**Data Management/Curation Task Force**

**Wed., Sept. 4, 2013, 1-2pm; Marston Science Library, L107**

**Members :** Hannah Norton, Laurie Taylor, Rolando Garcia-Milian, Denise Bennett, Val Minson, Joe Aufmuth, David Schwieder, Blake Landor, Erik Deumens, Robert Ferl, and Cecilia Botero

**Agenda**

**Updates and Discussion, selected topics:**

* Website renovation
* ORCID grant submitted; proposal online: <http://ufdc.ufl.edu/AA00016466/00001/pdf>
* Discussion of how to support Research Computing in terms of training, etc. for needs related to long-term data support for databases storage and maintenance for data accompanying research (recent example with Nature publication and 70+ databases to be supported for 5 years)
* CKAN and DataConservancy – evaluating these (and others TBD) for use in determining other UF needs that could be met with IR and other existing systems, and determining needs best met with additional tools
* Next meeting, Sept. 19, possibly cancel with several people out

Upcoming events

* Sept. 11 and 19: NISO Webinars:
	+ 9/11: E-Science Librarianship; 9/19: Libraries and Big Data, to be added: <http://apps.uflib.ufl.edu/ITS>
* Oct. 3, 10am-5pm, Smathers Library 1A: “Big Data, Little Data: Having it All” workshop:
	+ Registration: <http://bit.ly/bigdataUF>
	+ Continue planning; potential topics:
		- Introductory panel (members of the task force) talking about overall context, DMPTool, finding data, metadata, storage, the IR, etc.
		- Introduction to HPC (Matt Gitzendanner)
		- Breakouts on particular elements related to data analysis (individuals listed in parentheses are ideas about who could be involved or volunteers from the Task Force): SPSS (Dave Schweider), SAS (Lou Ann Cooper), GIS (Joe Aufmuth), Google Refine (Val Minson), using Excel for research data (Pandora Cowart), copyright/permissions/data sharing (Christine Fruin), data visualization (Joseph Murphy, Chad Juehring, grad students at Digital Worlds)
	+ Perspective from/profile of a researcher (Erik Deumens or Rob Ferl)
* Oct. 15, 10-11:30am, Smathers Library 1A:
	+ 20-30 minutes during the User Services Meeting: Librarians presenting within the libraries at the Subject Specialist meeting on activities to date and expected future activities, possible discussion points/recommendations may include:
		- For all LibGuides to include links to relevant repositories
		- For possible updates to position descriptions
* Brainstorming and discussion on fall data management workshops for other topics/areas

**Ongoing Activities/Upcoming**

* Survey – IRB approval now in place (<http://ufl.qualtrics.com>)
* ORCID system integration grant proposal in preparation
* SURA Dataverse Network: <http://arc.irss.unc.edu/dvn/dv/ufl>
	+ Checking with DSR on awarded grant data feed/export; NFREC

**Meetings**

* Next meeting: September 19, HSC Library C2-41
* Meetings: alt. Wed.; HSC Library C2-41, Library West 429, Marston Science Library L107

**Resources**

* Data Management site: <http://www.uflib.ufl.edu/datamgmt>
* DMCTF, all materials: <http://ufdc.ufl.edu/AA00014835/>
* Related wiki: <http://uflibdatacuration.pbworks.com/>
* Email list: datamgmt-l@lists.ufl.edu

**Timeline - Upcoming**

Ongoing

* Holding formal focus group discussions
* Supporting different informational and outreach activities and events
* Workshops (types for different groups: researchers, and data service providers); known needs:
	+ DMP Tool for Librarians (and other Data Liaisons/Supporters to be identified)
	+ DMP Tool and creating a plan
	+ Possible workshop: Primer on Data Management, 2 hour version, expanded primer within 2 day workshop, co-taught with teaching faculty in-field; expanded primer within lab-style courses as with research and methods courses, etc.
* Planning training and other supports, based on information gathered during Focus Groups and other activities
* Drafting proposed plans for future activities, to be submitted in Quarterly Reports and for proposed presentation within the libraries on activities to date and expected future activities.
* Updating as central website: <http://www.uflib.ufl.edu/datamgmt>
* Developing a template for creating IR records of datasets for discovery.

September:

* Send survey to faculty and grads
* Planning training for delivery in fall
* Planning other supports based on info from Focus Groups & other activities

October:

* Quarterly report due for July-September
* Oct. 3: Data event, 1A
* Oct. 15, 10-11:30am, Smathers Library 1A: Librarians presenting within the libraries at the Subject Specialist meeting on activities to date and expected future activities

Fall 2013:

* Implementing training program
* Draft proposed recommendations as whitepapers for review/approval/implementation to include: Recommendations for the Libraries’ campus-level role in support of data management and curation; proposing a corresponding framework and resources for library support of the data life cycle; recommending the role of the institutional repository and research computing in storing, finding, and accessing working and final data, and linking publications to supporting data; and, recommending a framework for liaisons and subject specialists to incorporate data instruction and consultation into their workflows.
* Quarterly presentations or other means of information distribution within the libraries on current and expected activities

2014 January: Quarterly report due for October-December