**Guest Lecturers and Discussions, Notes Handout on Online Video Conferencing Tools (2013)**

This handout was created for the Digital Humanities course: “Panama Silver, Asian Gold: Migration, Money, and the Making of the Modern Caribbean” (Fall 2013 syllabus: <http://dloc.com/AA00013935/>). This handout includes information on some of the video conferencing tools that may be used with the different lecturers, with basic resource links.

**Adobe Connect**

Overview: The UF Smathers Libraries have access to online video conferencing with Adobe Connect, which can be used in a web browser with Flash. The meetings can be recorded with access to the recordings controlled, and then can be downloaded with “Make Offline”.

* Test: <http://ufsmathers.adobeconnect.com/common/help/en/support/meeting_test.htm>
* Guides: <http://www.connectusers.com/learning_center/getting_started/quickstart.php>
* Recording: <http://agsci.psu.edu/it/how-to/record-an-adobe-connect-session>[[1]](#footnote-1)
* Room: <http://ufsmathers.adobeconnect.com/NAMEFORROOM>

**Recording Skype Calls with Two+ Classes**

Overview: <http://citt.ufl.edu/tools/skype/>

* Multi-video calls require Skype premium: <http://www.skype.com/en/premium/>
* Recording requires separate recording tools; random examples:
	+ <http://shop.skype.com/apps/Call-recording-audio-video/index.html>

**Google Hangouts On Air**

Overview: [http://www.google.com/+/learnmore/hangouts/onair.html](http://www.google.com/%2B/learnmore/hangouts/onair.html)

* All attendees must have Google+ accounts and the plugin for Google Hangouts.
* Hangout organizer should have all attendees in their circles for ease of inviting attendees.
* Hangout organizer starts the “on air” live broadcast, clicking the “Start Broadcast” and end to start and finalize the recording.
* Hangout organizer should confirm the associated YouTube account (using the normal phone-connection process) so the account supports videos of over 15 minutes.
1. Also, see: <http://www.connectusers.com/tutorials/2010/11/c8_recording_a_meeting/index.php> and make offline for downloading the files as FLV. [↑](#footnote-ref-1)