**Data Management/Curation Task Force[[1]](#footnote-1)**

**Wed., Oct. 30, 2013, 1-2pm; Library West 419**

**Members :** Hannah Norton, Laurie Taylor, Rolando Garcia-Milian, Denise Bennett, Val Minson, Joe Aufmuth, David Schwieder, Blake Landor, Mark Sullivan, Sara Russell Gonzalez, Erik Deumens, Robert Ferl, and Cecilia Botero; *Invited:* Matt Gitzendanner and Aaron Gardner

**Draft Agenda**

**Updates and Discussion:**

* Mark Sullivan presenting on the IR@UF data support now, and possible for futures
  + Question/discussion topic: Tool/portal to provision dinky databases and data websites (similar to what REDCAP does for clinical trial surveys)
* Discussion/updates from work and activities of interest at UF and external
* Specific problems or projects:
  + Michele sharing on UNESCO-IODE and RDA linked work
  + Review of Big Data, Little Data event evaluations and feedback (overall for future events, trainings, and for reporting key points)
  + Dinky Databases[[2]](#footnote-2)
  + ETDs and data
* Work towards Year One Report

**Upcoming events scheduled and to be discussed/planned**

* Oct. 21, 4pm, Fine Arts Building Room 105: Faculty Town Hall on IT with Elias Eldayrie
* Nov. 7: RC Day
* Nov. 12, 10-11:30am, Smathers Library 1A: 20-30 minutes during the SRRS Meeting:   
  Librarians presenting within the libraries on activities to date, expected future activities; discussion points/recommendations may include:
  + All LibGuides to include links to relevant repositories; possible updates to position descriptions; affiliate faculty status in subject faculty units…
* Nov. 20: GIS Day[[3]](#footnote-3)
  + In future years, combining data event like 10/3 with GIS day?
* Zotero workshops (citation management software for data in bibliographic databases and connects to many tools for text/data mining)
* DMPTool, scheduling hands-on training
* Workshop for outreach for HiPerGator

**Resources**

* Meetings: alt. Wed.; HSC Library C2-41, Library West 429, Marston Science Library L107

**Ongoing**

* Planning and supporting different informational, training, and outreach activities and events on data and related resources like HiPerGator
* Workshops (types for different groups: researchers, and data service providers); known needs:
  + DMP Tool for Librarians (and other Data Liaisons/Supporters to be identified)
  + DMP Tool and creating a plan
  + Possible workshop: Primer on Data Management, 2 hour version, expanded primer within 2 day workshop, co-taught with teaching faculty in-field; expanded primer within lab-style courses as with research and methods courses, etc.

**Deadlines/Events**

* October: Quarterly report due for July-September
* November: presenting to libraries; work on survey result analysis; RC Day; GIS Day
* 2014 January:
  + Quarterly report due for October-December
  + Year One Report, draft due to group[[4]](#footnote-4)
* 2014 February:
  + Year One Report due to Deans of the Libraries
  + Future surveys/data gathering for feedback on data needs with possible questions[[5]](#footnote-5)

1. Data Management: <http://www.uflib.ufl.edu/datamgmt> & DMCTF resources: <http://ufdc.ufl.edu/AA00014835/> [↑](#footnote-ref-1)
2. <https://docs.google.com/spreadsheet/ccc?key=0AoYPOTobTSykdDNUeEprN01DQzlBdE10T19BRnRLRUE#gid=0> [↑](#footnote-ref-2)
3. <http://guides.uflib.ufl.edu/geog> [↑](#footnote-ref-3)
4. See charge and notes: Draft proposed recommendations as whitepapers for review/approval/implementation to include: Recommendations for the Libraries’ campus-level role in support of data management and curation; proposing a corresponding framework and resources for library support of the data life cycle; recommending the role of the institutional repository and research computing in storing, finding, and accessing working and final data, and linking publications to supporting data; and, recommending a framework for liaisons and subject specialists to incorporate data instruction and consultation into their workflows. Outline with detailed plan for training and other supports based on information gathered during Focus Groups, survey, and other activities; plan for ideal (more resources) and for conservative (current resources); Outline with detailed information on how the IR fits in the overall supports for data; and same for other applicable resources that can be used/leveraged as is now, and detailed information on how to enhance or make best fit [↑](#footnote-ref-4)
5. Possible questions:   
   -- How would you like authenticated users to be able to interact with the data on-line, if you were to make it available? [Download only; Search on site, no download; Run statistical analysis across my data; etc.]

   -- What type of data visualizations would you like authenticated users to have access to regarding my data on-line? [A, B, C, D, etc., write-in]   
   -- If you (or other authenticated users) could add individual records through a form on the online system, would you transfer the data to the system and rely on it for working access and long-term preservation? [↑](#footnote-ref-5)