Academic Libraries Recruitment Efficacy and Outcome Study – Reporting Tool

General instructions:

- The default setting is for all documents/positions to be selected. Each page displays 10 positions. To select a different page you would use the navigation at the top of the page indicated as: < 1 2 3 … >.

- The left column includes all of the selection criteria. Once a selection is made it will be displayed at the top of the column under 'Current Selection'. To de-select or undo a selection click on the item under 'Current Selection'.

- Once you have made your selection you can run the report by selecting 'Run Report' in top right hand corner.

- The default setting is for all posting voids to be suppressed (it will not list venues where the position(s) was not posted). To change this selection, scroll to the bottom of the page and un-check the 'Suppress posting voids' box.

- The default setting is for all write-ins (for posting venues specific to a search that the institutions writes) to be included in the report. To change this selection, scroll to the bottom of the page and check the 'Suppress write-ins' box.

Participating in this Survey

To participate in this survey, submit data and use the reporting features, institutions must register to receive a Respondent ID. To obtain a Respondent ID, please contact Bonnie Smith or Brian Keith at (352) 273-2595 or by email at recruitmentstudy@uflib.ufl.edu.

Contacts

Any questions, comments or issues regarding the reporting tool or study are welcomed and may be directed to Brian Keith or Bonnie Smith at the University of Florida, George A. Smathers Libraries at (352) 273-2595 or recruitmentstudy@uflib.ufl.edu.