

**Evaluator Checklist for Lesson Plans**

<b><u>Criteria</u></b>	<b>Expectations</b>	<b>Meets Expectations: Yes/No?</b>	<b>Notes/Changes</b>
<b>Format</b>	Uses template and includes all required elements		
<b>Summary</b>	*Lesson Title *Lesson Summary *Subject *Intended Audience/Grade Level *Time Frame (designate lesson(s) length and length of time appropriate for the age of the students)		
<b>Standards and Purpose</b>	*Standards *UFDC Resources (Uses one or more UFDC item and other (supplemental) materials) Guiding Question(s) *Objectives (must be observable (not “know” or “understand”))		
<b>Assessment</b>	Formative (Describe how and when the students will get feedback about their performance or understanding during the lesson. How and when will they have an opportunity to use this feedback to improve their performance?)		
	Summative (Describe how the teacher will determine if the students have reached the learning targets for this lesson. How will the teacher measure the impact of this lesson on student learning?)		
<b>Teaching Phase</b>	Activate/Build Prior knowledge (Describe how the teacher will gather information about student understanding and prior knowledge before the lesson or at the beginning of the lesson. How and when can the teacher use this information during the lesson? Also, does it connect to previous instruction?)		

	Direct Instruction (How will the teacher present the concept or skill to students? Concept or skill must be explained clearly with explicit language. Must include a model or example (2 is better) that includes a think-aloud if appropriate)		
	Guided Practice (What activity or exercise will the students complete with teacher guidance?)		
	Independent Practice (What activities or exercises will the students complete to reinforce the concepts and skills developed in the lesson? Specify whether independent practice occurs during this lesson or whether it can occur later in the day, such as during centers or independent work time)		
<b>Closure</b>	How will the learning from the lesson be reinforced over time? How does this connect to other content/lessons/current thematic unit?		
<b>Accommodations</b>	Describe how to accommodate students with special needs and how to differentiate instruction. Should account for struggling students, ELs and students with disabilities		
<b>Extensions</b>	Describe possible extensions of this lesson.		
	Re-Teaching		
	Enrichment		
<b>Materials</b>	Special materials/preparation needed (Describe what special materials or preparations are needed for this lesson.)		
	Suggested technology (What are the suggested technology requirements to use this lesson?)		
	Notes and Additional Recommendations (Provide recommendations concerning the preparation or implementation of your lesson)		

<b>Non-Required Elements</b>	Guiding Question(s)		
	Reflection (Questions to stimulate reflection on the process of teaching with primary sources for the implementing teacher – not for completion by the lesson developer)		
	Attachments		
<b>Overall Decision</b>	Reviewers, please provide an overall decision (Accepted, Accepted with revision, or Rejected) based on how well the lesson met expectations, especially for the elements of the teaching phase.		