Digital Library of the Caribbean

Creating Single Items with mydLOC and Editing Materials with the Curator Dashboard
Digital Curation

Digital curation involves selection and appraisal by creators and archivists; evolving provision of intellectual access; redundant storage; data transformations; and, for some materials, a commitment to long-term preservation.

Digital Curation and Trusted Repositories: Steps Toward Success (2007)

With dLOC

- Digital Library Collections
- Online Exhibits
Creating a Single Item

- Log into mydLOC
- 1. Start a new item
- 2. Accept Copyright Permissions
- 3. Enter Metadata
- 4. Submit Item
What is Good Metadata?

- Good metadata is: "constructed, constructive, and actionable."

- Good metadata creates intellectual access.

- Good metadata is interoperable.

- Good metadata draws on and builds upon existing metadata sources.
What is Good Metadata?

Good metadata supports imperfect information seeking behavior and works in a web scale world.
Creating Good Metadata

- Assistance from specialists (Subject Matter Experts, Curators, Collection Managers, Archivists, Catalogers, Registrars, etc.) to locate or create traditional metadata forms, which can then be imported

- Creating metadata using the online self-submittal form
Existing Metadata Sources

- Catalog records
- Finding aids
- Museum object records
Creating Metadata: Core Elements

1. **Title**
2. **Other titles (where available)**
3. **Type**
4. **Physical description**
5. **Language**
6. **Identifier (where available; unique identifier will be created through this process)**
7. **Holding location**
8. **Source**
9. **Creator**
10. **Publisher**
11. **Place of publication**
12. **Date of publication**
13. **Subject**
14. **Spatial subject**
15. **Coordinates**
16. **Abstract**
17. **Note**
Existing Metadata

To view metadata
Click Citation
Choose view: 3 options
- Standard
- Marc
- Metadata

http://www.dloc.com/CA01300168
The Beautiful Inkberry Tree

A Christmas Story for Young Virgin Islanders

Prepared under the auspices of ESEA Title III
Department of Education

December 1969

Written by: Ruth Moolenaar, Project Coordinator - Project Introspection, ESEA Title III
SobekCM Curatorial Tools

Curator Update Tools includes these quick links

**Top-most level:** Hide, Resource Object ID, Quick Search

**Second level:** Edit Metadata, Edit Behaviors, Quality Control, Public Item, View Work History, Manage Files, ? (Help)

**Third level:** Comments

See Online Guide (Taylor 2013) http://dloc.com/AA00016133
Themes, Formats and Collections

Start here to learn more about what collections are online and where we could collaborate to develop new or strengthen existing collections or exhibits.

**Formats**
- Archival/Manuscripts
- Audio/Videos
- Books
- Data sets
- Gazettes
- Maps
- Newspapers & Periodicals
- Oral Histories
- Photographs
- Teaching Guides and Materials

**Thematic Groups**
- Agriculture
- Culture and History
- Economics
- Geography and Environment  
  - See also Maps
- Law
- Language and Literature  
  - Poetry
- Science and Medicine
- Music & Arts
- Politics and Government
- Race/Class/Gender
- Religion and Philosophy
- Slavery and Resistance

**Special Collections & Exhibits**
- Caribbean Maps
- Caribbean Materials, Association for Cultural Equity
- Caribbean Newspaper Digital Library
- CARIFESTA
- Cuban Imprints
- Cuban Sugar Industry, Braga Brothers Collection
- Efrain Barradas Mexican and Cuban Film Posters Exhibit and full collection
- Eric Williams Memorial Collection
- Gay Freedom Movement
- Haiti: An Island Luminous (Exhibit)
- Haitian Law  
  - See also LLMC Haiti Legal Patrimony Project
- Jamaica Unshackled
- MANIOC
- Maya Deren
- Panama and the Canal
- Rafael Martínez Pupo Papers Relating to Comandos Mambises Collection
- Rainbow Alliance of The Bahamas
- Romero Family Papers Regarding José Martí
- Teaching Guides
- U. S. Virgin Islands History & Culture Project
- Vodou Archive
- US Hispanic Heritage Month Exhibit 2009 and 2010
An Island Luminous is a site to help readers learn about Haiti’s history.

Created by historian Adam M. Silvia and hosted online by Digital Library of the Caribbean, An Island Luminous combines rare books, manuscripts, and photos scanned by archives and libraries in Haiti and the United States with commentary by over eighty (80) experts.
Guest Curated Exhibits

Curated by Dr. Petrine Archer and Claudia Hucke

Online: exhibits.uflib.ufl.edu/aboutface
The Caribbean Festival of Arts (CARIFESTA) is a roving multi-disciplinary art festival which has been held in various CARICOM countries since its establishment in 1972.

The Collection includes consultants’ and country reports, articles extracted from magazines, correspondence, press releases, information leaflets, presentations at Symposia, programs, various CARIFESTA themes; posters, photographs and newspaper clippings.