French Pamphlet Planning Project: An International Collaboration for Improvement of Collection Access

Abstract

The George A. Smathers Libraries at the University of Florida request $39,246 (with $33,997 in contributed cost share) from the NEH Humanities Collections and Reference Resources Foundations Program to support assessment, and planning activities that will leverage expertise from a mix of professional domains. In partnership with the Libraries, these French Pamphlet Planning Project partners agree to work together towards collaborative data collection, analysis and the establishment of standards, workflows and project goals: the Center for Research Libraries, institutional members of the Collaborative Initiative for French Language Collections, Ball State University, Brigham Young University, Brown University, Cornell University, Emory University, Harvard University, Johns Hopkins University, Stanford University, University of Alabama, University of Kansas, University of Michigan, Yale University, the Newberry and the National Library of France. Partners agree the proposed 12-month (May 2013 – April 2014) planning project will yield important collection access outcomes: 1) Initial data gathering and in-depth analysis of existing French revolutionary pamphlet collections; 2) Subsequent collaborative engagement and partner planning participation related to input and shared ideas on improved intellectual control of extant French pamphlet collections in the U.S. and France; 3) Systematic identification and organization of collaborative frameworks and corresponding data sources, item descriptions and online collection content; 4) Planning of preliminary online collections and resources to improve overall discoverability of all pamphlet collections regardless of location.

Pamphlets are found at the center of French Revolutionary documentation, serving in their brevity and efficiency to circulate beyond the grasp of official government controls, disseminating new and often illicit ideas into the streets of Paris and beyond. It was a pamphlet which announced the rise of the Third Estate and a pamphlet that ultimately condemned to death the French monarch, Louis XVI (already reduced to the simple title of Citoyen Louis Capet), on January 21, 1793.

In order to reassess and improve access to these essential documents, the French Pamphlet Planning Project strives to connect and expose some of the most important academic and international collections in existence. Project planners will analyze the existence of parallel rare collections, shared or closely matching item records, and in some cases corresponding digital content in order to create work plans, procedures and timeframes that efficiently and broadly improve access to existing collections.

The planning project team includes bibliographers, catalogers, digital technology experts, digital humanities collection scholars, and scholarly advisors. Staff members at CRL with a history of forming and supporting such complex collaborative projects will facilitate planning processes in partnership with UF and CIFNAL. Funding will support travel to one plenary session, and student assistants to assess collections supervised by subject specialists at partnering institutions. All participating institutions will contribute significant effort towards the project; however, UF’s contributions will be the official matching source for this proposal. Deliverables and outcomes will include: 1) Collaborative collection data points of holdings in print, microfilm and in digital format; 2) Data concerning the utility of existing shared collections, catalog descriptions and digital facsimiles; 3) Expanded international collaborative network of project partners with common knowledge and commitment toward planning goals; 4) Environmental Scan Report detailing current situations among collections vis-à-vis cataloging quality, and digital conversion efforts; 5) A strategic plan for establishing a French Pamphlet Digital Portal, including workflows and timeframes that organize resulting project data and information for improved management of future initiatives as well the creation and maintenance of a CRL online resource linking researchers to the full-text of all existing digitized partner pamphlets; 6) White Paper describing planning processes, experiences and lessons learned.
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French Pamphlet Planning Project: An International Collaboration for Improvement of Collection Access

To assist in the formative stages of collaborative initiatives for preserving and improving access to humanities collections, the George A. Smathers Libraries at the University of Florida (UF), in partnership with the Center for Research Libraries (CRL), institutional members of the Collaborative Initiative for French Language Collections (CIFNAL), the Newberry, the National Library of France (BNF), and a team of noted scholars of French literature and history, request $39,246 (with $33,997 in contributed cost share from UF) to support assessment, planning, and project activities that will leverage expertise from a mix of professional domains. Drawing upon the cooperation of humanities scholars and technical specialists, this project will encompass efforts for: 1) initial data gathering and in-depth analysis of existing French revolutionary pamphlet collections; 2) collaborative engagement and planning to improve intellectual control of extant French pamphlet collections in the U.S. and France; 3) systematic identification and organization of collaborative frameworks and corresponding data sources, item descriptions and online collection content; and 4) planning of preliminary versions of future online collections and resources to improve overall discoverability of all pamphlet collections regardless of location. At the time of proposal submission, confirmed project partners and participants include: Ball State University (BSU), Brigham Young University (BYU), Brown University, Cornell University, Emory University, Harvard University, Johns Hopkins University (JHU), Stanford University, University of Alabama (UA), University of Kansas (UK), University of Michigan (UM), and Yale University. Although not formally included in the project budget, it is estimated additional cost share of at least $30,000 will be contributed through efforts of partners’ facilitators, content managers, catalogers, digital collections experts, and scholars.

I. Significance and Impact:
The Library of Congress defines pamphlets as "Published non-periodical volumes with no cover or with a paper cover--usually five or more pages and fewer than 49 pages" (LOC, 2007). Emerging from the explosion of European publishing in the 16th century, pamphlets were an inexpensive means for disseminating information, ideas, political opinion, and propaganda.

The pamphlet, as a mode of expression, had in its brevity and portability the power to reach beyond the walls of libraries and archives, and into the streets of Europe. The 18th century Enlightenment’s heady march towards better dissemination of critical thinking in France began in 1748, when French philosopher and writer Denis Diderot launched the idea of creating a universal encyclopedia to promote popular access to knowledge. Yet it was the less expensive pamphlet which truly put these new ideas into circulation. Anonymous pamphlet writers took up the pen and shared their political concerns with a broader French population, producing subversive literature opposing the anti-democratic nature of government systems, and referring to these texts as: "Philosophical Literature." Known today by historians under the name "revolutionary pamphlets" or "revolutionary libels," such writings attacked religion, the state, and existing social and moral norms. These libels usually constituted only a few pages to several hundred and by attacking the King, the nobility, and the clergy, they challenged a social order deemed unjust and unfair. In this way, French pamphleteers opened a Pandora's Box in one of the most important and populated cross-roads of Europe that would soon eradicate existing feudal traditions and overturn an entire society.

During the revolutionary period in France, up to 30% of the national literary market was related to illicit literature or pamphlet production (Darnton 1989, 14). Darnton identifies four genres of pamphlets: religion (30%), philosophy (25%), politics (13%), and sex (3%) (Darnton 1995, 69). To avoid police detection, the underground pamphlet trade was carried out in intricate ways including mixing or ‘marrying’ pages of authorized books with illicit ones, as well as employing “insurers” skilled in transporting portions of pamphlets at different times and down different paths, to later reassemble
them for safe delivery. [Please see Darnton’s online discussion (Darton, 2007) on 18th century censorship and information environment in France.]

The largest single category of French pamphlets can be classified as government publications and their contents provide valuable information about French society, characterized by discussions of social reform, educational reorganization, price regulation, administrative changes, religious concessions and suppressions, monetary regulations, commercial monopolies, and diplomatic agreements. These pamphlets were published from 1780 to 1810, with a typical run of 500 to 1,200 pamphlet copies per printing. Even the most popular pamphlets might have only reached the hands of less than 1% of France’s urban, literate populations. Today, cloistered in large part within special collection departments worldwide, these essential historical documents often remain hidden from researchers.

As primary documents, pamphlet literature offers researchers rare and unique evidence of events occurring within the politics, history and mores of one of the most important and singular political events of Western civilization: the French Revolution of the 18th century. These coverless printings, predating newspapers, could be easily concealed, posted and distributed in ways other official communications could not. On June 17, 1789, the members of the Third Estate unanimously refused to join the nobility and clergy in sessions at the French General Assembly. However, it was a pamphlet written a few months earlier (January 1789), entitled Qu’est-ce que le Tiers état? (Sieyès, 1970) which definitively triggered historical uprisings. In this short essay, Emmanuel Sieyès inspired a political incident marking the beginning of the French Revolution and rise of the Third Estate and demonstrated the power of a single document.

In addition to historical value, pamphlet collections shed light on an era’s existing literary styles, presenting rhetorical techniques of the age: monologues, dialogues, recitations, parodies, satire, allegories, music, and imitations. Some of the most well written pamphlets used humor, prose or poetry as strategies to create popular appeal. Pamphlets by feminist abolitionist Olympe de Gouges include timely arguments for equal rights for women and people of all races. Scott Duvall, head of BYU’s Special Collections further describes the historical importance of French pamphlets:

But in addition to these normally expected topics, our collection possesses a breadth of many other fascinating topics for research. There are pamphlets that deal with regulations of all kinds: dress standards for the bourgeoisie, the state granaries and salt warehouses, marriage, divorce, the hostleries and tavern keepers, the guilds and the rights of workers, firearms, domestic servants, the importation and production of linen cloth, coinage, censorship, printing, and booksellers, to list a few. There are pamphlets that treat the judiciary, the officials for the royal forests, the threat of the Turks, the poor, the peasantry, the harvest, and even the Eucharist. In addition, many of the pamphlets treat predictions of the future, i.e. prophecies and horoscopes defined by the stars, eclipses and comets. (Duval, 2012)

It can be seen that revolutionary pamphlets were subversively yet openly contesting social and political structures and their social criticism tells us much about 18th century Europe. “Naturally, the material is of great interest to scholars and students interested in the French Revolution, however, its value goes well beyond French and European historians,” explains Paul Saenger, the George A. Poole III Newberry Curator of Rare Books and collection development librarian. “These French Pamphlet Collections also enrich research on printing, publishing and book collecting during the Revolution; the colonial history in North America and the Caribbean; the impact of the French Revolution on the United States and elsewhere; and the ongoing debates about citizenship” (Poole, 2009). Further evidence of scholarly research in pamphlet collections can found in dissertations on varying topics of history, politics, language and society (see Appendix B).
Among the published pamphlet bibliographies (see Appendix C) several serve to trace past efforts to account for the genre’s total production and international holdings as well as serving to better document current French Pamphlet Project (FPP) partners’ historical collections. While in a few cases, digital facsimiles have been created from portions of partner holdings, frequently no corresponding catalog record exists at an item-level within institutional Online Public Access Catalogs (OPACs) or in attached to digital items. Records created by many digital initiatives have forgone item analysis, even in cases where item-level records are needed. Project partner Karen Cook, at University of Kansas (UK), recently related that while helping a colleague and his research class at UK, the professor and his students were astonished when Cook revealed their own university had, within its Melvin Collection, 9,000 French pamphlets dating from the revolutionary era in France.

**Challenges of Access**

Numerous institutions within the U.S. and France have sought to collect corpora of French pamphlets in support of scholarly research. However, these collections over time have become obscured to modern research and discovery tools. Furthermore, the exact number of pamphlets written before and during the French Revolution remains unknown.

Pamphlets were issued in limited runs, on low quality paper, and were frequently in danger of being censored, confiscated, or destroyed. As a result, the rarity and condition of surviving collections raises awareness of the need to ensure their longevity and dissemination in the modern information environment.

To mitigate these identified needs, a notable recent effort to catalog the extensive collections of French pamphlets at the Newberry in Chicago was launched in January 2010 through funding from the Council on Library and Information Resources (CLIR) “Cataloging Hidden Special Collections and Archives” initiative. However, this initiative is an exception to current conditions among partner holdings, as described in Chart 1 (below).

**Chart 1 – French Pamphlet collections and accessibility at partner institutions**

<table>
<thead>
<tr>
<th>Partners</th>
<th>Print Pamphlets</th>
<th>Digitized Pamphlets</th>
<th>OPAC Accessibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>UF</td>
<td>2,810</td>
<td>115</td>
<td>None</td>
</tr>
<tr>
<td>UK</td>
<td>9,000</td>
<td>None</td>
<td>None</td>
</tr>
<tr>
<td>UA</td>
<td>391</td>
<td>132</td>
<td>Yes</td>
</tr>
<tr>
<td>JHU</td>
<td>TBD*</td>
<td>TBD</td>
<td>TBD</td>
</tr>
<tr>
<td>Yale</td>
<td>TBD</td>
<td>TBD</td>
<td>TBD</td>
</tr>
<tr>
<td>Newberry</td>
<td>30,000</td>
<td>None</td>
<td>Yes</td>
</tr>
<tr>
<td>UM</td>
<td>TBD</td>
<td>TBD</td>
<td>TBD</td>
</tr>
<tr>
<td>BSU</td>
<td>528</td>
<td>528</td>
<td>None</td>
</tr>
<tr>
<td>Emory</td>
<td>1,500</td>
<td>391</td>
<td>Partial</td>
</tr>
<tr>
<td>Stanford</td>
<td>500</td>
<td>None</td>
<td>None</td>
</tr>
<tr>
<td>BYU*</td>
<td>2,100</td>
<td>1,932</td>
<td>Partial</td>
</tr>
<tr>
<td>CRL*</td>
<td>TBD</td>
<td>TBD</td>
<td>TBD</td>
</tr>
<tr>
<td>BNF</td>
<td>10,000</td>
<td>10,000</td>
<td>TBD</td>
</tr>
</tbody>
</table>

*TBD: Currently undetermined data points.
*BYU’s print and digital collections dates from the 16th century wars of religion in France.
*CRL’s digitized collection dates from the 1848 revolution in France.

Funding of this project will allow partners to conduct an initial inventory and environmental scan of extant print collections before convening to create a formal plan aimed at increasing access. In preparation for NEH funding, members of the CIFNAL working group established a beta-version of an
online database featuring digitized pamphlets from various holding institutions. Recent additions of the Newberry and the National Library of France (BNF) to the project team, incrementally expands knowledge of extant holdings and increase the collaborative strength of partner assets for future analysis and planning. This proposed planning project will further contribute to reducing duplication of digitization efforts while simultaneously providing researchers around the world with greater awareness of resources and eventual access to full-text content.

II. History, Scope and Duration
FPP began organizing in 2010 around a core group of interested CRL/CIFNAL members working together to launch a project to share information about French pamphlet collections. Previous to this collaborative effort, individual institutions had progressed unaware of other institutions’ plans or holdings. Through preliminary surveys, CIFNAL sought to gain insight into the locations and strengths of collections at partner institutions in the U.S. and abroad. A summary of collection descriptions from FPP partners can be found in Appendix D.

The impetus for this planning project originated shortly after the formation of CIFNAL coordinated by CRL. With 43 member institutions, CIFNAL’s mission is to improve access to French and francophone resources for North American libraries and conversely, to North American resources for francophone libraries. CIFNAL’s on-going and past projects promote collaboration and resource sharing among North American libraries in order to make collections more interconnected through resource sharing between North American and francophone libraries. To support this core mission, the FPP was formed to promote and improve access to corresponding historical French language pamphlet collections held in common by many CIFNAL member institutions.

The project’s earliest inception owes its collaborative nature to the discovery of existing parallel, rare holdings of pamphlets among member institutions. In the summer of 2011, FPP benefited from the work of a graduate intern (Florida State University School of Library & Information Studies) who verified holdings of 400 individual pamphlet titles within the WorldCat union catalog and corresponding institutional catalogs. This analysis exposes the fact that while many pamphlets lack item-level catalog description within institutional OPACs, corresponding titles in WorldCat match or seem to closely match (e.g., microfilm vs. print) items formerly believed to lack item-level description. This closer analysis of shared holdings demonstrates as well, on average, for any given French revolution pamphlet title located in WorldCat, two to six CIFNAL members are associated with the shared item record. While collections and holdings of French pamphlets in general vary greatly, incidents of already existing shared collections and descriptions of rare pamphlet titles were exciting and seen as important motivations toward planning a larger collaborative collection development project among CIFNAL members and other institutions with comparable holdings.

In working with UF’s pamphlet collections, Rare Books Librarian/Curator and former Head of Special Collections, John Ingram, was able to establish some of the basic parameters of the existing collection as it is stored within the UF Libraries and perhaps in comparison to other FPP partner institutions. Ingram’s full report can be found attached as Appendix E. Outside of his analysis he also noted that in view of seemingly shared collections, apparently matching records in a union catalog are seldom indicative of truly analog rare items. In the case of the pamphlets, because of the expediency and popularity of printings, items possibly sharing titles or other descriptive similarities often prove to be, under closer examination, different sizes, typefaces and even containing dissimilar content or key portions and components. With this in mind, it becomes important to separate FPP’s broader access initiatives and project goals from the careful curation and consideration of rare items held in partners’ collections.
In addition to overlapping print content, FPP initial planners were interested in discovering several institutions had already begun projects and initiatives to digitize portions of their pamphlet holdings. Current project partners with online pamphlet collections include the following: Emory; University of Florida; University of Alabama; Ball State University; Cornell; Center for Research Libraries; Brigham Young University; La Bibliothèque nationale de France; Bibliothèque de Toulouse.

The above collections represent diverse digital development initiatives and existing online collection content, some of which are ongoing but the majority of which were limited in scope and now concluded. UA’s 132 online pamphlets were digitized from over 300 French revolutionary pamphlets housed in the W.S. Hoole Special Collections Library’s Rare Books Collection through a gift from EBSCO Industries. UF’s digital pamphlet collection is a byproduct, originally a prototype for grant project development, yielding 115 online facsimiles from the over 2800 pamphlets held in the institution’s special collections. In contrast, BSU has digitized all 528 pamphlets from its existing collection. BYU began in 2009 a robust and ongoing pamphlet digitization program somewhat unique amongst project partners. Outside of North America, the Bibliothèque de Toulouse has digitized a little over 150 revolutionary pamphlets in the Occitan language. The BNF, in support of Gallica and its digital initiatives, has digitized all revolutionary pamphlet content in its microfilmed collections. Discussions have begun between CIFNAL and the BNF to develop strategies for isolating this considerable online pamphlet content from other digital documentation.

Without having established the BNF’s existing digital content, the overlapping nature of digitized pamphlet collections amongst FPP member collections is in general less than found in conventional print pamphlet collections. However, the resulting online pamphlet collections, while constituting an obvious improvement to access on many levels, also pose broader online retrieval and access issues. Excluding Harvard, very little of the FPP partner’s digital content is searchable/discoverable by title or subject headings in institutional OPACs. As Mann explains in the Oxford Guide to Library research, “Library catalogs provide much more efficient and systematic overviews of the range of books relevant to any topic” (Mann, 48). His criticism of uniquely relying on Google PageRank strategies to improve access to scholarly online materials in Libraries is also relevant. Mann uses a simple search on historical lighthouse libraries (Keywords: “lighthouse & libraries”) to make his point. “Keywords retrieved in full texts without controlled subject headings and classification numbers could not be efficiently segregated by mere ranking mechanisms from hundreds of thousands of hits on the right words in the wrong contexts” (Mann, 55). In order to eventually improve description and online access barriers to existing digitized pamphlet collections, it was recognized local catalog MARC records would need to be considered.

Within its mission of supporting the development and discovery of diverse research collections, the University of Florida Libraries Digital Library Center (DLC) has digitized and mounted over seven million pages since its inception in 1997. Supported by DLC and its content management system (SOBEKCM) FPP planners began test harvesting metadata via OAI from BSU, UA, Emory and UF’s digitized pamphlet holdings in order to group items together, matching digital copies to corresponding catalog records mined from WorldCat and institutional OPACs, into one database catalog of French pamphlets.

Without storing actual digital items and using only related item metadata, this online French pamphlet catalog resource and finding aid will efficiently serve to connect researchers to pamphlets content while also unifying and further promoting project planning efforts:

- Capability of wedding the best and most robust catalog descriptions with corresponding poorly described digital facsimiles;
• Provides possibility of organizing existing cataloged records into one central online bibliographic database;
• Provides online discovery of all digitized pamphlet content from one online keyword searchable resource capable of linking users to full-text content while simultaneously improving online accessibility through a variety of search engine optimization (SEO) techniques.

Part of the importance of this developing centralized resource will be to make available similar but widely dispersed digitized academic resources which many search engine algorithms systematically exclude. Researchers will be able to remotely conduct keyword and subject searches of all partner collections simultaneously from a main project page.

**Products and outcomes resulting from project planning from 2013 to 2014 include:**
1. Collaborative data points of total pamphlet holdings in print, microfilm and in digital format
2. Definitive data concerning the utility of existing shared pamphlet collections, catalog descriptions and digitized facsimiles
3. Expanded international collaborative network of project partners highly educated with common knowledge about project parameters and goals
4. Environmental Scan Report detailing the current situation among French revolution pamphlet collections and holding institutions vis-à-vis cataloging quality and efforts, and digital conversion efforts
5. Strategic Plan for Establishing a French Pamphlet Digital Portal, including workflows and timeframes for creation of project portal which organizes resulting project data and information for improved management of future initiatives; and, workflows and timeframes for creation and maintenance of a CRL online resource linking researchers to the full-text of all existing digitized partner pamphlets
6. White Paper describing planning processes, experiences and lessons learned

**III. Methodology and standards**

In summer 2011 pamphlets collections were compared and it was determined any eventual project planning activities must consider several critical project issues:
1) A lack of item-level catalog description within institutional OPACs;
2) The existence of shared or closely matching catalog description and metadata among institutional partner collections as evidenced in WorldCat;
3) The requirement of wedding online full text content with improved metadata and catalog descriptions; and,
4) The need for a thematic pamphlet portal capable of searching across institutional collections.

Planning activities outlined below will integrate the four critical project issue established by the CIFNAL FPP working group. NEH budget requested costs are embedded below and budget notes are available in Appendix F.

**Planning activities**
The following paragraphs describe major project planning activities to reveal and plan for emerging challenges related to the un-discoverability of historically significant French pamphlets during the grant period: 1) survey institutional partners; 2) facilitate planning session #1 with collection managers and content experts; 3) complete an environmental scan to collect data about current situations and collections for each partner; 4) facilitate planning session #2, using Go To Meeting or another online conference tool, with collection managers, catalog experts and digital content managers; 5) facilitate online planning session #3 to finalize timeline; and 6) finalize and share final documentation of planning
decisions and timeline. Project planning members have been assigned to these categories: facilitators (UF and CRL); FPP working group/US partners (Emory, JHU, Stanford, UA, UF, UK, UM, and Yale committed to planning and completing environmental scans); US planning participants (Brown, BSU, BYU, Cornell, and Harvard); future participants (unknown additional planning participants); French partner (BNF) and scholarly advisors: Audrey Viguier, Ph.D., University of Texas, Brownsville, French pamphlet scholar and scholarly advisors representative; Phillipe Gardy, Centre National de Recherche Scientifique (CNRS), Université Paul Valéry, Montpellier; Henri Boyer, Université Montpellier III; and Chantal Thomas, CNRS.

**Surveys from institutional partners:** Project leaders (UF/CRL) will conduct an electronic survey to determine participants’ current collection content knowledge, access needs of scholars, infrastructure availability for assessing cataloging, digitizing, preservation, planning for collaborative portal, and recommended criteria for prioritizing collections, for US and BNF.

**Scholarly Advisor’s Report:** Viguier will organize scholarly advisors’ input on pamphlet content and criteria for setting planning priorities regarding research access.

**Planning Session #1 (Chicago):** Project will convene an in-person planning session, facilitated by UF and CRL, and attended by content managers/librarians representing US partners and participants (eight US institutions), three librarians from BNF ($7,710 airfare plus $1,539 hotel, NEH request); and Viguier ($741 airfare, NEH request) ($3,420 hotel, NEH request: BYU, Emory, JHU, Stanford, UA, UF, UK, UM, Yale, and Viguier). Goals for this session will be to: 1) introduce planning process; 2) outline participant responsibilities and establish concrete processes and workflows for student assistant tasks and for developing environmental scans; and 3) address common concerns or questions. Session participants also will conduct a site visit to the Newberry to learn about results from the library’s completion of a CLIR Hidden Collections French pamphlet cataloging grant award.

The planning session will be modeled on CRL’s successful Global Resources Round Table events, in which a variety of stakeholders meet to examine the current and emerging challenges of collecting primary source material in a given subject area, and to build an action agenda for collaborative responses to these challenges. Previous Round Tables, described on CRL’s website, include collecting in the areas of news, global water resources, and human rights documentation.

**Environmental scan and data collection:** Each partner (Emory, JHU Stanford, UA, UF, UK, UM, and Yale) will employ student assistants ($16,058 NEH request), under the supervision and guidance of content experts, to assess pamphlet collections thus compiling information necessary for future planning sessions (see Appendix G). Viguier will assist with BNF collection analysis and contribute report for inclusion in environmental scan ($1,074 airfare for site visit, NEH request). Areas to be assessed include:

- **Scope** (number of items, number of pages per pamphlet, size, inclusive dates);
- **Physical arrangement** (location and environment, storage and retrieval methods/ requirements by scholars and availability on site or remotely);
- **Condition** (manner of binding/storage media, fragility, completeness/integrity);
- **Bibliographic accessibility** (level of intellectual access, existing finding aids, descriptions, available catalog records or metadata, series entry, etc.);
- **Digital availability** (technical specifications, metadata format, retrieval methods, etc.) or digitization plans; and,
- **Scholarly advisors and partners will provide use cases examples of recent or previous scholarly work), perceived needs and barriers to collection access.
For major pamphlet collection partners (BNF and the Newberry): The BNF will provide an inventory of digital objects scanned from microfilmed collections which represent total pamphlet holdings. The Newberry will provide an inventory of cataloged pamphlet titles (22,000) and those remaining to be described, as well as an analysis of those titles directly corresponding with BNF’s digital holdings.

**Planning Session #2:** Two weeks prior to this online session, results from the partners' institutional assessments and surveys completed during the previous six-months, will be combined and distributed to planning partners and participants. To achieve the maximum benefits possible and prepare for this two-day virtual planning session, partners participants will review environmental scan reports, and an analysis of report results, focused on the issues of assets and barriers to access. This will reveal information related to storage, condition, accessibility, use by scholars, uniqueness, parallel holdings, quality of cataloging records, and other important data.

Session attendance will include three library professionals from all partner and participating institutions, representing cataloging, digitization and content management expertise, plus the scholarly advisor representative. Additional planning participants will be solicited throughout the environmental scanning period for invitation to this session. Facilitated planning methods traditionally used during in-person strategic planning sessions will achieve these objectives: 1) debriefing of environmental scan report to develop a broad understanding of current situations and environments in which French pamphlet collections exist; 2) brainstorm and prioritize strategies for ways current collections (conventional and digital) can be accessed; and ways in which management expertise, and other inherent skills can be leveraged to contribute toward a functional international framework that achieves pamphlet discoverability within each institution and contributes current and future digital facsimiles to a centralized portal; and 3) determine gaps in assets necessary to achieve objective #2 above.

**Virtual planning facilitation methods:** The agenda will combine both plenary and small group discussion to mirror in-person planning sessions as closely as possible. Staff members from UF and CRL will co-facilitate the two-day session guided by agendas pre-reviewed by participating institutions. Offline breakout group assignments for debriefing, brainstorming, problem-solving, and priority setting will allow individual institutions to contribute ideas, comments, solutions and insights in a coordinated fashion. Small group assignment results will be collated and processed during session breaks and shared in real-time, with additional large group discussion, to further debrief and determine results. This facilitation method was used successfully in September 2011 to plan for a coordinated portal among 15 Land Grant Academic Libraries nationwide: Land-Grant Agricultural Knowledge Discovery System Planning Meeting (see Appendix H). Planning proceedings will be distributed within three business days of session completion.

**Day-one, Session #2:** To achieve Session objective #1 above, participants will debrief information from the project’s environmental scan answering questions, in small groups such as: What insights have participants learned about the current situation and how does this knowledge contribute to the assets for planning future initiatives? Collated results from debriefing discussions will be shared electronically throughout the day. These activities will help ensure participants are sufficiently knowledgeable to determine future collaborative goals, priorities, strategies for leveraging assets and possible workflow systems.

**Day-two, Session #2:** To achieve objectives #2 and #3 above, planning strategies and gaps will be brainstormed and prioritized using various criteria in small group discussions (see example results, Appendix I). Results will be collated and combined by teams at UF and CRL, shared electronically, and discussed in the large group. The resulting information will be used to plan Session #3.
Compilation/Distribution of Proceedings and Planning Notes: Results from all data gathered will be shared electronically throughout the day, and compiled for distribution within five business days.

Planning Session #3: To achieve an agreed upon consensus of strategies, timeline and costs for the plan, during this virtual planning session participants will review results from Session #2 and again, working in small groups, provide input toward an implementation timeline for achieving planning goals.

Final Plan Documentation: To arrive at a final document, a draft will be distributed for comments and suggested revisions, and finalized by UF and CRL leaders.

Standards
Planning for the development of a centralized project portal will incorporate the current beta-version of the FPP database online resource. The following describes the technical architecture, characteristics and capacities of the database and supporting content management system.

Database and Searchability
The FPP database will utilize SobekCM or a similar GLAM (gallery, library, archive, and museum) system. The SobekCM software engine powers both the UF Digital Collections (UFDC) and the Digital Library of the Caribbean (dLOC) digital repositories. SobekCM allows users to discover online resources via semantic and full-text searches, as well as a variety of different browse mechanisms. This repository supports online metadata editing and online submissions.

Some of the outstanding features of this digital library include:
- Fully searchable and browseable - with browse options for all and new items, and customizable browses for all metadata fields (e.g., subject, author, publisher)
- Powered by rich metadata support, with automatic transformations for maximum interoperability
- Google-map based searching or map browsing, when geographic metadata is available
- Broad, internationally applied description methods using METS/MODS Metadata with all records automatically transformed and available as MARCXML and qualified Dublin Core metadata
- Integrated support for OAI-PMH (Open Archives Initiative) and optimized for search engine access - via Google, and other search engines
- Ability to serve various organizational options including: hierarchical groupings allowing collocation by Area, topic, and geographical hierarchies for College, Department; monographic, page-turning functionality; multiple files connected to one descriptive record; one item, one record; mapping between various versions of a single work; and journal volume, issue, title organization.
- Internationalized/localized interfaces in English, Spanish, and French

Building the Database
The proposed FPP digital portal will build on existing metadata by directly exporting current records from institutional and federated catalogs in order to populate a resulting database. The records will be augmented to include links to existing digital facsimiles when available.

SobekCM and its associated tools (http://ufdc.ufl.edu/software) provide robust metadata support for ingesting MARC records into METS/MODS and MARCXML. SobekCM allows records to be directly imported with all information retained and usable, individually and in batches. After records are imported, SobekCM provides an easy to use graphical interface for authenticated users to add hyperlinks to records to link to available digital facsimiles.
The current workflow for creating portal collections using SobekCM is:

- Select / identify materials for inclusion
- Acquire and import records (importing from CSV, EAD, MARC, and OAI-PMH feed using the SobekCM METS Editor; for more information: http://ufdc.ufl.edu/metseditor/batch
- Add a link to the record in FPP for the online resource location
- Add/enhance the existing metadata (e.g., adding geographic coordinates to the record to power map-based searching and browsing)

UF’s open access servers have the necessary memory and storage capacity to support, organize and deliver the above described digital metadata and content involved in the project planning process. As the project expands beyond planning stages, UF has the technology infrastructure and programming expertise to ensure long-term sustainability of interactive digital collections. UF can easily scale to match collaborative project needs, including CRL’s possible future hosting role, due to its commodity storage, supported through UF’s central IT.

IV. Sustainability of project outcomes and digital content
In practice consistent with all other UF digital projects, the FPP database will be maintained in perpetuity as a redundant digital archive (for details, see: http://ufdc.ufl.edu/sobekcm/preservation). Moreover, the resulting French pamphlet database resource and portal will be integrated with other existing CIFNAL association projects (Bibliothèque Bleue, Digital Library of the Caribbean, Microfilm Project) insuring future development and perpetual association oversight and management. The resulting project plan will serve to inform the NEH Humanities Collections and Reference Resources Program implementation application (Jul 19 2014) for funding of the project from 2015 to 2018. From 2014 to 2015 the CIFNAL FPP working group will continue to identify and position relevant materials and corresponding data sets in preparation and support of developed project goals. SobekCM functionalities allow working group members to contribute both in-person and remotely to continued development of project structure and organization, including support of possible project migration to CRL in 2014.

V. Dissemination
The planning and project work completed under this proposal will be promoted broadly to local, national and international scholars and students through publication, presentations and, as part of CIFNAL’s contributions to shared research, missions, and goals. The project portal itself will provide immediate information on partners’ collections, project standards, and working plans. The pamphlet database, in the context of CRL/CIFNAL will be easily accessible by bibliographers and subject specialists who will insure its dissemination through the channels of scholarly communication and support structures as well as contribute to the further development of resources and research direction. Additionally, UF provides search engine optimization (SEO) for all hosted collections to ensure materials are listed and findable through simple commercial web searches using Google and other search engines (for details see: http://ufdc.ufl.edu/sobekcm/robots). Deliverables produced during the project will be uploaded to CRL’s French Pamphlets Forum page, and linked to partner collection sites. Promotion of project and deliverables will occur through UF official press releases, libraries’ newsletters, listservs, conference presentations, and social media including Facebook, Twitter, blogs, and Wikipedia, among other vehicles used by partners.

VI. Work Plan (May 2013 - April 2014)
A Gantt Chart provides an overview of the project schedule (Appendix J). A planning work flow diagram illustrates participation and planning activities (Appendix K).
Quarter 1 (May-July, 2013):
- UF organizers confirm participants and make travel arrangements (Chicago planning session)
- FPP working group develops/distributes/compiles and disseminates results of electronic survey to determine status of collection content, access needs of scholars, infrastructure availability for cataloging, digitizing, preservation, planning for collaborative portal, etc.
- CRL/UF will co-facilitate and host Planning Session #1; planners will visit the Newberry collection (two full days, Chicago, prior to American Library Association Annual Conference)

Quarter 2 (August-October 2013):
- FPP working group completes site specific planning for use of students to assess collections for content and preservation/organization needs, and testing catalog records’ quantity and quality
- Project partners recruit/hire/train student workers for collection assessments at each site
- Assess collections and test cataloging records

Quarter 3 (November 2013-January 2014)
- Partners complete: collection assessments at each site, and site specific environmental scan reports
- FPP working group collects examples of humanities portals to serve as models for planning purposes
- FPP working group compiles and distribute site data and prepares environmental scan report analyzing and describing the current situation, including data from BNF and scholars’ views of barriers and future needs
- CIFNAL Chair invites additional interested participants to attend virtual planning sessions
- Survey new participants and coordinate two-day online logistics

Quarter 4 (February-April 2013)
- UF and FPP working group develop agenda for Planning Session #2
- UF and CRL co-facilitate Planning Session #2 UF and FPP working group prepare and distribute Session #2 proceedings, discussions and decisions
- UF co-facilitates with CRL staff, Planning Session #3 to draft timeframe and costs for implementation of planning strategies and future initiatives
- UF and FPP working group finalize, distribute, and disseminate completed planning document
- Survey participants and scholars, compile and distribute results to assess quality of planning process and learn from project planning experiences
- UF and FPP working group members prepare White Paper and final NEH report
- UF and CRL upload results of planning processes, data, White Paper, and all project documentation to the project portal and CIFNAL working group webpage. Dissemination using SEO techniques will include creation of Wikipedia content, links, and related strategies for Google optimization.

VII. Staff, Faculty, and Consultants – Key Personnel

George A. Smathers Libraries at UF:
- Matthew Loving ($7,926, 12% FTE cost share), Romance Languages/Area Studies Librarian, Project Principal Investigator, managing the project and partners, coordinating planning sessions and travel, collating and analyzing data, preparing drafts of proceedings, reports and White Paper
- James Clifton ($1,438, 2% FTE cost share), survey instrument manager and data organizer
- Bess de Farber, ($4,168, 4% FTE cost share), Libraries Grants Manager and Certified Professional Facilitator, Session #2 virtual meeting agenda designer and co-facilitator
- John Ingram ($635, 1% FTE cost share), Rare Books Librarian/Emeritus faculty, collection contents assessor
- Betsy Simpson ($2,152, 2% FTE cost share), Chair, Cataloging and Metadata Department, catalog and digital collections metadata assessor and planner
• Mark Sullivan ($3,615, 4% FTE cost share), Digital Development and Web IT Services, database and SobekCM software developer and planner
• Laurie N. Taylor, Ph.D. ($3,319, 5% FTE cost share), Digital Humanities Librarian, digital collections developer and planner
• Florence M. Turcotte ($3,205, 5% FTE cost share), Literary Manuscripts Archivist Dept. of Special and Area Studies Collection, collection contents assessor and planner

Center for Research Libraries:
• James Simon, Director, Global Resources Network, project planner and planning co-facilitator
• Judy Alspach, Project Coordinator, Global Resources Network, planning sessions coordinator, planner and planning co-facilitator

Collaborative Initiative for French Language Collections—FPP Working Group Members:
• Karen Cook, Special Collections Librarian, Spencer Research Library, University of Kansas, content manager and planner
• David Faulds, Rare Book Librarian, Emory University Libraries, content manager and planner.
• Richard Hacken, European Studies Bibliographer Harold B. Lee Library Brigham Young University, digital content manager and BNF online collections liaison
• Jessica Lacher-Feldman, MA, MLS, CA Curator of Rare Books and Special Collections/Associate Professor W.S. Hoole Special Collections Library The University of Alabama, content manager and planner
• Sarah Sussman, Curator for the French and Italian collections at Stanford University Libraries. content manager and planner
• Bryan Skib, Associate University Librarian for Collections, University of Michigan Library, digital content manager and Hathi Trust collections liaison
• Lidia Uziel, Librarian in Western European Languages and Literatures, Comparative Literature, Classics & Linguistics, Yale University, content manager and planner
• Sue Waterman, Librarian for German and Romance Languages and Literature, the Humanities Center, and Jewish Studies, Johns Hopkins University, content manager and planner

BNF and Newberry Representatives:
• Aline Girard, Director, Dept. of Cooperation, BNF, project French, international content representative
• Franck Hurinville, Head of Francophone Outreach, BNF, French collections specialist and international and francophone collaboration planner
• Anne Pasquignon, Assistant Head of Science and Research Collections, BNF, content manager
• Jennifer Thom, Cataloging Projects Manager, the Newberry, analysis of holdings corresponding to BNF and CIFNAL member collections, and planner

Scholarly Advisors
• Audrey Viguier, Ph.D., Assistant Professor, University of Texas, Brownsville, scholarly advisors representative
• Phillipe Gardy, LAHIC / IIAC / Centre Nacional de Recherche Scientifique (CNRS), Université Paul Valéry, Montpellier (forthcoming confirmation letter)
• Henri Boyer, Professeur des universités en sciences du langage à l’Université Montpellier III (forthcoming confirmation letter)
• Chantal Thomas, Directeur de recherché, CNRS (forthcoming confirmation letter)
History of Grants

Recently, project partner, the Newberry Library, was awarded grant funding in support of efforts to catalog extensive collections of French pamphlets. This project was launched in 2010 supported by the Council on Library and Information Resources (CLIR) “Cataloging Hidden Special Collections and Archives” initiative totaling $488,179. The Newberry has succeeded in cataloging and describing 22,000 of its over 30,000 pamphlet holdings.

To date, UF and its partners have not received other external grant awards for improving the existing access and organization of institutional French pamphlet collections.
List of Participants

Judy Alspach
Henri Boyer
James Clifton
Karen Cook
Bess de Farber
David Faulds
Phillipe Gardy
Aline Girard
Richard Hacken
Franck Hurinville
John Ingram
Jessica Lacher-Feldman
Matthew Loving
Bryan Skib
James Simon
Betsy Simpson
Mark Sullivan
Anne Pasquignon
Sarah Sussman
Laurie N. Taylor
Chantal Thomas
Florence M. Turcotte
Lidia Uziel
Audrey Vigier
Sue Waterman
## Computational Details/Notes

### 1. Salaries & Wages

<table>
<thead>
<tr>
<th>Note</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Project Total</th>
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<td>UF Student Assistant</td>
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### 2. Fringe Benefits

2.9% of $2,000: $58

### 3. Consultant Fees

$0

### 4. Travel

Hotel for 2 nights X (9) Content Managers for planning session #1 in Chicago IL in June 2013; UF, BYU, Johns Hopkins University, Stanford, University of Alabama, University of Kansas, University of Michigan, Emory and Yale:

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<tr>
<th>Description</th>
<th>Cost</th>
<th>Notes</th>
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<tr>
<td>Audrey Viguer - Round-trip airfare-Brownsville, TX/Chicago, IL</td>
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<td>Audrey Viguer - Hotel for planning session #1 in Chicago IL</td>
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<td>BNF Librarians - Round-trip Airfare - Paris, France/Chicago, IL</td>
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<td>Hotel / BNF Librarians/3 days in Chicago, IL</td>
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<td>Audrey Viguer - Round-trip Airfare-Brownsville, TX/Paris, France to occur in July 2013</td>
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### 5. Supplies & Materials

$0

### 6. Services

Collection Assessment Services by (7) Institutions: Johns Hopkins University, Stanford, University of Alabama, University of Kansas, University of Michigan, Emory and Yale:

$2,000/each:

$14,000

### 7. Other Costs

$0

### 8. Total Direct Costs

Per Year: $30,542

### 9. Total Indirect Costs

28.5% of $30,542; Dept of Health and Human Services; Per Year:

$8,704

### 10. Total Project Costs

DIRECT AND INDIRECT COSTS FOR ENTIRE PROJECT: $39,246

### 11. Project Funding

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<td>TOTAL REQUESTED FROM NEH</td>
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<td>b. Cost Sharing</td>
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<td>Third Party Contributions</td>
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### 12. Total Project Funding

$73,244
COLLEGES AND UNIVERSITIES RATE AGREEMENT

EIN: 59-6002052
DATE: 01/30/2012

ORGANIZATION:
FILING REF.: The preceding agreement was dated
University of Florida
07/06/2011
Finance & Accounting Division 111
Tigert Hall - PO Box 113200
Gainesville, FL 32611-3200

The rates approved in this agreement are for use on grants, contracts and other agreements with the Federal Government, subject to the conditions in Section III.

SECTION I: INDIRECT COST RATES

<table>
<thead>
<tr>
<th>RATE TYPES:</th>
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**BASE**

Modified total direct costs, consisting of all salaries and wages, fringe benefits, materials, supplies, services, travel and subgrants and subcontracts up to the first $25,000 of each subgrant or subcontract (regardless of the period covered by the subgrant or subcontract). Modified total direct costs shall exclude equipment, capital expenditures, charges for patient care, student tuition remission, rental costs of off-site facilities, scholarships, and fellowships as well as the portion of each subgrant and subcontract in excess of $25,000.

(A) Agriculture Research and Education Center and Florida Medical Entomology Lab within the Institute of Food and Agriculture Science.
ORGANIZATION: University of Florida  
AGREEMENT DATE: 01/30/2012

SECTION I: FRINGE BENEFIT RATES**

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<th>TYPE</th>
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<th>RATE(%)</th>
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<td>amended</td>
<td>Use same rates and conditions as those cited for fiscal year ending June 30, 2012.</td>
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** DESCRIPTION OF FRINGE BENEFITS RATE BASE:

Salaries and wages.
ORGANIZATION: University of Florida  
AGREEMENT DATE: 01/30/2012  

SECTION II: SPECIAL REMARKS  

TREATMENT OF FRINGE BENEFITS:  
The fringe benefits are charged using the rate(s) listed in the Fringe Benefits Section of this Agreement. The fringe benefits included in the rate(s) are listed below.  

TREATMENT OF PAID ABSENCES  
Vacation, holiday, sick leave pay and other paid absences are included in salaries and wages and are claimed on grants, contracts and other agreements as part of the normal cost for salaries and wages. Separate claims are not made for the cost of these paid absences.  

OFF-CAMPUS DEFINITION: For all activities performed in facilities not owned by the institution and to which rent is directly allocated to the project(s), the off-campus rate will apply. Actual costs will be apportioned between on-campus and off-campus components. Each portion will bear the appropriate rate.

On or prior to June 30, 2011, equipment means an article of nonexpendable tangible personal property having a useful life of more than one year, and an acquisition cost of $1,000 or more per unit. Effective July 1, 2011, the defined acquisition cost is $5,000.

The rates contained in this Agreement reflect the combined cost of the University of Florida and The University of Florida Research Foundation, Inc., and will apply to grants and contracts awarded to the Foundation.

APPLICATION OF INDIRECT COST RATES TO DOD CONTRACTS/SUBCONTRACTS:

In accordance with DFARS 2231.303, no limitation (unless waived by the institution) may be placed on the reimbursement of otherwise allowable indirect cost rates incurred by an institution of higher education under a DOD contract awarded on or after November 30, 1993, unless the same limitation is applied uniformly to all other organizations performing similar work. It has been determined by the department of Defense that such limitation is not being uniformly applied. Accordingly, the following rates do not reflect the application of the 26% limitation on administrative indirect costs imposed by OMB Circular A-21.

<table>
<thead>
<tr>
<th>TYPE</th>
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<th>Locations</th>
<th>Applicable To</th>
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<td>FINAL</td>
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<td>Orgn Research</td>
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<td>Use same rates and conditions as those cited for fiscal year ended June 30, 2015.</td>
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</tbody>
</table>
ORGANIZATION: University of Florida
AGREEMENT DATE: 01/30/2012

SECTION III: GENERAL

A. LIMITATIONS:
The rates in this Agreement are subject to any statutory or administrative limitations and apply to a given grant, contract or other agreement only to the extent that funds are available. Acceptance of the rates is subject to the following conditions: (1) Only costs incurred by the organization were included in its facilities and administrative cost pools as finally accepted; such costs are legal obligations of the organization and are allowable under the governing cost principles; (2) The same costs that have been treated as facilities and administrative costs are not claimed as direct costs; (3) Similar types of costs have been accorded consistent accounting treatment; and (4) The information provided by the organization which was used to establish the rates is not later found to be materially incomplete or inaccurate by the Federal Government. In such situations the rate(s) would be subject to renegotiation at the discretion of the Federal Government.

B. ACCOUNTING CHANGES:
This Agreement is based on the accounting system purported by the organization to be in effect during the Agreement period. Changes to the method of accounting for costs which affect the amount of reimbursement resulting from the use of this Agreement require prior approval of the authorized representative of the cognizant agency. Such changes include, but are not limited to, changes in the charging of a particular type of cost from facilities and administrative to direct. Failure to obtain approval may result in cost disallowances.

C. FIXED RATES:
If a fixed rate is in this Agreement, it is based on an estimate of the costs for the period covered by the rate. When the actual costs for this period are determined, an adjustment will be made to a rate of a future year(s) to compensate for the difference between the costs used to establish the fixed rate and actual costs.

D. USE BY OTHER FEDERAL AGENCIES:
The rates in this Agreement were approved in accordance with the authority in Office of Management and Budget Circular A-21 Circular, and should be applied to grants, contracts and other agreements covered by this Circular, subject to any limitations in A above. The organization may provide copies of the Agreement to other Federal Agencies to give them early notification of the Agreement.

E. OTHER:
If any Federal contract, grant or other agreement is reimbursing facilities and administrative costs by a means other than the approved rate(s) in this Agreement, the organization should (1) credit such costs to the affected programs, and (2) apply the approved rate(s) to the appropriate base to identify the proper amount of facilities and administrative costs allocable to these programs.

BY THE INSTITUTION:
University of Florida

Michael V. McKee
Assistant Vice President & Controller

DATE: 3/1/2012

ON BEHALF OF THE FEDERAL GOVERNMENT:
DEPARTMENT OF HEALTH AND HUMAN SERVICES

Darryl W. Mayes
Director, Mid-Atlantic Field Office

DATE: 03/01

MHS REPRESENTATIVE: Steven Zuraf
Telephone: (301) 492-4855
COMPONENTS OF PUBLISHED FACILITIES AND ADMINISTRATIVE COST RATE

University of Florida
July 1, 2010 thru June 30, 2015

<table>
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<tr>
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<tr>
<td>Michael V. McKee</td>
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<tr>
<td>Name</td>
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<td>Assistant Vice President &amp; Controller</td>
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Agriculture Research Education Center

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COMPONENTS OF PUBLISHED FACILITIES AND ADMINISTRATIVE COST RATE

Institution:

University of Florida

FY Covered by Rates:
July 1, 2010 thru June 30, 2015

Type of Rate:

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</tr>
</tbody>
</table>

CONCURRENCE:

[Signature]

Michael V. McKee
Name

Assistant Vice President & Controller
Title

3/1/2012
Date
Matthew,

I am writing to indicate support for your collaborative effort for French Revolution pamphlets. As you know, the Ball State University Libraries holds a collection of more than 500 French Revolution pamphlets. This collection is used every year by the University’s French Civilization classes. We have digitized our pamphlets and made them available in our Digital Media Repository (http://libx.bsu.edu), and that has significantly increased their use, not only in the classes, but internationally. Our digital collections was created following national standards for digitization and metadata (Dublin Core).

Your proposed project will be of great interest to us and, I am certain, will be of tremendous value to scholars, students, librarians, and others. It should also serve to bring greater awareness of these valuable research resources.

John B. Straw  
University Libraries ... A destination for research, learning, and friends  
Assistant Dean for Digital Initiatives and Special Collections  
Ball State University  
Muncie, Indiana 47306  
JStraw@bsu.edu

The University Libraries provide services that support student pursuits for academic success and faculty endeavors for knowledge creation and classroom instruction.

www.bsu.edu/library  
www.facebook.com/ballstatelibraries
Telephone: 00 1 401 863 9666
Fax: 00 1 401 863-1272
email: dominique_coulombe@brown.edu

John Hay Library news and events:
http://blogs.brown.edu/bulspecialcollections/
de Farber, Bess Gail

Subject: FW: RE FW: French Pamphlet Planning Project - 2012 NEH Proposal...

From: Loving, Matthew W
Sent: Monday, July 16, 2012 1:36 PM
To: de Farber, Bess Gail
Subject: FW: RE FW: French Pamphlet Planning Project - 2012 NEH Proposal...

From: anne.pasquignon@bnf.fr [mailto:anne.pasquignon@bnf.fr]
Sent: Thursday, July 12, 2012 11:47 AM
To: Loving, Matthew W
Cc: aline.girard@bnf.fr; alspach@crl.edu; de Farber, Bess Gail; franck.hurinville@bnf.fr
Subject: RE: RE FW: French Pamphlet Planning Project - 2012 NEH Proposal...

Merci Matthew.
Je vous remercie aussi pour l'invitation à l'Assemblée annuelle de l'association à Chicago.
Ce point n'est pas mentionné dans le courrier du Président.
La BnF sera bien entendu représentée à cet important événement.
Mais il est peut être un peu tôt, en ce qui me concerne du moins, pour vous confirmer mon nom.
Un chef de projet sera sans doute aussi désigné pour suivre ce projet.
Mais sur le principe, c'est avec un grand plaisir que nous acceptons votre offre pour nous trois.
Bien à vous
Anne

Thank you Matthew.
Thanks also for the invitation to attend the ALA annual convention in Chicago.
This travel is not mentioned in the President's letter to you.
The BNF will be represented at this important event.
However, at this point it is too soon to confirm the names of those who will attend.
A project leader will undoubtedly be assigned to this project in the year ahead.
Just the same, it would be a great pleasure, in principle, to accept your offer for the three of us.
Sincerely,
Anne
de Farber, Bess Gail

Subject: FW: BNF official letter replacement in case original does not show up today.

From: Loving, Matthew W
Sent: Monday, July 16, 2012 1:25 PM
To: de Farber, Bess Gail
Subject: BNF official letter replacement in case original does not show up today.

From: anne.pasquignon@bnf.fr [mailto:anne.pasquignon@bnf.fr]
Sent: Friday, July 13, 2012 11:43 AM
To: Loving, Matthew W
Subject: RE: RE FW: French Pamphlet Planning Project - 2012 NEH Proposal...

Bonjour Matthew,

Je pas ce soir en vacances.
Je vous envoie donc, au cas où vous ne recevriez pas la version signée par la Président B Racine avant le 16 juin, le courrier d'engagement vierge.
J'espère que cela vous suffira dans un premier temps. Le courrier définitif comporte peut être des modifications par rapport à celui-ci.

Blen à vous et à bientôt de vos nouvelles.

J'ai pris connaissance avec beaucoup d'intérêt du projet que vous présentez au titre du CIFNAL de numérisation des pamphlets révolutionnaires français conservés dans les bibliothèques nord-américaines et françaises et je vous remercie de solliciter la participation de la Bibliothèque nationale de France à cette entreprise.
L'établissement conserve en effet une très importante collection de pamphlets révolutionnaires parus durant la décennie révolutionnaire. Cet ensemble, réparti entre différentes séries en fonction des sujets traités, peut être estimé à 10 000 pièces environ. Il s'agit d'écrits de nature polémique ne dépassant pas une dizaine de pages. Une partie d'entre eux a déjà été numérisée et est consultable sur Gallica (gallica.bnf.fr).
C'est une très belle initiative qui permettra aux chercheurs d'accéder à un corpus complet de ces publications si utiles à la recherche et qui renforcera nos liens avec les bibliothèques francophones nord-américaines, ce dont je me réjouis.
Je souscris donc tout à fait à ce projet et espère qu'il aboutira dans les meilleurs conditions.

I am very interested in this project presented through CIFNAL for the digitization of Revolutionary French pamphlets held by American and French libraries and I would like to thank you for considering the BNF as a potential partner. Our library does hold a vast collection of revolutionary pamphlets printed during the French Revolution (1789-1799). This collection, divided into several categories, depending on the subject, consists of around 10,000 items. These items are polemical writings of up to 10 pages. A small portion has already been digitized and is available through GALLICA (gallica.bnf.fr). This is a great initiative that will allow researchers to access the entire corpus, benefiting so much to research and reinforcing the cooperation between American and Francophone libraries, and I am very pleased about that. I entirely endorse this project and hope that it will
succeed under optimum conditions. I am very interested in this project presented through CIFNAL for the
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American and Francophone libraries, and I am very pleased about that. I entirely endorse this project and hope
that it will succeed under optimum conditions.

Bruno Racine,
President, National Library of France
**To:** de Farber, Bess Gail  
**Subject:** FW: French Pamphlet Project - Letters of Commitment.  
**Attachments:** vita2012CIFINAL.doc

---

**From:** Loving, Matthew W  
**Sent:** Thursday, July 12, 2012 2:08 PM  
**To:** de Farber, Bess Gail  
**Subject:** FW: French Pamphlet Project - Letters of Commitment.  

---

**From:** richard.hacken@gmail.com [mailto:richard.hacken@gmail.com] **On Behalf Of** Richard Hacken  
**Sent:** Monday, July 09, 2012 6:59 PM  
**To:** Loving, Matthew W  
**Cc:** Myself  
**Subject:** Re: French Pamphlet Project - Letters of Commitment.  

---

Dear Matt,

I am willing to participate in the French Pamphlets Project, in particular at present for the first year of organizational planning and environmental scans. It is clear that BYU's own digitized pamphlets will not be a part of the "Revolutionary" first wave, but our experience here with the digitizing decisions about metadata and what to include online could be of help with potential principles and practices for the priorities of the pamphlets project. Since an environmental scan of our own holdings will not be necessary (and hopefully the last of the 2100 pamphlets will have been digitized by the end of 2013), I would be happy to participate at first in planning with Bryan Skib and the participant from BNF, as you suggest, on questions of configuration and organization. I will plan to set my schedule to be in Chicago for meetings before the ALA conference next summer.

Some of the questions I see being answered in the preliminary planning include any standards for digitization and presentation, as mentioned above, as well as ideas for an effective and user-friendly interface. It will also be interesting to see how supportive the individual institutions will be in setting priorities for moving the digitizing process along, and what type of time frame may be involved.

1. This planning project is important on a global basis, since it can set the groundwork for a unified, collaborative portal to French pamphlets. This is a unique and much needed go-to finding aid for the types of hidden primary documentation (difficult to find, or to even know they exist, in normal avenues of research) that French pamphlets represent. On an institutional basis, the planning is important to BYU as a means of raising awareness and use of the rich collection of 16th and 17th-century French pamphlets that we have collected.

2. Pamphlets are important to scholars as glimpses into the everyday life and concerns -- political, social, religious, cultural and otherwise -- as expressed in often polemical and pointed manners. They form avenues and evidences for further historical research. The quote by Scott Duvall of our Special Collections Division, found on the front page of frenchpamphlets.org, gives voice to the myriad types of uses that scholars can make of this primary documentation.
3. I envision two main roles for myself as a participant in the project. First, chronologically first, will be the planning in general for the project and its possible configurations, given the participating institutions, the given holdings, and the specific metadata and interface purposes we decide on. Second, when the time comes, I can build BYU's own set of pamphlets into the project, which should be running in a clear and compatible manner by that time.

By way of biography:

Richard Hacken is the European Studies Librarian at Brigham Young University. His undergraduate training was in German, French and International Relations. His graduate work at the University of California at Davis involved German literature. He has visited and done digitization work in France, Italy and a number of other countries. His most recent assignment was to digitize materials on the history of Monaco as found in archives in Torino and Nice as part of his role as Webmaster of EuroDocs, a portal to online European primary historical documents.

A short-form curriculum vitae is attached.

Please let me know if you need more info. I look forward to seeing you again tête-à-tête.

With best regards,
Dick Hacken

............... 
Richard Hacken
European Studies Librarian
5523 Harold B. Lee Library
Brigham Young University
Provo, UT  84602   USA

............... 
ph. 1-801-422-2374
e-mail hacken @ byu.edu
...............
Dear Matt,

Here is the email in support of the application... crossing my fingers!

- Dominique

-----------------------------------------------------------------------

I am writing this email in support of the grant application of the George A. Smathers Libraries at the University of Florida to the NEH Humanities Collections and Reference Resources Foundation Program for the French Pamphlet Planning Project.

French pamphlets constitute a critical yet elusive body of materials which provides considerable insight into the historical framework of the period leading to and following the French Revolution. While these pamphlets capture the political underpinnings of the time period surrounding the French Revolution, they also document the details of the daily life during that time period and are extremely important as a data source for cultural studies. Based on my own experience as a researcher, I have found extremely challenging to identify this type of literature which has escaped a systematic and consistent approach to bibliographic control and reformatting. More to the point, some of these collections are available only in print and not known beyond the walls of their library. Clearly, "revealing" these collections would provide a great service to the scholarly community.

As the past Chair of CRL/CIFNAL I was approached in 2010 by Matthew Loving with the idea to launch a first preliminary survey of French pamphlet collections in U.S. academic libraries. Under Mr. Loving's leadership and with the assistance of colleagues in France and in the U.S., a group of library specialists in French Studies began a first assessment of the extent of some of these collections. This project -at first limited in scope- has now evolved into the well thought-out grant proposal. The strength of the French Pamphlet Planning Project rests on two factors. First, its collaborative nature will bring together partners that are geographically dispersed and offer a wide variety of expertise. Second, meeting the goal of assessing and planning the activities of the pilot study will lead to a successful outcome and assist in the development of similar projects.

Should the NEH application be approved, I would be delighted to continue to assist with the project, facilitating the work between North American and French/francophone partners.

Sincerely,

- Dominique Coulombe

--

Dominique Coulombe
Scholarly Resources Librarian (Humanities)
John Hay Library/Box A
Brown University
Providence RI 02912
Mr. Matthew Loving
Romance Languages / Area Studies Librarian
George A. Smathers Libraries
University of Florida
Gainesville, FL 32611

July 5, 2012

Matthew:

The Center for Research Libraries endorses, and agrees to support, the proposal submitted to the National Endowment for the Humanities (NEH) for a Humanities Collections and Reference Resources Foundations grant for the “French Pamphlet Project” (FPP).

CRL is an organization of more than 265 academic and independent research libraries devoted to preserving and making accessible primary source materials and data for research and teaching in the humanities and social sciences. CRL supports collaborative programs among communities of interest that advance our mission and provide long-term, sustainable access to vital research materials. As the coordinator of the Collaborative Initiative for French Language Collections (CIFNAL), CRL supports the initiative described in your proposal.

French pamphlets are crucial to the study of the French Revolution of 1848 (among other topics). The diversity and abundance of these resources provide endless possibilities for studying the cultural, political, social, and other aspects of the Revolution and its aftermath. CRL was an early supporter of digitization to make such resources widely accessible to scholars. In partnership with the ARTFL Project at the University of Chicago, CRL digitized its collection of several hundred newspapers, pamphlets, and other periodicals issued between 1848 and 1851 in France.

For researchers seeking to use such material, the facile discovery of these resources is of critical importance. The proposed initiative will positively impact the ability for scholars to identify and access these resources. CRL’s collection is fully cataloged and accessible through its local catalog and in WorldCat.

For its part in the proposed activity, CRL will provide coordination and support for the early planning meetings, including facilitation of the initial planning meeting and provision of meeting space; co-facilitation of virtual meetings; and other tasks as needed. CRL will also help coordinate the participating members of CIFNAL in the project activities. Finally, CRL will support widespread dissemination of project outcomes. For the broader program beyond the planning grant, CRL will contribute its records to the database and will promote wider participation among its member libraries. CRL will provide in-kind support for staffing, meeting space, and other administrative costs as needed.
This planning grant will provide a sound basis for moving the FPP forward in future phases. We are pleased to support the proposed initiative and look forward to working closely with project partners.

Sincerely,

Bernard F. Reilly
President
FYI

From: James Simon [mailto:simon@crl.edu]
Sent: Thursday, July 12, 2012 9:47 AM
To: Loving, Matthew W
Subject: Simon CV and commitment

Matt:

Here is my cv. Though the CRL commitment letter covers the scope of activity that CRL will support for this project, this email shall serve as my personal commitment to logistical and strategic support for the FPP, attendance at the planning meetings, and other tasks as they should arise.

I strongly support the goals of this project, knowing how difficult it is for scholars and librarians to identify and access the pamphlet collections dispersed in our various institutions. This phase of activity is a critical step towards achieving the goal of comprehensive discovery and, hopefully, electronic access to these key resources.

With regards, and best wishes for the project's success,

James

James T. Simon
Director, Global Resources Network
Center for Research Libraries
6050 S Kenwood Ave, Chicago IL 60637 USA
773-955-4545 x 324
http://www.crl.edu/
Dear Matthew Loving,

This is just to inform you that we at the Division of Rare Books and Manuscripts in Kroch Library (where CUL's extensive and outstanding collections of French pamphlets are*) know about your project in planning to develop an online portal to the French pamphlet collections held by libraries throughout the world. In view of the proposal submission, we want to express our interest and support.

My good friend Sarah How told us that there might be a second round of digitization in the future, so we might in time consider being involved in a way or another.

Laurent Ferri, PhD  
Associate Curator of Books and Manuscripts, Kroch Library  
Acting Director, French Studies Program at Cornell University

* with almost 9,000+ pamphlets about the French Revolution only
Mr. Matthew Loving  
Romance Languages and Area Studies Librarian  
George A. Smathers Libraries  
University of Florida  
Gainesville, FL 32611

July 10, 2012

Dear Matthew,

I am pleased to offer this letter on behalf of the Digital Library of the Caribbean (dLOC) Scholarly and Executive Boards. As the director of the Digital Library of the Caribbean, I enthusiastically encourage the National Endowment for the Humanities to support the development of the French Pamphlet Planning Project.

As the director of another collaborative digital library built on the same platform developed and supported by the University of Florida Digital Library Center, this proposal to the NEH to fund this development of a cross-Atlantic collaboration for open access collection development for French Pamphlets would create a model for many other similar collections. The proposal, if funded, will enable the diverse project partners to establish a strategic plan for a French Pamphlet Digital Portal. The Digital Library of the Caribbean began as a similar project in 2004 and is currently managing more than 30 partners and over 1.5 million pages of content which have seen more than 14 million hits.

The technological capacity of the team at the University of Florida and its ability to meet the needs of diverse partners in an international framework make it an ideal lead partner for this project. The planning project team includes the necessary players to plan a successful project and will benefit from many of the lessons learned during the eight years of development.

I thank you in advance for your consideration of this important project, and I would be pleased to discuss any questions regarding my experience working with the University of Florida.

Sincerely,

Brooke Wooldridge  
Project Director, dLOC

DIGITAL LIBRARY OF THE CARIBBEAN (dLOC) is a cooperative digital library for resources from and about the Caribbean and circum-Caribbean. The project is hosted by Florida International University Libraries and Latin American and Caribbean Center and the University of Florida George A. Smathers Libraries.
Dear Matthew Loving,

I’m writing on behalf of Emory University to support the NEH French Pamphlet Project. We commit to:

1. Sending 1 representative to an in-person meeting held at the time of ALA in Chicago, summer 2013
2. Participating in 2 virtual meetings in 2014, individuals representing cataloging, digitization, and content management
3. Overseeing about 2 weeks of student work to gather data and other basic information about our holdings
4. Giving input and suggestions for planning and future work flows

Attached is the required 2 page resume.

We look forward to participating in the project.

David Faulds

David Faulds, Rare Book Librarian
Manuscript, Archives, and Rare Book Library
Emory University
540 Asbury Circle
Atlanta, GA 30322-2870
http://marbl.library.emory.edu
www.facebook.com/emorymarbl

dfaulds@emory.edu
404-712-2612
404-727-0360 (fax)
Dear Mr. Loving,

Although I have very little time, I will dash off a quick letter, which you can cut and paste from this email. I hope it helps.

Mr. Matthew Loving  
Romance Languages/Area Studies Librarian  
George A. Smathers Libraries  
University of Florida  
Gainesville, FL 32611

Dear Mr. Loving,

I am happy to support your project to digitize pamphlets related to the French Revolution. Having spent many months reading French revolutionary pamphlets myself, I have come to appreciate their great importance as sources for all kinds of research—in political history, of course, but also in projects related to language and literature, to social history, and to the burgeoning new field of the history of communication. Pamphlets are situated half way between books and newspapers. They speak to issues of the moment, often in reply to other pamphlets or some other kind of provocation, so the researcher can use them to reconstruct an implicit dialogue among various parties. Their tendentiousness is often revealing in itself, and so are seemingly trivial details such as the addresses on their title pages. By digitizing them and making them available to scholars scattered across great distances, you will contribute greatly to historical research.

Yours sincerely,
Robert Darnton  
Carl H. Pforzheimer University Professor and  
University Librarian, Harvard University

Dr. Darnton-

Please find attached a form letter of support from CRL’s Bernard Reilly. Thought this might be helpful if you are still able to draft a letter or email message of support in the days ahead. We are attempting to organize all letters/messages before Jul 16th and I apologize in advance for this short timeline of support.

Kind regards and thank you again,
From: Darnton, Robert [mailto:robert_darnton@harvard.edu]
Sent: Thursday, June 28, 2012 8:57 AM
To: Loving, Matthew W
Subject: RE: CRL/CIFNAL French Pamphlet Project.

Dear Mr. Loving,

Your pamphlet project certainly is a fine idea, and I would be happy to support it with a letter. Please give me some time, however, because I am now struggling to meet deadlines.

Best wishes,
Robert Darnton

Robert Darnton
Carl H. Pforzheimer University Professor and
University Librarian, Harvard University

From: Loving, Matthew W [mailto:matlovi@uflib.ufl.edu]
Sent: Thursday, June 28, 2012 8:02 AM
To: Darnton, Robert
Cc: Viguier, Audrey S
Subject: CRL/CIFNAL French Pamphlet Project.

Robinson Hall
Room 212
35 Quincy Street
Cambridge, MA 02138
robert_darnton@harvard.edu
617.495.3551

RE: French Pamphlet Project

Dr. Darnton-

The purpose of this message is to request your support for a new collaborative academic project attempting to organize and improve access to revolutionary French pamphlet holdings. CRL/CIFNAL's French Pamphlet Project was begun a little less than two years ago to take into account the fact that many of our member institutions had corresponding pamphlet holdings within their special collections.

The project's problematic revolves around the fact that there is limited item-level description of these pamphlets and a title search for anyone of them in the corresponding institutions is often fruitless. I believe that Harvard has cataloged its
pamphlet collections to a better extent but this treatment is not the norm in other institutional holdings. As titles are digitized, this serves to compound the issue and due to a digital disconnect with institutional OPACs and cataloging departments the pamphlets remain in large part lacking description and in need of improvements to access.

Initial steps of the project have been to organize a core project group (Harvard, Brown, BYU, Univ. of Kansas, Ball State, etc) and to establish what current access limitations exist and possible future improvements. The project’s portal www.frenchpamphlets.org will become, in the year ahead, (a beta version is currently in place) both an organizational tool for future digitization efforts (‘deduping’ of efforts) as well as a functional OAI database where users can be connected to full-text content regardless of where digital facsimiles may reside. Bringing all online content into one database should also serve to improve Google PageRank (eg. Catalogue of Digitized Medieval Manuscripts).

In the month ahead our group will apply for a NEH planning grant and are soliciting letters of support from experts in pamphlet literature. If you are able to draft such a letter I thank you in advance for your time and efforts in supporting what promises to be an exciting collaborative project in the years ahead.

Kind regards,

Matthew Loving, MLS MA
Romance Languages / Area Studies Librarian
UF Smathers Libraries
mwloving@ad.ufl.edu
(352)273-2635

cc: Audrey Viguier
Matthew Loving  
Romance Languages / Area Studies Librarian  
George A. Smathers Libraries  
University of Florida  

Dear Matthew:

We in the Harvard Library are enthused by the French Pamphlet Project that you and your colleagues have been planning. This initiative will support ongoing scholarship on our campus, and also complement our holdings (both hardcopy and digital) of similar materials. We are eager to learn more as your efforts continue. We will expect to participate as fully as possible once we recruit a bibliographer who will have responsibility for our French collections, following an imminent staff departure.

With all best wishes,

Dan Hazen, Ph.D.  
Associate Librarian of Harvard College for Collection Development  
140 Widener  
Harvard College Library  
Cambridge, MA 02138, USA  
tel.: 617.495.0677  
fax: 617.496.8704  
e-mail: dchazen@fas.harvard.edu
Matthew Loving, MLS, MA  
Romance Languages/Area Studies Librarian  
George A. Smathers Libraries  
University of Florida  
P.O. Box 11701  
Gainesville, FL 32611-7001

July 10, 2012

Dear Mr. Loving:

This letter serves as a statement of commitment from The Sheridan Libraries of the Johns Hopkins University for participation in the Center for Research Libraries French Pamphlet Project. The Sheridan Libraries hold a significant collection of these ephemeral and important materials, including pamphlets related directly to the French monarchy of the 18th century and to the French Revolution, as well as pamphlets of a more popular nature from before the Revolution: so-called canards that describe crimes, miracles, and other curiously fascinating events.

The Sheridan Libraries will commit its resources toward the project by supporting the participation of one staff member in a planning meeting in Chicago in June 2013, and in two virtual meetings in 2014. In addition, the libraries will hire and supervise a student worker in the fall of 2013 who will undertake an environmental scan of the pamphlet collections. Finally, the libraries will contribute ideas and input toward planning goals for the project. By participating in the grant project, the Sheridan Libraries will improve local access to the French pamphlets, by reviewing current cataloging, and begin to plan for the digitization of these materials.

Pamphlet literature is an important component of historical research, and is becoming an increasingly important body of material for literary studies as well. While most of what survives in the way of printed artifacts takes the form of bound books, the ephemeral pamphlets that circulated in great numbers, but that rarely survive, provide a different perspective on contemporary events and attitudes, one that is absent from more “official” records. Their
preservation is essential and their accessibility of paramount importance, as they enable original
research and can be effectively used to engage undergraduate students with primary source materials.

Sue Waterman, Curator of Modern European Literary Collections and Academic Liaison
Librarian, will serve as the primary participant from The Sheridan Libraries in this project. Ms. Waterman is also a Lecturer in the Department of German and Romance Languages and Literature, and holds an undergraduate degree in French literature from the University of Maryland, and a graduate degree in French literature from NYU in Paris. She is responsible for the rare books in French in our collections, from the Enlightenment to the present, and has taught workshops on the history of the book. Rare and ephemeral materials are also an integral part of all of her library and academic instruction.

The Sheridan Libraries look forward to working with this committed group of institutions on this very important NEH planning grant, to preserve and make available this valuable body of research material.

Elizabeth Mengel
Associate Director Scholarly Resources and Special Collections
The Sheridan Libraries
Johns Hopkins University
3400 N. Charles St
Baltimore, MD 21218
emengel@jhu.edu
410-516-0809
July 9, 2012

Matthew Loving, MLS, MA
Romance Languages/Area Studies Librarian
George A. Smathers Libraries
University of Florida
P.O. Box 11701
Gainesville, FL 32611-7001

Dear Mr. Loving:

I write to provide a statement of institutional commitment and support from the Newberry Library for participation in the French Pamphlet Planning Project: International Collaboration for Improvement of Collection Access. The Newberry Library is a member of the Center for Research Libraries, and we are eager to collaborate with you and other CRL libraries on this valuable project for which we have a noted and significant collection.

At the Newberry Library and the other participating libraries, French pamphlets are primary sources that support legal, social, and cultural history; literary studies; and the history of publishing. These ephemeral documents have often been overlooked and undervalued by past generations of scholars and “hidden” or under-cataloged in research collections. They are of particular value to modern scholarship because they move past official histories and contribute to new interpretations. The French Pamphlet Planning Project would provide a great opportunity for the participating research libraries to work collaboratively to promote access to these important resources and to make them more usable for research and teaching.

The Newberry Library is in the final stage of a three-year grant, funded by the Council on Library and Information Resources (CLIR), to catalog our large collection of Early Modern and Revolutionary French pamphlets. By the end of January 2013, we will have completed item-level MARC records for more than 22,000 pamphlets that concern every aspect of eighteenth-century French political and cultural life. These newly cataloged pamphlets complement previously cataloged material that includes more than 12,000 anonymously authored French Revolution pamphlets; 23,000 individual issues of 180 serials from the period; 3,000 French political pamphlets published from 1560 to 1653; and 1,200 French laws concerning regulation of the press from 1513-1829. This cataloging adds great depth to the pool of bibliographic records for the world-wide corpus of French pamphlets.

In addition to the fundamental goal of providing access to tens of thousands of uncataloged pamphlets held by the Newberry, we designed our CLIR cataloging project with goals of participating in collaborative and complementary digitization projects and enhancing the ability of other libraries to catalog their French pamphlets. We developed the cataloging standards for our CLIR project with special consideration for the needs of other libraries with French pamphlet holdings and scholars. Each record includes rich description and subject analysis, bibliographic citations from Catalogue de l'histoire de la revolution francaise by Martin and Walter, and notes...
about variants. The fullness of the records will facilitate comparison of institutional holdings and identification of unique items within this international collaborative project.

The Newberry Library will contribute to the French Pamphlet Planning Project in the following ways:

• Participate in all planning meetings
• Host a site visit for project partners during 2013 Chicago meeting
• Participate in a collection survey
• Provide leadership in the establishment of standards and workflows, especially in the area of item-level cataloging

Jennifer Thom, Cataloging Projects Manager and Director of Digital Initiatives and Services, will serve as the primary participant from the Newberry Library in this project. Ms. Thom is the Project Manager for our CLIR project and responsible for developing plans and projects to digitize Newberry materials.

The Newberry Library looks forward to working with you and this exceptional group of institutions on this very important planning project. Please share our warm endorsement with the National Endowment for the Humanities as you apply for a grant to support this project.

Sincerely,

Hjordis Halvorson
Vice-President, Library Services
Newberry Library
60 W. Walton
Chicago, IL 60610
312-255-3590
halvorsonh@newberry.org
Dear Matthew,

This letter serves as of Stanford University Libraries’ statement of commitment to participate in the Center for Research Libraries French Pamphlet Project.

Stanford University Libraries serve a vibrant community of scholars doing research on the French Revolution, and actively acquires new and rare materials in all formats documenting this important event. These materials are used often in classes, and by faculty and graduate students in their research. Our collections include at least 500 Revolution-era pamphlets, however, because of issues outlined in the French Pamphlet Project planning grant proposal, the exact number of items that fit the description is currently unknown. This project provides an ideal opportunity to rectify this problem. In order to provide greater control of the materials and to increase access of these key historical sources to scholars, Stanford University Libraries is pleased to participate in this endeavor.

Sincerely,
Sarah Sussman, PhD
Curator, French and Italian Collections
Stanford University Libraries

ssussman@stanford.edu
650.723.9481
Matthew Loving, MLS, MA  
Romance Languages/Area Studies Librarian  
George A. Smathers Libraries  
University of Florida  
P.O. Box 11701  
Gainesville, FL 32611-7001

Dear Mr. Loving:

This letter serves as a statement of commitment from The University of Alabama Libraries for participation in the Center for Research Libraries French Pamphlet Project.

These French pamphlets serve an important purpose to scholars and students beyond the rich content and informational components. They are ephemeral items, never meant to be kept, and provide a glimpse into the spontaneous and subversive political culture that evolved during the period of the French Revolution and Directory. I regularly teach with these pamphlets, highlighting the writings of well-known and lesser known figures of the period such as Danton, St. Juste, and Robespierre, but also emphasizing the importance from an archival standpoint of collecting materials that were not necessarily meant to survive over two hundred years, but rather just be printed to be shared with like-minded people and facilitate the sharing of information quickly and succinctly.

The University of Alabama’s role and participation in the project will be twofold: within the institution, there will be a focus on creating better description at the item level for the 391 pamphlets in our physical collections, and of the 132 we have digitized. Additionally, The University of Alabama Libraries would like to take a leadership role in guiding this important project through planning and the development of tools and protocols.

Jessica Lacher-Feldman, Curator of Rare Books and Special Collections, will serve as the primary participant from The University of Alabama Libraries in this project. Professor Lacher-Feldman holds an undergraduate degree in French Studies, and a graduate degree in
History with a focus primarily on 18th century French cultural history. She is responsible for the rare books in our collections, and served as a project manager for an IMLS National Leadership Grant (Publishers’ Bindings Online, 1815-1930: The Art of Books: http://bindings.lib.ua.edu)

The University of Alabama Libraries looks forward to working with this exciting group of institutions on this very important NEH planning grant.

Thank you,

Louis A. Pitschmann, PhD
Dean of Libraries
The University of Alabama
Matthew Loving  
Romance Languages / Area Studies Librarian  
George A. Smathers Libraries  
University of Florida  
P.O. Box 117001  
Gainesville, FL 32611-7001

Dear Mr. Loving,

I am writing on behalf of Spencer Research Library to commit to participation in the NEH Humanities Collection and Reference Resources (HCRR) Foundations planning grant for which you are applying. The Center for Research Library (CRL) French Pamphlet Project (FPP) that you are launching represents a significant collaborative collection-development effort to improve and broaden access to library collections of French pamphlets nationally and internationally. As Spencer Library’s Special Collections Librarian responsible for French rare books and manuscripts, I will serve as principal contact for your project and will participate in organizational meetings and contributing to other planning activities supported by this NEH grant. As background information, I am attaching information about Spencer Library’s Special Collections and our French pamphlets holdings (chiefly in the Frank E. Melvin Collection of about 9,000 French Revolutionary pamphlets).

The French Pamphlet Project will offer an opportunity for Spencer Library to leap over the access barriers to our French pamphlet collection (the legacy of decades of insufficient cataloging resources) and connect our collection to the larger world of French pamphlet resources in other libraries. For example, the urgency of our need was brought home to us this past semester (Spring 2012). A class of beginning graduate students in French met in Spencer Library to gain research skills using the Melvin Collection. The instructor’s wish was that his students be able to search Melvin holdings independently in the university online catalog. However, the legacy of incomplete paper cataloging, itself incompletely converted into online records, meant that the librarians working with the class had to act as go-betweens. Despite the drawbacks, the students enthusiastically immersed themselves in researching their chosen pamphlets. The students’ final reports demonstrated the value of the pamphlets as information resources about a variety of topics in French history.

For Spencer Library the benefit of linking our French pamphlet holdings to those of other institutions by means of via collaborative cataloging, digitization, and the Internet through the French Pamphlets Project is an exciting prospect.

Best regards,

Karen S. Cook  
Special Collections Librarian
Hi, Matthew

I was hoping to prepare a more formal letter, but rather than delay any longer please consider this email to be an indication of interest and commitment on the part of the University of Michigan Library to participate in the French Pamphlet Planning Project.

While I have personal interest in the Revolution (the focus of my dissertation research), the pamphlet holdings of the University of Michigan for this period are likely to be quite small. I would be interested in learning more about what we have available in all our campus libraries, and should the Project methodology be extended in the future, we do have larger holdings for the 17th and 19th centuries. For all these periods, I would be interested in exploring holdings already in Hathi Trust, or that might be made available in this manner. Some of our bound pamphlet holdings (including the Guizot Pamphlet Collection) have already been scanned, but problems remain in terms of direct linking to individual items.

I would be very pleased to attend a meeting in advance of the next ALA Annual conference, as well as other virtual meetings that will be scheduled. I expect to be able to participate fully in this project, but should this become impossible for me for any reason, I know that Jen Bonnet, our French Studies librarian, would be willing to serve in my place.

Please let me know if there's anything else I need to provide.

Yours,

Bryan Skib
Associate University Librarian for Collections
818 Hatcher Library
University of Michigan
(734) 936-2366
From: Audrey Viguier [gauthiee@ufl.edu]  
Sent: Monday, July 16, 2012 10:50 AM  
To: Loving, Matthew W  
Subject: NEH Grant Proposal

From: Dr. Audrey Viguier  

Subject: NEH Grant Proposal

Mr Loving,

I have worked for the last four years on French and Occitan pamphlets. I had multiple grants that gave me the opportunity to work with French libraries (in Paris and southern France).

Two major technical problems were encountered during my research, such as:

- The lack of metadata about the pamphlets, the lack of a web-based catalogue system, and sometimes the non-existence of cataloguing into a computer (the data being hand-written on paper cards).

- The lack of preservation made some pamphlets really hard to read due to the bad quality of the paper and the ink.

The emergency to preserve these historical writings is more than a necessity. Every year historians and literary critiques are losing the core material to understand one of the greatest human rights achievements: the French Revolution and its important impact on world's democracies with, for example, the drafting of the Declaration of Human Rights. The understanding of the impact the French Revolution has on today's democracies can be found in the revolutionary pamphlets. Historians like Robert Darnton, Lynn Hunt, Tocqueville, etc. used these writings to understand the path that led to the Revolution and new ideals such as democracy, freedom, brotherhood and equality.

By sharing these pamphlets with not only researchers but also with the public at large, we will make sure that we not only preserve this unique world heritage, but we will also make sure that they are catalogued properly and not just be referenced in paper cards, as it is currently the case for some libraries in southern France. This project will show how it is possible to share collections and to have them digitized so that future research in history or literature can be made possible for researchers from around the world. I am also pleased to see that this project will create a partnership between American and French libraries and definitely contribute to the extension of cataloguing practice in France.
As a specialist of radical literature in eighteenth-century France, I enthusiastically confirm my participation in this collaborative project, and I would be very pleased to represent an outside team of scholarly advisers, traveling to the scheduled meeting in June 2013 (Chicago) and subsequent virtual meetings (2014) as well as working with the BNF on analysis of its pamphlet content in the context of the collaborative project.

Regards,

Audrey Viguier
YALE UNIVERSITY

June 14th, 2012

Subject: The French Pamphlet project: International Collaboration for Improvement of Collection Access

To whom it may concern,

Herewith is my letter of support and commitment for the Yale participation in the French Pamphlet project: International Collaboration for Improvement of Collection Access. The project has an important impact on research activities for a national and international research community by providing an access to the French Pamphlets collections held by libraries throughout the world.

Yale has a rich collection of French government documents and political pamphlets dating from 1626-1804. 2 linear feet of materials are often unique and contain for example: printed censorship decrees (1626-1789) issued by the Parlement of Paris, provincial Parlements, the Conseil d'Etat du Roi, bishops and archbishops in France, Pope Clemens XI, and others make up the largest part of the French government documents and political pamphlets. The collection also includes a small amount of political literature and government decrees from the period of the French Revolution and the Napoleonic. It is one of the Yale priorities to facilitate access and provide a better discoverability of this unique collection to researchers and scholars at national and international levels.

As a participant in the project, I am willing to contribute to all necessary project planning activities in the year ahead and that involve:

1) Meeting initially one or two days prior to the ALA annual meeting in Chicago (2013).
2) Overseeing a grant funded student worker (or intern) for a few weeks during the testing/environmental scan of Yale’s pamphlet collection.
3) Meeting virtually using “Go to Meeting” or another conferencing system to create the project plan with partners remotely including discussions of the findings and data of the test/scan.
4) Contributing ideas to future project development workflows and objectives.

This proposal has my strongest endorsement and support.

Respectfully,

Lidia Uziel
Librarian for Western European Humanities
Yale University
Sterling Memorial Library
Humanities Collections & Research Education
130, Wall Street CT 06511
Tel: 203-432-4798
lidia.uziel@yale.edu
EDUCATION

2007: University of Florida. Ph.D. in Romance Languages and Literatures (on-going).


PROFESSIONAL EXPERIENCE

Romance Languages / Area Studies Librarian - University of Florida (Feb 2007 - Present)
P.O. Box 117001, Gainesville, FL 32611
Responsible for the overall development, management and coordination of library resources in all formats for the Romance Languages / Areas Studies collections (European History & Culture, Center for European Studies). Also sustains support materials for the University's academic programs in these subject areas, collaborating with librarians and academic faculty to establish collection profiles, selection and preservation guidelines. Job includes working closely to support public services and reference programs including teaching courses in information literacy, research methodology and information resources as well as advanced consultation in the areas of Romance Languages and Western European resources including but not limited to bibliographic instruction and individual research consultations with faculty and students.

Access Services Librarian - Texas A&M International University (Oct 2005 - Jan 2007)
5201 University Blvd., Laredo, TX 78041-1900
Responsible for the management and supervision of the circulation, periodicals, reserves and interlibrary loan departments in an academic library. Oversaw departmental budgets and workflows while maintaining and developing procedures as well as assessing and managing the work of three department heads and their staff. Responsible for participating in library governance including growth and space planning and working on new initiatives and projects through committee assignment. Also maintained librarian liaison to assigned departments while completing collection development responsibilities in corresponding subject areas. Reference desk service, collection analysis and bibliographic instruction in a fully-automated environment.

SCHOLARLY PUBLICATIONS


Mar 2011 "How to choose a free and open source integrated library system", OCLC Systems & Services, Vol. 27 Iss: 1, pp.57 - 78. [Translated from French].


May 2002 "The War on Terror: Darkest Days” American Libraries. May 2002, vol 33, no. 5,
SCHOLARLY PRESENTATIONS


COURSES DEVELOPED/PRESENTED

Spring 2010  IDH 3931 Honors Research Methods Course: Honors Thesis Research

Fall 2008  MEM 4905:1862 Medieval and Early Modern Studies: Research Methods.

Spring 2008  IDH 3931:1418 Honors Library Survey Course: “Exploring the Virtual Library”.

ASSOCIATIONS, PROJECTS & AWARDS

2009-Present  French and Italian Subject Editor for Resources for College Libraries, producing a core list of recommended titles for college libraries published by ACRL/Choice and R.R. Bowker.

2009-Present  Digital Library of the Caribbean(dLOC): dLOC/CIFNAL Coordinator for French Language Development. Working with the dLOC project to encourage and support initiatives, projects and funding for the development of French language materials within the online, full-text collections of www.dloc.com.

2008-2010  ACRL/WESS: Research and Planning Committee.

2007-Present  Collaborative Initiative for French Language Collections (CIFNAL): Creating new partnerships in France and in francophone countries through international partnerships and projects.

2004-2005  Graduate Scholarship Award - University of Cincinnati, Department of Romance Languages.
IT Expert, Web and Digital Development
University of Florida Libraries
Gainesville FL USA
March 2012 to present

- Oversees the Libraries' web site and coordinates with all facets of the Libraries to develop an integrated web content management system that includes web access to the libraries electronic resources.
- Provides training, tools and technical guidance to library staff for maintaining library websites.
- Develops web applications and other web and windows applications as necessary for special projects.

Library Associate 2, Imaging Supervisor
Digital Library Center
University of Florida Libraries
Gainesville FL USA
August 2010 to March 2012

- Supervise 6.1 FTE in the Main Imaging Queue of the DLC.
- Set up and calibrate equipment. Hire, schedule, train and supervise multiple assistants.
- Troubleshoot hardware and software to ensure equipment availability and maintain productive workflow. Assess and adjust quality of digital products by methods set forth in standards and guidelines. Coordinate with the quality-control unit in providing accurate and completed file packages, and rescans of rejected work.
- Liaison with bibliographic control to ensure timely and accurate records. Liaison with collection managers. Respond to and complete patron inquiries.
- Use Photoshop, Bridge and Acrobat and teach them to others.
- Spend part of time writing library automation solutions in C# .NET using Visual Studio, and in Windows PowerShell using its ISE.

IT Expert, Computer Programmer and Analyst in Digital Library Services
Florida Center for Library Automation (FCLA)
Gainesville FL USA
April 2007 to August 2010

- Full-time computer programmer/analyst performing systems analysis, design, and applications programming related to library support through information technology, including writing new code, supporting legacy code, and supporting software licensed from other institutions.
- Main projects included three large migration tasks:
  - Bibliographic entities form DLXS ImageClass into Ex Libris DigiTool (both are web applications for library automation)
  - FCLA PURLs from OCLC software to PURLZ (Java and MySQL)
  - the Frontend (in-house ingest and processing automation) from Sun Solaris to RedHat Linux servers (Java and MySQL
  - with Hibernate to communicate between them)
- Supporting DLXS involved updating and writing new Perl/CGI middleware. Supporting Ex Libris DigiTool involved working with Java, Tomcat, JavaScript and MySQL.
- Customers included in-house librarians as well as others at other schools in the State University System. Enjoyed lots of interaction with them in designing and improving applications.
- Participating in group design processes, technical review processes, and systems analysis processes in project teams of librarians and programmers.
- Drafting functional or technical specifications for new applications or changes to existing applications. Writing new software programs, and making changes as necessary to existing software programs. Installing, configuring, testing, maintaining and enhancing software packages from external sources (open source code or vendor applications).

**IT Expert, Head of Digital Library Center Text Unit**  
*University of Florida Libraries*  
*Gainesville, FL USA*  
*August 2003 to April 2007*

- Extensive experience with markup languages, including the hand-editing of UFDC METS files, for text and image packages to be deployed to the University of Florida Digital Collections, an on-line digital library (www.uflib.ufl.edu/ufdc), using METS, MODS, DAITSS and Dublin Core;
- Writing C# .NET desktop applications and Perl scripts to automate processes;
- I have experience with C# and .NET 2.0 also from my work in the Digital Library Center, where I wrote some desktop applications to help automate the workflows for performing text markup, running optical-character-recognition jobs, and tracking the data on external hard drives. I believe that one of my programs, Lister, has been incorporated into the DLC Toolbox, which is currently supported by the department.
- Overseeing optical-character recognition (OCR) to levels of accuracy optimized to the particular source documents using Prime Recognition PrimeOCR software;
- Liaisoning with Imaging unit and Quality Control unit to carry out and improve workflow;
- Consulting with in-house programmers on the automation of processes and the design and functionality of user interfaces;
- Archiving and tracking of digital packages;
- Serving as systems liaison to the Libraries' Computer and Information Systems Department, deploying hardware and software, troubleshooting when necessary, and creating web-based documentation to communicate computer policies and procedures; and
- Taking university computer science courses as part of professional development.


**EDUCATION**

B.A., Anthropology, May 1989  
*College of Liberal Arts and Sciences*  
*University of Florida*  
*Gainesville, FL USA*

Post-Baccalaureate computer science classes:  
*CIS 3022 Programming Fundamentals for CIS Majors 1 Fall 2006*  
*CIS 3023 Programming Fundamentals for CIS Majors 2 Spring 2007*  
*COT 3100 Applications of Discrete Structures Summer 2007*  
*CDA 3101 Introduction to Computer Organization Fall 2008*  
*CGS 3460 Programming Using C Fall 2000*  
*COP 3530 Data Structures and Algorithms Spring 2006*  
*COP 4343 UNIX System Administration Spring 2007*

**COMPUTER SKILLS**

Programming languages: Perl, Java, C, C# .NET  
Scripting: PowerShell, Bash  
Markup languages: XML, METS, MODS; HTML, CSS  
Development environments: Eclipse, Visual Studio .NET  
Database management systems: MySQL, MS Access, MS SQL Server
Bess de Farber  
2010 NW 36 Drive  
Gainesville, FL 32605  
(352) 273-2519, bdefarber@ufl.edu

PROFESSIONAL EXPERIENCE

University of Florida (UF) Libraries  
Grants Manager (October 2008 to present)  
Management of all pre and post award activities related to grants projects for nine university libraries. Initiated grants management program for training and mentoring librarians and support staff in grant seeking, submission, and post award activities with emphasis on collaborative projects within UF and beyond. Position includes facilitating activities from ideastage to project completion including developing budgets, project planning and strategies, interfacing with funders, grant writing, and researching funding opportunities. Consistently working with Division of Sponsored Research and Contracts & Grants personnel for pre and post award management to ensure compliance with university/sponsors’ policies, setting up contracts and revising award budgets/project plans.

ASK Associates  
Principal (May 1995 to present)  
Responsibilities vary according to contract, including: writing and managing grants programs, developing projects and collaborations; facilitating planning retreats; creating feasibility studies for new programs; advising executives and board members on management issues; networking with funders, troubleshooting within community to mend relationships, and training staff members to perform grants and other management functions. Client organizations have included: arts and culture, community development, healthcare, education, social service and philanthropic agencies.

University of Arizona Libraries  
Grants & Revenue Manager (May 2005 to September 2008)  
Responsibilities included pre and post award grants management. Initiated grants seeking program for training and mentoring librarians and staff in grant seeking and post award activities with emphasis on collaborative projects. Managed all grant-related activities including developing budgets, project planning and strategies, interfacing with funders, writing, and researching. Consistently worked with Sponsored Projects Department, pre and post award, to ensure compliance with university/funders policies, setting up contracts and revising award budgets/project plans. Developed assessments and plans for revenue generating activities. All processes were carried out in a team-based organizational environment. Constantly provided facilitation services for collaborative projects, meetings and planning retreats. Served as adjunct instructor for the School of Information & Library Services for a graduate course in grantsmanship.

Nonprofit Resource Institute (NRI)  
Co-Founder, Interim Executive Director, Consultant (May 1998 through February 2001)  
Provided comprehensive resources for improving the management and governance of nonprofit organizations in Palm Beach and Martin Counties. Co-founded NRI utilizing an asset-based approach for providing technical assistance and training. Presented three workshop series serving over 400 participants in these categories: governance/operations; funding; programs/evaluation; and, marketing/communications. Provided one-on-one technical assistance and board training to more than 350 organizations/government entities. Collaborated to strengthen nonprofit grantee compliance for the Quantum Foundation, MacArthur Foundation, Community Foundation, Lost Tree Foundation, United Way, Palm Healthcare Foundation, and Children’s Services Council.

Community Foundation for Palm Beach & Martin Counties  
Program Officer (October 1994 – May 1995)  
Managed grant review and funding allocations for Social Service, Human and Race Relations, and Arts and Cultural programs in Palm Beach and Martin Counties; staffed Human and Race Relations planning committee with board/community leaders.

Palm Beach County Cultural Council  
Director of Grants & Organization Services (September 1989 – October 1994)  
Provided grants management of $2 million in public tourism tax funds annually to 45 Palm Beach County cultural organizations; developed/managed all government and foundation grant applications/awards for Cultural Council programs; trained cultural organizations/artists to prepare government, foundation, and corporate grant applications; provided management technical assistance to cultural organization staff/board members; presented monthly Cultural Executives Committee events; and provided consulting services for planning and arts-in-education projects statewide.
Pinellas County Arts Council
Managed all financial activity ($400,000 annual budget) of public/private local arts agency, implementing fund accounting.
Managed all grant programs including local, state and re-granting programs, and coordinated local and state government audits.
Arts in Education Programs Manager (1987 – 89)
Negotiated artist contracts; communicated with professional artists for Arts-in-Education program; scheduled programs; designed curriculum and survey materials for school system distribution; implemented new programs; provided consulting to community artists/arts organizations; guest speaker for community functions; provided staff training/development for educational organizations; and staffed fund-raising/education committees.

EDUCATION/CERTIFICATIONS
2003 Florida Atlantic University, Boca Raton, FL: Master of Nonprofit Management
1978 University of Southern California, Los Angeles, CA: Bachelor of Music in Clarinet Performance
1976 Rollins College, Winter Park, FL: Music and Environmental Studies
2009/2003 International Association of Facilitators: Certified Professional Facilitator
2002 AchieveGlobal: Certified Trainer: Frontline Leadership and Leadership for Results Modules
2002 Raising More Money Model Training Certification for Board Members
2000 Drucker Foundation: Board Self-Assessment Process
2000 National Center for Nonprofit Boards: Critical Components of Effective Governance

RECENT INSTRUCTOR/WORKSHOP PRESENTER/FEATURED SPEAKER/FACILITATOR
2012 Florida Library Association Annual Conference, Collaborating with Strangers Workshops poster session
2011/12 University of Florida, Collaborating with Strangers Workshop Series serving 225 faculty and students
2011 University of Florida, Land Grant Agricultural Knowledge Discovery System Virtual Conference
2011 University of Florida, Intro to Grants Seeking and International Funds for College of Education
2011 University of Florida, Intro to Grants Seeking for McNair Scholars Program
2010 University of Florida, Strategic Planning Retreat for Department of Biology
2010 University of Florida, CoLAB Planning Series® for Honors Freshman Students in the Sciences
2010 University of Florida, Grants Seeking for Museums (Part 1 and 2)
2010 University of Florida, CoLAB Planning Series® for Women in Science and Engineering
2010 Florida State University, CoLAB Planning Series® for statewide Scholarly Communications Workshop
2010/11/12 University of Florida, Grant Seeking Basics for International Students
2010/11/12 University of Florida, Collaboration Basics for Grant Seekers, Grant Writing Course, PhD candidates
2009/2010 University of Florida, How to Apply for NSF Doctoral Dissertation Improvement Grants (Biology/Various)
2009/2010 University of Florida, How to Apply for National Science Foundation Graduate Assistant Fellowships
2009 Florida Atlantic University, Into to Grant Seeking, Grant Writing Course, Nonprofit Management
2009 University of Florida, CoLAB Planning Series® for College of Fine Arts Fall Faculty Meeting

ASK ASSOCIATES, Inc. CLIENTS and CONTRACT SERVICES (Examples)

MANAGEMENT SUPPORT ORGANIZATIONS
• Nonprofit Resource Institute (Palm Beach County Organizational development for new initiative: Interfaith Health & Wellness Association; Training Services to nonprofit boards; CoLAB Planning Series® for 100 organization representatives
• Nonprofit Resource Center (Broward): Various Training Services
• Volunteer Broward: Board Planning Retreat
• Junior League of Boca Raton: CoLAB Planning Series workshop

FUNDERS
• Community Foundation for Broward: CoLAB Planning Workshops
• Children’s Services Council: Planning Services for Family Resource Centers, AchieveGlobal Frontline Leadership
• Community Foundation for Palm Beach & Martin Counties: Grantee Organization and Program Consulting Services;
• Quantum Foundation: Organizational Development Services for Grantee Organization
• Palm Beach County Cultural Council: Training Services for new grants administrator
• Pew Public Education Fund/Education Foundation: Facilitation of Palm Beach County’s Arts Education Plan
• United Way/CSC: CoLAB Planning Series for HIV Prevention for Teens resulting in collaborative grant proposals
• United Way of Martin County: Training for grantees; CoLAB Planning Series for Martin County Literacy
• United Way of Palm Beach County: Collaboration Planning & Grant Writing Services
• Education Foundation of Palm Beach County: Introduction to Grant Writing for Teachers
VITA

JOHN E. INGRAM

Professional Address:
Smathers Library
P.O. Box 117005
Gainesville, FL 32611-7005
Voicemail: 352-273-2762
Fax: 352-846-2746
Email: jeingram@ufl.edu

PROFESSIONAL EXPERIENCE

University of Florida, George A. Smathers Libraries.

2012 Feb - Present  Interim Curator, Harold and Mary Jean Hanson Rare Book Collection, Department of Special and Area Studies Collections

Responsible for all aspects of maintaining, preserving, enhancing, and providing reference service to the Harold and Mary Jean Hanson Rare Book Collection, which consists of more than 150,000 volumes with inclusive dates of last quarter 15th century through the present.

2004 – 2010  Senior Associate Dean (Deputy Director) of University Libraries

As senior associate dean for the University of Florida Libraries, serves as chief officer of the Libraries when the Dean is away from the Libraries. With the Dean, serves as chief liaison for development and fund-raising between the libraries and its supporters. As director for collections, see below.

2007 February – April  Interim Director of Smathers Libraries

As interim director of Smathers Libraries, responsible for the overall budget, staff, physical plant, and services of the main library system at UF. Chief product of this tenure was to see to the completion of a staff classification review (159 staff members) and a market equity survey for salary adjustment. In this position, four assistant/associate library directors reported to me, including three interim appointments.

2000 – 2007  Director for Collections/

Administers and provides leadership for the collections program with a budget of $8,200,000 for 2006-2007; bears principle responsibility for ensuring effective and responsive collections in support of the University's teaching and research programs. Leads in integrating digital and print-based collections into a cohesive university collection and plays a major role in the library’s fundraising program.

1994 – 2000  Chair, Department of Special and Area Studies Collections

The Colonial Williamsburg Foundation, Department of the Library.

1979 - 1994  Curator for Library Special Collections, Research Division Coordinator, Bruton Heights Education Center, Acting Director, Foundation Library, Acting Director of the Research Library, Research Archivist
EDUCATION


AWARDS AND HONORS RECEIVED

2004-2006 National Endowment for the Humanities, Preservation and Access


2002 October Professorial Excellence Award, University of Florida

2000 July Awarded tenure as University Librarian in the Department of Special and Area Studies Collections,

2000-2002 National Endowment for the Humanities, Preservation and Access


SELECTED PROFESSIONAL ACTIVITIES


“Multicultural access to information in the Digital World: Latin America and the Caribbean: Can Libraries and Archives (Public and Private) Provide What They Need?” Presentation at ACURIL XXXIV (Association of Caribbean, University and Research Institutional Libraries), annual conference, Port au Spain, Trinidad, May 26, 2004

“Cuba’s Protocolos Notariales, an international project model,” panel presentation for a workshop on Collaborative Digitization for Access and Preservation of Cultural Collections, ACURIL XXXII (Association of Caribbean, University and Research Institutional Libraries), annual conference, Ocho Rios, Jamaica, May 28, 2002

PUBLICATIONS

Books, Edited


Books, Contributor of Chapters


Consultations outside the University of Florida

American Orchid Society, chair, Library and Archives Committee, 2007-present
American Orchid Society, Relocation Committee, member 2011-2012
American Orchid Society, Trustee, 2012 - 2014
Contact Information
George A. Smathers Libraries
University of Florida
P.O. Box 117007
Gainesville, FL 32611-7007
Phone: 352-273-2730
Fax: 352-392-7365
Email: betsysim@ufl.edu

Education
B.A. Religious Studies           University of Virginia          1977
M.Ed. Counseling             University of Virginia          1978
M.S. Library Science            Simmons College            1985

Current Employment
University of Florida, George A. Smathers Libraries, Gainesville, Florida
Chair, Cataloging and Metadata Department, July 2004 – present
Direct cataloging operations and oversee management team, including the heads of three cataloging units – Copy Cataloging, Contributed Cataloging, and Authorities and Metadata Quality – and the Principal Serials Cataloger. Work with colleagues across divisions to improve library functions and services. The department consists of twenty-four staff including seven faculty and nineteen paraprofessionals with responsibility for original and copy cataloging of material in all bibliographic formats and a wide variety of languages as well as supporting grant-funded cataloging activities. Close to 25,000 titles are cataloged per year including approximately 5,000 original records. Additional records are batchloaded annually. The department participates in national cooperative programs such as the Name Authority Cooperative Program (NACO), Subject Authority Cooperative Program (SACO), Cooperative Online Serials Program (CONSER) and Bibliographic Record Cooperative Program (BIBCO).

Recent Presentations and Publications
"Hiring Non-MLS Librarians: Trends and Training Implications," sponsored by the LLAMA Human Resources Section, American Library Association Annual Conference, 2011


“Quality Control for Next Gen Cataloging Workflows,” ALCTS Cataloging Management Interest Group, American Library Association Annual Conference, 2009


**Selected Professional Service**

Association for Library Collections and Technical Services
- Leadership Development Committee: Chair, 2005 – 2008; Member, 2004 – 2005
- Heads of Cataloging Discussion Group: Chair, 2002 – 2003; Vice-Chair, 2001 – 2002

Association of College and Research Libraries, Florida Chapter
- Board of Directors: Past President and Nominating Committee Chair, 2008 – 2009; President, 2007 – 2008; President Elect, 2006 – 2007; Member, 2005 – 2006

Florida Library Association
- Academic Libraries Member Group (formerly Academic Section): Chair, 2007 – 2008; Chair Elect, 2006 – 2007

**Grants**

Carroll Preston Baber Research Grant
- Title: Shifting Patterns: Examining the Impact of Hiring Non-MLS Librarians
- Effective dates of the grant: July 1, 2010 – December 31, 2011
- Granting Agency: American Library Association
- Purpose: to conduct research into the dynamics involved in hiring practices and to identify essential elements for initiating non-MLS degreed librarians into the profession
- Library
- Amount: $3,000

Samuel Lazerow Fellowship
- Effective dates of the grant: November 20, 1995 – November 26, 1996
- Granting Agency: Association of College and Research Libraries
- Purpose: to foster research in Acquisitions or Technical Services in an Academic or Research Library
- Amount: $1,000

**Honors**

Presidential Citation, Association for Library Collections and Technical Services (ALCTS), 2008
*In recognition of outstanding service as chair of the association’s Leadership Development Committee*

Elected to membership in Beta Phi Mu (International Library and Information Science Honor Society), 1985
MARK SULLIVAN

Head, Digital Development and Web Services, Technical Support Services
University of Florida Libraries

ADDRESS
Information Technology
Smathers Library
P.O. Box 117000
University of Florida
Gainesville, FL 32611-7000

TEL: 352.273.2907
EMAIL: MarSull@uflib.ufl.edu

CURRENT POSITION
2011-Current  Head, Digital Development and Web Services (IT Senior)
Technical Support Services
University of Florida Libraries
Manages all software application engineering for the Digital Services units and manages the web presence for the University of Florida Libraries.

RECENT POSITIONS HELD
2005-2011  Digital Development (IT Expert), Technical Support Services
University of Florida Libraries

2004-2005  Project Programmer, Digital Library Center
University of Florida Libraries

2002-2004  Internet Server Manager and Database Developer
Digital Library Center
University of Florida Libraries

EDUCATION
Bachelor of Engineering, Computer Science Engineering  2011
University of Florida

SELECTED PUBLICATIONS


SELECTED PRESENTATIONS AND WORKSHOPS

Digital Library of the Caribbean Digitization and Application Trainings (over 20 throughout the Caribbean over the last six years)


"Metadata Creation with the dLOC Toolkit,” XXXVIII Annual Conference of Caribbean University, Research, and Institutional Libraries [ACURIL], Montego Bay, Jamaica, June 2008.

“METS, MODS, XML, and Other Alphabet Soup,” Florida Metadata Summit, hosted by the Council of State University Libraries for cataloging and digitization centers in state university libraries, Orlando, FL, November 2006.


Digitization Pre-Conference (instructor), XXXVI Annual Conference of Caribbean University, Research, and Institutional Libraries [ACURIL], Aruba, June 2006.


“Ephemeral Cities” with Erich Kesse, XXXV Annual Conference of Caribbean University, Research, and Institutional Libraries [ACURIL], Martinique, June 2005.

PROFESSIONAL AFFILIATIONS

Application Engineer and Digital Curation Director, Digital Library of the Caribbean
Member, Association for Computing Machinery
Member, American Library Association and Library and Information Technology Association
LAURIE N. TAYLOR, PH.D.
Digital Library Center/Digital Services & Shared Collections, George A. Smathers Libraries
University of Florida (UF)
200 Smathers Library · P.O. Box 117003 · Gainesville, FL 32611 · USA
laurien@ufl.edu

RECENT POSITIONS HELD
Digital Humanities Librarian, Digital Library Center, Smathers Libraries, UF 2011-present
Interim Director, Digital Library Center, Smathers Libraries, UF 2008-2011
Digital Projects Librarian, Digital Library Center, Smathers Libraries, UF 2007-2008

EDUCATION
Ph.D. University of Florida, English/Digital Humanities 2006

PROFESSIONAL AFFILIATIONS
Technical Director, Digital Library of the Caribbean (dLOC), Caribbean Newspaper Digital Library, and Florida Digital Newspaper Library
Editorial Board Member, Archive Journal
Editorial Board Member, International Journal of Gaming and Computer-Mediated Simulations
Elected Representative, Delegate Assembly of the Modern Language Association

RECENT GRANTS
- Digital Humanities Collaboration (UF Faculty Enhancement Opportunity Grant; 2012)
- Strengthening Caribbean Research through Technology Using the Digital Library of the Caribbean (dLOC) (FIU Technology Fee Grant; 2011-2013)
- Caribbean Newspaper Digital Library (TICFIA, Department of Education; 2009-2014)
- America's Swamp: the Historical Everglades (National Historic Publications and Records Commissions, 2009-2011)

PUBLICATIONS
Selected Refereed Publications


**SELECTED PRESENTATIONS**

*Selected Refereed Presentations*

- “How to Develop Collaborative Digitization Projects to Promote Local Content at the Global Level: Leading the New Generation of Researchers to your Content," at the ACURIL 2009 Conference, Point-à-Pitre, Guadeloupe: Jun. 5, 2009.

*Selected Invited Presentations*

Vita

Florence M. Turcotte
Literary Manuscripts Archivist
Assistant University Librarian

Work Experience:

University of Florida
Department of Special and Area Studies Collections
George A. Smathers Libraries
P. O. Box 117005
Gainesville, Florida 32611-7005
From: March 2005 To: Present
Title: Literary Manuscripts Archivist
Duties:

The Literary Manuscripts Archivist curates literary and other humanities related manuscript collections: appraising, acquiring, arranging, describing, preserving, and providing access to materials related to the study of literature, history, and the environment. The archivist serves as a co-instructor for the Preserving History: An Internship in Historical Archives (HIS 4944) for History majors here at UF. The archivist also participates in the public services program by providing general reference services as well as advanced reference services for archives and manuscripts, both on-site and in response to remote queries. Outreach activities, bibliographic instruction, and pro-active reference services are important components of this position. The archivist promotes the use of collections by students, faculty, and scholars through instruction, exhibits, publications, presentations and other means. The archivist also helps to create online finding-aids and pedagogical materials for the department's archival and manuscripts collections.

Education:

BS in Languages Georgetown University Date: 1980
MA in Liberal Studies Georgetown University Date: 1990
MA in Library and Information Science University of South Florida Date: 2005

Honors:


Pi Delta Phi, National French Honor Society, Theta Chi Chapter, Georgetown University, 1980.

Publications:
Article: “For this is an Enchanted Land”: Marjorie Kinnan Rawlings and the Florida Environment”. The Florida Historical Quarterly: v.90:4 (Spring 2012). In press.

“‘Fact and Fiction Converge on the Yearling Trail’, *News from the Creek* (For Friends of the Marjorie Kinnan Rawlings Farm, Inc.): v.14:3 (Spring 2011), p.3.

“‘My dear foolish Zelma’: Smathers Libraries acquires an important early letter from Marjorie Kinnan Rawlings to Cross Creek Trial nemesis Zelma Cason”, *Chapter One* (For Friends of the George A. Smathers Libraries, University of Florida): Spring 2010.


**Selected Papers, Speeches, Presentations:**


**Selected Grants:**


Grant Reviewer, NHPRC Basic Processing Grants, Spring 2010.

Judith Eckoff Alspach  
International Resources Project Coordinator  
Center for Research Libraries  
6050 S. Kenwood Ave. Chicago, IL 60637  
jalspach@crl.edu  773-955-4545 ext. 323

PROFESSIONAL EXPERIENCE

International Resources Project Coordinator  
Center for Research Libraries - Chicago, IL - June 2006-present

- Supports programmatic and administrative activities of CRL’s cooperative collection programs, the Global Resources Network and the Area Studies Microform Projects
- Promotes the accomplishments of CRL’s collection programs to librarians and scholars
- Tracks projects funds and activities, reporting progress regularly to members
- Meets regularly with members of cooperative collection programs, primarily international studies collection development and cataloging librarians from major North American universities

Senior Program Manager, January 2003-April 2005  
Program Manager, November 2000-December 2002  
Associate Program Manager, September 1998-November 2000  
Training Manager, October 1997-September 1998

ESI International - Washington, DC and Chicago, IL - October 1997-April 2005

- Represented ESI (a project management and business analysis training firm) to existing corporate U.S. and Brazilian clients, mostly Fortune 500 companies, and met with them regularly to introduce new courses and elicit feedback on existing curriculum
- Worked with twelve clients, worth more than $4 million ESI revenue in 2004
- Negotiated and administered contracts covering corporate training courses

Registration Coordinator  

- Coordinated processing of 4,000 high school and community college study abroad student files annually
- Served as a liaison to 10 U.S. regional offices and over 30 YFU offices in other countries
- Chaperoned student groups on flights to Germany and from Ukraine and Russia

Agroforestry Extensionist  

- Partnered with local farmers in advancing a reforestation project
- Procured more than 300 books for local village schools
EDUCATION
Master of Library and Information Science, 2006
Beta Phi Mu
Dominican University - River Forest, IL

Master’s Certificate in Project Management, 1999
George Washington University - Washington, DC

Master of Arts in History, 1993
European History concentration, Phi Alpha Theta
Western Michigan University - Kalamazoo, MI

Study Abroad Year, 1991-1992
Eberhard Karls Universität Tübingen - Germany

Bachelor of Arts in History, 1987
American History concentration
Northwestern University - Evanston, IL

MEMBERSHIPS
American Library Association (ALA), 2005-present
Seminar on the Acquisition of Latin American Library Materials (SALALM), 2010-present
Special Libraries Association (SLA), 2006-2008
SLA Illinois Chapter Public Relations Committee, 2006-2008

AWARDS
SLA Illinois Chapter’s Library Communication and Marketing Award, 2007
Merit-based scholarship, Dominican University, 2005-2006
ESI’s Program Manager of the Year, 2001 and 2002

ARTICLES and PRESENTATIONS
“Middle East Microform Project (MEMP) Materials” in Middle East and Islamic Resources Webinar (CRL), August 2011
“Introduction to CRL” presentation at Humboldt University, Berlin, Germany, July 2009
Panelist, Dominican University GSLIS Alumni Council’s Career Exploration Day, February 2007
**RÉSUMÉ:** Karen Severud Cook

**Current and Past Positions**
- University of Kansas, Spencer Research Library, Associate Special Collections Librarian, May 2007-present
- University of Kansas, Anschutz Library, T.R. Smith Map Collection, Interim Map Librarian, May 2002-April 2003 (half-time)
- University of Kansas, Spencer Research Library, Assistant Special Collections Librarian, 2001- April 2007 (half-time May 2002-April 2003)
- University of Kansas, Geography, Courtesy Assistant Professor, 2001-present
- University of Kansas, Anschutz Library, T.R. Smith Map Collection, Manager, 1998-2001
- University of Kansas, Spencer Research Library, Special Collections, Project Assistant, 1997-1998
- University of London, Birkbeck College, Honorary Fellow (postdoctoral research), 1986-87
- Alaska Division of Geological & Geophysical Surveys, Publications Unit, Cartographer, 1981-1985
- University of Nebraska-Lincoln, Geography, Assistant Professor, 1980
- University of Alaska-Fairbanks, Geography, Lecturer, 1979

**Education**
- Emporia State University (Library and Information Management), M.L.S., 2001
- University of Wisconsin (Geography, specializing in Cartography, minor in Art History), Ph.D., 1978
- University of Wisconsin (Geography, specializing in Cartography), M.S., 1972
- Barnard College, Columbia University (Art History), B.A., *cum laude*, 1965
- High School Diploma, Emma Willard School, Major Subject: Art, 1961

**Awards and Honors**
- University of Kansas Sabbatical, Fall semester 2012
- University of Kansas General Research Fund Grant (for research travel to England), Fall 2012
- U.S. National Committee of the International Cartographic Association, Travel Award (for attending International Cartographic Association Conference in Paris, France), July 2011
- University of Kansas General Research Fund Grant (for research about early geological maps in libraries in Paris, France), July 2011
- University of Kansas International Travel Grant (for research about early geological maps in libraries in London, England), April 2011
- University of Kansas Libraries Research Fund Grant, (for Summer Short Course, “Essentials of Color Science,” Rochester Institute of Technology), June 2010
- University of Kansas General Research Fund Grant, (for research about early geological maps in libraries in Paris, France), July 2010
- University of Kansas BudigOne Mini Grant, (for digitizing primary sources from Spencer Research Library about Mediterranean cartography, navigation, travel and trade 1300-1800), 2008
- University of Kansas General Research Fund Grant (for research in libraries in Australia), 2007
- Estelle Canning Memorial Award for Best Conference Paper ("The Desired Blessing: Thomas Maslen and the Map of Australia in his *Friend of Australia* (London, 1830)"), Australian Map Circle Annual Conference, University of Western Australia, Perth, 2006
- University of Kansas Library Research Fund Grant, (for producing a map of Mediterranean trade routes, 1300-1700), 2006
- University of Kansas General Research Fund Grant, (for research in Washington, D.C. about using patents as historical sources about the map-production technology), 2006
- University of Kansas Center for Teaching Excellence Teaching Grant, (for pilot project using primary
sources from Spencer Research Library to teach about early Mediterranean sea charts, navigation, and trade, 2004

- University of Kansas General Research Fund Grant (for historical research about the technology of map production for photomechanical reproduction), 2004
- Rubinstein/Mason Award, University of Kansas Libraries (for graduate study), 2000
- Glennie & John E. King Scholarship, Emporia State University (for graduate study), 1999
- Library Science Scholarship, Emporia State University (for graduate study), 1998
- Travel grant from Gladys K. Delmas Foundation (to attend "Mapping the Early Modern World", Folger Shakespeare Library, Washington, D.C.), March 1998
- U.S. National Science Foundation (History and Philosophy of Science and Geography Programs), (research grant for postdoctoral research on the history of geological maps), 1986-87
- U.S. Fulbright Program, Western European Regional Research Fellowship (for postdoctoral research on the history of geological maps), 1986-87
- Stipendiat [visiting fellowship], Herzog August Bibliothek, Wolfenbüttel, Germany, Summer 1981
- Fellow, Smith Center for the History of Cartography, The Newberry Library, Chicago, Summer 1979
- Clark Foundation Scholarship (for undergraduate tuition), 1961-1965

**Publications**

- “The Manuscript of Goro Dati’s Sfera in Kenneth Spencer Research Library, University of Kansas”, Mediterranean Studies, 12 (2003), 45-69

**Other Relevant Professional Activities and Accomplishments**

- Principal investigator, NEH Preservation and Access: Humanities Collections and Resources, Award to the University of Kansas Libraries for “Exploring the History of Nineteenth-Century Ornithology and Scientific Illustration through the Works of John Gould”, 2011-2013
- Associate editor (and author), The History of Cartography, Vol. 6, The Twentieth Century (Chicago: University of Chicago Press, publication expected 2014), 2008-2011 (an NEH-supported project)
EXPERIENCE

1/02-present  Manuscript, Archives, and Rare Book Library, Robert W. Woodruff Library, Emory University, Atlanta, GA

Rare Book Librarian
Responsible for managing the cataloging of all rare books and serials acquired by the division. Preservation liaison for all printed materials. Work on reference desk and answer reference queries related to rare books. Responsible for collection development of illustrated books from the Low Countries and Victorian fiction. Development work in support of the library.

9/99-1/02  Beinecke Rare Book and Manuscript Library, Yale University, New Haven, CT

Catalog Librarian
Original cataloger for multiple projects. Duties included creating records for a large pamphlet collection, augmenting records for 17th century works transferred from the Sterling Library, correcting and expanding retrospectively converted records, and creating name and subject authorities for NACO and SACO.

9/97-9/98  St Edmund Hall, Oxford University, Oxford, England

Rare Books Cataloger and Assistant to the Librarian
Original cataloger of the Rare Book Collection (5000 volumes) of an Oxford college library. Duties included cataloging to recognized international standards, bibliographic description, database design and development for cataloging records, and preservation needs assessment. Other responsibilities included reference work in the main undergraduate library.

EDUCATION

MLS with a concentration in Academic Libraries. Awarded, May, 1997. School of Library and Information Science, North Carolina Central University. Six classes towards the degree were taken at the School of Information and Library Science, University of North Carolina, Chapel Hill.

WORKSHOPS ATTENDED

7/11  “The American Book in the Industrial Era, 1820-1940” A 5 day course at the Rare Book School at the University of Virginia. Taught by Michael Winship, Iris Howard Regents Professor of English at the University of Texas at Austin.

6/07  “Introduction to the History of Illustration” A 5 day course at the Rare Book School at the University of Virginia. Taught by Erin C. Blake, Curator of Art and Special Collections at the Folger Shakespeare Library.

6/05  “Medieval & Early Renaissance Bookbinding Structures” A 5 day course at the Rare Book School at the Walters Art Museum in Baltimore. Taught by Christopher Clarkson, an internationally renowned consultant on the care of medieval manuscripts and bindings.

8/03  “Introduction to the History of Bookbinding” A 5 day course at the Rare Book School at the University of Virginia. Taught by Jan Storm van Leeuwen, Keeper of the Binding Collection at the Dutch Royal Library in The Hague.

7/02  “Publishers’ Bookbindings, 1830-1910” A 5 day course at the Rare Book School at the University of Virginia. Taught by Sue Allen, the foremost authority on 19th century American book covers.

1/01  “Subject Analysis and Proposing LC Subject Headings in Christianity and General Religion.” A half-day workshop at the Library of Congress that focused on the analysis of subject content.

10/00  “Basic Serials Cataloging Workshop” A two-day workshop given at Yale University by Library of Congress trained instructors.

4/00  “Cataloging Rare Serials” A daylong workshop given at Yale University by the authors of the DCRB standards for cataloging rare serials.

7/98  “Seminar in the History of the Book” A three-day seminar at Oxford University, covering all aspects of working with fragments of pre-1500 books (incunabula).

PROFESSIONAL AFFILIATIONS

American Library Association
Association of College & Research Libraries
Rare Books and Manuscripts Section

Society for the History of Authorship, Reading and Publishing
RICHARD D. HACKEN  
European Studies Bibliographer  
5523 Harold B. Lee Library  
Brigham Young University  
Provo, Utah 84602, USA  
e-mail: hacken @ byu.edu

Record of Education

B. A. (1969):  
Brigham Young University.  
(German, with minors in French and International Relations)

University of California at Davis.  
(German)

Ph.D. (1975):  
University of California at Davis.  
(German Literature)

(Emphasis on Collection Development)

Record of Employment

University of California at Davis:  
1975-77, Instructor in German.

Oregon State University:  
1977, Instructor in German.

University of Kansas:  
1977-1979, Visiting Assistant Professor of German.

University of Kansas:  
1979-1981, Cataloger of rare economic history books in German, Dutch, Danish and Swedish (Title II-C federal grant); cataloger of the German-American collection (Max Kade Foundation grant).

Brigham Young University:  
1981- present, Western European Studies Bibliographer at the [Harold B. Lee Library](Harold B. Lee Library).  
Specialized reference and collection development in German, Dutch, French, Italian, Scandinavian and general Western European studies -- including language, literature, political science, history and culture. Responsible for BYU London Centre Library, Palace Court.

Member, Library Advisory Board of De Gruyter Publishers  
Member, CIFNAL  
Member, Western European Studies Section (WESS)
Foreign Language Skills

German:
   near-native fluency (reading, writing, comprehension, speaking)

Swedish, Dutch, French and Italian:
   good reading ability and comprehension, some speaking ability.

Danish, Norwegian:
   good reading ability

Latin, Portuguese and Spanish:
   fair reading ability.

European travel, research and residence: 26 separate European stays totaling four years.

Book fairs visited numerous times:

Publications & Presentations

Numerous scholarly presentations, website portals, articles, reviews, translations and books in European literatures, history, digital humanities, librarianship and library history.

Grants and Honors

NEH, Fulbright and DAAD research and study grants.
JESSICA LACHER-FELDMAN
Curator of Rare Books and Special Collections
W.S. Hoole Special Collections Library
Box 870266, Tuscaloosa, AL USA 35487-0266205.348.0506 | jifeldma@ua.edu

EDUCATION

1999       Master of Library Science (MLS)       Univ. at Albany, Albany, NY
Concentration in Archives and Special Collections
1998       Master of Arts in History (MA)      Univ. at Albany, Albany, NY
Cultural History
1991       Bachelor of Arts (BA)              Univ. at Albany, Albany, NY
French Studies/History
2001-2003  Graduate coursework in Book Arts (History of the
Book, letterpress Printing)                      Univ. of Alabama, Tuscaloosa, AL

CERTIFICATION

SELECTED ARCHIVES & LIBRARY EXPERIENCE
Curator of Rare Books and Special Collections/Associate Professor
W.S. Hoole Special Collections Library, University of Alabama, Tuscaloosa, AL
August 2008-present
Public & Outreach Services Coordinator,
W.S. Hoole Special Collections Library, University of Alabama,
June 2000 – August 2008
Associate Professor with Tenure (August 2006- present)
Tenure track with rank of Assistant Professor (August, 2002 – August, 2006)
Tenure track with rank of Instructor (June 2000 -August, 2002)

Affiliated Faculty Member
- Summersell Center for the Study of the South, Department of History, University of Alabama, 2009-present
- Department of American Studies, University of Alabama, 2010 – present

October 2007-September 2009
Libraries Lecture Series and Exhibits Coordinator, Gorgas Library

Project Manager: Publishers’ Bindings Online, 1815-1930: The Art of Books
October 2003 – September 2008
Institute of Museum and Library Services (IMLS) National Leadership grant, funded September 2003
See http://bindings.lib.ua.edu
UNIVERSITY-LEVEL TEACHING EXPERIENCE
Spring 2004 – Spring 2008 (five semesters)
Adjunct Professor for a three-credit graduate course, LS 536: Archives and Special Collections University of Alabama, School of Library and Information Studies, The University of Alabama

PROFESSIONAL/CONTINUING EDUCATION TEACHING EXPERIENCE
Instructor, Introduction to Archival Exhibitions (Society of American Archivists) 2006-present
Developed and teach workshop designed to provide practical training and theoretical knowledge about the planning, development, and implementation of exhibitions in an archival setting.

CURRENT PROFESSIONAL ASSOCIATION LEADERSHIP: COMMITTEES & ACTIVITIES
- Co-Chair, Diversity Task Force, Academy of Certified Archivists, 2011-12.
- CALM (Committee on Archives, Libraries, and Museums), A joint committee of the American Library Association, Society of American Archivists, and American Association of Museums, 2011-2013
- Rare Books and Manuscripts Preconference, Program Committee, Minneapolis, 2013; Committee on Continuing Education, 2012-2014
- Leab Exhibition Awards Committee, member, RBMS/ACRL (2009-11, 2011-2013)

SELECTED CONTINUING EDUCATION AND RECOGNITION
- Academy of Certified Archivists’ Legacy Award, 2012
- Archives Leadership Institute, Sponsored by NHPRC, Week-long institute, University of Wisconsin Madison, July, 2009
- Publishers’ Bookbindings, 1830-1910, with Sue Allen, one week training, Rare Book School, University of Virginia, summer 2003.
- Descriptive Bibliography with Terry Belanger and Richard Noble, one week training, Rare Book School, University of Virginia, summer 2002.

THESIS COMMITTEES:
- Stephanie Jacobs, Candidate for MFA in the Book Arts, CCIS, UA, 2012.
- Lauren Faulkenberry, Candidate for MFA in the Book Arts, CCIS, UA, 2011.
- Steven Kowalski, Candidate for MFA in Creative Writing (Fiction), College of Arts and Sciences, UA, 2010
- Braden Phillips Welborn, Candidate for MFA in Creative Writing, College of Arts and Sciences, UA, 2005
- Aaron Welborn, Candidate for MFA in Creative Writing, College of Arts and Sciences, UA, 2005
- Elizabeth Treadwell, Candidate for MFA in the Book Arts, CCIS, UA, 2004

SELECTED SERVICE
- Alabama Folklife Association, Executive Board, 2008-present
- Southern Literary Trail, Archival Advisor/Support for Alabama Trailfest
- Faculty Advisor, Sigma Delta Tau Sorority, University of Alabama 2011-present
- Sisterhood of Temple Emanu-El, Tuscaloosa, AL, 2001-present
- Humanities Leadership Summit Steering Committee, Alabama Humanities Foundation, 2008
James T. Simon  
Director of International Resources  
Center for Research Libraries  
6050 South Kenwood Avenue  
Chicago, IL 60637  

Phone: 773-955-4545 x 324  
Email: simon@crl.edu  

EXPERIENCE  

2002- Director of International Resources  
Center for Research Libraries, Chicago, IL  
1998-2002 Program Officer (Area Studies)  
Center for Research Libraries, Chicago, IL  
1996-1998 Program Officer  
International Research & Exchanges Board, Washington, DC  
1995-1996 Program Associate  
International Research & Exchanges Board, Washington, DC  
1992-1995 Litigation Specialist  
Douglas R. Stevens, Attorney at Law, Washington, DC  

DEGREE  

B.S.F.S.  
Georgetown University, School of Foreign Service  
1992  
International Politics, Concentration in Diplomacy and International Security.  
Proficiency in Russian  

INSTITUTIONAL GRANT AWARDS  

$236,000  
2005-2009, Project Co-Director, U.S. Department of Education, Title VI, Section 606, grant for “TICFIA South Asia : Overseas Resources for understanding the Subcontinent,” $788,000  
2004-2006, Project Director, National Endowment for the Humanities, “Cataloging and Microfilming Foreign Newspapers in United States Repositories,” $350,000  
2002-2004, Project Manager, Andrew W. Mellon Foundation, “Political Communications Web Archiving,” $445,000  

Appendix Page 57
SELECTED PUBLICATIONS AND PRESENTATIONS


Regular contributions to *FOCUS* Newsletter, [http://www.crl.edu/focus/toc.asp](http://www.crl.edu/focus/toc.asp), 1999-2010


Employment Experience

2011- Associate University Librarian for Collections, University of Michigan
2007-2011 Collection Development Officer, University Library, University of Michigan

Provide leadership in the strategic development of UM library collections in a rapidly transforming environment for teaching, research, publishing, and scholarly communication. Advise the University Librarian on collection-related issues and serve on the Library’s senior administrative committees. Coordinate the collection development policies and procedures of the University Library; foster communication among subject specialists and other collection development staff; and represent the Library in local, regional and national forums for collection issues. Allocate and manage a collection budget exceeding $20 million in order to build locally responsive and internationally significant collections. Contribute to the activities of the Institutional Repository, Scholarly Publishing Office, Copyright Office, Digital Conversion Unit and Library Development Office. Direct the activities of the Department of Preservation & Conservation, the Electronic Resources Officer, and the Cooperative Access Services Department. Direct the activities of the Technical Services division, including acquisitions, cataloging, licensing, materials control and fiscal management. Promoted to Associate University Librarian in February 2011.

2001-2007 Coordinator of Collection Development, Harlan Hatcher Graduate Library, University of Michigan
1999-2000 European Studies Librarian, University of Michigan
1988-1998 History Selector and Selection Support Specialist, Hatcher Graduate Library, University of Michigan

Education

1980-1989 University of Michigan (Ann Arbor)

M.A. in History (1982); ABD (History)

Academic Fellowships

1985-1987  Rackham Predoctoral and History Department Fellowships  
1984-1985  Lurcy Foundation Grant (archival research in France)  
1983-1984  Fulbright Fellowship (archival research in France)  
1980-1983  Rackham First-Year and Teaching Fellowships  

Selected Presentations and Publications

Coordination and editing of The French Revolution at the Grassroots, an annotated bibliography of works on the local history of the French Revolution written by Prof. Peter Amann, and published by the Scholarly Publishing Office, University of Michigan University Library.


Professional Memberships and Activities

Hathi Trust
Collections Committee (2010- )  
Quality, Ingest and Error Rate Working Group (2009- )

Center for Research Libraries
Collections and Services Policy Committee (2010- )

American Library Association (1995- )
Association of College and Research Libraries (Western European Studies Section)
Fundraising Committee (2008-11)
Past Chair (2007-08)  
Chair (2006-07)  
Vice-Chair/Chair-Elect (2005-06)
Membership Committee (2003-2005)
Member-at-Large (2002-03)
Paris 2004 Conference Planning Committee; Program Subcommittee (2001-04)
Romance Languages Discussion Group (1998- ); Vice-Chair (2003-04) and Chair (2004-05)

Collaborative Initiative for French Language Collections (CIFNAL) (2004- )

American Historical Association (1987- )
Society for French Historical Studies (1993- )
Western Society for French History (1988- )
Website Coordinator and (ex officio) member of Governing Council (2000- 2007)

Honors, Awards and Service

Study Abroad Council, University of Michigan (2008-2009)  
Advisory Committee, Center for European Studies, University of Michigan (2000-05)
Sarah Sussman  
Curator, French and Italian Collections  
Stanford University Libraries  
Green Library, Room 320A  
Stanford University  
Stanford, CA 94305-6004  
Telephone: 650-723-9481 / Fax: 650-725-1068  
ssussman@stanford.edu

Curator, French and Italian Collections, Stanford University Libraries  
Develop and maintain Stanford University Libraries’ collections of current, rare, and antiquarian materials in all formats (monographs, serials, electronic resources, microfilm, and film) in French and Italian languages in all fields, and about France, its colonies, and Italy in all languages. Provide bibliographical reference support and instruction on French and Italian subjects to faculty and students at all levels.

Library Activities and Accomplishments

Digital projects
- French Revolution Digital Archive - a joint project with the Bibliothèque Nationale de France to make a portal of digitized and searchable documents from the French Revolution.
- L’Ami du people – French Revolution journal edited by Jean-Paul Marat. Worked with the New York Public Library and ARTFL to have this digitized and made text-searchable.
- Bassi-Veratti Archives – a joint project with the library of the Archiginnasio di Bologna and other Bologna libraries to digitize and make accessible the archives and works of Laura Bassi-Veratti, an 18th century experimental physicist.

Exhibits

Additional service
- Bibliographer, French Historical Studies, Society for French Historical Studies. Compile twice-yearly comprehensive bibliography of recent monographs and dissertations on French history for leading English language journal in the field. 2007-
- Book Review contributor, Reference Reviews Europe Annual. Fiesole, Italy: Casalini Libri. 2004-
- Gustave Gimon Visiting Fellowship in French Political Economy. Designed and administer this annual fellowship for research in the Gustave Gimon Collection on French Political Economy, Stanford University Libraries.

Courses taught at Stanford University:

Selected publications:

Education
Ph.D Stanford University, 2002.

M.L.S. Simmons College Graduate School of Library and Information Sciences, concentration in archival studies, 1996.

B. A. University of California, Santa Cruz, History, highest honors, 1994.

Professional Affiliations
American Library Association
ACRL Western Europe Subject Specialists section (WESS)
CIFNAL – Collaborative Initiative on French and North American Libraries
Society for French Historical Studies
French Colonial Historical Society
Jennifer Thom  
1013 N. Winchester, Apt. 1, Chicago, Illinois 60622 (773) 209-3228

Professional Library Experience

2011 -  
Interim Director, Digital Initiatives and Services, Newberry Library, Chicago  
Collaborate with colleagues in Research and Academic Programs and Library Services to initiate new digital projects; plan project workflows; write and administer grants; choose vendors; and coordinate digital and print publication activities.

2007 –  
Cataloging Projects Manager, Newberry Library, Chicago  
Plan, manage and evaluate cataloging projects for the Newberry Library.

- Plan and manage projects to catalog rare book collections, cartographic material, and French pamphlet collections.
- Monitored project progress and expenses; write progress and evaluation reports for funders, including the Council on Library and Information Resources (CLIR), state and private donors.
- Train, evaluate and supervise work of cataloging staff.
- Work with Hidden Collections and several other planning and prioritization committees.
- Establish, document, promote, and monitor adherence to local policies and procedures for project activities that affect the library catalog.

2003 -2006  
Retrospective Conversion Librarian, Newberry Library, Chicago  
Provide leadership and coordinate all aspects of the Newberry Library’s Retrospective Conversion Project.

- Developed project specifications with planning and advisory committees.
- Directed quality control and problem resolution activities for 650,000 vendor supplied MARC records for books, serials, music, cartographic and other formats.
- Monitored project progress and expenses.
- Planned future database clean-up projects.

2003  
Digital Project & Metadata Consultant, Newberry Library, Chicago  
Assisted the Newberry Library with evaluating and selecting hardware, software, and metadata standards for a pilot digital imaging project; Created 1,000 Dublin Core records for digital files of scanned maps and graphic materials; Documented procedures and decisions.
Professional Library Experience, continued

1998 – 2002  Curator of Photography & Digital Imaging Project Manager, Denver Public Library

- Coordinated the digitization and cataloging of 100,000 historic photographs.
- Wrote and administered federal, state and private grants, including Department of Commerce TIIAP grant 990412 and NEH grant PA-22924-97 (final report available at: http://history.denverlibrary.org/images/photodigitization_project.pdf)
- Arranged, described and created finding aids for 600,000-item historic photograph collections. Supervised creation of item and collection level MARC records.
- Hired, supervised and evaluated catalogers, reference librarians, clerks and technical staff.
- Purchased photograph collections and coordinated donations.
- Managed the reproduction, sale and rights management of historic photographs.

1996 – 1997  Development Administrator, Denver Public Library

Raised more than $2 million for library programs and services; Planned projects and wrote funding requests to government and private agencies; Established productive working relationships with library and funding agency staff; Evaluated grant projects and fulfilled reporting requirements; Designed and monitored project budgets.

June 1993 – 1996  Director, Hamtramck Public Library, Hamtramck, Michigan

Prepared and monitored annual budget; Formulated short and long-term goals; developed library mission statement; Hired, supervised and evaluated professional and para-professional staff; Provided reference and outreach for community; Established local history collection; Implemented on-line catalog, internet access, and automated circulation; Selected and purchased English and foreign language materials.

Additional Library Experience

1988 – 1993  University of Michigan Libraries

Head Librarian at the Markley Residence Hall Library and various positions within the Special Collections Library and Special Formats Cataloging unit.

Education

1993  Master of Information and Library Science, University of Michigan
1991  Bachelor of Arts, Medieval Studies/Art History, University of Michigan
CURRICULUM VITAE

Lidia Uziel
PhD in Comparative Literature, MLS
Librarian for Western European Humanities
Sterling Memorial Library
130 Wall Street
New Haven, CT 06511
lidia.uziel@yale.edu
Tel. 203-432-4798

PROFESSIONAL EXPERIENCE

March 2010 – present
Librarian for Western European Humanities at the Sterling Memorial Library, Yale University.

June 2012– present Interim Procurement Librarian for Yale University Libraries system

Experiences and responsibilities:
- Collection development for Western European humanities: French, Italian, Spanish and Portuguese, German languages and literatures and Western European History.
- Liaison and outreach activities for French, Italian, Spanish, Portuguese, German and History departments:
  - During 2010/2011: collection development activities for the Linguistics and Comparative literature; outreach activities for the Linguistics and Comparative literature departments.
  - During 2010/2011: collection development activities for the Classical languages and literatures and outreach for the Classics department.

October – December 2009

EDUCATION

Master of Library and Information Science: December 2009.
ALA accredited program, University of Montreal, Canada.


PhD, Comparative Literature - December 2006
Realized between University of Montreal, Canada, and Jean Moulin Lyon 3 University, France.
French mention: Très Honorable avec Félicitations du Jury à l'unanimité.
Canadian mention: Thèse jugée excellente et classée, à l'unanimité du jury, parmi les 5% des meilleures thèses de la discipline.
**Master of Arts in French Literature** – June 2002
Jean Moulin Lyon 3 University, France.
Thesis: *Le thème universel du Je est un Autre, Moi et mon Double et sa recherche dans l’analyse comparative des autobiographies fictives de Samuel Beckett (Molloy, Malone meurt, L’Innommable) et de Witold Gombrowicz (Bukowski, Ferdydurke, Cosmos).*
French mention: Très Bien.

**Bachelor of Arts in French Language** – June 2000
Major in French, minor in Italian. Mention: Très Bien.
Jagiellon University of Krakow, Poland

**National Polish Degree for Foreign Languages Teachers** – June 2000
Specialization in *French as a Foreign Language* at Jagiellon University of Krakow, Poland – National Polish Certification for Teachers of Foreign Languages in all levels: elementary, secondary and high school.

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**PUBLICATIONS, PRESENTATIONS, TRANSLATIONS**

**OCTOBER 2011:**

**APRIL 2010:**

**DECEMBER 2006:**

**SEPTEMBER 2005:**
*Presentation:* Le théâtre venu de l’est: les enjeux qui en résultent pour le théâtre français. Presented at the International Conference *Contemporary French Theatre* organized by University College of Cork, Ireland.

**JUNE 2005:**
Anna Kirchner, Léopold Buczkowski ou la beauté au moment propice. Léopold Buczkowski, extracts of *Proza zywa*.

**MARCH 2005:**
*Presentation:* Du discours solipsiste interne vers l’altérité externe. Interrogation identitaire du Moi dans les Notes d’un souterrain de Fédor Dostoïevski et dans le Torrent d’Anne Hébert. Presented at the International Conference *Identité et altérité: jeux d’échos et de miroirs* organized by Ain-Chams University of Cairo, Egypt.

**NOVEMBER 2004:**
*Presentation:* Crise politique majeure et ressourcement de l’imaginaire national dans un passé très ancien. L’Algérie et la Tunisie face à leur héritage antique. Presented at the Annual International Conference *Republic and Empire* organized by the Society of Postcolonial Studies, French Institute of London, in collaboration with Department of Cultures Studies, University of Leeds, UK.

**OCTOBER 2004:**

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Appendix Page 66
Presentation: "Etudier et chercher à l'étranger, euphorie créatrice et risque de faillite." Presented at the International Conference "Etudier et chercher ailleurs, Temps et déplacement," organized by Paris 7 University, France.

JUNE 2004:
Presentation: "L'intime sous tension, entre le solipsisme et l'altérité." Presented at the International Conference "L'Intime sous tension," organized by Department of Arts, University of Nîmes, France.

APRIL 2004:
Presentation: "Métamorphoses de l'intériorité dans le roman moderne. De l'intériorisation subjective vers l'altérité dans la littérature québécoise." Presented at the International Conference "Subjectivité et Transgression," organized by the University of Tunis, Tunisia.


LANGUAGES

French and Polish: Bilingual, native fluency (dual nationality)

English, Russian and Italian: fluent at the advanced level, high level of spoken fluency, reading, writing, and ability to conduct academic research.

Spanish, German: reading and ability to conduct academic research.

Reading proficiency (passive knowledge and understanding): Czech, Slovak, Ukrainian, and Belarusian.

CERTIFICATIONS


JUNE 2000: National Polish Certification for Teachers of Foreign Languages, in French as a Foreign Language, all levels: elementary, secondary and high schools

AWARDS

2003-2004: Bourse de cotutelle de these: National grant for the best French students doing their PhD thesis in an international context between two universities in two different countries.


Professional Affiliations

Canadian Library Association
American Library Association
Modern Languages Association

Association des Bibliothécaires du Québec
Association Française de Littérature Comparée
Association Internationale de Littérature Comparée
CURRICULUM VITAE

DR. AUDREY VIGUIER
385 Maguire Village apt 6
Gainesville, FL 32603

gauthiee@ufl.edu
(813) 325 0342
http://plaza.ufl.edu/gauthiee

EDUCATION

Ph.D. in French Literature - University of Florida, Gainesville - USA 2012

Diplôme Universitaire d’Études Pratiques de Langues (1st year,) in Occitan language
University of Toulouse II - France 2010

M.A. in French Literature, with a minor in Education University of South Florida, Tampa (USA) 2007

Maîtrise (M.A.) in English Literature (1st year), University of Toulouse II - France 2004

Licence (B.A.) in English Literature and Civilization University of Toulouse II – France 2002

PUBLICATIONS
(Refereed)


Translation of the introduction of “Une Saison en Enfer Yon Sezon Matchyavel” by Benjamin Hebblethwaite, Jacques Pierre (L’Harmattan, 2010)

**Under review:**

“Glissements et variantes sémantiques dans Zamore et Mirza ou L’Esclavage des Noirs (1784) d’Olympe de Gouges”

CONFERENCE PAPERS

“Le remake de la série V et le système de santé universel de Barack Obama: entre réalité et fiction, histoire d’une défaite programmée” - Colloque International, Institut d’Études anglophones Université Paris-Diderot (France) 2011

“Au champ comme à la ville… les pamphlets parisiens et occitans sur le clergé en 1791”
International Conference on *Nouvelles recherches en domaine occitan* - Centre Universitaire d’Albi (France) 2009
“L’utilisation politique de l’occitan pendant la Révolution française” - 6th annual French and Italian Graduate Students Conference - University of Texas at Austin 2009


“Les différents facteurs littéraires chez Madame de Lafayette et Madame de Villedieu” World Languages Symposium - University of South Florida, Tampa 2007

“The Biased French Revolution in History Classes in France” World Languages Symposium - University of South Florida, Tampa 2006

AWARDS/GRANTS

Recipient of the Certificate of Outstanding Achievement University of Florida International Center, Gainesville 2012

Recipient of the Outstanding International Student Award University of Florida, Gainesville 2011

Two times recipient of the Center for European Studies Course Development Grant ($5,000 each) - University of Florida, Gainesville 2010-2011

Two times recipient of the Ernest G. Atkin Memorial Endowment Fund ($3,000 and $4,000) - University of Florida, Gainesville 2010-2011

Recipient of a Travel Grant from Institut d’Études anglophones (200€) Université Paris-Diderot, France 2011

Recipient of the Center for European Studies Travel Grant ($300) University of Florida, Gainesville 2009

Recipient of the J. Wayne Conner Award ($1,000) - University of Florida, Gainesville 2009

College of Liberal Arts and Sciences, Office of Research Travel Support ($250 each) - University of Florida, Gainesville 2008-2009-2011

College of Liberal Arts and Sciences, Graduate Travel Support ($250 each) - University of Florida, Gainesville 2008-2009-2011

Student Government Travel Grant ($800) - University of South Florida, Tampa 2007

Provost Recognition for Outstanding Teaching Assistant University of South Florida, Tampa 2007
SUE WATERMAN

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PROFESSIONAL EXPERIENCE

2010 – Present  The Johns Hopkins University  Baltimore, MD
Curator of European Literary Collections
Collection development and management of post-1800 literary collections in Special Collections. • Teach library sessions using rare material. • Create, develop and market informational Web pages.

1996 - Present  The Johns Hopkins University  Baltimore, MD
Academic Liaison Librarian for German and Romance Languages and Literature; the Humanities Center; and the Program in Jewish Studies
Collection development and management in areas above, including management of monographs, periodicals, electronic resources, approval plans (8), budgets (11), and selections for off-campus shelving and deaccession. • Liaison to three academic departments for faculty and students. • Provide general and in-depth reference services at a busy information/reference desk and by appointment. • Create, develop and market Web pages, newsletters, flyers and user guides. • Teach library instruction sessions. • Participate in library activities including special projects, committees, task forces, exhibits.

2002 – Present  The Johns Hopkins University  Baltimore, MD
Lecturer, Department of German and Romance Languages and Literature
Teach a research methods seminar for first year graduate students in the Department of German and Romance Languages and Literature.

1992-1996
Catonsville Community College. Reference/Instruction Librarian.
Adjunct Faculty of the Year Award, 1995.
Maryland Institute, College of Art. Reference Librarian, College Archivist.
University of Maryland, College Park. Reference/Instruction Librarian.
Anne Arundel Community College. Reference Librarian.
Rare Books and Special Collections Division.

EDUCATION

1992  University of Maryland  College Park, MD
Master of Library Science

- Awarded Junior Fellowship, Rare Books & Special Collections Division, Library of Congress
- Additional coursework in Archives/Special Collections

1979-81 Doctoral Study in French literature
- The Johns Hopkins University
- University of Maryland, College Park

1978 New York University

Master of Arts, French

1978 University of Maryland

Bachelor of Arts, Major in French, Minor in German

PROFESSIONAL ACTIVITIES AND AFFILIATIONS


Association of College and Research Libraries. Member since 1996.

- Local arrangements Committee for 2007 Baltimore conference.
- Recipient of the 2001 Martinus Nijhoff Research Grant/Award.
- Webmaster for WESS 2004 Paris Conference site. Chair of jury to select papers.

Modern Languages Association. Member since 1996.

- Field Bibliographer for the MLA International Bibliography, 2005 to present.

RECENT PUBLICATIONS

- "Collecting the 19th century". Feature article in Representations 90, Spring 2005.

SELECTED COURSES AND PRESENTATIONS

- "Research Methods". Graduate pro-seminar taught 2002-present. The Johns Hopkins University.
- “Rare Books for Dummies”. Workshops presented to PALINET, 2006.


Poole, G. A. (Dec 2009). Newberry Received $500,000 Grant from Council on Library and Information Resources. [http://www.newberry.org/newberry-receives-500000-grant-council-library-and-information-resources](http://www.newberry.org/newberry-receives-500000-grant-council-library-and-information-resources)

Sieyès, Emmanuel. (1970) *Qu'est-ce que le Tiers état?*. Genève: Droz.


Among more recently published dissertations, the pamphlets have been used to establish data and analyze information for research topics surrounding not only the French Revolution but also a myriad of peripheral events and phenomenon.


Ball State University: The French Revolution Pamphlets digital collection consists of pamphlets produced from 1779 to 1815. The original collection was purchased in 1972 by Dr. Richard Wires in support of PhD program development and graduate research. Its particular strength lies in the early years between 1789 and 1793. Its major topics include laws, taxes, trade, rights, the judicial system, the creation of the constitution, the army, the church, and the execution of the king. Included in this collection is the Déclaration que S.A.S. le Duc régnant de Brunswick-Lunebourg. This pamphlet is the Proclamation of the Duke of Brunswick, which was the primary justification for the downfall of the monarchy and the eventual execution of the king. Among the more interesting pamphlets surrounding the debate over Louis XVI’s execution is the three act tragedy entitled La Mort de Louis XVI, written by an anonymous royalist. One of the most intriguing of the literary pamphlets in the collection is Marie-Joseph Chénier’s Charles IX, ou L’école des Rois, tragédie which attacked the state’s use of censorship.

Brigham Young University: BYU’s Tom L. Perry Special Collections (LTPSC) has worked since 2009 to digitize portions of its 2100 pamphlets and has to date made 1,900 available for online research. These collections represent pamphlets published between 1547 and 1626 covering the reigns of several French monarchs as well as the French Wars of Religion. In the context of the FPP, BYU’s pamphlet digitization program will lend technological consultation and recommendations to project work flow and planning processes.

Cornell University: The core of Cornell Library’s European collections was formed by Andrew Dickson White, Cornell’s first president, and Willard Fiske, the university’s first librarian. White developed what is now the largest compilation of materials on the French Revolution held outside of Paris. The collection includes nearly 18,000 pamphlets and books, more than 16,000 manuscripts, 2,400 prints and maps, and 135 newspaper titles issued during the period. Letters, diaries, currency, citizenship cards, and a significant collection of political caricatures and prints vividly illustrate the day-to-day realities sparked by political and social upheaval.

CRL: CRL’s 1848 French pamphlet collection is comprised of over 100 pamphlets and periodicals from 1848 to 1851. These materials have been collected by CRL and made more available through microfilm lending as well as an ARTFL database project. The collection of periodicals from 1848 is surrounded by resources which are invaluable to inquiries into the revolutionary history of France and French studies in general.

Emory: The publication dates of the pamphlets range from 1776-1817, although the bulk dates from 1789-1795. The collection consists of some 3000 official reports, speeches, letters, documents, laws, and literary publications, cataloged in three main series as detailed below. The collection was purchased in January, 1949, one batch of 1500 was purchased from England. 391 duplicates were sold to the Univ. of Alabama. 892 were catalogued as a group, 30 were catalogued individually. After January two more batches were purchased: a group of 300 titles and a group of 2,000+ (of this latter group, were some 500 duplicates). It appears, judging from a bindery receipt found in volume 112, that the volumes were bound in Atlanta by the National Library Bindery Co.

George A. Smathers Libraries at University of Florida: UF’s collections were acquired in 1957 and are currently stored as bound and unbound documents in archival envelopes. These special collections holdings represent only a fraction of total pamphlets found in the UF’s [circulating] collections. A
published finding aid was produced by L. Monti in 1971 using the Bulletin of the New York Public Library (1898, 1921-22, 1929-1930) as a principle authority. The collection includes both the documents of the revolutionary government and handbills circulated among citizens. The collection's popular drama materials have often been evoked to describe its depth and uniqueness. UF’s online pamphlet collection currently consists of 115 digitized facsimiles. Active growth is intermittent.

**Harvard University:** Harvard’s revolutionary pamphlets are one portion of the university’s tens of thousands of pamphlets, covering diverse eras and eclectic topics. The Pamphlet Digitization Program of the Harvard College Library constitutes a long-term effort to catalog and digitize pamphlet holdings and improve access. As a fully cataloged and text-searchable collection, Harvard’s digitized pamphlets offer a unique opportunity for scholars to explore and use these resources.

**Johns Hopkins University:** Pamphlet collection data is currently established and complete content unknown by project planners.

**National Library of France (BNF):** Total pamphlets collections of the BNF remain to date unknown to project planners. However following the June 19th, 2012 meeting between FPP Coordinator, M. Loving and Aline Girard (Director of Cooperation), Franck Hurinville (Manager of Francophone International Relations) and Anne Pasquignon (Assistant Director of Collections), it was made known that all pamphlet collections residing on microfilm have been digitized (see B. Racine letter) and that the BNF would make available funding for future rescanning if quality levels prove insufficient subsequent to the initial FPP planning period. A. Pasquignon promptly related the following supplementary information in a subsequent reply:

The largest collection of pamphlets held by the BNF are in section Lb 39 under the description, règne de Louis XVI, or reign of Louis XVI. This collection has been entirely reproduced on microfilm and digitized. Just the same, the collection can be digitized again from the original documents for quality and OCR scanning purposes.

Pamphlets can also be found in the Lb 40 to Lb 43 sections of the BNF’s holdings which cover subsequent regimes up to the Consulat. These pamphlets are numerous throughout and the principal reference source is the bibliography by Martin and Walter (see attached Pamphlet Bibliographies). This resource should be consulted in assembling titles from other collection areas.

This email also suggests that French and N. American definitions of pamphlets do not necessarily correspond and will need revisiting in any future planning stages.

**The Newberry Library:** The Newberry’s French Revolution Collection was acquired between 1957 and 1961 from Michel Bernstein, a book dealer in Paris. It includes more than 35,000 pamphlets and 180 periodicals published between 1780 and 1810. The collection is one of the largest outside of Paris. Since early 2010, after receiving a $488,179 three-year grant from the Council on Library and Information Resources (CLIR), 20,373 pamphlets have been cataloged with full catalog records. [Please see Newberry Minute Video, an informative presentation by J. Thom, Cataloging Projects Manager and FPP partner, for more information on this award]. This collection encompasses several sub-collections of revolutionary materials including: Recueil de pieces historiques; French Laws on Censorship (John M. Wing Collection); Publishers’ prospectuses and catalogs and Trial and execution of Louis XVI.

**Stanford University:** Stanford University Libraries serve a vibrant community of scholars doing research on the French Revolution, and actively acquires new and rare materials in all formats documenting this important event. These materials are used often in classes, and by faculty and graduate students in their research. Collections include at least 500 Revolution-era pamphlets; however, because of issues
outlined in the French Pamphlet Project planning grant proposal, the exact number of items that fit the
description is currently unknown.

University of Alabama: Acquired its pamphlet holdings from duplicate collections purchased by Emory
University in 1949. Current online collections were digitized from over 300 pamphlets from the period
of the French Revolution housed in the W.S. Hoole Special Collections Library’s Rare Books Collection.
The pamphlets include writings by some of the best known players of the French Revolution and
Directory periods, including Robespierre, St. Juste, Desmoulins, and Danton.

University of Kansas: The Frank E. Melvin Collection of French Revolutionary Pamphlets was begun in
1952 and now numbers about 9,000 items. The bulk of the pamphlets were published between 1787
and 1800 and cover the struggles between the King and the parliaments from 1787 to 1789, the reaction
of the clergy to the religious reforms of the National (Constituent) Assembly, issues concerned with
governmental finances and with the drawing up of the Constitution of 1791, the reorganization and
financing of the army from 1789 through the period of National Convention, the trial of Louis XVI, the
Thermidorian Reaction, and the period of the Directory (1795 to 1799). There are many interesting
editions of the Declaration of the Rights of Man and equally interesting editions of the Republican
Calendar. In this rich collection, the literary forms employed by the famous, obscure, and anonymous
authors (Brissot, Carnot, Condorcet, Du Pont de Nemours, Gregoire, Lameth, Mirabeau, Necker,
Robespierre, Sieyes, Talleyrand) are almost as varied as the questions they treat: reasoned political
essay, didactic narrative, verse, song, dialogue and drama.

University of Michigan: Institutional collections containing pamphlet content is currently not
established. The University of Michigan, with particular emphasis to its administration of the Hathi Trust
digital repository, will work to establish both its institutional holdings as well as acting as a liaison to
project analysis of online pamphlet holdings within Hathi Trust and Google Books online service.

Yale University: Yale has a rich collection of French government documents and political pamphlets
dating from 1626-1804. Two linear feet of materials, recently analyzed, are often unique and contain
for example: printed censorship decrees (1626-1789) issued by the Parliament of Paris, provincial
Parliaments, the Conseil d’Etat du Roi, bishops and archbishops in France, Pope Clemens XI, and others
make up the largest part of the French government documents and political pamphlets. The collection
also includes a small amount of political literature and government decrees from the period of the
French Revolution and the Napoleonic. It is one of the Yale priorities to facilitate access and provide a
better discoverability of this unique collection to researchers and scholars at national and international
levels.
DATE: July 6, 2012

TO: Matthew Loving, Project Coordinator CRL/CIFNAL French Pamphlet Project

FROM: John E. Ingram

SUBJECT: Curatorial Analysis of University of Florida French Pamphlet Holdings

The majority of the pamphlets have no bindings; however, more than a few retain either their original sewing/stitching or the remnants of their original bindings in books. While the unbound items will easily lend themselves to flat-bed scanning, the others will probably require another scanning system.

There are many different types and qualities of paper and printing ink used, which can lead to bleed through of the text. This will have an impact on QC of scanning. In my examination of miscellaneous items, I found some significant staining. QC will need extra time here in scanning.

There are many clearly discernible watermarks in the various pamphlets, and they should be documented for bibliographical research.

A good number of the items have no imprint information. Additionally, many of the pamphlets have printers’ devices as well as head- and tail-pieces of elaborate design, which should be documented in the cataloging process.

The pamphlets can have foldout materials, such as tables, which will require additional time for scanning. Some pamphlets remain uncut or have unopened pages; again, these will need to be opened before scanning. The majority of the pamphlets are untrimmed, which can affect the speed of scanning.

Using Laura Monti’s list as an inventory, I have discovered that some items appear to be misplaced or missing as well as not included in the list, but physically present in the collection.

I have found only one large item, i.e., larger than the 5” x 7” or 5” x 8” paper size. In Laura Monti’s introduction, she notes: “These pamphlets represent only a fraction of the University Libraries’ holdings. Many others are in the general collection where they are catalogued and classified individually.”

Monti, Laura V., *French Revolutionary Pamphlets at the University of Florida*, Gainesville, Fl. 1871.
These notes clarify information included in the Budget Form, Narrative, Work Plan and Work Flow Diagram.

**Services:** Each US Partner Institution will perform services related to assessing individual pamphlet collections and preparing an environmental scan report of findings. To support this effort, UF requests $2,000 for services rendered by: Emory University, Johns Hopkins University, University of Alabama, University of Kansas, University of Michigan, Stanford University and Yale University. Wages and benefits are estimated at $10/hour X 200 hours of student labor at each site. UF also has budgeted $2,000 in Salaries & Wages, plus $58 for Fringe for student labor.

**Travel:** Daily allowance for meals has not been allocated. Each person travelling will cover these costs. For the project PI, Matthew Loving: Travel mileage to Chicago in June 2013 is excluded from the budget and will be reimbursed through another source. For scholarly advisor representative, Audrey Viguier: Lodging during site visit to Paris, France in July 2013 is excluded from the budget and will be provided by family members.

**Cost Share:** Total cost share funds include percent of effort only for UF project personnel ($26,457) plus related foregone indirect costs ($7,540). Although project partners and participants will contribute significant effort to the project, this cost share estimate is excluded from the budget. Cost share for Loving mileage roundtrip to Chicago, and for Viguier lodging is excluded from the budget.
Student Assistant Position Description for Environmental Scan

NOTE: Example to be modified by each partner institution

Position: Environmental Scan Control Technician

Location: Main Campus/ Libraries

Rate of Pay: $10/hour

Hours: Monday-Friday 8:00am-5:00pm; 15 hours/week for 13 weeks

Job Description:
Collection of physical and virtual data points of French Revolutionary pamphlets in the context of large research institution or special collections area. Duties will include analysis and assessment of various material types, documenting the extent of items held and access provided (both physically and virtually), recording collected data points within established project parameters and in automated applications. Experience and comfortable working with PC-Based (Windows 2000, XP or 7) computer systems and basic knowledge of Excel required.

Minimum Requirements:
Experience with general computer-use a must. Basic knowledge of Excel or other spreadsheet applications.

Preferred Qualifications:
Federal work-study preferred. Background or interest in History of Western Europe. French language skills/interest is a plus.

Special Instructions to Applicant: It is an employment expectation that all employees will demonstrate exceptional workplace behaviors in execution of their responsibilities. These behaviors are customer focus, collaboration, creative problem solving, continuous learning and a commitment to diversity.

Responsibilities Include:
Receive training in archival assessment and data collection
Follow tracking forms for collection assessment
[Additional responsibilities to be determined at Planning Session #1]
Background and Report on the Process and Results of the
Land-Grant University Knowledge Discovery System Virtual Planning Workshop
Held on September 21-22, 2011

Workshop Background and Report

Aim of Workshop: “to collaboratively develop a plan to build and strengthen openly accessible LGU institutional repositories of key agriculture-related information, data, and resources that will be available for sharing and discovery for current and future generations.”

Institutions Represented: Colorado State University; Cornell University; Oregon State University; Purdue University; University of Alaska; University of Arizona; University of California, Davis; University of California Agriculture and Natural Resources; University of California, Berkeley; University of California, Riverside; University of Florida; University of Hawaii; University of Minnesota; University of Nevada, Reno; University of Wyoming; Utah State University; Washington State University, and the National Agricultural Library

Background: National Agriculture Knowledge Needs and Role of Land-Grant Institutions

- U.S. Land-Grant institutions house extensive resources that could be brought to bear on the challenges of our day, but current access to these resources is extremely limited.
- Important scientific resources (print & data sets) are being lost as a generation retires from the nation’s Land-Grant universities and colleges (LGUs).
- Most LGUs lack the resources to maintain institutional repositories and do not have procedures in place for providing access to or preserving institutional intellectual property, in particular agricultural experiment station (AES) and Cooperative Extension (C.E.) reports, bulletins, scientific papers, and data sets.
- “Born Digital” materials (those resources created only in digital format) are often ephemeral and not captured as part of the intellectual property of LGUs.
- Historic literature is in increasing demand, but is difficult to find. For example, there is new interest in the organic farming literature of the 1930s and 1940s.

Planning Process To Date

1) There have been discussions about and attempts to work towards an LGU system for sharing agricultural resources for more than a decade. At the 2009 Summer Meeting of the Western Deans and Directors of Colleges of Agriculture, the focus was the possibility of collaborating on ag-related institutional repositories. The Deans expressed particular interest in retaining/preserving their institutional memory and knowledge, and providing easy access to this intellectual property. Participants representing 15 institutions signed on to a call to support such an effort.

2) In July 2010, a follow-up presentation on the subject was given at the Western Deans conference. Next steps were discussed including setting a planning meeting and creating a framework “proposal” which would make it possible to market the concept at high levels in USDA and through such entities as APLU. The idea was discussed for having a small group of institutions build a prototype that could be scaled up.

3) Initial plans were to conduct an on-site conference meeting in early 2011 but due to budget and travel costs, a virtual meeting was proposed. In June 2011, follow-up letters were sent to the
original list of Western LGU agriculture & library deans, as well as those additional contacts made in the initial round, informing them of the revised strategy for the meeting and asking them to confirm their interest and designated representatives. The response was again positive, with 16 LGUs confirming their participation, as well as the National Agricultural Library.

4) The Planning Team from the UA and University of Florida conducted a survey of the participating LGUs to determine the current status of institutional repository development, and particularly what agriculture-related materials have been made openly available so they can be shared and harvested by other systems. This information was used as the basis for the workshop agenda.

5) The focus of day one of the workshop was to confirm shared learnings from the survey, and to identify knowledge gaps that needed to be addressed. Day two of the workshop reviewed responses to additional questions the participants felt were not covered in the survey. Other strategic questions and comments from day one were collected and distributed for discussion. Participants then compiled ideas and suggestions about what the group could do together and submitted them to the UA and UF for collation and distribution following the end of the workshop.

6) Responses were organized in six categories (purpose, organizational opportunities, organizational actions, collection building, standards, discovery, and next steps) and provided in a table format for participants to identify priorities. Based on the input received via email, a priorities data summary and a summary priorities discussion report were compiled and distributed to the participants.

7) Based on this feedback from the workshop participants, a proposal for developing the first phase of a Land-Grant University “Knowledge Commons for Agriculture” is being drafted for review by the workshop participants and the Agricultural Administrators who will be attending the November 2011 APLU conference. The intent is to gain funding for a first phase, prototype LGU-wide Ag Knowledge Commons.

**Workshop Report Summary**

The following is a narrative summary drawn from the data and comments collected from participant recommendations for action in the following areas: (1) Purpose; (2) Organizational Opportunities; (3) Organizational Actions; (3) Collection Building; (4) Standards; (5) Discovery; and (6) Follow-on Actions.

**Institutions Providing Data:** Colorado State University; Oregon State University; University of Arizona; University of California, Davis; University of California, Riverside; University of Florida; University of Wyoming; Washington State University, and the National Agricultural Library

**Purpose:**

There was essentially unanimous agreement that defining a clear purpose in terms of scope and audience for the initiative is a first priority. A definite majority felt this purpose should focus on providing greater and broader access to current rather than historical LGU agriculture-related resources, particularly those from the Agricultural Experiment Stations and Cooperative Extension. There is also strong interest in establishing as soon as possible the relationship between this initiative and other efforts such as AgNIC and USAIN. Defining how to measure success also was seen a need to be addressed.

**Organizational Opportunities:**

This section had a wide distribution of responses, although two priority action areas stood out above the rest. First, there is agreement that a Steering Committee should be established to lead the initiative which
should be defined in simple, clear terms. Also, the initiative should look sufficiently into the future so there is maximum flexibility by working on sharing existing metadata fields for harvesting and effective search capabilities, rather than developing a single system. As part of this process, however, possibilities of leveraging Google Scanning and HathiTrust projects to reduce costs should be considered, but possibly at a later date.

Organizational Actions:
There was considerable overlap in this section’s possible actions. Primarily, the idea is to have a registry, clearinghouse, or resource that identifies institutions with agriculture-related repositories or digital collections. However, it was noted that such an effort is already under development by AgNIC and others that should be leveraged for this purpose. Also, several participants requested establishing a forum for communication. Identifying specific user information needs was considered a priority by some.

Collection Building:
There was an extremely wide distribution of suggested priorities for collection building based on what should be focused on in the next six months, later in the development process, or on the back burner. In general, comments suggested that collection building largely must come from local institutional decision-making. However, responses somewhat mirror the priority setting in the previous sections in that there is an agreed need to establish a common collection development focus, particularly, in making AES and C.E. materials more widely available and in coordinating with other possibly related efforts (especially for preservation purposes).

Standards:
Again, there was considerable variation among the participant responses to suggested actions relating to this topic, running the gambit from very specific suggestions for metadata standards to suggestions this could be a backburner issue. However, a few action areas did stand out: (1) Determine basic interoperability standards across all participating LGUs; (2) Establish common terminology and protocols; (3) Determine if Google scanning projects are depositing those files in HathiTrust for preservation; and (4) Learn what [relevant] metadata practices have already been used.

Discovery:
Priorities for “discovery” were somewhat considered to be more important later in the development process for the initiative. However, a number of suggestions clustered around these topics: (1) Determine best way to link all LGU resources in simplest and least expensive way; (2) Develop simple search capability to access all LGU ag-related materials; (3) Expose content to Google; (4) Investigate use of RDF/Linked open data for discovery of content from distributed systems; and (5) Determine if a subject-based discovery system is still relevant.

Follow-on Actions:
In general, respondents agreed that the participants need to “write a group proposal to fund the development of shared data repository for ag-related materials”. This could be in the form of a planning grant or a larger proposal. It was also felt that the group needs to leverage its clout and national objectives and efficiencies to gain necessary funding to support such an initiative.

NOTE: For more details see also the Cumulative Data from Workshop Report and PowerPoints located on the workshop on the Workshop website, as well as the following narrative responses received from several of the participating institutions.
University of California, Davis Narrative Response

We seek a structure which allows land-grant universities with agricultural programs flexibility to form sustainable initiatives or project-based partnerships that address and solve common needs. These partnerships may vary in composition and intent depending on the need. It is also critical that these partnerships and their projects/initiatives are easily discoverable by the land-grant university community, so that a communications infrastructure is essential. Potentially, there may be a need to modify the existing AgNIC and/or USAIN infrastructures, so that various partnerships among institutions may surface quickly and be known to a wider audience.

A possible scenario for this flexible and nimble approach to projects or initiatives may be a decentralized approach to an agricultural information discovery tool as the first phase. A group of librarians and technologists from land-grant university institutions, whose deans for agricultural programs endorse this first effort, develop a proof of concept pilot. For example, leverage existing institutional repositories by identifying simple standardized metadata content which can be incorporated into the IR records of digital objects. Using this simple standard metadata content and OAI-PMH compliance, it is possible that Google and other Internet-based search engines will expose and present agricultural-related information found in land-grant universities as first page results. The assessment or evaluation regarding the success of retrieval and presentation of objects may dictate the next steps to defining the next levels and the sustainability quotient for an agricultural knowledge discovery system.

When enough sustainable, scalable projects, operations, practices are in place, there may be a need for a governance structure (e.g. modification of AgNIC, USAIN, or something within APLU) to coordinate communications and to encourage development of other products or services which further the land-grant agricultural knowledge discovery system.

Other Comments:

[It is apparent] that there is a lot of good extension and other information from LGUs that could be channeled... To even put together a basic portal that has links to the LGU’s and their primary web sites would be a first step. Is that something that could be done easily, cheaply, and right now as a prototype on which to build a grant-funded true-information super-portal, with specialty sites and links?

There is a wealth of great extension material that is untapped by our Libraries’ system, via the catalog, web sites links, or our institutional repository. [We need to also think] about currency and relevance – the ag people seem to care more about currency and less about historical preservation – which librarians think about. One reason is that some of the older information is out-dated and in fact, could be harmful to the public. If we are talking about a public portal, then we should emphasize the current materials.

A lot of the institutional repositories have agricultural information but it’s difficult to extract it...[and is not meeting the needs of Extension so they do not participate].

Starting with something simple and doing it, while [keeping] our goals and purposes in mind seems a way to proceed. A simple point and click to the state/region and going straight to the information is great. Could that model be used for a prototype for the simple model suggested earlier? Also maybe having a point and click to other commodities.
Land-Grant Agricultural Knowledge Discovery System Planning Priorities

Responses - Activity One (Summarized): What Can We Do Together?

Participants were asked to prioritize the following categories and/or sub-categories and ideas using the following labels. In some cases additional comments were provided at the end of each section. (Note: You may notice some redundancies, but the decision was made to be as inclusive as possible)

- **C** = most critical to accomplish in 1 to 6 months
- **E** = easily accomplished in 1 to 6 months
- **I** = most important to accomplish beyond 6 months
- **G** = good idea to accomplish beyond 6 months
- **B** = put this on the back-burner

Institutions include: University of Wyoming, Washington State University, Colorado State University (2 responses), University of California – Riverside, NAL, University of Arizona (1 full and 1 partial response), and University of Florida

<table>
<thead>
<tr>
<th>Purpose</th>
<th>C: 1-6 mos</th>
<th>E: 1-6 mos</th>
<th>I: 6 mos+</th>
<th>G: 6 mos+</th>
<th>Back-burner</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) What do we want to accomplish?</td>
<td>8</td>
<td>1</td>
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<tr>
<td>2) Who is the audience?</td>
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<td>3) What problem will this solve?</td>
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<td>2</td>
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<td>4) What are expected outcomes?</td>
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<td>3</td>
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<tr>
<td>5) How will this project improve discoverability and access to ag materials?</td>
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<tr>
<td>6) How to measure success?</td>
<td>2</td>
<td>2</td>
<td>4</td>
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<tr>
<td>7) Is focus on historical ag-resources?</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>2</td>
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<tr>
<td>8) Is focus on current ag-resources?</td>
<td>6</td>
<td>1</td>
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<tr>
<td>9) Determine how this initiative links to AgNIC, VIVO, and others?</td>
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<tr>
<td>10) What are boundaries re: organizational resources, inclusiveness, and relevance [when an institution has several repositories]</td>
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</table>

COMMENTS:

UWyoming: feels that digitization of historical ag materials is a longer term, retroactive project.

CSU: This section needs to get mapped out, without a clear purpose, we can’t move forward.

UF: In the case of historical vs. current, this seems like an institutional decision. We want to increase access to all, regardless.

Arizona: The primary purpose of this initiative should be to provide easy access to previously inaccessible ag research and extension materials and data located throughout the LGU system using common protocols and standards to facilitate relevant search results and discovery of new conceptual and practical relationships. The first phase should focus on current AES and Extension resources from digitization to database and interface development and accomplished through a collaboration among AES, Extension, Library and IT professionals.
<table>
<thead>
<tr>
<th>Organizational Opportunities</th>
<th>1</th>
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<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
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<tbody>
<tr>
<td>1) Steering Group to identify needs and set goals</td>
<td>6</td>
<td>2</td>
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<td>2) Working together with existing groups, i.e. AgNIC, USAIN, Rangelands West</td>
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<td>2</td>
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<td>3</td>
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<td>3) Leverage work of others who have resolved issues of discovery, repository tools,</td>
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<td>metadata, appropriate content, etc.</td>
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<tr>
<td>4) Involvement in Google scanning project</td>
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<td>2</td>
<td>2</td>
<td>2</td>
<td>3</td>
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<tr>
<td>5) Involvement in HathiTrust initiatives</td>
<td>1</td>
<td>4</td>
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<td>6) Create a direction that leads sufficiently into the future so there is maximum flexibility:</td>
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<tr>
<td>not building a single system but rather working on sharing existing metadata fields for</td>
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<td>harvesting and effective search capabilities</td>
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Comments:
UWyoming: feels that #6 is one of the most critical points for this LGU endeavor. Google scanning and HathiTrust involvement that encompasses all LGU participants (not just Cal, BigTen, Cornell) would also reduce or remove cost and logistics barriers.
UC-R: There is significant overlap in several of the sections. We should work towards eliminating the overlap of concepts to make establishing goals and objectives and establishing priorities simpler and more manageable.
Arizona: A Steering Group (possibly representing 5-6 institutions) needs to be established representing those institutions capable of taking a lead position in implementing this initiative. It should build on the preliminary concept papers and develop a complete requirements document for the technical aspects of the initiative, and to determine possible relationships with other potentially related efforts. A phased plan for implementation would likely be the most viable approach.

<table>
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<tr>
<th>Organizational Actions</th>
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<th>3</th>
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<th>6</th>
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</thead>
<tbody>
<tr>
<td>1) Registry of repositories/organizations</td>
<td>5</td>
<td>2</td>
<td>1</td>
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<tr>
<td>2) Follow-up workshop website/forum</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>2</td>
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<tr>
<td>3) Digitization clearinghouse blog/collaboration website</td>
<td></td>
<td>2</td>
<td>1</td>
<td>2</td>
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<tr>
<td>4) Develop list of institutional strengths</td>
<td>2</td>
<td>1</td>
<td>2</td>
<td>2</td>
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<tr>
<td>5) Develop list of institutional with ag material available and URL to repository</td>
<td>4</td>
<td>3</td>
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<tr>
<td>6) Develop a repository-repository [list] to include all land-grant community</td>
<td>3</td>
<td>3</td>
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<tr>
<td>7) Include AES and C.E. academics in future discussions to gain user-input</td>
<td>2</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>2</td>
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<tr>
<td>8) Determine user needs, rather than just focusing on what institutions are producing</td>
<td>5</td>
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</table>

COMMENTS: UWyoming feels that the user community needs should drive the process.
WSU?: #1, #5, #6: AgNIC is doing
CSU: Some of this AgNIC is doing, build on their work
UF: We thought #5 was the same as #1. In regards to #3: we thought a clearinghouse isn’t needed, but a forum for communication would be great.
Arizona: Both AgNIC and CIARD have begun to develop lists of open source repositories and these could be used as the basis for identification of target participants. The initiatives’ planned website could provide links to these resources as well as an opportunity to gain continuing feedback from all interested parties.

<table>
<thead>
<tr>
<th>Collection Building</th>
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</tr>
</thead>
<tbody>
<tr>
<td>1) Determine what content to focus on</td>
<td>5</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>2) Have shared commitment to maintain collections</td>
<td>2</td>
<td>5</td>
<td>1</td>
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<tr>
<td>3) Inventory digital ag collections across all LGUs</td>
<td>5</td>
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<tr>
<td>4) Determine a collection development policy for ag materials (born and unborn digital materials)</td>
<td>2</td>
<td>2</td>
<td>1</td>
<td>2</td>
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<tr>
<td>5) Strategize around recruitment of ag faculty article submissions into repositories</td>
<td>1</td>
<td>2</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>6) Add ag-related digital material to Hathi Trust</td>
<td>1</td>
<td>2</td>
<td>2</td>
<td>2</td>
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<tr>
<td>7) Determine priorities for focus, i.e. historical vs. current, born vs. reborn</td>
<td>3</td>
<td>2</td>
<td></td>
<td>2</td>
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<tr>
<td>8) Focus on Cooperative Extension materials, both historical and current</td>
<td>2</td>
<td>2</td>
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<tr>
<td>9) Develop or adopt a digital preservation system and workflows for Extension resources</td>
<td>1</td>
<td>1</td>
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<tr>
<td>10) Identify critical ag resources and develop mechanism to ensure digitization</td>
<td>2</td>
<td>1</td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td>11) Develop auto harvest for AES/Extension materials and improved metadata</td>
<td>1</td>
<td>1</td>
<td>2</td>
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</tr>
<tr>
<td>12) Develop list of priorities, both subjects and disciplines</td>
<td>4</td>
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</tr>
<tr>
<td>13) Identify what content and why it is a priority</td>
<td>3</td>
<td>1</td>
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<tr>
<td>14) Analyze what we are digitizing institutionally; identify what is missing; share among institutional strengths</td>
<td>1</td>
<td>3</td>
<td>2</td>
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<tr>
<td>15) Determine if sharing both documents and data</td>
<td>2</td>
<td>2</td>
<td>2</td>
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<tr>
<td>16) Determine how to link to other related content</td>
<td>4</td>
<td>2</td>
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<tr>
<td>17) Is digitizing Extension content the priority?</td>
<td>3</td>
<td>1</td>
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<tr>
<td>18) Determine what ag content is in HathiTrust</td>
<td>2</td>
<td>2</td>
<td>1</td>
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</tr>
<tr>
<td>19) Find out more about MetaArchive initiative</td>
<td>1</td>
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</tbody>
</table>
**COMMENTS:**

UWyoming feels it is good to check with other major initiatives as they might have digitized content already – link to that content. UWyoming also feels that preservation plans MUST be included up front.

CSU: Much of this involves decisions at the local level

UF: Many of these that we placed on the back-burner appear to us to be local decisions.

Arizona: #12 was actually a question mark (?) in the first column. Comments for UA were: If it is agreed to focus first on current AES and Extension materials and data, then most of these suggestions and questions are already addressed to a certain degree.

<table>
<thead>
<tr>
<th>Standards</th>
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</thead>
<tbody>
<tr>
<td>1) Group could accelerate establishing methods/approaches to attaining technological compatibility</td>
<td>1</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>2) Establish common terminology and protocols</td>
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<tr>
<td>3) OAI-PMH, RDF, Dublin Core compliance [...] possibly...would allow for harvesting content and produce linked open data that is searchable from one location</td>
<td>2</td>
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<tr>
<td>4) Open source software [commitment to]</td>
<td>3</td>
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<tr>
<td>5) Look at Greenstone as an option (may tie in with FAO and international community)</td>
<td>2</td>
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<tr>
<td>6) Shared standard for metadata for discoverability</td>
<td>2</td>
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<tr>
<td>7) Determine basic interoperability standards across all participating LGUs</td>
<td>5</td>
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<tr>
<td>8) Lobby for improved standardization of metadata elements</td>
<td>1</td>
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<tr>
<td>9) Encourage LGUs to use minimum metadata elements to improve OAI search results</td>
<td>1</td>
<td>2</td>
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</tr>
<tr>
<td>10) Agreement on guidelines to define openness (standards for metadata, 508 compliance, etc.); level of disclosure to users, preservation standards, level of stewardship responsibility</td>
<td>1</td>
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<tr>
<td>11) Agreement on minimum set of content values as metadata to ensure consistent search results</td>
<td>1</td>
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<tr>
<td>12) Agreement on common set of metadata schemes to ensure cross institutional discoverability</td>
<td>2</td>
<td>2</td>
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</tr>
<tr>
<td>13) Use common tagging of ag holdings to improve collaboration</td>
<td>1</td>
<td>3</td>
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</tr>
<tr>
<td>14) Are there any lessons associated with what metadata practices have been used?</td>
<td>3</td>
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<tr>
<td>15) Determine if Google scanning projects are depositing those files in HathiTrust for</td>
<td>4</td>
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<tr>
<td>16) What are the digital preservation and collaboration plans between campus IT and library IT departments?</td>
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<tr>
<td>17) Find out more about DuraCloud (storage)</td>
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<tr>
<td>18) Investigate use of Djakota viewer (good for providing magnified images)</td>
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</tbody>
</table>

**COMMENTS:** In response to #3, UWyoming also suggests creating an arbitrary “AGCore” if Dublin Core is not descriptive enough. The output, however, should be XML. Metadata could also be normalized via METS/MODs. The group might consider adding a GeoTag field so the report/data shows on an actual map/area. Regardless, we need to make sure any metadata schema is encoded using OAI’s Dublin Core schema. In response to #, we should also look into a shared regional/national DuraCloud instance between major Ag Institutions. For #18, we need to make sure the Djakota viewer is set up to be seen in full-screen (Flexpaper is another open-source application which easily does this).

CSU: Standards are important, but these topics will take lots of work to review. We should learn from other groups on what they have done and also other best practices. This group should focus on other areas rather than standards for now.

Arizona: There has already been a good deal of work accomplished by a variety of groups on metadata standards and applications that promote sharing of metadata and resources so it should be fairly easy to determine a basic standard for this initiative. At the same time, if funding is made available, RDF and LOD technologies could be quickly assessed as options for improving discoverability.

### Discovery

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<tbody>
<tr>
<td>1) Create discovery portal</td>
<td></td>
<td>3</td>
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</tr>
<tr>
<td>2) Expose content to Google</td>
<td></td>
<td>4</td>
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</tr>
<tr>
<td>3) Determine common interface for repository access</td>
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</tr>
<tr>
<td>4) Develop simple search capability to access all LGU ag-related materials</td>
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</tr>
<tr>
<td>5) Investigate HathiTrust as resource to aggregate and facilitate discovery of digital ag content</td>
<td></td>
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<tr>
<td>6) Investigate use of RDF/Linked open data for discovery of content from distributed systems</td>
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<tr>
<td>7) Develop plan for integration into mainstream discovery tools</td>
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<tr>
<td>8) Work with HathiTrust to create engaging, flexible, researcher-friendly user interface (see Karen Coyle’s blog)</td>
<td></td>
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<tr>
<td>9) Determine best way to link all LGU resources in simplest and least expensive way</td>
<td></td>
<td>5</td>
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</tr>
<tr>
<td>10) Determine what link between LGUs will look like</td>
<td>1</td>
<td>2</td>
<td>3</td>
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<tr>
<td>11) Determine who will design the LGU link</td>
<td>2</td>
<td>2</td>
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<tr>
<td>12) Harvest ag extension publications from</td>
<td>2</td>
<td>1</td>
<td>3</td>
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<tr>
<td><strong>LGUS into an aggregated discovery tool using, for example, Blacklight or LibraryFind</strong></td>
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<tr>
<td><strong>13) Determine if a subject-based discovery system is still relevant</strong></td>
<td>5</td>
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<tr>
<td><strong>14) Gather cross site searching capability requirements</strong></td>
<td>2</td>
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<tr>
<td><strong>15) Agree on controlled vocabulary for “tagging” resources in repositories for cross-site browsing engine</strong></td>
<td>3</td>
<td>3</td>
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<tr>
<td><strong>16) Make sure individual efforts lead to interoperable systems, not necessarily one system</strong></td>
<td>3</td>
<td>1</td>
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<tr>
<td><strong>17) Look at SOLR indexing to search across institutions</strong></td>
<td>2</td>
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</tr>
</tbody>
</table>

**COMMENTS:** UWyoming feels that in response to #8, we should create an interface unique to agriculture to “lay on top” of HathiTrust resources. As far as #17, UWyoming feels that SOLR is great, but you MUST establish your metadata scheme UP FRONT. If you change your metadata scheme post-facto (or do it “on the fly”) you will have to perpetually re-index everything.

Arizona: (See previous comments, i.e The Steering Group, once established, should create a basic requirements list for the “umbrella” system for discovery – access to AES and Extension resources).

<table>
<thead>
<tr>
<th><strong>Potential Follow-on Activities</strong></th>
<th></th>
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</thead>
<tbody>
<tr>
<td><strong>1) Develop a planning grant</strong></td>
<td>2</td>
<td>4</td>
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</tr>
<tr>
<td><strong>2) Write a group proposal to fund digitization of ag-related content (i.e. AES and C.E. publications)</strong></td>
<td>2</td>
<td>3</td>
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</tr>
<tr>
<td><strong>3) Write a group proposal to fund the development of shared data repository for ag-related materials</strong></td>
<td>2</td>
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<tr>
<td><strong>4) Leverage the group’s clout and national objectives and efficiencies to gain significant funding opportunities</strong></td>
<td>1</td>
<td>2</td>
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<tr>
<td><strong>5) APLU might offer opportunity for discussion at senior management level</strong></td>
<td>2</td>
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</tbody>
</table>

**COMMENTS:**

CSU: Do we need money to proceed? If so, then someone needs to work on a grant. If we can proceed without fund raising, then let’s focus on the purpose and discovery sections.

UF: #2 and #3 could be NSF

Arizona: It is imperative to continue to engage our deans and other officials who are in a position to lobby and obtain funds for developing the first phase of this effort. To do this will require an agreed upon proposal defining the scope and importance of the initiative.
<table>
<thead>
<tr>
<th>Activities &amp; Participants:</th>
<th>May 2013 – April 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Confirm participants and make travel arrangements (Chicago)</td>
<td></td>
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<tr>
<td>Develop/distribute electronic survey; Compile results</td>
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<tr>
<td>Confirm travel for 3 participants from BNF to Chicago</td>
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<tr>
<td>Confirm agenda for Session #1</td>
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</tr>
<tr>
<td>Scholarly Advisor Representative consults with Scholarly Advisors to determine criteria for prioritizing collections, scholarship access needs, and other related feedback critical to planning process</td>
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<tr>
<td>UF and CRL co-facilitate Planning Session #1</td>
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<tr>
<td>Share survey results, determine methods for environmental scan, and learn about collections, management and scholarly use at each site</td>
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<tr>
<td>Share input from scholarly advisors on criteria for prioritizing collections</td>
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<tr>
<td>Site visit to Newberry Collection</td>
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<tr>
<td>Site specific planning for individual collections</td>
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<tr>
<td>Recruit student workers/interns for collection investigations at each site</td>
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<tr>
<td>Scholarly Advisor Representative travels to Paris to assist BNF with collection analysis for input into Planning Session #2</td>
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<tr>
<td>Hire and train student workers/interns</td>
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<tr>
<td>Assess collections for preservation and organization needs, develop inventory, test for catalog entries, etc.</td>
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<tr>
<td>Prepare and submit environmental scan reports</td>
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<tr>
<td>Collate and merge environmental scan reports into one cohesive document defining the current situation; Distribute report to partners</td>
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<tr>
<td>Invite additional interested participants; survey new participants</td>
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<tr>
<td>Coordinate 2-day online conference session logistics</td>
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<tr>
<td>Develop and confirm Session #2 agenda</td>
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<tr>
<td>Distribute materials in preparation for Session #2</td>
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<tr>
<td>UF and CRL staff co-facilitate virtual Planning Session #2 including break-out discussions at each site, submitting and collating output, discussing results and determining planning activities for future design and implementation of cataloging, scholar input and criteria for future digitization queues, and common digital portal plans</td>
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<tr>
<td>Prepare and distribute Session #2 documents of processes and results</td>
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<tr>
<td>UF and CRL staff co-facilitate virtual Planning Session #3:</td>
<td></td>
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<tr>
<td>Develop timeline for planning strategies determined during Session #2</td>
<td></td>
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<tr>
<td>Request comments and edits to plan and timeline</td>
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<tr>
<td>Compile draft plan and submit to partners for edits and comments</td>
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<tr>
<td>Schedule and facilitate phone conference with participants if needed</td>
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<tr>
<td>Complete revisions and produce final report</td>
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<tr>
<td>Submit final plan document, report and White Paper as required to NEH</td>
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</tbody>
</table>

Appendix Page 92
Survey US Partners

Prepare environmental scan

Parameters for environmental scan

Virtual Planning Session #3 – 1 day

US, BNF & Newberry

Scholarly Advisory Rep.

US Planning Participants

Unknown new Participants

Draft final document

Timeline & work flows

UF & CRL leaders

Draft final plan
• Survey results
• Environmental scan results
• Session 2 results
• Timeline and work flows

Review and input to draft

All partners, planning participants and scholars

Final FPP Plan

8 partners
Emory
JHU
Stanford
UA
UF
UK
UM
Yale

Survey results

All partners review results

Scholarly Advisory report

In-person Planning Session #1 – 2 days

Scholarly Representative

US Partners

BNF & Newberry

US Planning Participants

Virtual Planning Session #2 – 2 days

US, BNF & Newberry

Scholarly Advisory Rep.

All partners review results

US Planning Participants

Unknown new Participants

• Current situation analysis
• Brainstorm/prioritize strategies
• Gaps in assets
• Criteria for Prioritizing Collections

APPENDIX K