

**2013 – 2014 Smathers Libraries Mini Grant
APPLICATION COVER SHEET
Application due: Monday, May 15, 2013, 5:00PM**

___ Check here if this is your first grant application where you will be serving as a principal investigator (PI).

Principal Investigator (PI) Name: Jana Ronan

Department: Library West

Email: jronan@ufl.edu

Phone: (352) 273-2623

Additional project applicants, please give name, email, and brief role for each:

Laurie Taylor, laurien@ufl.edu, migration of data to UFDC, data curation

Shelley Arlen, shelarl@uflib.ufl.edu, U. S. history consultant, promotion and instruction

Dan Reboussin, danrebo@uflib.ufl.edu, Google Optimization, crowd-sourcing and Wikipedia

Title of grant application project: Freedom Summer Oral History and Library Curation Project (FSP)

Project abstract (no more than 100 words):

The 50th anniversary of the national Civil Rights Movement campaign called Freedom Summer will occur in 2014. In this highly publicized campaign, over 1,000 activists across the USA came to Mississippi to register blacks to vote. This turbulent period of social unrest has been documented by the UF Samuel Proctor Oral History Program in more than 100 recorded interviews with veterans. The project also includes interviews with activist Rosa Parks, part of the Libraries' James S. Haskins Collection. The goal of the Freedom Summer Project is to make these unique, hidden oral histories accessible to scholars, while promoting the collections.

Funds requested (Limit of \$5,000): \$4,939.20

Describe how the 10% mandatory cost share will be met (be specific):

Percentages of effort for Arlen and Taylor, 1% each totals: \$1,420.13

Please list the library resources/departments to be used in this project and the name of the person authorizing the intended use and date authorized. Each authorizing person must initial their approval and availability of resources for this project. If you need more room, continue on a separate page.

Resources Required for Project as applicable including cost share contributions	Authorizing Individual	Approving Initials	Date Authorized
Cataloging/Metadata	Betsy Simpson	BS	5/16/13
Special Collections (Reboussin)	Jim Cusick	JC	5/16/13
Library West (Arlen)	Patrick Reakes	PR	5/16/13
Administration (Taylor)	Diane Bruxvoort	DB	5/16/13
Administration (Hood)	Sam Huang	SH	5/16/13

I confirm receipt of approvals from all project team members to participate in this project as described in the narrative and budget:

Jana Ronan
PI Signature

5/16/13
Date

Approved by: [Signature]
Dept. Chair Signature

5/16/13
Date

Freedom Summer Oral History and Library Curation Project

Description of the project

An important historical anniversary will be occurring next year, namely the 50th anniversary of the national Civil Rights movement campaign called Freedom Summer. Freedom Summer was a highly publicized campaign which brought approximately 1,000 young college students and other activists from other parts of the USA to the state of Mississippi, to register blacks to vote despite a history of violence and intimidation by authorities. This bloody and turbulent period of social unrest has been documented by the University of Florida Samuel Proctor Oral History Program (SPOHP). SPOHP owns over 100 recorded interviews with Civil Rights Movement veterans in their archives. The Freedom Summer Oral History and Library Curation Project (FSP) seeks to make these interviews accessible to the public. Folded into the FSP are 14 interviews with activist Rosa Parks, concerning the Montgomery Bus boycott of 1955 and other events leading up to 1964. The Rosa Parks interviews are part of the James S. Haskins Collection, George A. Smathers Libraries. In partnership with staff and faculty members at SPOHP, the Freedom Summer Project team has determined an overall project goal: To make these unique and hidden oral history primary resources available to UF scholars, students and beyond, in preparation for Freedom Summer commemorations scheduled for summer 2014. A secondary goal is to promote the collections and thus enrich and support other planned activities and curriculum surrounding Freedom Summer.

Objectives/Activities:

1. Establish new SPOHP partnership to leverage existing knowledge, student labor, and other existing resources
2. Train students in transcription, metadata creation workflow
3. Deposit digital interview files in UFDC (currently stored in SPOHP)
4. Transcribe the interviews for deposit in the UFDC
5. Create metadata for interviews to facilitate access by search engines (catalog, Summon, Google, etc.)
6. Generate workflows for adding new interviews to the FSP collection in the future
7. Establish quality control procedures for transcription, metadata acquisition
8. Promote online access: create independent landing page for collection on Libraries website, and develop Freedom Summer LibGuide
9. Improve protocols for Libraries intake process to facilitate future metadata acquisition in real time

The FSP team requests funding for: student wages to transcribe oral histories and collect metadata

Why this project is important

A multitude of opportunities exist within the Freedom Summer anniversary, to demonstrate how best practices for oral history collections can be curated, organized, and made more accessible, through the lens of a librarian. As stated on the SPOHP website, "Oral history is an invaluable method of gathering and preserving the past through interviews with participants. At the Samuel Proctor Oral History Program, we believe that oral history is an indispensable method of studying the past. Listening carefully to first-person narratives can change the way we understand history—not to mention the way we approach scholarly questions as well as contemporary public policy debates." Approximately 5,000 of these valuable primary sources on a variety of different subjects ranging from experiences on the battlefields in World War II, to recordings of rare Native American ceremonies and song, are stored at the oral history facilities. The older oral histories reside on outmoded media, such as spools of wire, cassette tapes and VHS tapes, while others were born "digital" and occupy space on the computer servers at the College of Liberal Arts and Sciences

(CLAS), on hard drives at SPOHP and on other external storage media. The SPOHP staff is currently compiling a comprehensive inventory of the oral histories in their archives, and in the case of older media such as audiocassettes or VHS tapes, is taking information from the labels on the containers holding the media, or labels on the audio device itself. These labels are often brief in nature, communicating only the names of the interviewee and the person conducting the interview, as well as a date. For some interviews, there is more information recorded on permissions forms and intake documents, which allows for more potential metadata to be collected in this internal inventory of holdings. The inventory is currently accessible only by SPOHP staff, and researchers seeking oral history resources must work directly with staff to both identify relevant materials, then to gain access to materials. This is a wonderful opportunity for librarians and the George A. Smathers Libraries to offer accessibility by putting digitized interviews and related transcripts on publicly accessible servers, while assisting SPOHP in defining strategies for organizing both the back-files of oral histories and the intake of new oral histories.

Historical background and need

The Samuel Proctor Oral History Program (SPOHP) has been collecting oral histories since establishment in 1967. SPOHP is viewed as one of the premier oral history programs in the country, and is considered as being in the “top ten” of such programs, with peers including the Southern Oral History Program, at UNC-Chapel Hill, the UCLA Oral History Program, the Regional Oral History Office at UC-Berkeley, and the Institute for Oral History at Baylor University. SPOHP owns a rich archive of primary sources, including over 5,000 interviews that are largely “undiscoverable.” Chronically underfunded, SPOHP has concentrated in the past primarily on the acquisition and archiving of oral histories in a variety of formats, many of which are superseded. Interviews collected between 1967 and 2008 were stored as wire recordings, cassette audiotapes, and VHS tapes. As recording technology and the technical infrastructure has made the actual process of recording interviews easier (the program went digital in 2008), oral histories have been collected and stored as digital files, stored on a CLAS server and external drives in the SPOHP offices. The focus on collecting has created a wonderful collection to explore, and a rising challenge to more effectively manage both the older interviews as well as the new interviews SPOHP continues to acquire. The Libraries and SPOHP have enjoyed a close working relationship for several years, with the UFDC offering storage space for some content, librarians serving as advisors on the SPOHP board and working in a reference capacity to support the programs and work of SPOHP. The small percentage of SPOHP content that is in the UFDC is discoverable to UF and external scholars through the Libraries’ website. Never the less, many challenges remain in curating and making these valuable oral histories accessible. Some of the benefits that would be realized by a closer collaboration between the Libraries and SPOHP to make the Freedom Summer oral histories accessible are:

- Enriching Libraries' collections, especially in the areas of African American Studies and in U. S. History and politics
- Opportunity to make a highly recognized oral history program more accessible
- Establishment of a stable location for this valuable collection, with support from UF
- Closer partnership with SPOHP staff who offer unique knowledge and services that complement Libraries’ services such as exhibits and reference services
- Supporting growing a culture of data management and curation with the SPOHP having over 60TB of files that are currently on an internal server, and inaccessible, using FSP as first of many projects to align and integrate library and SPOHP workflows to ensure all SPOHP materials are open online for the benefit of all
- Librarians could offer better reference services to aid users seeking oral histories
- Creation of a new, centralized webpage for the Freedom Summer Project collection
- Creation of more extensive metadata to feed Google, Bing and Summon search engines

- Supporting Open Access initiatives
- Positioning the Libraries and SPOHP to undertake collaborative projects in future grant proposals

Similar projects in academic libraries

It is challenging to compare this project with others at academic libraries, because curating and processing oral history collections in general is not happening because the infrastructure and foundational supports in terms of people, policies, and technologies are not yet in place. Some libraries have adopted or created oral history programs within academic libraries and are doing collection and processing in one stream (like USF). But for institutions with longstanding oral history programs like UF's SPOHP, the necessary data management/curation support is not in place. Further, institutions lack developed systematic workflows within the institutional infrastructure. This is true for many reasons, including the silo-type division of IRs and digital libraries where neither can support data or neither can properly support data of the complexity and variety found in the humanities.

The content of the project is unique in the world for Freedom Summer. The recordings are of the poorest region of the poorest state in the Union, and the great majority of the people and activists of the Civil Rights movement did not write memoirs or store their private papers in university-based research archives. Oral history interviews are often our only opportunity to learn about how the Civil Rights movement was organized in rural America. Newspapers in the South were generally hostile to the movement, particularly in its early years; hence the perspectives of anti-Civil Rights movement leaders are much better preserved in state archives. These oral histories are critical commentary to the Civil Rights movement and to Voter Rights, which we continue to see threatened even today.

The Libraries and SPOHP are true partners for all aspects this project, which makes it an extremely innovative endeavor. The Libraries have the existing infrastructure to integrate library collection development, data curation, and integration with research and teaching all as part of the data curation lifecycle, and this partnership takes advantage of that infrastructure (people, policies, and technologies) and extends it to meet the project's full socio-technical needs to support the full data curation lifecycle.

Resources needed

The FSP team includes Paul Ortiz, Ph.D., SPOHP Director, who will advise on all aspects of the project, and Deborah Hendrix of SPOHP who will manage migration of digital files from SPOHP and metadata generation. Diana Dombrowski (SPOHP) will assist with training and supervision of students, while SPOHP Development Coordinator Sarah Blanc will assist with promotion and web development. Laurie Taylor, Digital Humanities Librarian, will advise on migration of data to UFDC, development of templates for metadata import and batch loads, web design and other technical issues. Shelley Arlen, U.S. and British History Librarian, will advise on historical context, liaison with history faculty and assist with promotional and instructional activities. Dan Reboussin, Africana Librarian, will consult on Google Optimization, crowd-sourcing and embedding content into Wikipedia. Betsy Simpson, Chair of Cataloging and Metadata, will assist with curation of metadata. SPOHP will offer work space for student employees, and collaborate with the PI to train students.

Plan of action

Time Period	Activity	Responsible Party
July – Aug. 2013	Prepare job description for students	Ronan, Dombrowski
	Develop transcription guidelines	Hendrix, Ronan, Dombrowski
	Gather list of relevant interviews, intake forms, etc. for the FSP interviews for dissemination to FSPT	Ronan, SPOHP
	Transfer audio files to UFDC for access by FSPT	Taylor, Hendrix, Ronan

	Develop training for students	Ronan, Hendrix
	Develop quality control procedures	Ronan, SPOHP
	Develop metadata generation procedures	Ronan, Hendrix, Simpson
	Define workflow for identifying metadata during transcription process	Ronan
Aug. – Sept. 2013	Hire students and train students on transcription procedure, entry of metadata into UFDC template	Ronan, SPOHP
Sept. 2013 – Jan. 2014	Students transcribe assigned interviews	Dombrowski
	Ongoing metadata creation, quality control, and uploading of interviews/transcripts to UFDC	Ronan, students, SPOHP
Jan. – May 2014	Create LibGuide, write descriptions, identify relevant databases, links to outside resources	Ronan, Arlen, SPOHP
	Create FSP Wikipedia page	Ronan, Reboussin, Blanc
	Create and disseminate promotional materials, news releases, etc.	Ronan, Ortiz, Arlen, Hood, Blanc, CLAS, African American Studies
	Plan outreach, instruction efforts for American history, African American Studies, politics classes	Ronan, Arlen, Blanc

Collection ownership and copyright

The oral history interviews are all property of SPOHP, and are located in the storage area at SPOHP, in Pugh Hall. SHOHP has the deed of gift for all of the interviews, so there are no copyright issues.

Measuring success

The FSP will be deemed a success with the accomplishment of the following outputs:

- Inventory of over 100 interviews, with descriptive metadata
- At least 50 interviews loaded into UFDC, with accompanying transcripts and metadata
- Freedom Summer Collection and its own subcollection landing page on the UFDC website
- Freedom Summer LibGuide
- Two podcasts prepared by SPOHP, mounted online
- Preparation for a second phase of the project involving continuing transcription, Google Optimization and enhancement of both SPOHP's Wikipedia pages and other Wikipedia entries with Freedom Summer content

Dissemination plan

Because of the upcoming 50th anniversary, students, teachers, professors and interested citizens will be seeking more information about the history of summer 1964, and the context of the historical events. The digitized, accessible oral history interviews will be findable on the web through Internet search engines such as Bing or Google, as well as represented in scholarly search engines such as Summon. UF faculty have committed to using the content in their courses (Sharon Austin, political science, Paul Ortiz, American History). The team will also use Libraries' publication channels to publicize the project, post notifications on the Libraries' website and news blog, create and distribute posters campus wide, present small workshops on the use of the content, and distribute news releases to local media. Google optimization will also be employed to embed FSP content within Wikipedia. SPOHP will produce podcasts featuring the interviews, and publicize the project on their website and their publicity efforts.

Financial implications

Long term storage of digitized objects is the only financial implication for the future of this project.

Equipment and supplies: None are requested

Budget narrative**Expense calculations**

The FSP requests \$4,939.20 to hire three student OPS workers at the rate of \$12.00 an hour (\$139.20 of which is fringe benefits.) Laurie Taylor and Shelley Arlen will each contribute 1% of their time towards cost share, or a total of \$1,420.13.

Justification of expenses

The FSP team plans to recruit existing SPOHP students to perform the transcription and some compilation of metadata, leveraging these students' familiarity and interest in work with oral histories. Working with students that are already invested in oral history production and curation will provide the FSP with consistency and continuity, while also making training easier for the PI.

PI's role

As indicated by the action plan, the PI will coordinate the FSP team, hire and supervise student employees, implement and maintain quality control, create workflows and templates for data intake, work with the team to produce promotional and curricular materials, and work the FSP into bibliographic instruction.

Contributed cost share

Laurie Taylor and Shelley Arlen will each contribute 1% of their time towards cost share, totaling, \$1,420.13. Dan Reboussin's and Barbara Hood's contributions are less than 1% each, therefore are not reflected in the cost share.

Mini Grant Budget Form 2013-2014

Please add lines to table as needed. If you need help completing this form, please contact Bess de Farber, PH# 273-2519.

1. Salaries and Wages (no fringe benefits required)

Name of Person	Salary times % of effort	Grant Funds	Cost Share	Total
Jana Ronan	93,563.00 X 10% FTE	\$0.00	\$9,356.30	\$9,356.30
Laurie Taylor	66,372.76 X 1% FTE	\$0.00	\$663.73	\$663.73
Shelley Arlen	75639.87 X 1% FTE	\$0.00	\$756.40	\$756.40
Student assistants	\$12/hr X 16/PP X 25 PP	\$4,939.20	\$0.00	\$4,939.20
		\$0.00	\$0.00	\$0.00
SUBTOTAL		\$4,939.20	\$10,776.43	\$15,715.63

2. Equipment

Item	Quantity times Cost	Grant Funds	Cost Share	Total
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
SUBTOTAL		\$0.00	\$0.00	\$0.00

3. Supplies

Item	Quantity times Cost	Grant Funds	Cost Share	Total
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
SUBTOTAL		\$0.00	\$0.00	\$0.00

4. Travel

From/To	# of people/# of days	Grant Funds	Cost Share	Total
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
SUBTOTAL		\$0.00	\$0.00	\$0.00

5. Other (Vendor costs, etc. Provide detail in Budget Narrative section.)

Item	Quantity times cost	Grant Funds	Cost Share	Total
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
SUBTOTAL		\$0.00	\$0.00	\$0.00

	Grant Funds	Cost Share	Total
Total Direct Costs (add subtotals of items 1-5)	\$4,939.20	\$10,776.43	\$15,715.63

College of Liberal Arts & Sciences
African American Studies Program

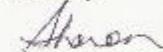
103 Walker Hall
PO Box 118120
Gainesville FL 32611-8120
352-392-5724
352-294-0007 Fax

May 13, 2013

Dear Jana:

I would like to submit this letter in support of your grant to fund transcription and access to Civil Rights Movement oral histories. As you know I teach African American Politics, Urban Politics, and Race, Gender, and Politics courses. The oral histories on the civil rights movement would be very useful to me in these courses and in my research on Southern politics. I am particularly interested in the information on Freedom Summer because of my research on Mississippi politics. My colleague Dr. Zoharah Simmons would also find this information useful in her Civil Rights and Religion and Race, Religion, and Rebellion courses. Zoharah also participated in the Freedom Summer activities in 1964 as a college student and member of the Student Non-Violent Coordinating Committee. I sincerely hope that you receive this grant funding because of the many benefits it would provide to me, my colleagues, and our students.

Sincerely,



Dr. Sharon Austin
Director of the African American Studies Program

The Foundation for The Gator Nation
An Equal Opportunity Institution

SAMUEL PROCTOR ORAL HISTORY PROGRAM

Dr. Paul Ortiz, Director
Tamarra Jenkins, Office Manager
Erin Conlin, Graduate Coordinator

240-250 PUGH HALL
P.O. BOX 115215
Gainesville, FL 32611-5215
Office: (352) 392-7168
Fax: (352) 846-1983
www.clas.ufl.edu/history/oral

May 15, 2013

RE: Freedom Summer Oral History and Library Curation Project

Dear Colleagues, I am writing in strong support of Jana Ronan's "Freedom Summer Oral History and Library Curation Project," grant proposal. As an instructor in the fields of African American history as well as comparative social movements, the research material outcomes in the grant project under review will be invaluable in my classroom. I regularly teach courses in Black History as well as courses relating to social movements—including a labor history class in the fall semester—and the interviews in the currently unprocessed Freedom Summer collection will help our graduate students immensely as they search for PhD topics on the civil rights movement, southern social life, race relations, politics and other fields.

The interviews in question were conducted with individuals who were involved in the founding of the Mississippi Freedom Democratic Party, the most important independent political party in American history, and the political formation most responsible for the formulation of the Voting Rights Act of 1965 as well as the opening of the political parties to women's leadership. Several of the interviews contain testimony by individuals who worked directly with Mrs. Fannie Lou Hamer, chair of the MFDP as well as testimony by lawyers whose depositions and affidavits formed the heart of Section 5, the heart of the Voting Rights Act.

The richly diverse thematic focus of the interviews will help to promote a broad, interdisciplinary approach to the understanding of African American history, US social history, public policy, psychology, agriculture & technological change among other topics. Once processed, these interviews will form the bulk of many new PhD dissertations, senior theses, academic conferences & symposia as well as other academic and intellectual outcomes. For all of these reasons, I support this grant proposal without reservations. I remain,

Sincerely Yours,

Paul Ortiz

Associate Professor of History
Affiliated Faculty, Latin American
Studies, African American Studies,
& Women's Studies



George A. Smathers Libraries
Scholarly Resources & Research Services

University of Florida
P. O. Box 117000
Gainesville, FL 32611-7000
352.273.2902

May 15, 2013

Dear Members of the Grants Management Committee:

I am pleased to write in support of Jana Ronan's mini grant project on Freedom Summer with the Samuel Proctor Oral History Program (SPOHP) which will enable integrated workflows for data curation and will focus on a specific project to strengthen the collaboration with SPOHP.

While this is a small project, the Freedom Summer oral histories and supporting materials are of great importance worldwide and of great interest to UF faculty for research and teaching. These materials are important for African American Studies, US History, Civil Rights, Voter Rights, Human Rights, and many more concerns.

In addition to interest in the specific materials covered in this pilot, this project will support integrated workflows for data from creation through curation. This support and integrated workflows are critically needed to support the data curation lifecycle. The need for this support is especially acute for humanities groups like SPOHP which have not had the same resources that are found with scientific fields and others that have had access to lab style computing resources.

As is often said, the libraries are the "labs of the humanities". As such, integrated workflows and processes are essential for data management and curation. As the co-chair of the Data Management/Curation Task Force, I strongly support this proposal for integration with socio-technical supports (which include technologies, people, and policies) across the libraries and SPOHP.

This mini grant project will enhance the collections, sociotechnical infrastructure, and operations of the George A. Smathers Libraries for research and teaching as well as supporting the specific needs related to the data curation lifecycle. This grant also serves as an excellent pilot project for future granting opportunities with NEH and CLIR. Indeed, Jana Ronan is already in contact with possible collaborators at USF regarding future collaborative grants.

I support this mini grant for its alignment with the mini grant program goals and the goals of the Smathers Libraries, including developing, integrating, and enhancing support for data curation for the full data curation lifecycle.

Sincerely,

A handwritten signature in black ink, appearing to read 'L. Taylor'.

Laurie N. Taylor, Ph.D.
Digital Humanities Librarian
Laurien@ufl.edu
533 Library West
352.273.2902

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