**Data Management/Curation Task Force**

**Wed., July 24, 2013, 1-2pm; Marston Science Library, L107**

**Members :** Hannah Norton, Laurie Taylor, Rolando Garcia-Milian, Denise Bennett, Val Minson, Joe Aufmuth, David Schwieder, Blake Landor, Erik Deumens, Robert Ferl, and Cecilia Botero

**Agenda**

**Updates and Discussion:**

* Brainstorming and discussion on fall data management workshop
  + Plan a 1-2 day workshop for late September, targeting graduate students. Late Sept. expected to be a good time because new students will be somewhat settled in. The venue discussed was Smathers 1A, but unclear for break-out sessions.
  + Potential topics:
    - Introductory panel (members of the task force) talking about overall context, DMPTool, finding data, metadata, storage, the IR, etc.
    - Introduction to HPC (Matt Gitzendanner)
    - Breakouts on particular elements related to data analysis (individuals listed in parentheses are ideas about who could be involved or volunteers from the Task Force): SPSS (Dave Schweider), SAS (Lou Ann Cooper), GIS (Joe Aufmuth), Google Refine (Val Minson), using Excel for research data (Pandora Cowart), copyright/permissions/data sharing (Christine Fruin), data visualization (Joseph Murphy, Chad Juehring, grad students at Digital Worlds)
    - Perspective from/profile of a researcher (Erik Deumens or Rob Ferl)
* Discussion of HPC training; examples and use cases for future trainings
* Big data campus event on August 7 (next meeting would be on August 7, but cancelled for this)
* When to present within the libraries on activities to date and expected future activities
  + Recommendation for all LibGuides to include links to relevant repositories
* Designing handout for grad, postdoc, faculty, and other orientations/general needs (Aug. 14-16, new grad orientation)
* CKAN

**Ongoing Activities/Upcoming**

* ASERL event on August 6
* Survey – IRB approval now in place (<http://ufl.qualtrics.com>)
* ORCID system integration grant proposal in preparation
* SURA Dataverse Network: <http://arc.irss.unc.edu/dvn/dv/ufl>
  + Checking with DSR on awarded grant data feed/export
  + NFREC

**Meetings**

* Next meeting: August 21, Library West 429
* Meetings: alt. Wed.; HSC Library C2-41, Library West 429, Marston Science Library L107

**Resources**

* DMC and TF site: <http://www.uflib.ufl.edu/datamgmt>
* Related wiki: <http://uflibdatacuration.pbworks.com/>
* Email list: [datamgmt-l@lists.ufl.edu](mailto:datamgmt-l@lists.ufl.edu)

**Timeline - Upcoming**

Ongoing

* Holding formal focus group discussions in throughout April and May
* Supporting different informational and outreach activities and events
* Workshops (types for different groups: researchers, and data service providers); known needs:
  + DMP Tool for Librarians (and other Data Liaisons/Supporters to be identified)
  + DMP Tool and creating a plan
  + Possible workshop: Primer on Data Management, 2 hour version, expanded primer within 2 day workshop, co-taught with teaching faculty in-field; expanded primer within lab-style courses as with research and methods courses, etc.
* Planning training and other supports, based on information gathered during Focus Groups and other activities
* Drafting proposed plans for future activities, to be submitted in Quarterly Reports and for proposed presentation within the libraries on activities to date and expected future activities.
* Updating as central website: <http://www.uflib.ufl.edu/datamgmt>
* Developing a template for creating IR records of datasets for discovery.

July-August

* Quarterly report submitted for April-June, and Dataverse report submitted
* Send survey to faculty and grads
* Presenting within the libraries on activities to date and expected future activities
* Planning training & other supports based on info from Focus Groups & other activities

September: Send survey to faculty and grads

October: Quarterly report due for July-September

Fall 2013:

* Implementing training program
* Draft proposed recommendations as whitepapers for review/approval/implementation to include: Recommendations for the Libraries’ campus-level role in support of data management and curation; proposing a corresponding framework and resources for library support of the data life cycle; recommending the role of the institutional repository and research computing in storing, finding, and accessing working and final data, and linking publications to supporting data; and, recommending a framework for liaisons and subject specialists to incorporate data instruction and consultation into their workflows.
* Quarterly presentations or other means of information distribution within the libraries on current and expected activities

2014 January: Quarterly report due for October-December