Faculty Enhancement Opportunity (FEO) Application

DUE to FEO Central Task Force by March 1, 2011 for awards in Summer/Fall 2011

NOTE: Given the volume of FEO applications being submitted, it will no longer be possible to return applications for budget corrections, failure to indicate Unit funding or missing a CV. Please carefully proof your final copy before submission. Unfortunately, the FEO Task Force cannot review incomplete or inaccurate applications and they will be rejected.

If you have questions, please call Ellen Sattler at 392-6004 for assistance prior to submitting your application. She will be happy to help you complete the application.

Name (last, first): Botero, Cecilia

UF ID: 0020-3480 Email address: cecbote@ufl.edu

Type of Appointment (check): ✓ tenured _____ tenure-track

_____ clinical track _____ other (_____)

Date of Appointment to UF Faculty (month/year): 8/1986

Date Tenure Awarded, if applicable, (month/year): 7/1/1991

College: George A. Smathers Libraries

Department: Health Science Center Libraries

Campus address: 1600 SW Archer Rd. C3-63

Department Fiscal Manager: Brian Keith

Budget information (must match totals on Budget Worksheet on page 6):

Central FEO Funds Requested: $21,980

*College/Department Funds to be Provided: $16,810 *Must be included.

Other Funds to be Applied, if applicable: _____

GRAND TOTAL FOR FEO: $38,790

FEO Activity Date: Start (mo/yr) Sept. 1, 2011 **End (mo/yr)** Aug. 31, 2012

Is this a reapplication? If yes, please indicate when you previously applied: Fall 2010

ABSTRACT: (Provide **one** paragraph describing your proposed FEO project in a way that can be understood by colleagues outside your discipline, alumni, and educated members of the general public.

I was recently appointed as the Associate Dean of the Smathers Libraries and Director of the Health Science Centers Libraries. I would benefit from practical face-to-face interaction with colleagues and managers to hone my skills in the area of planning strategy and providing direction for the daily activities and future direction of the Health Science Center Libraries. My proposed FEO consists of two phases with three specific goals in mind. The goals will be achieved by a series of fact-finding visits to three top tier established health/science libraries around the country to confer with management and observe strategies, programs and services in action that can be emulated and applied at the Health Science Center Libraries (HSCL).

Please submit a 2-4 page *curriculum vitae* / resume with your application. (Please do not submit a longer CV. Failure to include a CV or inclusion of a CV longer than 4 pages may disqualify you.)

GOALS FOR FEO:
(List 3 to 5 succinct goals)

The goals as outlined below will be achieved by a series of site visits to three top tier research/health/science libraries around the country in order to gather information, knowledge and strategies in the areas of library-based biomedical informatics and bioinformatics services, support for clinical and translational researchers, techniques on the planning and implementation of a data curation program and facility design to meet the needs of current and future library users.

PHASE I

1. Through visits to other institutions gather information to ascertain the current obstacles, trends and established best practices of highly successful libraries including:
   - future trends that will lead to an increased ability on our part to better serve the educational, research, clinical and community outreach missions
   -handling the growing need to collect, organize and provide access to data being produced through research, educational and clinical work.

2. Observe space use in new library facilities and gather information about how innovative spaces have been developed.

PHASE II

3. Host two prominent experts for site visits to the HSCL for consultation, instruction, assessment and perhaps future collaboration.

FEO PLAN/ACTIVITIES/SCHEDULES:

(Describe in the space allotted on pp. 3-4 of this form; plan cannot exceed one calendar year for out of unit faculty; or 15 weeks for in-unit faculty.)

The intent is to learn from other libraries about programs and services that could be offered and would enhance our library. The Health Science Center Library (HSCL) has not been renovated since it was built in 1974, and it is therefore imperative that we experience innovative library spaces prior to our renovation planning. New services and space planning requires a team approach. Faculty members involved in this FEO include myself as the Associate Dean and Director of the HSCL; the Associate Director of the Biomedical and Health Information Services Department of HSCL, as any new services created would be run through that department; and the Chair of the Building Renovation Assessment Task Force that is gathering input on what faculty and students would like to see in a renovated library.

Fall 2011: A team of three HSCL librarians will travel for a three day site visit to Anschutz Medical Campus, the health science library in Denver, Colorado (http://hslibrary.ucdenver.edu/?red=0). This library was recently built and is considered to be a state of the art facility best designed to meet the needs of the current and future library users. While in Denver we will also learn more about how the library supports their Clinical and Translational Science Award (CTSA).

Winter 2012: A team of three UF HSCL librarians will visit Purdue University Libraries (http://www.purdue.edu/) for a three day site visit to gather information and techniques on the planning and implementation of a data curation program. Data curation is a very new field whose importance in research universities strong in the STEM fields is being reinforced by the newly instituted NSF policy for a data management plan to be submitted with every NSF grant application.

Spring 2012: A team of three UF HSCL librarians would travel to the University of Pittsburgh Falk Library of the Health Sciences (http://www.hsls.pitt.edu/about/libraries/falk) for a three day site visit to gather information on their biomedical informatics, bioinformatics and clinical and translational science support services. These areas have been identified as new HSCL initiatives and are closely aligned with the NIH (National Institute of Health) CTSA (of which UF has been one of the recipients. The goal of the CTSA is to realize the benefits of research in a timelier manner and conversely to bring clinical information and results back to the researchers to increase research production.

PHASE II

Host experts in data curation/management (Carol Palmer, PhD, University of Illinois) and library-based bioinformatics/clinical and translational science support (David Osterbur, PhD, MLIS, Harvard) at the HSCL in the Summer of 2012. These experts will provide consultation and instructional services and meet with library and other administration to discuss the creation of these new services at the HSCL.

FEO PLAN/ACTIVITIES/SCHEDULES: (Continued: page 2 of 2)

OUTCOMES OF FEO: (Remember that you will be asked to submit a report of your accomplishments at the conclusion of the FEO. Please prepare this section with that report in mind.)

A. List specific outcomes of this FEO related to your own professional growth and development.

1. I will learn from my colleagues about the current trends and obstacles in medical/health libraries that I will need to keep abreast of in order to best serve the faculty, staff and students of the Health Science Center.

2. I will learn how to plan and implement new services and recognize when and what changes need to be made in the HSCL to best serve the needs of our library users.

3. I will learn what needs to be considered when planning a library renovation project.

4. I will develop enhanced professional contacts with health science library managers for future support and sharing of ideas and strategies.

B. List specific benefits of this FEO to your department, college and/or the university overall.

1. Return with a greater understanding of ways to provide support for Clinical and Translational Science research. This information will be used to enhance services provided by the HSCL's new Clinical Research Librarian, who was funded from one of the Provost's jump start positions.

2. Return able to commence work on a robust plan regarding the library's role in data curation and data services. As funding agencies begin to require applications to include data management plans, it is becoming essential that research institutions address this issue. Numerous academic libraries are beginning to consider their role, and two of the institutions visited are leaders in this area.

3. Return having experienced innovative library spaces that in conjunction with the HSCL's user space needs assessment, will provide the foundation for renovations to the library.

4. Return with a greater understanding of ways to provide library-based bioinformatics and biomedical informatics support and services. This information will be used to create new services in these areas.

CHECK ONE: I agree (✓) or I do not agree ( ) that my proposal (WITHOUT budget information), if successful, can be shared with others applying for FEOs.

Faculty Enhancement Opportunity (FEO) Application

BUDGET WORKSHEET

PLEASE CHECK YOUR ADDITION AND ENSURE THAT THE TOTALS MATCH THOSE ON THE COVER PAGE. ERRORS WILL CAUSE YOUR APPLICATION TO BE REJECTED.

	Central FEO Funds	Department / College FEO Funds	Other Funds, if applicable (Specify _____)
Salary and Benefits			
Dollar Amt		$16,810	
% FTE		5	
Start / End Dates		Sept. 1, 2011-A	
Travel Expenses	$13,620		
Fees / Tuition	$1,200		
Equipment			
Supplies			
Consultants / Outside Contracts	$7,160		
Other (specify)			
TOTAL	$21,980	$16,810	

GRAND TOTAL:	**$38,790**

(11.5% will be automatically be added to the Central Funds Total above to cover RCM overhead charges.)

BUDGET JUSTIFICATION:

Explain how requested funds will be used, by category (e.g., salary support, travel) and what source was used for expense estimates (such as per diem rates, travel web site, supply catalog.)

Salary support (paid by HSC Library): 12 days full salary for three member team salary + fringe = $16,810
HSCL travel to 3 exemplary institutions:

Purdue
Airfare (JAX-Indianapolis - $500 each): $1500
Hotels ($150/night for 4 nights each): $1800
Per diem ($36/day for 5 days each): $540
Ground transportation: $200
Subtotal: $4,040

Pittsburgh
Airfare (JAX-Pittsburgh - $500 each): $1500
Hotels ($200/night for 4 nights each): $2400
Per diem ($36/day for 4 days each): $540
Ground transportation: $ 200
Subtotal: $4,640

Colorado
Airfare (JAX-Denver - $600 each): $1800
Hotels ($200/night for 4 nights each): $2400
Per diem ($36/day for 4 days each): $540
Ground transportation: $200
Subtotal: $4,940

Total HSCL travel: $13,620
Honoraria to hosting libraries: $400 x 3= $1,200

Bringing experts to UF:

David Osterbur (Harvard)
Airfare (Boston-Gainesville): $800
Hotel ($100/night at Reitz Union for 4 nights): $400
Per diem ($36/day for 5 days): $180
Other transportation (taxis, parking, etc.): $100
Honorarium: $2000
Subtotal: $3,480

Carole Palmer (Illinois)
Airfare (Bloomington/Normal – Gainesville): $1000
Hotel ($100/night at Reitz Union for 4 nights): $400
Per diem ($36/day for 5 days): $180
Other transportation (mileage, parking, etc.): $100
Honorarium: $2000
Subtotal: $3,680

Total visitor travel: $7160

CENTRALLY-FUNDED FEO APPROVAL FORM

1. CHAIR, DEPARTMENT OR COLLEGE SABBATICAL COMMITTEE OR EQUIVALENT:

I support this application and rate it meritorious.

TYPED NAME: _____

TITLE: _____

SIGNATURE: _____

EMAIL ADDRESS: _____

2. DEPARTMENT CHAIR:

I VERIFY THE INDIVIDUAL HAS BEEN A FULL TIME FACULTY MEMBER AT UF FOR 3 YEARS OR MORE.

I support this application and rate it meritorious.

TYPED NAME: Judith Russell

TITLE: Dean of University Libraries

SIGNATURE: Judith C. Russell

EMAIL ADDRESS: jcrussell@ufl.edu

2. DEAN:

I support this application and rate it meritorious.

TYPED NAME: _____

TITLE: _____

SIGNATURE: _____

EMAIL ADDRESS: _____

FEO Application Checklist:

Please check the following items before you submit the application. Failure to complete these items will result in your application being returned without consideration for an award. Due to the volume of applications being received, it is not possible for the FEO Task Force to follow up on errors or omissions. Thank you for understanding.

✓ 1. Are all items completed on page 1, including the budget and Department Fiscal Manager information?

✓ 2. Does the Budget specify College or Department funds?

✓ 3. Does the Budget Information on page 1 match the budget on page 5?

✓ 4. Do the numbers on Page 5 (Budget Worksheet) add up correctly?

✓ 5. Did you include a 2-4 page Current Curriculum Vitae?

✓ 6. Is Page 7 signed by all the necessary people?

✓ 7. Does Page 7 include titles and email addresses?

Smith,Bonnie

From: Barbara Epstein [bepstein@pitt.edu]
Sent: Tuesday, February 08, 2011 2:38 PM
To: Botero,Cecilia
Cc: Norton, Hannah F; Tennant,Michele R; Ansuman Chattopadhyay; Carrie Iwema; Nancy Tannery
Subject: Re: site visit for biomedical informatics and bionformatics support

Cecilia -

Certainly, we would be pleased to have your group visit our library for 2-3 days to learn more about our bioinformatics program and library administration. We will work with you in advance to develop a mutually convenient schedule and a program to maximize your activities. I can also provide recommendations for nearby hotel accommodations.

Barbara Epstein

On 2/8/2011 11:32 AM, Botero,Cecilia wrote:

UF | UNIVERSITY of FLORIDA

George A. Smathers Libraries
Health Science Center Libraries

PO Box 100206
Gainesville, FL 32610-0206
352.273.8400
Fax 352.392.2565

Feb. 7, 2011

Dear Barbara,
As the relatively new library director of the Health Science Center Libraries, I am investigating how our library might support biomedical informatics and bioinformatics. In support of this investigation, I am applying for a University of Florida Faculty Enhancement Opportunity award – basically a mini-sabbatical.
As part of this award, I will be requesting travel funds so that Michele Tennant, Hannah Norton (one of our new librarians), and I can visit libraries around the country. Given your library's expertise in biomedical informatics and bioinformatics, a visit to your library would be extremely helpful. If your library would be willing to host us, we would be interested in spending three days at your library visiting with Ansuman Chattopadhyay and Carrie Iwema to learn about their bioinformatics support program, as well as with you and Nancy Tannery to learn more about your roles in the Biomedical Informatics program at Pittsburgh.
I know that Michele made a previous attempt to visit your library and that she was not able to do so due to IRB difficulties, however, this new endeavor is not a research project, will not be published or presented, and will not require IRB. So IRB should not be an issue.
Please let me know if you are willing to host us at your library. If my award application is successful, we will be able to provide your library with a modest payment for hosting us.
Thank you for your consideration, and please feel free to contact me if you have any questions.
Sincerely,

Cecilia Botero
Associate Dean of the George A. Smathers Libraries and
Director of the Health Science Center Libraries
University of Florida Health Science Center Libraries
PO Box 100206 Gainesville, Fla. 32610-0206
Tel.: (352) 273-8400
Fax: (352) 392-2565

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Barbara A. Epstein
Director, Health Sciences Library System
Serving the University of Pittsburgh and UPMC

200 Scaife Hall, 3550 Terrace Street, Pittsburgh, PA 15261
Email: bepstein@pitt.edu; Phone: 412-648-2036
http://www.hsls.pitt.edu

Smith,Bonnie

From: Osterbur, David L. [David_Osterbur@hms.harvard.edu]
Sent: Wednesday, February 09, 2011 8:13 AM
To: Botero,Cecilia
Cc: Norton, Hannah F; Tennant,Michele R
Subject: RE: visit to UF to share bioinformatics and biomedical informatics expertise

Cecilia,
I would be honored to come to the University of Florida for the purposes of sharing what we have learned with our bioinformatics support programs at Harvard. Please let me know if there is anything I can do to support your award application.

David L. Osterbur, Ph.D.
Director of Access and Public Services
Countway Library of Medicine
Harvard Medical School
Boston, MA 02115
Phone 617-432-2636
david_osterbur@hms.harvard.edu

From: Botero,Cecilia [mailto:cecbote@ufl.edu]
Sent: Tuesday, February 08, 2011 11:39 AM
To: Osterbur, David L.
Cc: Norton, Hannah F; Tennant,Michele R
Subject: visit to UF to share bioinformatics and biomedical informatics expertise

UF | UNIVERSITY of FLORIDA

George A. Smathers Libraries
Health Science Center Libraries

PO Box 100206
Gainesville, FL 32610-0206
352.273.8400
Fax 352.392.2565

Feb. 7, 2011

Dear David,

Hope this email finds you well! I enjoyed learning about your library when you, Michele Tennant, and I met at MLA last year.

As the relatively new library director of the Health Science Center Libraries, I am investigating how our library might support bioinformatics and biomedical informatics. In support of this investigation, I am applying for a University of Florida Faculty Enhancement Opportunity (FEO) award – basically a mini-sabbatical.

While the FEO does have a travel component for me, it also allows me to bring experts to the University of Florida to serve in a consultative capacity. If my application is successful, I would very much like for you to come to the University of Florida and share your knowledge regarding library support of bioinformatics and biomedical informatics. We are interested in the services you provide, the classes you teach, the resources your library licenses – the whole gamut. We are interested in learning more about how you and your other bioinformatics support personnel partner with Zak Kohane's bioinformatics researchers, and how you and your staff support your Clinical and Translational Science awards. We would also be interested in having you provide some resource instruction to our library staff. And we would like you to meet with library and other administrators to discuss such library-based support at UF. If possible, we would host you for five days including travel time.

If my FEO application is successful, we will cover your travel and lodging expenses, and will be able to offer an honorarium. Please let me know what amount you would require.

Please let me know via email if you would be willing to visit UF. And if you would like to discuss the matter, please give me a call. If you would prefer that I contact Dr. Kohane to discuss, I can do that as well, just let me know.

Thanks so much for your consideration David.

Sincerely,

Cecilia Botero
Associate Dean of the George A. Smathers Libraries and
Director of the Health Science Center Libraries
University of Florida Health Science Center Libraries
PO Box 100206 Gainesville, Fla. 32610-0206
Tel.: (352) 273-8400
Fax: (352) 392-2565

The Foundation for The Gator Nation
An Equal Opportunity Institution

From:	Mullins, James L.
To:	Botero,Cecilia
Cc:	Norton, Hannah F; Tennant,Michele R; Brandt, D. Scott; Mullins, James L.
Subject:	RE: site visit for data curation program
Date:	Monday, February 14, 2011 11:13:30 AM
Attachments:	image007.emz image008.png image009.emz image010.emz image011.png image012.png

Dear Cecilia:

Sorry for the delay in responding to your email below, however, I wanted to run this past Scott Brandt before responding. As you can imagine we are incredibly committed during the next several months putting into operation our data management process here at Purdue as well as managing and hosting workshops that are part of several IMLS grants. Scott's thought is that three days would be longer than necessary to obtain a clear overview of what we are doing at Purdue, a day or day and a half would likely be sufficient. And, it would not be possible for us to host a visit until summer after we get through the next several, hectic months. Your message didn't state the exact timeframe in which you were working, so possibly this would work for you.

Best regards,

Jim

James L. Mullins, Ph.D.
Dean of Libraries & Professor
Purdue University
504 W. State Street
West Lafayette, IN 47907
ph. 765.494.2900, FAX 765.494.0156
jmullins@purdue.edu http://www.lib.purdue.edu/

From: Botero,Cecilia [mailto:cecbote@UFL.EDU]
Sent: Tuesday, February 08, 2011 11:29 AM
To: Mullins, James L.
Cc: Norton, Hannah F; Tennant,Michele R
Subject: site visit for data curation program

Feb. 7, 2011

Dear Dr. Mullins,

We are in the process of applying for an internal institutional grant requesting travel support for a series of site visits to a few carefully selected health and/or science libraries around the country. We have selected data curation as a field whose importance in research institutions strong in STEM is being reinforced by the NSF data management policies. We attended IATUL at Purdue last summer, and were impressed with the work that Purdue and Jake Carlson are performing in the data area. As such, we have identified your library as an innovator and leader in the creation of a data curation program.

The purpose of this letter is to ask if you would be willing to host our three person team for a three day visit so that we may gather ideas and information for the creation of our own data curation program. Additionally, if you agree to host us would you be willing to respond to this e-mail indicating your willingness to host our visit?

Thank you for you kind attention to this request.

Sincerely,

Cecilia Botero
Associate Dean of the George A. Smathers Libraries and
Director of the Health Science Center Libraries
University of Florida Health Science Center Libraries
PO Box 100206 Gainesville, Fla. 32610-0206
Tel.: (352) 273-8400
Fax: (352) 392-2565

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From:	Perry, Jerry
To:	Botero,Cecilia
Cc:	Tennant,Michele R; Norton, Hannah F; DeSantis, Melissa
Subject:	RE: site visit to the U. of Colorado
Date:	Wednesday, February 09, 2011 7:43:59 PM
Attachments:	image007.emz image008.png image009.emz image010.emz image011.png image012.png

Hi, Cecilia:

Thank you so much for the letter and your interest in our library! We would love to have you and your team visit us in Denver, tho perhaps you might want to schedule your visit for the spring or summer and not when its 14 degrees out, as it is right now as I type! It's been terribly cold here!

Would you please let me know a bit more about what your team would like to do while here, and what you would need from us? We can of course give tours of our facility and the campus, we can arrange for you to meet folks here, and we can certainly talk about our programming, support for our university's CTSA award, etc. What other experiences are you looking for, and what hosting needs will you have? With that info we should be able to put something together that will work for you and allow us to profile our truly stunning building.

Again, thanks for your interest in our library!

And, if it's easier to discuss this over the phone, please feel free to give me a call or provide a best time and I'll be happy to ring you. I can be reached at 303-724-2133.

Thx!

Jerry

From: Botero,Cecilia [mailto:cecbote@ufl.edu]
Sent: Wednesday, February 09, 2011 11:30 AM
To: Perry, Jerry
Cc: Tennant,Michele R; Norton, Hannah F
Subject: site visit to the U. of Colorado

Dear Jerry,
As a relatively new library director of a library greatly in need of renovation, I am investigating new and renovated library spaces. In support of this investigation, I am applying for a University of Florida Faculty Enhancement Opportunity award – basically a mini-sabbatical.
As part of this award, I will be requesting travel funds so that Michele Tennant, Hannah Norton (one of our new librarians), and I can visit libraries around the country. Since you have a new state of the art library, we are very interested in visiting your facility. We are also interested in learning about how your library supports your Colorado Clinical and Translational Sciences Institute. UF was awarded a CTSA in 2009, and we are still exploring how to better serve our clinical and translational researchers.

Please let me know if you are willing to host us at your library. If my award application is successful, we will be able to provide your library with a modest payment for hosting us.

Thank you for your consideration, and please feel free to contact me if you have any questions.
Sincerely,
Cecilia Botero
Associate Dean of the George A. Smathers Libraries and
Director of the Health Science Center Libraries
University of Florida Health Science Center Libraries
PO Box 100206 Gainesville, Fla. 32610-0206
Tel.: (352) 273-8400
Fax: (352) 392-2565

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UF UNIVERSITY of FLORIDA

George A. Smathers Libraries
Office of the Dean of University Libraries

535 Library West
PO Box 117000
Gainesville, FL 32611-7000
352-273-2505
352-392-7251 Fax
www.uflib.ufl.edu

February 15, 2011

Naomi Young, Chair
Library Sabbatical/Professional
Development Leave Committee
300 Smathers Library
Gainesville, FL 32611-7000

Dear Ms. Young:

I am writing to support Cecilia Botero's application for an FEO to research state of the art Health Science Center Libraries by taking a team to visit several libraries and inviting several experts to visit and help us assess the UF Health Science Center Libraries.

The Health Science Center Library (HSCL) in Gainesville has not had a major renovation since it was built over 30 years ago. Methods of teaching and research in the health sciences have changed significantly in that time, as have the sources and formats of scholarly resources. While the HSCL has made incremental improvements, it needs to be redesigned and updated to meet the needs of today's – and tomorrow's – students, faculty and researchers. Before this investment is made, it is necessary to consider the options and seek advice from experts.

I strongly endorse this proposal. It is difficult to alternative use of space without experiencing and evaluating alternatives that have been employed successful in similar settings. By both visiting other facilities and bringing experts to campus, Cecilia can inform herself and her staff as they plan for the renovation of the HSCL.

Sincerely,

Judith C. Russell
Dean of University Libraries