee Roy Sheftall
Willis L. Stephens
Ivan H. Smith
W. P. Stults

FLORIDA SOUTH CHAPTER

Herbert Johnson
Marion Manley
Russell T. Pancoast
Alfred B. Parker
A. J. Simberg
Jack Skinner
Robert Fitch Smith
Robert L. Wood

PALM BEACH CHAPTER

Gustav A. Maass
R. H. Plockelman
Frederick G. Seelmann
John Stetson

DAYTONA BEACH CHAPTER

F. W. Craig
William R. Gomon
Harry M. Griffin
David A. Leete
Francis R. Walton

FLORIDA NORTH CENTRAL CHAPTER

Chester Lee Craft
James R. Stripling
Wm. Stewart Morrison

BROWARD COUNTY CHAPTER

Clinton Gamble
Morton T. Ironmonger
J. K. Pownall
Courtney Stewart

FLORIDA CENTRAL CHAPTER

Arthur Beck
Felix Benton
Robert B. Crowe
Donovan Dean
Elliott B. Hadley
Horace Hamlin, Jr.
L. Alex Hatton
Laurance W. Hitt
W. Kenneth Miller
Archie G. Parish
G. M. Peek
Jas. Gamble Rogers, II
George H. Spohn
Kendall P. Starrett
Wm. A. Stewart
Arthur W. White

STUDENT ASSOCIATE CHAPTER

James M. Barker
Francis G. Bonsey
Alan Borg

STUDENT ASSOCIATE CHAPTER CONT'D.

David Close
C. Ernest Daffin
W. B. Easton
Leland A. Fisher
Miss Glenna L. Greene

Elin Hensen
Glendale F. Leaich
Eric Meyerhoff
John E. Piercy
John Robin

Don C. Rogers, Jr.
Miss Joan E. Strumaker
Richard M. Slater
Kenneth L. Warriner

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FRIDAY MORNING BUSINESS SESSION

President Goin called the meeting to order and requested Walter Schultz, President of the Host Chapter, the Florida North, to introduce Glenn Stanton, President of The American Institute of Architects, and Director of the South Atlantic District of AIA, G. Thomas Harmon, III.

Minutes of 1950 Convention were read by Secretary. Minutes were approved as read.

President Goin announced the appointment of the following committees:

Auditing Committee

William T. Arnett, Chairman
Gustav A. Maass
James Stripling

Election Committee

Willis Stephens, Chairman
Walter Schultz
Jack Moore

Nominating Committee

William Stewart Morrison, Chairman
Clinton Gamble
Ralph Fetner
Frederick G. Seelmann
Medwin Peek
Frank Watson
Archie G. Parish

As Frank Watson was not present, President Goin asked Russell Pancoast to substitute for him on the Nominating Committee.

President Goin gave his annual report. This report is attached hereto as Appendix A.

The Secretary was requested by the President to give his report and the financial report. These reports are attached as Appendix B. The financial report was approved.

Alan Borg of the Student Chapter of The American Institute of Architects reported for this chapter, and his report is attached as Appendix C.

Meeting adjourned for Seminar at 10:45 a.m.

FRIDAY AFTERNOON BUSINESS SESSION

President Goin called the meeting to order at 1:45 p.m. and appointed the following:

Resolutions Committee

Robert Fitch Smith, Chairman
Clinton Gamble
John Stetson

President Goin asked Franklin Bunch, Chairman of the Legislative Committee, for his report and it is attached hereto as Appendix D.

Bunch moved that the Convention endorse the recommendations as made by his committee and authorize the new Legislative Committee to proceed along the lines as outlined in this Committee Report. Motion seconded by John Stetson. After discussion motion carried.

President Goin called on Francis Walton, Chairman of the Committee to Study the Need for an Executive Secretary for a report, and Walton asked Russell Pancoast to make some opening remarks about the background that led to this committee's work. Pancoast mentioned that practicing architects are too busy now to devote enough of their time to do the work of the Association as is now needed to continue our accomplishments, that this organization needs a political organization on a State level to get things done, and that any amount invested is going to help. The committee has come up with a suggestion that it be put upon a contribution level, and if the Association is worth its salt the members will invest in their own future.

After a few words of explanation as to what an executive secretary is and does, Walton, gave his report, and moved the adoption of the following resolution formulated by his committee. Walton's report is attached hereto as Appendix E.

WHEREAS, the officers and members of the Florida Association of Architects have now brought the Association to a high point of achievement, it now becomes apparent that to realize the full potentiality of this organization as an instrument of service to the profession, it is impractical and undesirable to further extend the duties of the practicing architects who are officers and directors, and,

WHEREAS, the present officers, directors and a special committee of its members, feel that the Association can accomplish much greater service to the profession only by engaging a qualified person or persons to augment and extend the accomplishments of the elected officers and directors,

NOW, THEREFORE, BE IT RESOLVED:

1. That by action of this convention of the Association on the 2nd day of November, 1951, the President is authorized to appoint a committee whose duty it shall be to:

(a) Conduct a campaign to raise by contribution from members or others, any sum up to \$10,000 for the purpose of engaging an Executive Secretary, or other persons who can augment and extend the accomplishments of the Association, and

(b) Make recommendations to the Board of Directors as to how the sum raised may be best employed, and

(c) Make recommendations as to suitable personnel available to carry out the recommendations, and

BE IT FURTHER RESOLVED, that the Board of Directors shall approve the means of solicitation; that all funds collected shall be kept by the Treasurer of the Association as a separate account; and that all funds collected in said account shall be returned to the donors if, in the opinion of the Directors, the total collections are not sufficient to accomplish a worthwhile addition to, or enlargement of, the activities of the Association.

Bunch seconded the motion for the adoption of the above resolution.

President Goin asked for an expression from Benmont Tench, Jr., FAA Counsel, and Tench stressed the considerable need for an executive secretary. After further discussion, the motion carried.

A special committee composed of George Spohn, Franklin Bunch, Clinton Gamble was appointed by President Goin at last night's executive board meeting to assist

Stewart Morrison and Benmont Tench, Jr. in re-wording a resolution presented by Morrison. President Goin requested Spohn for a report and the resolution reported by Spohn and moved by him for adoption follows:

RESOLVED that the 1951 Convention of the Florida Association of Architects endorse the action taken by the State Board of Architecture in investigating the Jacksonville architects involved in alleged unprofessional conduct with reference to the Duval County School Bond Construction Program.

WE FURTHER RESOLVE that this Convention strongly urge the Board of Directors of the A.I.A. to take action with reference to the same matter, as it applies to the Institute membership of the architects involved.

BE IT FURTHER RESOLVED that the practice of payment by any architect of special fees directly or indirectly to public officials for the purpose of obtaining architectural commissions is hereby strongly condemned.

Motion for the adoption of the above resolution was seconded by Morrison. After discussion, the motion carried unanimously.

President Goin called for a report from Francis Craig, Chairman of the Committee on Uniform Building Codes. As Craig was not present, Jas. Gamble Rogers, II read a resolution formulated by this committee, and moved for adoption of the resolution. Motion was seconded by Miller, but after discussion motion was tabled. Report of Committee on Uniform Building Codes is attached hereto as Appendix F.

President Goin asked for a report from Ray Plockelman, Chairman of Committee on Relations with the Construction Industry. This report is attached hereto as Appendix G.

Professor Grand, Chairman, Board of Trustees, Florida Association of Architects Loan Fund, gave his report and it is attached hereto as Appendix H.

As Van Knox, Chairman of the Committee on Relations Between Architects & Engineers was not present, President Goin asked Russell Pancoast, member of the committee, to present the report. The report is attached hereto as Appendix I.

Alan Borg, of the Student Associate Chapter, requested that liaison be made between the Committee on Education and Registration and the Student Chapter.

Dean Arnett, of the Auditing Committee, reported that a preliminary check had been made of the books and this check indicates the books are in good order and that an audit by a C.P.A. will be procured as soon as possible after the close of business this year.

Meeting adjourned for seminar at 3:45 p.m.

SATURDAY MORNING BUSINESS SESSION

President Goin called the meeting to order at 9:00 a.m. and since some of the members had to leave called on Robert Fitch Smith for report from the Resolutions Committee, and Smith presented the following Resolutions:

1. RESOLVED that the Florida Association of Architects wishes to recognize the loss to the profession of members who have died during the past year, and hereby directs the Secretary to write an appropriate letter to the nearest relative expressing our sympathy.

2. RESOLVED that the Florida Association of Architects in Convention recognizes and appreciates the privilege and pleasure of having the District Director, Mr. Tom Harmon, and the President, Mr. Glenn Stanton, with us.

3. RESOLVED that the Florida Association of Architects commend the Producers Council for the excellent exhibit which filled the gallery of this hotel during our Convention.
4. RESOLVED that the Florida Association of Architects wishes to thank the members of the Florida North Chapter for the arrangements and fine hospitality extended to us and our families at this meeting. They have left no detail incomplete, and have provided us with a high standard for future conventions.
5. RESOLVED that the Florida Association of Architects wishes to thank the officers of the past year for the great amount of personal time and effort expended in carrying out a most successful year in this organization. Through their concerted effort, we have reached beyond anticipated goals, and today find ourselves on the threshold of greater service to the profession and architecture, and our clients.
6. RESOLVED that the Florida Association of Architects wishes to thank the General Extension Division of the University of Florida, the College of Architecture and Allied Arts of the University of Florida, for their work in assisting to make our programs at this meeting so successful.
7. RESOLVED that the Florida Association of Architects recognizes the plea of architectural students of the University of Florida at this meeting by requesting that a working arrangement be made by the Florida Association of Architects and the faculty to enable the members of the Florida Association of Architects to make their services available to the University of Florida for professional consultation. That the members of the Florida Association of Architects consider themselves on call for this most important emergency duty to students and faculty. (Copy to the Student Chapter of the A.I.A., University of Florida.)
8. BE IT RESOLVED by the Florida Association of Architects in Convention that the Executive Committee be instructed to draw an amendment to the By-Laws of the Florida Association of Architects, and to then place this before the membership for action. Subject: To reduce the dues for members actively engaged in the teaching of architecture in schools and colleges within the State to a minimum sufficient only to cover administrative costs involved.

Miller moved the adoption of the Resolutions as presented by the Resolutions Committee in their entirety, motion seconded by Stewart. After discussion, Resolution No. 3 was amended to read: "for the excellent exhibit and luncheon," and No. 6 was amended to omit "General Extension Division of the University of Florida." After these amendments, the entire group of resolutions were adopted.

Herbert Johnson, Chairman of Committee on Public Information and Governmental Relations, gave his report and it is attached hereto as Appendix J.

Laurance Hitt, Chairman of the Committee on Allied Arts, gave his report and it is attached hereto as Appendix K.

President Goin asked for a report from the Nominating Committee and Stewart Morrison, Chairman, reported the recommendations of this committee, as follows:

For President:	R. Daniel Hart
For Secretary-Treasurer:	Francis R. Walton
For Vice Presidents:	
First Vice President, Florida Central Chapter:	Jack McCandless
Second " " Dayton Beach Chapter:	Francis W. Craig
Third " " Fla. North Central Chapter:	Prentiss Huddleston
Fourth " " Florida South Chapter:	Igor Polevitzky
Fifth " " Palm Beach Chapter:	Ray Plockelman
Sixth " " Broward County Chapter:	Clinton Gamble
Seventh " " Florida North Chapter:	Walter B. Schultz

Miller moved that the order of Vice Presidents as recommended by the Nominating Committee be accepted, motion seconded by Grand, and motion carried.

President Goin called for nominations from the floor for Secretary-Treasurer. Miller that the nominations be closed, seconded by Stetson. Schultz moved to amend the motion and moved that the Secretary be instructed to cast a unanimous ballot. Motion was carried as amended.

President Goin called for nominations from the floor for President. Gamble Rogers moved that the nominations be closed and the Secretary instructed to cast a unanimous ballot. Motion seconded by Miller and motion carried.

As Gustav A. Maass was not present for this Saturday morning session, President Goin asked Secretary Hart to read the report from the Committee on Education and Registration, of which Maass is Chairman. This report is attached hereto as Appendix L.

President Goin announced that the Executive Board has recommended that the dues for the coming year be set at the same figure as they were last year; essentially that is \$15.00 per year for all corporate members, and all registered associate members. Non-registered associates, regardless of their associate status, \$1.00 per year.

Discussion followed concerning the resolution that the Executive Board consider an amendment to the By-Laws providing for a reduction in dues to members of the faculty of the College of Architecture and Allied Arts. To effect this change

the Constitution would have to be amended; therefore, no definite action on the reduction of dues for this group could be taken. Miller moved that the dues be set in due course with the recommendations of the Board at \$15.00 and further that the Executive Board study and report to the next Convention the recommendation as to the establishment of the dues for teaching members of the F. A. A. and further that they consider dues to be based on office, not size, but some basis for determination based on office production. Motion seconded by Grand. Motion carried.

President Goin asked for new business, and Parker of the Florida South Chapter mentioned that the Chapter is an indirect sponsor for a television program to run for 52 weeks. The purpose of the program is to do something in the way of education for the general public and at the same time promote ideals of the Institute. Parker suggested that the College of Architecture and Allied Arts of the University of Florida might contribute some of the talent for the show.

There being no further business, meeting adjourned for seminar at 10:45 a.m.

R. Daniel Hart, Secretary-Treasurer

APPENDIX A

REPORT OF THE PRESIDENT TO THE ANNUAL CONVENTION FLORIDA ASSOCIATION OF ARCHITECTS, AIA

In presenting my report on the activities of the Association during the year past, I do not feel it necessary to elaborate in detail. Dan Hart, our able secretary, has done an excellent job of keeping the membership informed through the medium of the Bulletin. Reports of the various committees of the Association will be presented in considerable detail during this convention.

While it is to be expected that any president would officially report good work on the part of the officers and committee members, I feel particularly proud of the complete support that I have received from every member of the Executive Board and the several committees who have been called upon to extend themselves during the past year.

As has been customary in the past, the meetings of the Executive Board have been held in various sections of the state: Gainesville, January 13; Jacksonville, April 14; and Palm Beach, July 28. It is a source of considerable pride to me to be able to report that the attendance at these board meetings was good regardless of the location and the distance which the members had to travel at their own personal expense.

I would like to present for your special commendation Dan Hart, for his meticulous handling of all the multitudinous duties of the secretary-treasurership; Francis Walton, for the considerable time and study given by him and the members of his committee in presenting their report on the employment of an executive secretary for the Association; Frank Bunch, for his chairmanship of the legislative committee and particularly his efforts in organizing a statewide committee consisting of membership from the various professional organizations which was so effective in stopping any untoward action of legislature that might have led to the elimination of professional examining boards in the state; Benmont Tench, Association Counsel, for his representation of the Association during the last session of the Legislature. In addition to winning passage of special legislation desired by the Association, I feel it particularly worthy of note that he made so many friends for us in Tallahassee that on a number of occasions he was consulted by members of the Legislature regarding the reaction of the Association to matters being presented by groups representing other elements of the construction industry. This to my mind is a real evidence of the position to which the profession has been elevated in the eyes of the lay public.

One of the most pleasurable aspects of my term of office has been to observe the growth and activity of the Student Chapter at the University of Florida. I consider it a great honor to see the charter of The Institute granted to this chapter during my term of office, particularly in view of the fact that I served on the first committee which worked with the students in setting up the constitution and by-laws under which they first organized as a student branch of the Florida North Chapter. Sponsorship of this group was later assumed by the Association and from this sponsorship has grown the organization which tonight will receive its official recognition from The Institute.

I would also like to present for your special commendation C. Ernest Daffin, President of the University of Florida Student Chapter, A.I.A. Mr. Daffin and the other members of the chapter have done an outstanding job in publicizing the profession in a manner that reflects credit to themselves and adds prestige to the profession. Their architectural field day held on September 29th was one of the outstanding events of the year at the University of Florida. In my opinion their sponsorship

Appendix A Cont'd.

of an address by Frank Lloyd Wright on October 23rd was their greatest contribution to the profession as a whole since this activity brought statewide publicity to the Student Chapter, the University and the profession and was done by the students themselves without any assistance from the University or the Association.

It is only a few short years before the membership of this Chapter will constitute the leadership of the Association and its chapters throughout the state. It is heartening to predict the possibilities of the future from such an auspicious beginning.

APPENDIX B

SECRETARY'S REPORT TO THE ANNUAL CONVENTION FLORIDA ASSOCIATION OF ARCHITECTS, ALA

The Secretary submits this Annual Report, together with a statement of the financial standing of the Association.

I believe that the past two years have been vital ones for the Florida Association of Architects and that what has been achieved is due to the President and those men whom he has appointed and who have worked so hard. President Goin and the members of the Executive Board seemed to me to approach the problems confronting our Association with unusual vision and are leaving to those who are to guide its future program a record of real achievement and a basis for the building of an association even greater than many of us had ever dared dream of. Holding no brief for visionary attitudes of progress, this Secretary bases his belief of achievement on the straight thinking and unadulterated hard work of our President, Sanford Goin, of our Legislative Committee, headed by Frank Bunch, with the able assistance of Belmont Tench, of our committee for studying the need of an Executive Secretary, head by Francis Walton, and of other committees, each deserving of special praise.

All of the meetings have been attended by the Secretary and it is gratifying to report the increasing interest evidenced at each of these meetings, not only by the Board members but by the other Association members in the city in which the Board meeting was held.

Although a special committee will report on the matter, I feel that I cannot conclude my report without referring to the matter of the need for a full time Executive Secretary. I do not feel that a practicing architect can do the job that needs to be done.

I am grateful for the assistance given me by the members of the Association throughout the State.

FLORIDA ASSOCIATION OF ARCHITECTS
OF
THE AMERICAN INSTITUTE OF ARCHITECTS

FINANCIAL STATEMENT
AS OF OCTOBER 31, 1951

Brought forward from the year 1950

\$2,893.30

RECEIPTS:

Dues Broward County Chapter	\$300.00
Dues Florida Central Chapter	561.00
Dues Florida North Central Chapter	126.00
Dues Daytona Beach Chapter	188.00
Dues Florida North Chapter	623.00
Dues Palm Beach Chapter	442.00
Dues Florida South Chapter	1213.00
Dues Student Associate Chapter	91.00
Legislative Quota Broward County Chapter	38.40
Legislative Quota Florida Central Chapter	79.80
Legislative Quota Florida North Central Chapter	27.00
Legislative Quota Daytona Beach Chapter	30.60
Legislative Quota Florida North Chapter	146.40
Legislative Quota Palm Beach Chapter	73.80
Legislative Quota Florida South Chapter	204.00
	<u>\$4,144.00</u>

DISBURSEMENTS:

Bermont Tench, Jr., FAA Counsel (1950)	\$150.00
Fla. State Chamber of Commerce, Dues	25.00
Powers Co. (Mimeo paper, 1950)	55.62
Mayes Printing Co. (Printing & Envelopes, 1950)	51.25
Powers Co. (Mimeo paper)	32.30
Western Union Telegraph	10.94
Peninsula Pub. Co. (Fla. Bldr.)	3.00
Yonge & Hart (Addresserette plates & W.U.)	3.04
The American Institute of Architects, Dues	10.00
Mayes Printing Co., Stationery	90.66
Berenice W. Hannah, Postage, Stamps & Misc.	75.00
Bermont Tench, Jr., FAA Counsel	450.00
Bermont Tench, Jr., Legislative Expense	4000.00
Bermont Tench, Jr., Reporting Service	100.00
F. R. Walton, Travel AIA Convention	131.89
Berenice W. Hannah, Clerical	125.00
R. Daniel Hart, Secretarial Expense	175.00
L. G. Balfour, FAA Medal	10.62
Franklin S. Bunch, Legislative Expense	33.44
Bermont Tench, Jr., Legislative Expense	72.42
Gainesville Letter Shop, Report of Exec. Sec. Com.	23.18
Douglas Printing Co., Certificates Past-Pres.	73.39
	<u>\$5,701.75</u>

BALANCE FOR YEAR

TOTAL BALANCE

~~\$1,557.75~~

\$1,335.55

RECAPITULATION OF RECEIPTS:

206 Corp. @ \$15	\$3090.	10 Reg. Assoc. @ \$15.	\$150.	
2 " @ \$10	20.	4 " " @ \$ 1	4.	
2 " @ \$ 1	2.	37 Associates @ \$ 1	37.	
		2 " @ 50¢	1.	
		27 Jr. Assoc. @ \$ 1	27.	
		91 Stu. Assoc. @ \$ 1	91.	\$3422.00
Collection of 1950 Dues	_____			122.00
Legislative Quotas				600.00
				<u>\$4144.00</u>

RECAPITULATION OF BUDGET AND EXPENSES

As of Oct. 31, 1951

	<u>Budgeted Amount</u>	<u>Expenditures</u>
Dues and Fees	\$65.00	\$35.00
Stationery and Printing	400.00	219.53
Postage, Miscellaneous & Petty Cash	300.00	91.98
Secretary's Expense	500.00	300.00
Traveling Expense	400.00	131.89
Convention Expense	500.00	- -
FAA Medal	10.00	10.62
Legal Expense	600.00	450.00
Legislative Expense	4400.00	4205.86
	<hr/>	<hr/>
	\$7175.00	*\$5444.88

*The amount of \$256.87 paid out on last year's bills not included in the above. Also amount of \$1.00 refunded to Florida North Central Chapter not included.

Amount in book showing as being paid out includes the above-mentioned figures and \$200.00 that was returned from bank because of checks not being properly signed.

\$5444.88
 256.87
 1.00
 200.00

 \$5902.75

APPENDIX C
ANNUAL REPORT
STUDENT ASSOCIATE CHAPTER

The Student Chapter of the American Institute of Architects has experienced a rebirth in the past few months. Always active in the past, it is going on to new heights this year. The membership, an average of 45 in the years past, has soared to 91 members from the Upper Division and approximately 30 Junior Associate members from the Lower Division. That means that close to ninety per cent of the students in Upper Division are Chapter members.

The reason for the rebirth and strong membership is two-fold, the first being the able leadership and unbounding enthusiasm of C. Ernest Daffin, President, and the other reason being a general feeling for the need of leadership in the College of Architecture and group effort to promote activities beneficial to the education of an architect not undertaken by the administration. The group feels if the administration cannot foster these activities due to financial or other reasons, they must undertake them themselves.

So far this year two huge projects have been undertaken and successfully completed, one being the Architectural Field Day, which needs no reiteration other than to say that Ralph Gully, A.I.A., came to the University from New York at his own expense, and the other being the sponsorship of an address by Frank Lloyd Wright.

The Wright lecture was a staggering undertaking that required group faith in their purpose, power and pocketbook. It was not so much a matter of how much personal good they would gain from Mr. Wright's appearance, but, rather, the good that such an effort would do in making people aware of the Student Chapter and the College of Architecture and the need that exists there.

The entire affair cost in the neighborhood of \$1,500 and was attended by approximately 2,500 people, a good percentage of them being from cities other than Gainesville. Publicity was sent out through the entire Southeast. Twenty-five hundred brochures were sent out to architects, art clubs, civic groups and educational institutions. In addition, fifty invitations were sent out to state leaders and dignitaries.

A complete financial statement is not available as yet, since all the tickets and funds have not been returned. However, ticket sales have amounted to \$1,314.50 to date. The deficit incurred, if any, will be paid by the members out of their own pockets.

Our future plans are quite extensive. Mr. George Nelson, noted architect and furniture designer, is coming to the school for a few days starting January 7, we recently received word from William Ilescaze that he would be interested in coming during March, and Alfred Roth, Swiss architect and author of several books on school design, indicated that he might be able to meet with us in May.

In addition we are planning to arrange exchange trips with other architectural schools, broadening the scope of Field Day to bring students and faculty members from other schools, looking into the possibilities of working out a cooperative scheme with architects to teach students during the summer months on an apprenticeship system, and bringing about a closer feeling and cooperation between the students in building construction, engineering and architecture.

The students have the ambition and the ability to bring all these beneficial plans to reality, but to do so will require the wholehearted cooperation and support of the Florida Association of Architects. This we humbly request.

Respectfully submitted,

Alan C. Borg, Vice President
Student Associate Chapter, F.A.A., A.I.A.

APPENDIX D

REPORT OF THE LEGISLATIVE COMMITTEE
FLORIDA ASSOCIATION OF ARCHITECTS, AIA

Jacksonville, Florida
November 2, 1951

If you have kept up with what has been published in the Bulletin and sent to you by the Secretary, you know pretty well what went on in the Legislature. There was only one matter that took place in the Legislature that created any controversy within the profession. As you know, the Legislative Committee was given authority to act on any legislative matter as they saw fit, and that committee gave the Chairman the authority to act in such cases where time would not permit the polling of the entire committee, and in one case it was necessary that the legislative representative in Tallahassee be directed to take certain action which subsequently turned out to be of some controversial nature within the profession.

That matter was discussed at the Legislative Committee meeting yesterday at some length, and that committee has ratified the position taken by the Chairman in directing the activities of the legislative representative with respect to that particular matter.

So, unless there is someone here who wishes to open the matter again, we'll let the matter rest and forget it until it comes up next time. It happened to deal with a subject which was not available to us for study prior to the legislature, and we hope that before the next legislature convenes the sponsors of this particular legislation will present to the Legislative Committee, whoever they are next year, enough information about this type of legislation so that it can be studied and the general membership polled if necessary to determine the consensus of the opinion of the architects.

One of the major activities which the Legislative Committee has indulged in in the past year or two has been to endorse and support and practically sponsor a joint Florida Professions Committee with informal representation from nine Florida professions, meeting in informal, irregularly called meetings to organize concerted action to keep our various state regulatory boards and licensing boards from being curtailed in their activities, and even in some cases perhaps, being eliminated almost entirely.

The Legislative Committee would like to recommend to the convention that it endorse, support and extend the activities of the committee in this connection. We recommend this to the convention because we have very definite indications that such activities will be even more in evidence prior to the next session of the legislature, and we have found that where we can bring to bear on the legislators involved the concerted opinions and feelings of not only one profession but as many as nine professions they will listen and we can really get some action the way we want it, rather than the way some misguided legislator wants it with respect to our state boards.

The Legislative Committee also wishes to recommend to the convention the establishment of an Executive Secretary as most desirable from the standpoint of this particular committee. You will hear more about this Executive Secretary matter a little later on from a special committee which has been studying it.

We are particularly interested because our legislative representative, Mr. Benmont Tench, who has so ably taken our part in the legislature and between sessions of the legislature, with some of the legislators for the past three or four years, now wishes, because of personal reasons, and casting no reflection at all on the Association, to be relieved of his duties along that line.

So we have got to find somebody to take his place, if he will be unable to serve us in the 1953 session of the legislature, and we think the logical person would be

a full time paid Executive Secretary of the Association.

I want to mention one other thing. In connection with this Joint Florida Professions Committee, the Legislative Committee is finding it increasingly necessary to put out some funds which in the past have been in some cases the personal funds from the members of the committee, and we would like to recommend to the new Executive Board that item be placed in the budget for the Legislative Committee during this off year of the legislature to assist in that organization of that all Florida Professions Committee.

It wouldn't need to be very much, but some minor amount in the budget would be of great help to us.

Respectfully submitted,

Franklin S. Bunch, Chairman
Legislative Committee

Members of Committee:

Harry M. Griffin, Daytona Beach Chapter
Igor Polevitzky, Florida South Chapter
Courtney Stewart, Palm Beach Chapter
Elliott Hadley, Florida Central Chapter
Charles Saunders, Florida North Central Chapter
Clinton Gamble, Broward County Chapter

APPENDIX B

REPORT OF COMMITTEE TO STUDY THE NEED FOR AN EXECUTIVE SECRETARY

I'd like to start with the objects of the FAA, that is the point at which I began the study of the thing, first of all, to find out what the FAA is supposed to be doing.

The objects of the FAA are:

1. To unite the architectural profession within the State of Florida.
2. To promote and forward the objects of The American Institute of Architects.
3. To stimulate and encourage continual improvement within the profession.
4. To cooperate with other professions.
5. To promote and participate in the matters of general public welfare.
6. To represent and act for the architectural profession in the State.
7. To promote educational and public relations programs for the advancement of the profession.

I didn't write that, that is in your by-laws, it is the objects in the forefront of your Bulletin that carries the same statement. That is what we are supposed to be doing and we are doing it at some great expense to some of the individuals on the Board and officers who have been trying to carry on this program; most of them have become dissatisfied with the results they have achieved. They have achieved some results, but they realized they didn't have time enough to do the job right. They have done the best they could.

It is this feeling, coupled with a little feeling of resentment on the part of some of the people who had to be officers, because of the load they had to carry for the membership, that is what sponsored or prompted this movement.

I'd like to translate those objects of the FAA into the terms of activities which might be called a working program, and I have tried to make a little more elaborate explanation of these points:

1. Maintain a Bulletin; to acquaint members with activities and problems of the Chapters and the members, and to act as a sounding board for members' opinions and report on methods used in solving our problems.
2. Promote best possible attendance at conventions.
3. Maintain liaison with The American Institute of Architects and support their program.
4. Act as an educational and ethical stimulus through the use of the Bulletin and the convention floor and its attendant seminar sessions.
5. Report the activities of other professions through bulletins, report our activities to the other professions and secure active cooperation with them on committees of a joint and collaborative nature. Bring to us and take to them speakers for our mutual benefits.
6. Support publicly through press and speakers various public welfare programs.
7. Circularize our state representatives and bring our message to them forcefully. Maintain counsel actively attendant to all sessions of the legislature.
8. Secure proper coverage in the public press, encourage essayists and speakers among the profession and place them and the photography of work done before the public at best advantage.
9. Give advice and counsel to Chapters.
10. Assist in starting Chapters.
11. Maintain legal counsel.
12. Support work of State Board.

That more or less spells out the duties that would fall to an Executive Secretary, were we to hire one. Our membership has a rather peculiar characteristic which has to be taken into account. Since our Association is a federation of Chapters, the problem of membership is resolved at the Chapter level. However, in order to provide sufficient funds and strength the Association must sponsor the greatest chapter activity and the most intensive chapter and membership development possible and practical.

Form. Although the Association is of the nature of a federation, it is actually governed through individual membership and all officers are elected at convention. Although our Vice Presidents are nominated from the chapter, their ratification and election depends on the convention. Since delegation at convention is not limited, this acts to reduce the federation effect. The behavior of the elected officers has always in the past indicated more of the federation attitude, however, and we find on all matters of serious nature, the Board seeks to take the level of decision back to the chapters before action is taken. In terms of the objects of the FAA and the required activities, the membership and the form our organization has developed, the following suggests itself as the first approach to the problem of hiring an Executive Secretary.

The Work of the Executive Secretary. "The success of the Association depends in large part on the care with which policies are formulated, adopted, and executed." It is at the execution level that the executive can do the most work.

The executive must work for the realization of the objects of the FAA through activities such as those suggested above. Much of this work will be carried out by the members through their individual and committee work and the executive will merely be the goad to activity and the cement between the bricks. In an attempt to clarify this picture here are spelled out some of the probable duties of the office:

1. Coordinate the work of committees.
2. Prepare and manage conventions.
3. Organize Board meetings.
4. Coordinate work of chapters.
5. Effect liaison with State Board.
6. Effect liaison with legal counsel.
7. Assist chapters.
8. Draw supporting efforts from members.
9. Maintain accounts.
10. Develop a budget for Board approval.
11. Handle public relations and press work.
12. Obtain audit of books.
13. Obtain understanding and acceptance of the program by Board and Chapters.
14. Keep minutes and records.
15. Take care of official correspondence and Bulletin.
16. Represent the FAA as directed.

With the employment of an Executive Secretary a pressure toward stabilization of the Board with perhaps longer staggered terms will be felt.

Any Executive Secretary who was confronted with the possibility of a complete change of officers every year would be at somewhat of a loss to keep an organization moving in a constant direction, and I feel that as an outgrowth of this, we might find it desirable to arrange for some staggering of office terms in order that the man wouldn't be confronted with a whole new set of officers occasionally.

Some of the above items of work call for a person who is a good writer. Others call for a hard driving organizer. Some call for a good salesman. The difficulty of finding all these diverse qualities in one person accounts for the fact that different solutions to the problem are in use. The following list is suggested as probable solutions.

I'd like to tell you how these were arrived at. We sent a circular, a questionnaire, to the 12 Districts of The American Institute of Architects, and I asked the members of the Chapter Affairs Committee in each of those Districts, to forward these questionnaires to any organizations, AIA, or state organizations in their areas, who might have an Executive Secretary who could cast a little light on the subject.

And from that, I got several replies which indicate the manner in which other states and other large Chapters have solved this problem.

From that, I constructed three possible solutions, ways, that derived from those. I found:

(a) We could employ a full-time Executive Secretary who would be equipped to do all our jobs with the aid of a stenographer and with a budget for office costs and travel. As above stated the talents must be broad involving handling people, writing effectively, organize meetings, keep records and accounts, and above all be able to think like an ethical professional in all his contacts and writings. This is a big order and is going to take a big person to fill it. If the person can be found and if we can finance it, this is the ideal solution.

Here is a rough estimate, an architect's estimate is usually too low, but this is a rough estimate of what it might cost:

The Executive Secretary salary, \$6500 to \$8000 a year. That was arrived at by consulting with several Executive Secretaries and finding out what they drew. They weren't architectural Executive Secretaries, they were in other lines. I find that his salary range for a starting person, a fellow who realizes he has got to make a showing and maybe he can build up his salary as time goes on. That would draw a qualified person, I am told.

For stenographer, \$2000, Cost of office, \$2000, other expenses, \$3000, making a total of \$13,500 to \$15,000.

We might be able to shave it a little if we got down to cases. Some of those other costs might be whittled.

(b) A second solution suggests itself. We might prevail on one of our own members to take part of these duties. Item 1, uniting the profession within the State of Florida; Item 3, to stimulate and encourage continual improvement within the profession; Item 4, to cooperate with other professions; Item 5, to participate in matters of general public welfare. Some of the other general aspects of the job could be carried by one of our own members, in other words, who would be elected to this office and paid a modest salary just to take the curse off from having to give up some of his time, I suggest \$1500 a year.

Then we could have a press secretary and convention manager. He would be actually a public relations man working under this man. He would probably be drawn from the newspaper field.

I have suggested a \$4,000 salary a year, for that as a starting salary. The other office costs, \$1,500 and \$3,000 make a total cost of \$10,000.

That would give us two people, one of our own professionals who would guide the work of this other person, and the other one working full time as a press secretary and public relations man to do the leg work.

Another possible solution to the broad scope of talents required for the job is two persons with a different relationship, as follows: A half time Executive Secretary, perhaps an architect, to handle everything except the press releases and Bulletin and to cover these two on a contract basis (as we had considered in a previous negotiation) to a publisher or public relations counsel working closely with our Executive Secretary.

The cost of this solution, Secretary, \$4,000, public relations counsel, \$3,500, expenses of office, \$3,000, stenographer's time, \$1,000, or a total of \$11,500.

That is an expansion of the second step, assuming that we would never consider the public relations counsel ever becoming any more than just that. That would be strictly a public relations counsel and could be done under contract with some larger firm. I understand some state organizations have contracts in about this amount for just such jobs. Some large advertising agency will take the job and delegate one of their personnel to be the expert on that account, set up a file and manage the thing within their office just as a contract.

That would anticipate that we'd have to pay some architect about a half time job to do the balance of the job, do all the other work.

With each of these schemes in operation, there would be the same sources of revenue to offset these costs. Here is an enumeration of these possible sources with aside remarks by the committee on how they may be increased or achieved.

1. Dues. They may be increased by enlarging membership and by increasing dues.
2. Advertisements in Bulletin. (A large possible source if the program is put through and a snappy publication results.)
3. Convention registration fees. (Can be increased by building larger attendance at convention and slight increase in fee.)
4. Advertisers and exhibitors fees at conventions. (An enlarged and souped up convention will draw willing exhibitors whose toll might well carry the major convention costs.)
5. Income from Services. (Our executive might well render survey and mailing list services to advertisers at a small profit to the organization.)
6. Donations, bequests, and grants. (Many architects could donate to the cause and some might be able to remember the FAA in their wills. The obtaining of grants from various foundations would depend on the value of our projects and our executive's initiative in obtaining the contacts.)

The committee recommends that the program suggested by scheme (b) holds the most fertile possibilities for the Association and its cost might be whittled down by taking advantage of some specific situation such as attaching the work office to the architect's office who accepted the job as part-time executive. With this scheme

we have the additional advantage that we can train our press secretary to better represent us by being under the direct supervision of the member Executive Secretary. If we are careful in selecting our employee this person might, in this situation, grow to the full capabilities of the person required for scheme (a) and the Association income and wellbeing might also grow to be able to absorb it.

On the other hand, a two man office with broad talents, available to the Association and with a member representing us, perhaps in the modified title of Executive Vice President, has much to recommend it.

With the employment of an Executive Secretary the Association will have an office, however small, which will have to be equipped and maintained.

Respectfully submitted,

Francis R. Walton, Chairman

APPENDIX F

REPORT OF COMMITTEE ON UNIFORM BUILDING CODES

Ralph Spicer (Daytona Beach) - CHAIRMAN
Wm. Manley King (Palm Beach)
Robert E. Hansen (Broward)
Marion Manley (South)
William Jackson (North)
Albert P. Woodard (North Central)
James Gamble Rogers, II (Central)

The Chairman of your committee on Uniform Building Codes, appointed for 1951, has been instructed by the committee to submit and to move the adoption of the attached resolution.

RESOLUTION

Whereas, the need for unification of building codes is an established and accepted fact, and,

Whereas, in recognition of this fact, the majority of the local Building Codes in force in Florida embody, in general, the principal provisions of the Southern Standard Building Code, and,

Whereas, the Rules Governing the Construction of Buildings, coming under the jurisdiction of the Florida State Hotel Commission, are often different than and in conflict with the majority of the local Building Codes in force in Florida,

Now, therefore, be it resolved, that, The Florida Association of Architects recommend, and do everything within its power, to the end result that:

1. The Florida State Hotel Commission adopt and include by reference thereto, the Southern Standard Building Code, with suitable modifications relative to planning, as the principal part of its Rules Governing the Construction of Buildings, coming under its jurisdiction.
2. All municipalities and governing bodies, contemplating the adoption of building codes, adopt the Southern Standard Building Code as their basic code.

APPENDIX G

REPORT OF COMMITTEE ON RELATIONS WITH THE CONSTRUCTION INDUSTRY

Due to the conditions that exist in the State of Florida in the past year; namely, the amount of construction work that has been performed and the complete employment of all crafts, this Committee has had no particular problems or grievances submitted to their attention. Therefore, this report will consist of suggestions for continued good relations between contractors and architects in the construction industry.

It is obvious that architects, contractors or builders, and their respective controlling organizations have cooperated very well in the past year. As an example, in the Palm Beach area throughout the past year the Architects, Associated General Contractors, Engineers and Realtors have a Joint Cooperative Committee appointed from their parent organizations which meet monthly to discuss the problems that arise affecting the construction industry. The solutions and suggestions of this Joint Committee are carried back to the parent organization for discussion and approval. Also, semi-annually these four organizations have a joint meeting at which time recommendations and resolutions are passed on all the important matters affecting the construction industry and current municipal or public improvement projects in which these organizations might be of assistance to local governing bodies. The results have been outstanding in this area, and the Palm Beach Chapter would recommend a similar procedure to other chapters of the A.I.A.

In the Central Florida area similar meetings have been held in which the local Architects Committee meets at intervals with the Contractors' organization to discuss their problems. This, with the cooperation of the Builders Exchange, which is composed of all branches of the building industry, handle the problems that arise very successfully. Therefore, it is the opinion of this Committee that conditions as they exist throughout the State of Florida are being aided by the building industry which is contributing much to the growth and happiness of the State not only as it directly affects the industry but as it would affect the growth of the municipalities in which they exist.

The only problem that has been reported to this Committee has been the feeling that builders are not only taking on their own responsibilities as contractors, but are also gradually assuming the responsibilities of the architect in the building industry, and the architect is losing control of the work that he should be responsible for. Mainly, the contractors are furnishing designs and estimates before contacting an architect, and they are then presenting the clients to the architect and asking for a reduction in fees stating that much of the preliminary work has been done and full architectural services are not required. This has been done, I believe, primarily for the reason that the contractor wants to retain the client without having to go through the usual competitive bidding to secure a job.

Respectfully submitted,

R. H. Plockelman, Chairman

APPENDIX H

REPORT OF THE BOARD OF TRUSTEES
FLORIDA ASSOCIATION OF ARCHITECTS LOAN FUND

Mr. Sanford W. Goin, President
Florida Association of Architects
518 N. E. Fourth Avenue
Gainesville, Florida

Dear Sanford:

In response to your request and in discharge of our duty as Trustees of the F.A.A. Loan Fund at the University of Florida, we submit this the annual report of the fund's status as of October 23, 1951:

Cash on hand	\$783.65
Accounts Receivable (Principal amount)	<u>66.50</u>
Fund value	\$850.15

The accounts receivable item represents one account only which has been outstanding and due for some time. Steps have been taken to encourage the borrower to formulate a plan for the systematic liquidation of this loan.

In recent years students seem to be disinclined to make use of the loan fund. Their tendency has been to seek part-time work in order to follow a pay-as-you-go plan. Perhaps the recent trend toward earlier marriage in this social group accounts, at least in part, for the distaste for such additional indebtedness, or it may be that students are enrolling for curricula in which scholarships are available.

In that connection, I believe it appropriate to call your attention to the extent to which the realtors of the state have encouraged students to pursue the curriculum in real estate. Attached are pages 87 and 88, taken from the University's 1951-52 catalog, which list and describe the eleven scholarships now available. Obviously, a student given the choice between seeking a loan or a scholarship will be inclined toward the latter course. While we are not making any specific recommendation, it is safe to say that highly desirable as a loan fund is, it is at the moment the least attractive course of action from the student's viewpoint.

The problem of student aid is but one facet of the larger problem of architectural education. Inasmuch as this larger problem of architectural education is becoming increasingly one of the major concerns of the profession, it appears appropriate that the Board of Trustees should urge upon the Association the need for continued and comprehensive study in its own interest. Whether it is said on the higher level of a civilization or the lower one of a profession, it is not too strong a statement to make that the problem of education is one of survival.

Sincerely yours,

JOHN L. R. GRAND, Chairman
Board of Trustees,
Florida Association of Architects
Loan Fund
University of Florida

JLRG/em

cc: Mr. George Spohn
Mr. Warren Hendry
Mr. R. Daniel Hart

APPENDIX I

REPORT OF THE
COMMITTEE ON RELATIONS BETWEEN ARCHITECTS AND ENGINEERS

Mr. Sanford W. Goin, President
The Florida Association of Architects
518 N. E. 4th Avenue
Gainesville, Florida

Dear Mr. Goin:

It now appears that I am not going to be able to attend the Convention in November. I am therefore writing you with reference to the Committee on Relations between Architects and Engineers, of which you appointed me Chairman for this year.

Some time ago I wrote all members of the Committee asking them to advise me of any matters which either they or their respective chapters thought we should consider. The only suggestion which anyone could offer is contained in a letter from Mr. Pancoast which is enclosed.

It seems to me that Mr. Pancoast's proposal is a very constructive one. As this year is very nearly gone, I believe it can be acted upon to greater advantage by the new committee which will be appointed in 1952.

With best regards, I am

Sincerely yours,

Van W. Knox, Jr.

The above-referred to letter from Mr. Pancoast to Mr. Knox is included below:

Mr. Van W. Knox, Jr.
Sweet Building
Ft. Lauderdale, Florida

Dear Mr. Knox:

This will acknowledge your letter of October 9 in regard to the proposed F.A.A. committee meeting Thursday afternoon, November 1, in regard to relations between architects and engineers.

In case I am not able to be at the meeting, I would like to bring up one subject for committee discussion. Committees on relations between the two professions never seem to accomplish very much because each profession overlaps the field of the other profession to such an extent that it is difficult to draw definite lines between them.

I understand that the engineers are planning to get legislative action on changes to the law that governs the practice of engineering. At the present time, their law allows them to design any type of building without an architect. The best professional men amongst the engineers do not want to practice architecture, but others have no hesitancy in entering the field and are so doing in increasing numbers. The engineers claim that the architects have the right under the law to do engineering and that many of them are doing engineering work who are not capable. Again, the best professional men amongst the architects always engage engineers to do their

APPENDIX J

REPORT OF THE
COMMITTEE ON PUBLIC INFORMATION & GOVERNMENTAL RELATIONS

Herbert H. Johnson, CHAIRMAN
Geo. J. Votaw
Richard Jessen
Edwin M. Snead
Lee Hooper
James Stripling
Courtney Stewart

It has come to the attention of the committee during the past year that architectural-engineering organizations have been and are being set up within State Agencies for the purpose of preparing plans and specifications for the construction of State buildings. This matter was brought before the Executive Board in April by Stripling and was reported upon briefly at the July meeting by Mr. Tench. At Mr. Tench's request a special committee was appointed to serve with him in investigating this matter. The results of this investigation have not yet been submitted.

It is recommended that this special committee be continued into the next year and that an attempt be made to meet with the Florida Engineering Society and the Florida Society of Professional Engineers for the purpose of enlisting their support in correcting this situation.

The Committee on Public Information and Governmental Relations wishes to congratulate Mr. Hooper and the Convention Committee for arranging a program of seminars that will do more to acquaint the membership with their relation to governmental agencies, both state and Federal, than any action that could be taken by this committee.

Respectfully submitted,

Herbert H. Johnson, Chairman

APPENDIX K

REPORT OF THE
COMMITTEE ON ALLIED ARTS, F.A.A.
FOR THE YEAR 1951

Mr. President--

The past year has not been notable for any large scale cooperation between artists, sculptors and architects. Nearly all the architects spend most of their time wondering how they can build any buildings at all after becoming enmeshed in the maze of government control and red tape, which has descended upon us like a heavy smog.

However, the Florida South Chapter is now sponsoring a show of Contemporary Painting at the Art Gallery of the University of Miami. I understand that Bob Little, as the chairman of the committee on allied arts for the Florida South Chapter is the prime mover behind this show.

It is a pleasure to quote from a letter sent to me by Bill Arnett, one of the members of this Committee.

"Probably the most active agency in Florida in fostering and promoting closer relationships between architects, sculptors, painters and other artists practicing the arts of design allied with architecture, is our own College of Architecture and Allied Arts at the University of Florida.

"Here, working side by side, are the young men and women who plan to devote their lives to the improvement of man's physical environment and the enrichment of his life through architecture and the arts.

". . . Two men, John L. R. Grand, head of the Department of Architecture, and Stuart R. Purser, head of the Department of Art, one an architect and the other an artist, are working together with the closest kind of cooperation to advance the cause of architecture and the arts in Florida. I know of no more active integration any where in the country."

This is a good sign. Let us hope that the young men and women, now attending the University, will carry on the good work, after they leave.

Respectfully submitted,

Laurance W. Hitt
Chairman of the Committee on Allied Arts

ANNUAL REPORT OF COMMITTEE ON EDUCATION AND REGISTRATION

Mr. R. Daniel Hart
 Secretary-Treasurer
 The Florida Association of Architects
 Pensacola, Florida

Re-Annual Report
 Committee on Education
 and Registration

Dean Dan:

I wish to submit this report from the Committee on Education and Registration.

On July 5th I submitted a letter (see enclosed copy) to each member of the Committee. I received answers from four. Their letters are attached. The others have not replied to date.

I also have contacted the A.I.A. Department of Education and Research, Walter A. Taylor, Director. His letter, in reply, is attached, also the "1950 Survey of the Architectural Profession, Progress Report." Enclosed also is the "Report of the Committee on Education," the title "The Education of the Architect."

We find that the education of a future architect is divided into three distinct periods, as follows: Student, Apprentice and then the Practitioner. The professional education of an architect is not peculiar to a certain period or type, but a continuing and constantly enlarging process. The collegiate educational program prepares the young graduate to enter the period of apprenticeship. This period moulds his thoughts and actions, which will have control over his works during actual practice. We find that in many cases the student is filled with theories that are being fostered in schools through the instructors, who have come under the spell of overadvertised professional architects. We find that in many cases that their ideas of design has lowered the high standards of architecture, rather than to raise the standard.

The period of apprenticeship depends on the character of the office in which he is employed and the type of man under whom he works. Some are satisfied to be of a type, others strike out on their own to follow their dictates.

When he enters his own private practice, his education then enters the definite period of his life. His actions then make him directly responsible to his clients, the public and to the architectural profession. He must be ethical, sure and sound.

We find that there should be a closer contact with the Schools of Architecture by the practicing architects and that at all times he should be willing to give his advice, as gained through years of practice. He should give his time each year to take active part in some school program. He should take time out to visit the schools, see their design programs and study the character of instructions given.

We find that the practicing architects should always lend their ears and give advice to the draftsmen. He should encourage them and help them prepare a program for the future. They should be prepared on subjects that will assist them and prepare them for the state examinations.

We should keep in closer contact with the State Board of Architectural Examiners to assist them to promote higher aesthetic, scientific and practical qualifications. We should keep in closer contact with the A.I.A. Committees on Education and Registration.

Members:

Cedric Start (Broward)
 Archie Parish (Central)
 Alfred B. Parker (South)
 Prentiss Huddleston (North Central)
 Joel W. Sayers, Jr. (Daytona Beach)
 P. M. Torraca (North)

Respectfully submitted,

Gustav A. Maass, Chairman
 Committee on Education and Registration

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engineering work if they are not capable of doing a good job in their own organizations.

In spite of these claims and counterclaims, this F.A.A. committee, or the next one to be appointed, should make an effort to ask the engineers when making changes to their law, to qualify the provision which allows them to design all types of buildings. Some individual engineers are well qualified to design some types of buildings and I feel that the architects have no legitimate objection where this is the case. In general, however, the engineer is a specialist and has not had the necessary background of experience and education which trains him in the problem of overall design of all types of buildings.

If the engineers could be persuaded to confine the types of buildings which they design to those buildings which are predominately an engineering problem. I believe that that is about the most we could accomplish. The exact wording in such a controlling regulation is extremely difficult to determine, but perhaps a joint committee could establish something that would be satisfactory to both professions.

Sincerely,

RTP:jp

Russell T. Pancoast