**Data Management/Curation Task Force**

**Wed., July 10, 2013, 1-2pm; Library West 429**

**Members :** Hannah Norton, Laurie Taylor, Rolando Garcia-Milian, Denise Bennett, Val Minson, Joe Aufmuth, David Schwieder, Blake Landor, Erik Deumens, Robert Ferl, and Cecilia Botero

**Agenda**

**Updates and Discussion on:**

* Brainstorming and discussion on fall data management workshop
* Big data event on campus in June, and meeting on August 7
* HPC training on July 15, promote widely
* ORCID, EZID and permanent identifiers
* Survey – IRB approval now in place (<http://ufl.qualtrics.com>)
* DMPTool update webinar (and MOU signed)
* Dataverse Network – going forward; Val and Laurie with NFREC
* Meeting Michelle Leonard for her role as an NSF grant reviewer

**Ongoing Activities/Upcoming**

* ASERL event on August 6
* SURA Dataverse Network: <http://arc.irss.unc.edu/dvn/dv/ufl>
	+ Checking with DSR on awarded grant data feed/export
	+ NFREC
* Workshops:
	+ Recent and upcoming
	+ Workshops to build larger support network using local & external expertise for the UF librarians and other members of the UF community who may soon provide data services
	+ DMP Tool

**Meetings**

* Next meeting: July 24, Marston Science Library L107
* Meetings: alt. Wed.; HSC Library C2-41, Library West 429, Marston Science Library L107

**Resources**

* DMC and TF site: <http://www.uflib.ufl.edu/datamgmt>
* Related wiki: <http://uflibdatacuration.pbworks.com/>
* Email list: datamgmt-l@lists.ufl.edu

**Timeline - Upcoming**

Ongoing

* Holding formal focus group discussions in throughout April and May
* Supporting different informational and outreach activities and events
* Workshops (types for different groups: researchers, and data service providers); known needs:
	+ DMP Tool for Librarians (and other Data Liaisons/Supporters to be identified)
	+ DMP Tool and creating a plan
	+ Possible workshop: Primer on Data Management, 2 hour version, expanded primer within 2 day workshop, co-taught with teaching faculty in-field; expanded primer within lab-style courses as with research and methods courses, etc.
* Planning training and other supports, based on information gathered during Focus Groups and other activities
* Drafting proposed plans for future activities, to be submitted in Quarterly Reports and for proposed presentation within the libraries on activities to date and expected future activities.
* Updating as central website: <http://www.uflib.ufl.edu/datamgmt>
* Developing a template for creating IR records of datasets for discovery.

July-August

* Quarterly report due for April-June
* Send survey to faculty and grads
* Presenting within the libraries on activities to date and expected future activities
* Planning training & other supports based on info from Focus Groups & other activities

September: Send survey to faculty and grads

October: Quarterly report due for July-September

Fall 2013:

* Implementing training program
* Draft proposed recommendations as whitepapers for review/approval/implementation to include: Recommendations for the Libraries’ campus-level role in support of data management and curation; proposing a corresponding framework and resources for library support of the data life cycle; recommending the role of the institutional repository and research computing in storing, finding, and accessing working and final data, and linking publications to supporting data; and, recommending a framework for liaisons and subject specialists to incorporate data instruction and consultation into their workflows.
* Quarterly presentations or other means of information distribution within the libraries on current and expected activities

2014 January: Quarterly report due for October-December