Digital Collection Development and Management: Related Policy, Procedure, and Process Documentation

The short listing below includes some of the many resources in the SobekCM Help Pages and Collection.[[1]](#footnote-1)

**Selected Resources**

* Open Journal Systems (OJS), about the service from UF and the process:
  + <http://ufdc.ufl.edu/AA00004301>
  + <http://guides.uflib.ufl.edu/content.php?pid=230212&sid=1940482>
* UF Smathers Publishing Services, includes policies, procedures:
  + <http://ufdc.ufl.edu/IR00000415/>
* Born Digital Newspaper Workflows: Florida Digital Newspaper Library & Caribbean Newspaper Digital Library (incl. response procedure for news removal requests in 2012):
  + <http://ufdc.ufl.edu/AA00017121/00001/pdf>
* Preservation Systems:
  + <http://ufdc.ufl.edu/sobekcm/preservation>
* Planning and Managing Digital Projects:
  + <http://ufdc.ufl.edu/IR00000812/00002/allvolumes>
* 2011 Proposal template for new collections:
  + <http://ufdc.ufl.edu/AA00014532/00001/pdf>
* Digital Scholarship Lifecycle Support:
  + <http://ufdc.ufl.edu/sobekcm/lifecycle>
* Broader Impacts Support:
  + <http://ufdc.ufl.edu/sobekcm/broader>
* Facilitated Peer Review Committee, Documentation:
  + <http://ufdc.ufl.edu/AA00016553/>
* Usability Testing Reports:
  + <http://ufdc.ufl.edu/ufirg/results/?t=usability%20report>
* dLOC partner materials (governance, sustainable growth, rights, responsibilities, etc.):
  + <http://www.dloc.com/l/info/bylaw>

**Smathers Libraries Copyright Policies[[2]](#footnote-2)**

* [Policy on Digitization of Aggregate Collections in Library Archives and Special Collections](http://guides.uflib.ufl.edu/loader.php?type=d&id=491091)
* [Retrospective Dissertation Scanning Policy](http://guides.uflib.ufl.edu/loader.php?type=d&id=491097)
* [Unblurring of Syndicated Content in Digitized Newspapers](http://guides.uflib.ufl.edu/loader.php?type=d&id=491101)

1. See all materials in the collection, search, browse, etc.: <http://ufdc.ufl.edu/sobekcmhelp> [↑](#footnote-ref-1)
2. <http://guides.uflib.ufl.edu/copyright> [↑](#footnote-ref-2)