

- Issuing warrants.      rant shall be signed by the President of the City Council, or in his absence, the acting President of the City Council, or in the absence of both, the Chairman of the Finance Committee, and attested by the Recorder, and countersigned by the Comptroller, provided the pay roll account containing the amount due officers, employees, and appointees of the city shall be made up and attested by the Recorder and certified to by the Comptroller, and warrants issued for amounts mentioned therein at the end of each month without further action.
- Entered on minute book. *Ib.*, Sec. 2.      SEC. 627. All warrants shall be spread upon the minute book of the City Council in the following manner: Number of warrant, amount of same, to whom issued, and on what account drawn.
- Warrants paid out of particular funds only. *Ib.*, Sec. 3.      SEC. 628. The City Treasurer shall pay warrants as provided in section 626, out of revenue derived from the funds set apart by the City Council, and against which the warrant is drawn, and in no case to use the revenue of any particular fund to pay warrants drawn against some other fund except by order of the City Council.
- Funds kept separate. *Ib.*, Sec. 4.      SEC. 629. The City Treasurer shall keep account of the funds separately as appropriated by the City Council, in a book properly ruled and headed.
- Printed blanks. *Ib.*, Sec. 5.      SEC. 630. The Printing Committee of the Council is hereby authorized to have such books and blanks as are required by the Treasurer, Comptroller, Recorder and other officers provided, after advising with such officer as to the character and kind of books needed.
- Delivery of warrants. *Ib.*, Sec. 6.      SEC. 631. It shall be the duty of the committee and officers referred to in section 626 to perform the duties pointed out in said section; Provided, That no warrant shall be finally countersigned by said Comptroller and delivered to the payee thereof unless there are funds in the account against which the warrant may be drawn, or in the contingent fund.

#### BOARD OF PUBLIC WORKS.

Estimate of expenses. *B 88*, Sec. 1, Dec. 29, 1889.

SEC. 632. The Board of Public Works shall, on or before the first meeting of the City Council in July of each year, or as soon thereafter as practicable, prepare and submit to the City Council an itemized estimate of the amount of money necessary and advisable, in their opinion, to spend in the execution of the duties entrusted to them for the ensuing year, giving in detail the plan of constructions and repairs, and estimates of expenditures and salaries, etc., proposed by them, with the estimated cost of each improvement, or salary, specifying for what department required, as streets, sewers, public buildings, waterworks, fire department, etc.